



John H. Stamler Police Academy

1776 Raritan Road, Scotch Plains, New Jersey 07076

Telephone **908.889.6112** ♦ FAX **908.889.6359**

www.ucnj.org/policeacademy

Information and Registration Package

2015 Auxiliary Training Program (Class 19)

**Saturday, February 7
through
Thursday, May 14, 2014**

The John H. Stamler Police Academy,
in cooperation with
the Union County Office of Emergency Management,
is conducting the Basic Auxiliary Training Program
to teach volunteers the basic skills required
to perform as an Auxiliary Officer.

The curriculum follows the guidelines set forth by
the New Jersey State Police Office of Emergency Management.

Instructors from various state, county and municipal agencies
volunteer their time to instruct these recruits
in order to ensure they meet the state's requirements
to serve as Auxiliary Officers.

Lead Instructor: Sgt. Russell Gottlick, Plainfield Police Department

COURSE CURRICULUM

The training program curriculum meets the State's requirements and includes specially selected electives:

- ◆ Ethics and Morals
- ◆ Police Responsibility to Provide Community Service
- ◆ Alcoholism/Handling Alcoholics
- ◆ Communication Using Flashlights, Whistle and Hand Signals
- ◆ Factors Affecting Accident Probability
- ◆ Legal Requirements and Responsibility of Police During Emergency and Pursuit Driving
- ◆ PR-24
- ◆ Monadnock Expandable Baton
- ◆ Observation and Perception
- ◆ Patrol Techniques
- ◆ Terry Stops and Pat Downs
- ◆ Handcuffing Classroom
- ◆ Handcuffing Practical / Weapon Familiarization
- ◆ Domestic Violence
- ◆ Handling Disputes and Disturbances
- ◆ Unusual Occurrences, Disasters and Accidents
- ◆ Traffic Enforcement
- ◆ Motor Vehicle and Traffic Laws
- ◆ Traffic Stop Practicals
- ◆ Arrest, Search & Seizure
- ◆ Use of Force
- ◆ Handling Disorderly Persons
- ◆ Civil Government
- ◆ Controlling Crowds and Assemblages
- ◆ CPR/Bloodborne Pathogens
- ◆ Criminal Law
- ◆ Fire Extinguishers
- ◆ Gang Awareness
- ◆ Hazmat/WMD
- ◆ Incident Command
- ◆ Internal Affairs
- ◆ Motor Vehicle / Traffic Stops Practical
- ◆ Narcotics (including a Controlled Burn)
- ◆ Overview of the Courts
- ◆ Preservation of Evidence
- ◆ Report Writing
- ◆ Sexual Harassment
- ◆ Suicide Awareness and Prevention for Law Enforcement Officer
- ◆ Unarmed Defensive Tactics
- ◆ Verbal Judo
- ◆ and OC Training for departments/agencies that request it of their recruits.

TENTATIVE COURSE SCHEDULE

The tentative course schedule is included at the end of this document.

TRAINING DATES AND TIMES

The course will begin with ORIENTATION on Saturday, February 7, 2014 from 0700 to 1300 (7AM to 1PM).

Classes will be held on

- ◆ Tuesday and Thursday evenings from 1830 to 2200 (6:30PM to 10PM) and
- ◆ Saturday from 0700 to 1600 (7AM to 4PM)

except when the Police Academy will be closed to observe various holidays, as noted on the schedule.

RULES AND REGULATIONS

Auxiliary recruits will adhere to the Rules and Regulations set forth in the Basic Recruit Training Rules and Regulations handbook, which will be distributed on ORIENTATION DAY. The Auxiliary recruit registrant will be responsible for signing off that they have received this document.

UNIFORM AND EQUIPMENT NEEDED ...COMMENCING WITH ORIENTATION DAY

Each recruit must wear a khaki uniform on Orientation Day, and thereafter.

- ◆ Khaki uniform, including long sleeve shirts, khaki pants, black shoes, black socks, black belt with silver belt buckle, black clip-on tie and silver tie bar.

The department patch should be sewn onto the LEFT shoulder; the John H. Stamler Police Academy Auxiliary Patch on RIGHT shoulder.

- ◆ Silver Name Bar
- ◆ Black hat
- ◆ Practical jacket, of the Recruit's choosing
- ◆ NO BADGES should be worn on Orientation Day.

Each recruit must bring the following supplies on Orientation Day, and thereafter.

- ◆ Clip board
- ◆ 3" three-ring binder notebook
- ◆ Notebook for taking notes during classroom instruction
- ◆ Blue pens only
- ◆ Water bottle, filled with water

UNIFORM AND EQUIPMENT NEEDED... FOR THE FIRST DAY OF CLASS FOLLOWING ORIENTATION

CLOTHING

- ◆ Gray sweatshirt, with last name in black 2" block letter appliques on back
- ◆ White T-shirt, with last name in black 2" block letter appliques on back
- ◆ Sweatpants, of the recruit's choosing, that are in good taste
- ◆ Workout shorts, of the recruit's choosing, that are in good taste
- ◆ Running Shoes / Sneakers
- ◆ Flip Flops
- ◆ Towel
- ◆ Duty Belt

EQUIPMENT

- ◆ PR-24 Baton plus Holder
- ◆ Handcuffs, Key and Holder
- ◆ Hard Case CPR Mask
- ◆ OC Holder
- ◆ Whistle and Lanyard

TUITION COSTS

This Auxiliary training program will be offered to all New Jersey law enforcement agencies at no charge, with the exception of a \$20 fee for Union County law enforcement agencies to cover First Aid and CPR certifications. Out-of-county agencies are asked to pay a nominal \$60 fee for materials and patches, and First Aid and CPR certifications.

RECRUITMENT AND BACKGROUND INVESTIGATIONS

It is the responsibility of each agency to conduct recruitment and background investigations on their Auxiliary recruit registrant.

REGISTRATION PROCESS

Registration Deadline: Friday, January 30, 2015

Registration Form

The Department/Agency who is sponsoring the Auxiliary registrant must complete and submit the enclosed Registration form. The form must be reviewed and signed by the Police Chief/Director to ensure completeness and accuracy.

Hold Harmless / Indemnification Form

The Hold Harmless / Indemnification Form must be signed by the Auxiliary registrant, witnessed by a member of the department/agency, and signed by the Police Chief/Director.

ORIENTATION DAY INSTRUCTIONS FOR THE RECRUIT

Orientation Day is Saturday, February 7, from 0700 to 1300 (7AM to 1PM.)

All recruit registrants should arrive early to ensure they are ready to start promptly at 0700 hours (7 AM.) TARDINESS WILL NOT BE TOLERATED.

When the recruit arrives, he or she must remain in the parking lot until told to enter the Academy building.

Each recruit should bring a bag lunch and bottled water.

Each recruit should be ready for some physical activity as the course curriculum requires. (Please be sure to tell the recruit to eat a decent breakfast!)



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REGISTRATION FORM

2015 Auxiliary Training Program

Saturday, February 7 through Thursday, May 14, 2015

REGISTRATION DEADLINE: FRIDAY, JANUARY 30, 2015

*Please complete and mail the original of this form to the address above
replete with the Hold Harmless/Indemnification Form.*

PLEASE TYPE OR PRINT CLEARLY

DEPARTMENT/AGENCY INFORMATION

Sponsoring Police Department/Law Enforcement Agency _____

Street Address _____

City, State, Zip _____

Submitted by Name/Rank _____

Telephone _____ Email: _____

Chief's Name _____ Email _____

Auxiliary Supervisor's Name/Rank _____

Auxiliary Supervisor's Telephone _____

Auxiliary Supervisor's Email _____

REGISTRANT INFORMATION

Last Name _____ First Name, Middle Initial _____

Street Address _____

City, State, Zip _____

Home Phone _____ CELL Phone _____

Email: _____

Emergency Contact Information

Name _____ Relationship _____

Primary Phone _____ Alternate Phone _____

Registrant Signature: *By my signature I certify I have received a copy of the tentative Auxiliary Academy
Training Program schedule:* _____

**JOHN H. STAMLER POLICE ACADEMY - AUXILIARY TRAINING PROGRAM
HOLD HARMLESS / INDEMNIFICATION AGREEMENT**

I, _____, in consideration of being permitted to attend and receive training at the John H. Stamler Police Academy, do hereby certify and agree as follows:

1. I am presently a member of the Special Class I (SLEO I) Police Unit to which I was appointed on (date) _____ by (department/agency) _____.
2. I am undertaking this training at the John H. Stamler Police Academy at the direction of the above-named Police Department in the course of being a volunteer Special Class I / Special Law Enforcement Officer I (SLEO I) for that Police Department.
3. I understand that certain aspects of the training at the John H. Stamler Police Academy present a risk of physical, psychological, and/or mental injury. Nevertheless, I choose voluntarily to participate in these programs.
4. I further understand that at any time I may stop and leave the training at the John H. Stamler Police Academy.
5. In consideration of all of the above, I agree for myself, my heirs, dependents and personal representatives not to assert any claim or suit for money damages against the State of New Jersey, County of Union, Office of the Union County Prosecutor and/or the John H. Stamler Police Academy or its employees, agents or servants for pain or suffering, medical expenses, loss of wages, injuries, permanent disabilities or pecuniary losses by reason of any injuries or losses I or my heirs or dependents may sustain during or as a result of my training or participation in activities conducted by the John H. Stamler Police Academy.
6. In consideration of and by participating in any fashion in any activity whatsoever at the John H. Stamler Police Academy, I, as a participant, acknowledge the presence of any and all risks both foreseeable and unforeseeable and release forever and hold harmless the State of New Jersey, County Of Union, Office of the Union County Prosecutor and/or the John H. Stamler Police Academy and their employees, agents and/or servants for any and all accident, injury and/or claim to any person or persons resulting from said participation including any claim whatsoever on account of first aid treatment or service rendered and hereby covenants not to sue, participate in or allow to be filed any proceedings of any kind arising from same for himself or herself and personal representative, heirs, dependents and next of kin. In the event of a breach of this release, I, the participant, agree to indemnify and hold harmless the State of New Jersey, County of Union, Office of the Union County Prosecutor and/or the John H. Stamler Police Academy, and their employees, agents, and or servants for any and all claims, costs and expenses including reasonable attorney's fees.

IN WITNESS THEREOF,

I have voluntarily set my signature hereto on this _____ day of _____, 201__.

APPLICANT SIGNATURE: _____

WITNESS: Print Name: _____

Signature: _____ Date _____

CHIEF OF POLICE / AGENCY HEAD:

Print Name: _____

Signature: _____ Date _____



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Tentative Training Curriculum for the 2015 Auxiliary CLASS 19

ORIENTATION: Saturday, February 7, 2015

GRADUATION: Thursday, May 14 2015

Lead Instructor: Sgt. Russell Gottlick, Plainfield Police Division

Saturday, February 7	0700-1300	Orientation
Tuesday, February 10	1830-2200	OEM Plans
Thursday, February 12	NO CLASS — LINCOLN'S BIRTHDAY	
Saturday, February 14	0700-0800	Uniform Inspection/Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1200	Police Responsibility To Provide Community Service (3.2.0)
	1200-1230	Lunch
	1230-1600	Communication Using Flashlights, Whistle and Hand Signals (6.3.0)
Tuesday, February 17	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	CPR Training, Bloodborne Pathogens (Elective)
Thursday, February 19	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	CPR Training, Bloodborne Pathogens (Elective)
Saturday, February 21	0700-0800	Uniform Inspection/Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1030	Traffic Enforcement(11.1.0)
	1030-1200	MV and Traffic Laws (11.2.0)
	1200-1230	Lunch
	1230-1500	Legal Requirements and Responsibility of Police During Emergency and Pursuit Driving (7.2.0)
	1500-1600	Factors Affecting Accident Probability (7.1.0)
Tuesday, February 24	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	CPR Training, Bloodborne Pathogens (Elective)
Thursday, February 26	1830-1900	Uniform Inspection/Practical Applications
	1900-2030	Ethics and Morals (1.3.0)
	2030-2200	Sexual Harassment (Elective)

Saturday, February 28	0700-0800	Uniform Inspection/Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1200	PR-24 (9.7.0)
	1200-1230	Lunch
	1230-1600	PR-24 (9.7a.0)
Tuesday, March 3	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	Civil Government (Elective)
Thursday, March 5	1830-1900	Uniform Inspection/Practical Applications
	1230-1430	Observation and Perception (10.2.0)
Saturday, March 7	0700-0800	Uniform Inspection/Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1200	PR-24 (9.7b.0)
	1200-1230	Lunch
	1230-1630	Monadnock Expandable Baton (9.7.0)
Tuesday, March 10	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	Arrest, Search & Seizure (17.1.0)
Thursday, March 12	1830-1900	Uniform Inspection/Practical Applications
	1900-2200	Criminal Law (Elective)
Saturday, March 14	0700-0800	Uniform Inspection/Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1200	Use of Force (17.1.0)
	1200-1230	Lunch
	1230-1600	Use of Force (17.1.0)
Tuesday, March 17	1830-1900	Uniform Inspection/Practical Applications
	1900-2300	Unarmed Defensive Tactics (Elective)
Thursday, March 19	1830-1900	Uniform Inspection/Practical Applications
	1900-2030	Domestic Violence (10.14.0)
	2030-2200	Handling Disputes & Disturbances (10.14.0)
Saturday, March 21	0700-0800	Uniform Inspection /Practical Applications
	0800-0830	Shower/Inspection
	0830-0900	Breakfast
	0900-1200	Use of Force Review (17.1.0)
	1200-1230	Lunch
	1230-1600	Use of Force TEST (17.1.0)
Tuesday, March 24	1830-1900	Uniform Inspection/Practical Applications
	1900-2000	Alcoholism/Handling Alcoholics (3.13.0)
	2000-2100	Disorderly Persons (90.1e.1)
	2100-2200	Internal Affairs (Elective)

Thursday, March 26	1830-1900 1900-2200	Uniform Inspection/Practical Applications Report Writing (Elective)
Saturday, March 28	0700-0800 0800-0830 0830-0900 0900-1200 1200-1230 1230-1630	Uniform Inspection/Practical Applications Shower/Inspection Breakfast Monadnock Expandable Baton (9.7.0) Lunch Monadnock Expandable Baton (9.7.0)
Tuesday, March 31	1830-1900 1900-2300	Uniform Inspection/Practical Applications Unarmed Defensive Tactics (Elective)
Thursday, April 2	1830-1900 1900-2200	Uniform Inspection/Practical Applications Unusual Occurrences, Disasters & Accidents (10.21.0)
Saturday, April 4	NO CLASS — EASTER/ PASSOVER WEEKEND	
PASSOVER		
Tuesday, April 7	1830-1900 1900-2200	Uniform Inspection/Practical Applications Verbal Judo (Elective)
PASSOVER		
Thursday, April 9	1830-1900 1900-2200	Uniform Inspection/Practical Applications Preservation of Evidence (Elective)
PASSOVER		
Saturday, April 11	0700-0800 0800-0830 0830-0900 0900-1200 1200-1230 1230-1600	Uniform Inspection/Practical Applications Shower/Inspection Breakfast OC Spray Training for departments that request it for their Recruits Lunch OC Spray Training for departments that request it for their Recruits
Tuesday, April 14	1830-1900 1900-2200	Uniform Inspection/Practical Applications HazMat/WMD (Elective)
Thursday, April 16	1830-1900 1900-2200	Uniform Inspection Incident Command (Elective)
Saturday, April 18	0700-0800 0800-0830 0830-0900 0900-1200 1200-1230 1230-1400 1400-1500 1500-1600	Uniform Inspection/Practical Applications Shower/Inspection Breakfast Traffic Stop Practicals (11.3.0) Lunch Patrol Techniques (10.3.0) Handcuffing Classroom (10.9.0) Terry Stops & Pat Downs (10.3.0)

Tuesday, April 21	1830-1900 1900-2200	Uniform Inspection/Practical Application Gang Awareness (Elective)
Thursday, April 23	1830-1900 1900-2200	Uniform Inspection/Practical Application Overview of the Courts (Elective)
Saturday, April 25	0700-0800 0800-0830 0830-0900 0900-1200 1100-1130 1200-1230 1230-1600	CLASS PHOTO Shower/Inspection Breakfast Narcotics (Elective) Controlled Burn (Elective) Lunch Controlling Crowds & Assemblages (Elective)
Tuesday, April 28	1830-1900 1900-2200	Uniform Inspection/Practical Application Motor Vehicle/Traffic Stops Practical (Elective)
Thursday, April 30	1830-1930 1930-2200	Fire Extinguishers (Elective) Handcuffing Practical / Weapon Familiarization (Elective)
Saturday, May 2	0700-0800 0800-0830 0830-0900 0900-1200 1200-1230 1230-1400	Uniform Inspection/Practical Application Shower/Inspection Breakfast Handcuffing Practical / Weapon Familiarization (Elective) Lunch Handcuffing Practical / Weapon Familiarization (Elective)
Tuesday, May 5	1830-1900 0900-1200	Uniform Inspection/Practical Application Suicide Awareness & Prevention for Law Enforcement Officers 1.9.0 (Elective)
Thursday, May 7	1830-1900 1900-2200	Uniform Inspection/Practical Application Defensive Tactics Practicals (Elective)
Saturday, May 9	0700-0800 0800-0830 0830-0900 0900-1200 1200-1230 1230-1400	Uniform Inspection/Practical Application Shower/Inspection Breakfast Defensive Tactics Practicals (Elective) Lunch Defensive Tactics Practicals (Elective)
Tuesday, May 12	1830-1900 1900-2200	Uniform Inspection/Practical Application GRADUATION PRACTICE
Thursday, May 14	1700-2100	GRADUATION -- 6PM Baxel Hall on the Union County Vo-Tech Campus 1776 Raritan Road, Scotch Plains, NJ