

The purpose and intent of this public bid is to obtain vendor(s) to furnish and deliver **Snow Plow and Salt Spreader Equipment Parts and Accessories** for the Division of Public Works.

SPECIFICATIONS

All snow plow and salt spreader parts and accessories offered and delivered under the contract must be new and equal in every respect to the parts originally furnished on the County's snow plow and salt spreader equipment. Any item considered to be a normal replacement shall be covered under this contract. All blades and edges are to be standard Highway punch.

It has been determined that in the best interest of the County that only original equipment manufacturers parts shall suffice. No after market parts shall be accepted.

The following is a list of Manufacturers of the County's snow plow and salt spreader equipment. Bids will be solicited for eight (8) separate lots, one for each manufacturer. Bidders can bid on any and all lots and can be awarded contracts for more than one lot. The County will award a contract to the respective bidder for each lot who is deemed responsible and responsive and provides the highest discount off list prices for that lot.

Equipment Manufacturers:

| | |
|--------|--------------|
| LOT #1 | VIKING-CIVES |
| LOT #2 | WESTERN |
| LOT #3 | MEYERS |
| LOT #4 | HENDERSON |
| LOT #5 | WARREN |
| LOT #6 | BONNELL |
| LOT #7 | GELDHILL |
| LOT #8 | SWENSON |

The bidder shall provide a complete and up-to-date Price List for parts and accessories, post bid for each lot awarded, dated 2014, and subsequently 2015 and 2016, as the contract progresses. The bidder will provide documentation that they are a direct dealer for each lot bid upon.

The quantities estimated are derived from historical purchasing record of the County and are given for the information of the bidder and for the purpose of bid evaluation. The bidder should understand the quantities estimated in these specifications are in no way guaranteed as minimum or maximum quantities.

PLEASE NOTE THAT THE ENSUING CONTRACT IS INTENDED TO BE AN OPEN END CONTRACT AS ALLOWED UNDER N.J.A.C. 5:30 ET. SEQ. AND, IN ACCORDANCE WITH THE RULES, THE MINIMUM NUMBER SET ON THE BID SHALL BE ZERO (0) DOLLAR AND MAXIMUM SHALL BE THE QUANTITY OF DOLLARS ESTIMATED FOR EACH LOT.

As a historical guide to the amount of business a successful vendor ***might*** expect over the term of the contract, the County provides the following information:

Expenditures:

| June 2010- May 2012 | | June 2012 - May 2014 | |
|---------------------|----------|----------------------|----------|
| VIKING-CIVES | \$29,000 | VIKING-CIVES | \$25,000 |
| WESTERN | \$10,000 | WESTERN | \$20,000 |
| MEYERS | \$0 | MEYERS | \$8,000 |
| HENDERSON | \$24,000 | HENDERSON | \$75,000 |
| WARREN | \$2,500 | WARREN | \$19,000 |
| BONNELL | \$2,500 | BONNELL | \$30,000 |
| | | GLEDHILL | \$20,000 |
| | | SWENSON | \$30,000 |

***SWENSON** is a new line of parts and the County is estimating **\$30,000** as a guide.

And are to be considered “More or Less” the estimate figures will also be used in the contract award for each lot as the “Not to Exceed” award.

Note: These numbers reflect relatively moderate mild winters. Severe weather could significantly increase the actual contract value.

The term of the contract shall be for a period of twenty-four (24) consecutive months and shall start when the County/Vendor agreement is executed and upon expiration of the previous contract.

Payment to Vendor is to be made within forty- five (45) days after the receipt of Vendor’s invoice and a signed County voucher attesting to the delivery of the goods and services by some officer or duly designated employee of the using County entity and after approval of the appropriate Department Head. The Vendor shall prepare invoices and shall submit them to the office/designated employee of the using County entity.

The vendor will not provide any goods and/or services without a valid and current purchase order from the County unit indicating account number and encumbrance.

F.O.B. Destination: County of Union
 Division of Public Works
 Tool Room
 2371 South Avenue
 Scotch Plains, NJ 07076

Any questions concerning the specifications call Joseph J. Policay at 908.789.3657.

The formula to determine discount for each LOT discounted is as follows:

EDF* minus (EDF* times the % of discount) = the total of the LOT.
 e.g., if the EDF was \$1000 and the discount bid was 10%:

$$\text{Lot X : } \quad \underline{\$1,000} \quad - \quad (\$1,000 \times \underline{10} \%) \quad = \quad \underline{\$ 900}$$

*EDF being the **Estimated Dollar Figure**

HAVING CAREFULLY READ THE NOTICE TO BIDDERS, SPECIFICATIONS AND INSTRUCTIONS TO BIDDERS, THE UNDERSIGNED HEREBY AGREES TO PROVIDE AND DELIVER **SNOW PLOW AND SALT SPREADER EQUIPMENT PARTS & ACCESSORIES** FOR THE DIVISION OF PUBLIC WORKS OF THE COUNTY OF UNION IN ACCORDANCE TO THE SPECIFICATIONS. DO NOT ALTER THE FORMAT OF THE BID FORM PAGE IN ANY MANNER UNDER THE PENALTY OF DISQUALIFICATION.

If a brand name is given, the term “or approved equal” is considered to follow the name. Wherever a brand name is used, it is meant to denote the minimum level of quality and performance.

| <u>LOT #</u> | <u>ESTIMATE</u> (MORE OR LESS) | <u>UNIT % OFF LIST</u> | <u>LOT TOTAL</u> |
|----------------|-----------------------------------|---------------------------------|------------------|
| 1 VIKING-CIVES | \$80,000.00 - | (\$ 80,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 2 WESTERN | \$ 40,000.00 - | (\$ 40,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 3 MEYERS | \$ 10,000.00 - | (\$ 10,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 4 HENDERSON | \$ 80,000.00 - | (\$ 80,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 5 WARREN | \$ 40,000.00 - | (\$ 40,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 6 BONNELL | \$ 40,000.00 - | (\$ 40,000 x _____%) = \$ _____ | (NOT TO EXCEED) |
| 7 GLEDHILL | \$ 20,000.00 - | (\$ 20,000 x _____%) = \$ _____ | (NOT TO EXCEED) |

NAME OF BIDDER: _____

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| <u>LOT #</u> | <u>ESTIMATE</u> (MORE OR LESS) | <u>UNIT % OFF LIST</u> | <u>LOT TOTAL</u> |
|--------------|-----------------------------------|---------------------------|--------------------------|
| 8 SWENSON | \$30,000.00 - | (\$ 30,000 x _____%) = \$ | _____ (NOT TO EXCEED) |

NAME OF BIDDER: _____

DEALER VERIFICATION INFORMATION

Attach to this sheet documentation that verifies your company being a dealer for each lot/brand that is being bid on.

NAME OF BIDDER: _____