



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, FEBRUARY 23, 2017
MINUTES OF THE AGENDA SETTING MEETING

CALL TO ORDER

Chairman Bruce H. Bergen presided over the meeting and called the meeting to order at 7:02pm.

ROLL CALL

Roll call showed Chairman Bruce H. Bergen, Vice Chairman Sergio Granados, Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella, and Freeholder Vernell Wright were present, with Freeholder Linda Carter and Freeholder Christopher Hudak absent.

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Bergen made comments relative to the recent passing of former Freeholder Chairman, and longtime member of the community, Charlotte DeFilippo. He asked for a moment of silence in her honor.

APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Construction Board of Appeals: Charles Medallis; Emergency Management Council: Michael McIntyre, Michael Redding and Christopher Scaturio; Fire Services Advisory Board: Joseph Signorello and Christopher Scaturio; Union County Commission on the Status of Women: Catherine Melchione; Union County Improvement Authority: Scott Huff; Union County Transportation Advisory Board: Marvin Gersten.

Chairman Bergen noted that the Board would approve the communication at the Regular Meeting later that evening.

PRESENTATION FROM THE BOARD

A resolution presentation will be made by Chairman Bruce H. Bergen, Vice Chairman Sergio Granados and Freeholder Angel G. Estrada, honoring the 2017 Union County Saint Patrick's Day Parade Grand Marshall Joe Nolan; General Chairman Harry Capko; and Adjutant Debbie Sully.

Chairman Bergen asked for Vice Chairman Granados and Freeholder Estrada to join him for the first presentation.

Members of the St. Columcille Pipe Band marched in playing traditional sounds of the season

Chairman Bergen made comments relative to the Union County Saint Patrick's Day, noting that everyone is Irish on Saint Patrick's Day.

Vice Chairman Granados made comments relative to the St. Patrick's Day Parade Committee, commending them for not only celebrating their culture & heritage, but for ensuring that all residents understand and embrace their individual cultures. He presented Parade Adjunct Deborah Sully with a resolution.

Freeholder Estrada made comments relative to the role of the parade's Grand Marshall, and spoke to his experience as a foreigner; noting that he appreciates seeing the happiness of the Irish people and understanding their culture. He presented Parade Grand Marshall Joe Nolan with a resolution.

Chairman Bergen made comments about the role of the General Chairman and presented Parade General Chairman Harry Capko with a resolution.

Parade General Chairman Harry Capko made comments relative to the Board's support since the inception of the first parade 21 years ago. He presented the Board with a plaque for their continued support. He encouraged everyone to come out to the parade.

Members of the St. Columcille Pipe Band exited the meeting playing traditional sounds of the season

A Resolution Presentation will be made by Chairman Bruce H. Bergen and Alexander Mirabella to Peter Capodice, Superintendent of Schools and various students of the Union County Vocational-Technical School, as the Union County Board of Chosen Freeholders designates the month of February, 2017 as National Career and Technical Education (CTE) Month in Union County.

Chairman Bergen asked for Freeholder Mirabella to join him for the next presentation.

Chairman Bergen called upon Vocational Technical Schools Superintendent Peter Capodice.

Superintendent Capodice introduced his principals from the various schools of the Vocational-Technical School, and invited a number of students to join them for the presentation. He asked that John Henry Barr, the newest Vocational-Technical Board member appointed by the Freeholders, to join them for the presentation.

Freeholder Mirabella made comments relative to his appreciation of the successes of the Vocational-Technical School. He thanked the students for participating in the night's meeting and wished them well with their studies.

Chairman Bergen and Freeholder Mirabella presented them with the resolution designating the month of February as National Career and Technical Education (CTE) Month in Union County.

A Resolution Presentation will be made by Chairman Bruce H. Bergen and Alexander Mirabella to Peter Capodice, Superintendent of Schools and Bonnie Baldasare, FFA Advisory and Horticulture Instructor as the Union County Board of Chosen Freeholders designates the week of February 18, 2017 through February 25, 2017 as Future Farmers of America Week throughout the County of Union.

Superintendent Capodice introduced Bonnie Baldasare who introduced Coleen Clark, the Student President of the Union County FFA Chapter and first place (out of 25 teams) winner of the fruits and vegetables team. She introduced the President of the North East Region FFA Alumni.

Colleen Clark made comments relative to their experience with the Advocacy Legislative Leadership Symposium.

Superintendent Capodice thanked the Freeholders for their support over the years, noting that since 1994 they have provided approximately \$150 million in capital funding.

Chairman Bergen and Freeholder Mirabella presented them with the resolution designating the week of February 18, 2017 through February 25, 2017 as Future Farmers of America Week throughout the County of Union.

A Resolution Presentation will be made by Vice Chairman Sergio Granados, Freeholders Bette Jane Kowalski and Freeholder Alexander Mirabella to the members of the Moms Demand Action for Gun Sense in America congratulating them on their efforts on the Be Smart Lead for Union County.

Freeholder Mirabella asked the Vice Chairman Granados and Freeholder Kowalski to join him for the last presentation. He called upon Kathleen Lazinski, Lauren O'Brien and Sheriff Joseph Cryan to join them for the last presentation.

Freeholder Mirabella commended Sheriff Cryan for the support he has provided to the Moms Demand Action for Gun Sense in America and for his efforts in promoting gun safety in general.

Freeholder Mirabella made comments commending Kathleen Lazinski and Lauren O'Brien for their work on Be Smart program and gun safety.

Kathleen Lazinski thanked the Board for the honor and made comments relative to the Be Smart Program. She stated that the Be Smart program is a gun safety program; noting that the Moms Demand Action for Gun Sense in America is a pro-second amendment organization, but a pro-gun safety organization as well. She stated that the organization is looking to bring gun education to all gun owners. She made comments relative to the program; a twenty-five minute presentation for adults in New Jersey.

OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

Tom Koundry represented the Office.

There were no questions or comments from the Board.

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into an agreement for the purchase of Variable Message Signs from Traffic Safety Service,

- South Plainfield, New Jersey, in an amount not to exceed \$32,000. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase surveillance equipment from Special Services Group, LLC, Denair, CA in an amount not to exceed \$21,963.00. **(Chairman Bruce H. Bergen)**
 3. Authorizing the County Manager through the Union County Prosecutor's Office, to enter into a Professional Services Contract with various experts for litigation support and transcription services for the period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$100,000.00. **(Chairman Bruce H. Bergen)**
 4. Authorizing the County Manager, through Union County Prosecutor's Office, to enter into an agreement with IT for Professionals, Inc., Hazlet, New Jersey to provide Database and Server Support for existing servers and database applications in an amount not to exceed \$19,800.00. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Authorizing the County Manager to enter into contracts with Unique Cruise & Travel, Garwood, New Jersey and Gateway Travel Services, Inc, W. Caldwell, New Jersey, as the vendors to provide Travel Agent Services to all County entities pursuant to the exception for bidding: N.J.S.A. 40A:11-5 (1)(cc) for travel and conferences at a not to exceed figure of \$65,000. (This figure represents a pass through for the vendor to buy travel services on our behalf). The actual profit made by vendor is estimated at not to exceed \$3,000. **(Chairman Bruce H. Bergen)**

Freeholder Mirabella asked for additional information and clarification.

Director Yuska advised that the County has been putting this service out for approximately ten years, noting that the County aggressively sought new vendors. He advised that the travel is for employees who need to travel as part of their job function, noting that nearly all transactions require a credit card or require the utilization of a Travel Service agency. He advised that governments are generally precluded from having credit cards and this contract is a viable solution.

County Manager Faella stated that the vast majority of this contract will be utilized by the Prosecutor's Office.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Director

1. Authorizing the County Manager to approve the Union County Workforce Development Board Strategic Plan, 2016-2020. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados inquired as to some of the key changes from the previous plan and to which segment of the population will this plan benefit.

Director Wagner advised that the plan is a 5-year plan, which will be reviewed annually. She advised that the plan serves the same population: dislocated workers and youth. She noted the key changes

with in-school & out-of-school funding. She added that youth can now receive services up to age 24, as opposed to 21 years of age. She stated other changes including: the procurement process is more stringent; a stricter adherence to performance measures; and the award of the one-stop centers must go through an RFP process.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

There were no questions or comments from the Board.

1. Amending the 2017 Temporary Budget Ch. 96 P.L. 1951 (N.J.S.A. 40A:4-20). **(Freeholder Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution Number 2016-1000, approving the 2017 CSBG Spending Plan, to reflect a grant award increase in the amount of \$15,011, for a new grand total of \$233,315, to be allocated as specified in the amended spending plan with no other changes to agreement. **(Freeholder Bette Jane Kowalski)**

Freeholder Estrada inquired as to the reason for the increase.

Director Guzzo advised that the County receives the funds incrementally, with no rhyme or reason. He advised that they are adding the funds to a specific spending plan to allow three agencies to serve more people in need of emergency housing that are non-welfare eligible.

2. Authorizing the County Manager to award year two (2) contracts in accordance with the three (3) year 2016-2018 Area Plan in the total amount not to exceed \$1,361,459, pursuant to a Request for Proposal (RFP), for contract year two (2) period of January 1, 2017 through December 31, 2017, to deliver services to Union County residents 60 years of age or older and/or their caregivers with an option to renew contracts for one year; and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Vernell Wright)**
3. Amending Resolution Number 2016-705, FY2014 SuperNOFA Continuum of Care (CoC) Spending Plan, to award a grant extension to the Covenant House/Supportive Housing subcontract 15-SUP-105 for the extension period of December 1, 2015 through March 31, 2017, as approved by the US Department of Housing & Urban Development (HUD), allowing services to continue and funds to be fully expended with no change in funding and no other changes to spending plan. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to award Union County Youth Services Commission Spending Plan subcontracts to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition and Reentry in the total amount not to exceed \$511,656 for the grant period of January 1, 2017 through December 31, 2017, and further authorizing the transfer among the funded agencies/municipalities during the contract period should service needs change and/or if any

of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Vernell Wright)**

Freeholder Kowalski asked for additional information/clarification.

Director Guzzo advised that this represents the annual funding received that provides for community programming aimed at diverting kids from the detention; citing alternative programming and electronic monitoring.

5. Authorizing the County Manager to enter into a Memorandum of Understanding between the County of Union and the County of Hudson for the assignment of Diana Youst as Acting Superintendent of the Union County Juvenile Detention Center for the period of January 1, 2017 through December 31, 2017 in the amount not to exceed \$172,021.02. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to enter into a Uniform Shared Services and Consolidated Act, N.J.S.A. 40A:65-1 et seq. agreement with Hudson County to provide custody and care to its juvenile detainees at the Union County Juvenile Detention Center at a per diem rate of \$240 for Year 1 - 2017, \$245 for Year 2 - 2018, \$250 for Year 3 - 2019, \$255 for Year 4 - 2020, and \$255 for Year 5 - 2021, overtime rate for emergency transportation in the amount of \$35 per hour, per diem freeze years 1 & 5, with Hudson County guaranteeing payment for a minimum of 20 secure beds for the five (5) year period of February 20, 2017 through February 19, 2022. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados asked how the rate compares to the previous contract.

Director Guzzo advised that the rate has increased, noting that it is a 5-year agreement. He advised that Hudson County closed their juvenile detention center and that Union County agreed to accept their population into Union County's facility. He advised that in year one, the rate is the same as the previous amount; years two through four call for a \$5 increase in rate; and year five is frozen at the year four rate. He added that they are guaranteeing 20 youths daily; noting that the average daily population received from Hudson County has been approximately 25 – 28 youths.

DEPARTMENT OF PARKS AND RECREATION

Ronald Zuber, Director

There were no questions or comments from the Board.

1. Amending Resolution Number 2014-673, a Professional Planning and Designing Service contract, awarded through an RFP process to CME Associates of Parlin, New Jersey associated with the Watchung Reservation Trails Master Plan for an amount not to exceed \$16,100 for a new contract amount not to exceed \$59,100. **(Union County Engineering Project Number 2014-024) (Vice Chairman Sergio Granados)**
2. Authorizing the County Manager to award a Professional Service Contract, through a Request for Proposal (RFP) process, to Maser Consulting, PA, of Red Bank, New Jersey to provide Engineering Design, Construction Administration and Inspection Services for a parking lot and turf improvements for the Wheeler Park Pool & Turf Improvement Project for an amount not to exceed \$163,379. **(Union County Engineering Project Number 2014-029) (Vice Chairman Sergio Granados)**

3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Clark, New Jersey to provide Engineering Design, Construction Administration and Inspection Services for the Replacement of Two Pedestrian Bridges at Conant & Nomahegan Parks for an amount not to exceed \$164,212. (Union County Engineering Project Number 2016-038) **(Vice Chairman Sergio Granados)**
4. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Clark, New Jersey to provide Engineering Design, Construction Administration and Inspection Services for the Rahway Park Pool Diving Tank Demolition for an amount not to exceed \$29,057. (Union County Engineering Project Number 2017-001) **(Vice Chairman Sergio Granados)**
5. Amending Resolution Number 2016-454, a Professional Engineering Service Contract with Remington, Vernick & Arango Engineers to provide Design, Construction Administration and Inspection Services for the Green Lane Park Improvement Project in the Township of Union, to provide a topographical survey (Block 301, Lot 25.01) in an amount not to exceed \$7,500.00 for a new contract amount not to exceed \$206,835.00. (Union County Engineering Project Number 2015-017) **(Vice Chairman Sergio Granados)**
6. Resolution amending resolution Number 2017-83, resolution to enter into an Agreement with the New Jersey Symphony Orchestra to perform a Concert on Friday, June 23, 2017, clarifying the site of the concert to be at Oak Ridge Park. **(Vice Chairman Sergio Granados)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a Professional agreement with four per diem pathologists to be available in the absence of the County Medical Examiner, at a cost of \$900.00 per autopsy, \$200.00 per external exam and \$600.00 per day for court testimony for the 2017 calendar year, in an amount not to exceed \$200,000.00. **(Freeholder Linda Carter)**

Vice Chairman Granados asked if the individuals providing the service were from Union County.

Director Moran advised that two individuals are from Union County and two are from outside of Union County.

Vice Chairman Granados asked how many applications they received for this work.

Director Moran advised that these pathologists have been working for the Medical Examiner's office for a number of years.

2. Authorizing the County Manager to enter into a twenty-four (24) month agreement with Robert Wood Johnson University Hospital, Rahway, NJ, to provide rental space for forensic examinations and autopsies for the period of January 1, 2017 through December 31, 2018, in

an amount not to exceed \$60,000.00 for the first year, with a 2% increase for the remaining twelve(12) months. **(Freeholder Linda Carter)**

3. Authorizing the County Manager to accept and expend \$167,034 from the Department of Justice's 2016 Edward Byrne Memorial Grant Program for the purpose of providing local law enforcement agencies with the necessary training and equipment to improve the effectiveness and efficiency of the criminal justice system. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to enter into a contract with Spec. Rescue International, Virginia Beach, Virginia, to provide Structural Collapse Technician Course to 66 members of the Metro Urban Search and Rescue (MUSAR) Task Force from the Urban Area Security Initiative (UASI) Region, through the 2016 UASI Grant, in an amount not to exceed \$115,570. **(Chairman Bruce H. Bergen)**
5. Authorizing the County Manager to enter into a contract with Spec. Rescue International Virginia Beach, VA, to provide Trench Rescue Training to 99 members of the Metro Urban Search and Rescue (MUSAR) Task Force from the Urban Area Security Initiative (UASI) Region, through the 2016 UASI Grant, in an amount not to exceed \$92,865.00. **(Chairman Bruce H. Bergen)**
6. Authorizing the County Manager to enter into an agreement with Enforsys, Inc., 200 Lanidex Plaza Suite 2103, Parsippany, NJ, for a Records Management System (RMS) Services for the contract period of March 1, 2017 to February 28, 2019, in an amount not to exceed \$120,000.00. **(Freeholder Linda Carter)**

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

There were no questions or comments from the Board.

1. Amending Resolution Number 2016-871, to increase the appropriation to Bauch, Zucker, Hatfield, LLC of Springfield, New Jersey in the matter entitled Barbara Egger v. UC, et als. in an amount not to exceed \$20,000.00 for a sum not to exceed \$140,000.00. **(Chairman Bruce H. Bergen)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions or comments from the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with the Teamsters Local 102--Jail Professionals, effective January 1, 2013 through December 31, 2017. **(Chairman Bruce H. Bergen)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating Ivy Visions, Inc. Of Theta Phi Omega Chapter, Alpha Kappa Alpha Sorority, Inc. on their African-American History Celebration. **(Freeholder Linda Carter)**

2. Congratulating and commending the Omicron Chi Chapter of Omega Psi Phi Fraternity, Inc. for their efforts in community service in Plainfield and throughout of the County of Union. **(Freeholder Linda Carter)**
3. Congratulating and acknowledging Jerseyland Park, Community Center, Inc. as they celebrate Black History Month on February 18, 2017. **(Freeholder Linda Carter)**
4. Reappointing Harold Aguilar and Leslie Fanelli-Pavone as members to the Advisory Board on the Disabled for a term beginning January 1, 2017 through December 31, 2019. **(Freeholder Mohamed S. Jalloh)**
5. Congratulating the Rotary Club of Union upon their 75th anniversary celebration on February 24, 2017. **(Freeholders Jalloh & Wright & Chairman Bruce H. Bergen)**
6. Congratulating and commending the efforts of the Be Smart Lead for Union County, Moms Demand Action for Gun Sense in America. **(Freeholder Alexander Mirabella, Chairman Bruce H. Bergen & Freeholder Bette Jane Kowalski)**
7. Extending the Board's deepest condolences to the family of Joseph Agone upon his passing on February 16, 2017. **(Freeholder Alexander Mirabella)**
8. Extending the Board's deepest condolences to the family of Louis Cassella upon his passing. **(Freeholder Alexander Mirabella)**
9. Appointing Ellen Steinberg as a member to the Senior Citizen Disabled Resident Transportation Advisory Board for a term beginning January 1, 2017 through December 31, 2019. **(Freeholder Vernell Wright)**
10. Congratulating Joseph John Di Girolamo (Giuseppe Giovanni) upon his 100th birthday celebration. **(Vice Chairman Sergio Granados, Freeholder Christopher Hudak & Freeholder Alexander Mirabella)**
11. Congratulating Dan and Katie Misuraca on the Grand Opening of the Red, White and Que Smokeshack in Scotch Plains, New Jersey. **(Vice Chairman Sergio Granados & Freeholder Alexander Mirabella)**
12. Congratulating the Portuguese Instructive Social Club, Inc. of Elizabeth upon their 95th anniversary celebration on March 18, 2017. **(Vice Chairman Sergio Granados, Freeholder Angel G. Estrada & Freeholder Bette Jane Kowalski)**
13. Congratulating Freeholder Linda Carter upon being named Woman of the Year by the Plainfield Chapter of the Zeta Phi Beta Sorority on March 11, 2017. **(Vice Chairman Sergio Granados & the Entire Board)**
14. Extending the Board's deepest condolences to the family of Charlotte DeFilippo, former Union County Democratic Chairwoman upon her passing on February 22, 2017. **(Chairman Bruce H. Bergen & the Entire Board)**

ADJOURNMENT

Chairman Bergen asked for a motion to adjourn. On a motion made by Freeholder Mirabella and seconded by Freeholder Kowalski, a voice vote showed seven members of the Board voted in the affirmative, with Freeholders Carter and Hudak absent. The meeting was adjourned at 7:39pm.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2017 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00 pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2017 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ**

AGENDA SETTING SESSION

January 19, 2017

February 2, 2017
February 23, 2017

March 2, 2017
March 16, 2017

April 6, 2017
April 20, 2017

May 4, 2017
May 25, 2017

June 1, 2017
June 15, 2017

July 13, 2017

August 10, 2017

September 7, 2017
September 28, 2017

October 5, 2017
October 19, 2017

November 9, 2017
November 30, 2017

December 14, 2017

REGULAR MEETINGS

January 26, 2017

February 9, 2017
February 23, 2017

March 9, 2017
March 23, 2017

April 13, 2017
April 27, 2017

May 18, 2017
May 25, 2017

June 8, 2017
June 22, 2017

July 20, 2017

August 17, 2017

September 14, 2017
September 28, 2017

October 12, 2017
October 26, 2017

November 21, 2017 (Tuesday)

December 7, 2017
December 21, 2017



James E. Pelletiere, RMC
Clerk of the Board