

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 1, 2011
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Deborah P. Scanlon called the meeting to order at 7:08 PM.

Attendee Name	Title	Status	Arrived
Linda Carter	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Daniel P. Sullivan	Freeholder	Present	
Nancy Ward	Freeholder	Absent	
Alexander Mirabella	Vice Chairman	Present	
Deborah P. Scanlon	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag was led by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

PRESENTATIONS FROM THE BOARD

1. A video presentation was made commemorating the 90th Anniversary of the Union County Parks System.

Freeholder Kowalski announced that Union County is celebrating its 90th Anniversary of the Union County Park System. A video presentation of the County's park system was shown.

Chairman Scanlon thanked the Acting Deputy Director of Parks and Community Renewal, Ronald Zuber for having the presentation prepared for the meeting.

Freeholder Kowalski thanked the Parks Department, the Public Information and the Clerk of the Board's staff for their assistance.

2. A Resolution presentation was made to Mr. Tennyson Moore, Sr., the oldest surviving Veteran in Plainfield, as he was saluted on Veterans' Day and is honored for defending our

Nation on December 7, 1941 during the attacks on Pearl Harbor.

Freeholder Carter stated that she is honored to present Mr. Moore with a Resolution for being Plainfield's oldest surviving veteran at the age of 98. Freeholder Carter read the Resolution aloud, and thanked him for his services. Mr. Moore spoke about his experience. He received a standing ovation from the Board and the audience.

3. A Resolution presentation was made to Dr. Karen Ensle, Rutgers Cooperative Extension, for being honored with the 2011 Partnership Award for Innovation Program Models by the United States Department of Agriculture, National Institute of Food and Agriculture.

Freeholder Kowalski presented a Resolution to Dr. Ensle of the Rutgers Cooperative Extension for being honored with the 2011 Partnership Award for Innovation Program Models by the United States Department of Agriculture. Freeholder Kowalski thanked her for educating individuals on health and nutrition. She read the Resolution aloud.

Dr. Ensle said that they were ecstatic to receive the Award from the USDA and mentioned the organizations they were involved with to encourage the youth to get involved. Dr. Ensle thanked the Board for the Resolution.

4. Resolution presentations was made to students who participated in the summer Toastmasters Youth Development Program sponsored by the Department of Human Services, Division of Youth Services.

Freeholder Kowalski and Freeholder Carter introduced Darryl Hatchett of the Union County Youth Service Bureau who worked with students who participated in the summer Toastmaster Youth Development Program. They introduced the students and presented them with Resolutions. Freeholder Kowalski read the Resolution aloud.

Mr. Hatchett stated that he was pleased to have the students and their parents attend the meeting. He said it requires teamwork with Merk & Co. and the Toastmasters and sponsors, along with Dave Brown of Rahway who recruited the students from the Rahway school system. He thanked his own staff for their hard work. He said he was proud of the students' accomplishments and thanked the Board for their support and Director Guzzo and his staff for their support.

Louis Mirez, student, stated that the Program helps students apply to colleges and job interviews. It also helps those who are timid and who need guidance.

APPROVAL OF COMMUNICATIONS

Note and File

1. Oaths of Office: Local Advisory Committee on Alcoholism & Drug Abuse: Sonja Ash and Karen Yuschak
2. Oath of Office: Senior Citizen and Disabled Resident Transportation Assistance Program: Sandra M. Shelton

OFFICE OF THE UNION COUNTY PROSECUTORTheodore Romankow, Union County Prosecutor

First Assistant Prosecutor Albert Cernadas, Jr. represented the Office.

Mr. Cernadas stated that two corrections needed to be made to the following items listed on the Agenda:

Item #3 should state that the services are for Forensic Pathology, not DNA and psychology, and the contract date is incorrect on item #5. It should read September 1, 2011 through August 31, 2012.

1. Authorizing the County Manager to apply for and accept funding from the Office of the Insurance Fraud Prosecutor, New Jersey Division of Criminal Justice in the amount of \$250,000 for the period of January 1, 2012 through December 31, 2012 to continue efforts of insurance fraud investigation in Union County. } **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella asked for an explanation of item #1. Mr. Cernadas stated that it is to investigate insurance fraud throughout the County. The grant will consist of four employees' salaries, to wit: an Assistant Prosecutor, a Lieutenant and two detectives.

2. Authorizing the County Manager to enter into a Professional Services Contract with Elite Transcripts Inc., Butler, New Jersey, to provide professional transcript service for the contract period of July 1, 2011 through December 31, 2011 in the amount of \$10,000. **(Chairman Deborah P. Scanlon)**
3. Authorizing the County Manager to enter into a professional service contract with Miller Consult Services, Doctor Douglas Miller, Columbia, Missouri to provide expert services in the fields of forensics, DNA and psychology for the period of September 1, 2011 through December 31, 2011 in the amount of \$15,000. **(Chairman Deborah P. Scanlon)**
4. Authorizing the County Manager to allow the Union County Prosecutor's Office to make an emergent payment to Mitotyping Technologies, LLC, State College, Pennsylvania, for Mitochondrial DNA analysis required for a homicide investigation in the amount of \$25,600. **(Chairman Deborah P. Scanlon)**

Freeholder Jalloh asked if item #4 is a new contract. Mr. Cernadas stated this the vendor was used on an emergent basis for one specific case. He explained that Mitochondrial DNA is to remove DNA from bones and it is not a typical procedure. The County, nor the State of New Jersey has the means for this service.

Vice Chairman Mirabella asked if the County will be reimbursed for these services. Mr. Cernadas stated that the funds will come from the Prosecutor's Office via the County's expenses.

5. Authorizing the County Manager to apply for and accept funding from the Division of Criminal Justice, Edward Byrne Memorial Justice Assistance Program, Megan's Law and Local Law Enforcement Assistance component for the period September 1, 2011 through August 31, 2011 in the amount of \$15,047. **(Chairman Deborah P. Scanlon)**

6. Authorizing the Union County Prosecutor's Office to purchase confidential equipment for use in confidential and undercover investigations via waiver of public bid obtained from the New Jersey Office of Attorney General. **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella if there is a dollar amount associated with item #6. Mr. Cernadas stated that he believes the amount is \$55,000.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Matthew N. DiRado, Esq., Acting Director / Director, Division of Personnel

Resolution requests have not been submitted at this time.

DEPARTMENT OF CORRECTIONS

Brian Riordan, Director

Vice Chairman Mirabella stated that four of the items listed on the Agenda are for Clergy for the Corrections facility. He asked why most of them are from out of County. Mr. Riordan explained that they have been using these vendors for many years and are satisfied with their services. He said they will entertain anyone from Union County.

1. Authorizing the County Manager to enter into a contract with Reverend Ray Gaddis, Newark, New Jersey, to provide 10 hours of religious services and counseling per week for the Protestant inmates at the Union County Jail for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$6,437.60. **(Chairman Deborah P. Scanlon)**
2. Authorizing County Manager to enter into a contract with Salaam Nadhir Abdul, Orange, New Jersey, to provide 5 hours of religious services and counseling per week for the Islamic inmates at the Union County Jail for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$3,218.80. **(Chairman Deborah P. Scanlon)**
3. Authorizing County Manager to enter into a contract with Patricia Kane, Newark, New Jersey, to provide 5 hours of religious services and counseling per week for the Islamic female inmates at the Union County Jail for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$3,218.80. **(Chairman Deborah P. Scanlon)**
4. Authorizing County Manager to enter into a contract with Deacon Michael DeRoberts, Union, New Jersey, to provide 5 hours of religious services to the Catholic inmates at the Union County Jail for the contract of period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$3,218.80. **(Chairman Deborah P. Scanlon)**
5. Amending Resolution Number 2010-958, an agreement with The Keefe Group, Edison, New Jersey, authorizing the option to renew the contract to provide commissary services to the inmate population for the contract period of January 1, 2012 through December 31, 2012. {This is a revenue producing contract} **(Chairman Deborah P. Scanlon)**

Freeholder Carter asked if item #5 is a revenue-producing contract. Mr. Riordan replied, yes, the County will profit by 28% of the items sold. He said last year, the County received \$138,000. To date, they are short \$10,000, but by the end of December, it should equate to about the same as last year.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIESJoseph Graziano, Director

Freeholder Estrada asked Director Graziano to address some of the Change Orders that are on the Agenda.

Director Graziano stated that the Change Orders are for the ARRA projects and the handicap ramps, requested by the Federal government, due to the new standards that were put in place. He stated that the County will be reimbursed by the State and the Federal government.

1. Amending Resolution Number 2010-352, dated April 8, 2010, a Professional Engineering Service contract with Birdsell Services Group (BSG), Cranford, New Jersey, approving Amendment No. 1, for the purpose of providing additional Inspection Work for ADA Ramp Compliance for the 2011 County Aid Road Resurfacing Project in an amount of \$25,500 for a new contract amount of \$266,117.90 **(Chairman Deborah P. Scanlon)**
2. Authorizing the County Manager to enter into a Shared Service Agreement between the County of Union and the Township of Union to replace the traffic control signal at the intersection of Vauxhall Road (CR 630) and Valley Street (CR 638). **(Chairman Deborah P. Scanlon)**
3. Authorizing the County Manager to enter into an Agreement with the New Jersey Transportation Planning Authority (NJTPA), FY2012 Local Safety Program, for the Upgrade of a Traffic Signal at the intersection of Vauxhall Road (CR 630) and Valley Street (CR 638), Union Township in the amount of \$227,923.00. **(Chairman Deborah P. Scanlon)**

Freeholder Carter asked if items #2 and #3 are monetary commitments from the County. Director Graziano stated that item #2 is part of a shared service agreement to replace the lights, and item #3 is to apply for the funding. He explained that the County will pay for the installation, and the Township of Union will provide the maintenance.

Freeholder Estrada asked if these items were approved at the last the last New Jersey Transit Planning Authority meeting. Director Graziano, replied, yes.

4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities, Division of Engineering: Jogi Construction, Edison, New Jersey for the purpose of providing the Replacement of Prospect Street Culvert, Summit, New Jersey, One Hundred Eighty (180) Calendar Days from Notice to Proceed, in the amount of \$762,000. **(Chairman Deborah P. Scanlon)**
5. Concurring with the Borough of Roselle Park, granting permission to the Roselle Park First Aid Squad to hang a "Be A Part-Time Hero" banner on Chestnut Street from November 18, 2011 through January 5, 2012 for recruitment of new members. **(Chairman Deborah P. Scanlon)**
6. Granting permission to the City of Linden to close North Wood Avenue from Elizabeth Avenue to Elm Street on Friday, December 2, 2011, from 4:00 p.m. to 10:00 p.m., for the City of Linden's Christmas Tree Lighting Ceremony. **(Chairman Deborah P. Scanlon)**
7. Amending Resolution No. 2010-397; BA#22-2010, a contract (through public bidding process) with Fai Gon Electric, Piscataway, New Jersey approving Change Order No. 1 (final) for

Intersection Improvements, City of Elizabeth, for an amount of \$131,596.86 for a new contract amount of \$547,615.32. (Federal ARRA Project Number FS-B00S-915) **(Chairman Deborah P. Scanlon)**

8. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Engineering, Public Works & Facilities: Wilfred MacDonald, Inc., South Hackensack, New Jersey, for the purpose of providing Jacobsen OEM Replacement Parts for a 24 month period, amount not to exceed \$120,000. **(Chairman Deborah P. Scanlon)**

Freeholder Carter asked for an explanation of item #8. Director Graziano stated that the contract is for lawn mower and tractor parts. He added that it is a public bid for a two year contract in a "not to exceed" amount of \$120,000. He said the price is the same as the last two year contract.

Freeholder Carter asked if the full amount of \$120,000 had been used in the previous contract. Director Graziano stated that he was uncertain, but will provide her with the information.

9. Amending Resolution Number 2010-510, a contract awarded through the public bidding process to Schifano Construction Corporation, Middlesex, New Jersey approving Change Order No. 1, for the 2009 Road Resurfacing ARRA Federal Project in the amount of \$682,506.00 for a new contract amount of \$4,578,005.63. **(Chairman Deborah P. Scanlon)**
10. Amending Resolution Number 2011-590, a contract awarded through the public bidding process to Schifano Construction Corporation, Middlesex, New Jersey approving Change Order No. 1, for the 2011 Road Resurfacing Project in the amount of \$575,822.00 for a new contract amount of \$4,580,450.55. This change order will be reimbursed by the New Jersey Department of Transportation, County 2009 ATP program. **(Chairman Deborah P. Scanlon)**
11. Amending Resolution Number 2010-245, a Professional Engineering Service contract with The Louis Berger Group, Morristown, New Jersey approving Amendment No. 1 for the purpose of providing construction inspection services for the ARRA Intersection Improvement Projects in an amount of \$245,890.00 for a new contract amount of \$770,618.00. **(Chairman Deborah P. Scanlon)**
12. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Engineering, Public Works and Facilities, Division of Facilities Management: Burlew Mechanical, LLC, South Amboy, New Jersey for the purpose of providing plumbing services for a period of twenty four consecutive months with the provision for one twenty four month extension in the amount not to exceed \$301,626. **(Chairman Deborah P. Scanlon)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

Vice Chairman Mirabella asked if the acceptance of the grants mentioned in items #1 through #4 will be added to the Budget. Director Taylor explained that these are funds that come into the County to provide services and without these grants, we cannot provide the services. They are not

part of the budget.

1. Modifying the 2011 Union County adopted budget in the amount of \$316,032.00 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Services Block Grant. **(Vice Chairman Alexander Mirabella)**
2. Modifying the 2011 Union County adopted budget in the amount of \$54,744.00 as a result of notification received from the State of New Jersey, Division of Criminal Justice for a program entitled: Body Armor Grant. **(Vice Chairman Alexander Mirabella)**
3. Modifying the 2011 Union County adopted budget in the amount of \$60,000.00 as a result of notification received from the Union County Department of Human Services for a program entitled: Medicaid Reimbursement Grant. **(Vice Chairman Alexander Mirabella)**
4. Modifying the 2011 Union County adopted budget in the amount of \$543,301.00 as a result of notification received from the State of New Jersey, Office of Homeland Security and Preparedness for a program entitled: FFY11 Homeland Security Grant. **(Vice Chairman Alexander Mirabella)**
5. Approving Appropriation Transfers Pursuant to N.J.S.A. 40A: 4-58. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution Number 2010-1120, to extend the contract with Community Access Unlimited, Elizabeth, New Jersey, on a month to month basis, in an additional amount not to exceed \$60,000, to allow sufficient time for the completion of the competitive contracting process to select a state mandated Youth Shelter Home provider. **(Freeholder Bette Jane Kowalski)**

Freeholder Jalloh asked how many beds will be required through this contract. Director Guzzo stated that it is a contract for five beds, and is a mandated service through the youth shelter. He explained that we are contracted for five beds even if they are not used, and this item is to extend the contract for an additional two months for the completion of the competitive contract process, which is in currently in course. He said the daily average is three kids, and they are trying to renegotiate the contract down to three, as this would reduce the cost.

Freeholder Estrada commended the Human Services Department. He said this indicates much community involvement that lowered the number to three.

2. Amending Resolution Number 2010-1127, to extend the contract date with the Violence Prevention Institute, "Intensive Intervention Program," Red Bank, New Jersey to provide a total of 24 (twenty four) ninety minute sessions on youth violence, respect, academic achievement, substance abuse and gang influence for the period January 1, 2012 through December 31, 2012, at no additional cost to the County. This is for "Christopher's Program," an anti-violence and gang intervention program for youth. **(Freeholder Nancy Ward)**
3. Amending Resolution Number 2010-1124, to extend the contract date with Gary Morton, Consultant, "The Art of Listening", Perth Amboy, New Jersey to provide a total of 24 (twenty

four) two hour sessions on improving the listening skills of youth using a variety of diverse vocal and instrumental music to enhance a youth's ability to communicate effectively for the period January 1, 2012 through December 31, 2012, at no additional cost to the County. This is for "Christopher's Program," an anti-violence and gang intervention program. **(Freeholder Nancy Ward)**

4. Authorizing the County Manager to enter into a shared service agreement with Bergen County for the purposes of providing up to 20 secure detention beds for its juvenile detention population on an as needed basis effective November 1, 2011 through October 31, 2012 at a per diem cost of \$225.00. Additional charges will be billed to and paid by Bergen County for items listed in the preliminary report on contract parameters. **(Freeholder Bette Jane Kowalski)**

Freeholder Hudak asked how long there has been a share service agreement with Bergen County as mentioned in item #4. Director Guzzo, replied, it has been for one year, and this is a renewal contract for an additional year. Freeholder Hudak asked how many juveniles this applies to. Director Guzzo stated that the average for Bergen County is 10 kids per day at \$225.00 per day. He added that Bergen County is responsible for transporting them.

5. Amending Resolution Number 2010-1125, a contract with University Medicine and Dentistry of New Jersey, The Violence Institute of New Jersey, Newark, New Jersey, to reflect a change in the contract date from January 1, 2012 through June 30, 2012 only. **(Freeholder Nancy Ward)**
6. Authorizing the County Manager to award subcontracts to various agencies through the Union County Youth Services Commission Spending Plan for the grant period of January 1, 2012 through December 31, 2012 in the amount of \$368,736. This resolution would further authorize the County Manager to transfer funds among the funded agencies/municipalities during the contract period should service needs change and/or of any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Bette Jane Kowalski)**

7. Authorizing the County Manager to subcontract with the State of New Jersey, Superior Court, Probation Division to provide night watch supervision listed on the Union County Youth Services Commission Spending Plan for the grant period of January 1, 2012 through December 31, 2012 in the amount of \$50,000.00. This resolution would further authorize the County Manager to transfer funds among all funded agencies/municipalities during the contract period should service needs change and/or of any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Bette Jane Kowalski)**

Freeholder Carter asked for an explanation of item #7. Director Guzzo stated that this item goes hand-in-hand with item #6. He stated that there is no RFP. The program is run by the Probation Department with kids who are involved in the juvenile justice system. He explained that the juveniles are to report to the staff every night. This helps keep them off the streets.

8. Authorizing the County Manager to subcontract with Union County Youth Service Bureau to provide crisis intervention services, detention alternative electronic monitoring and community services for the period of January 1, 2012 through December 31, 2012 in the amount of \$160,000. This resolution would further authorize the County Manager to transfer funds among all funded agencies/municipalities during the contract period should service needs change and

any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Bette Jane Kowalski)**

9. Authorizing the County Manager to award subcontracts under the 2012 Community Services Block Grant (CSBG) program as specified in the spending plan for the period of January 1, 2012 through December 31, 2012 in the amount of \$450,000. This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**

Freeholder Kowalski asked for an explanation of item #9. Director Guzzo stated that the amount is the same as last year, and the funds are distributed by portion. It totals last year's allocation.

10. Authorizing the County Manager to award a contract to 1 Job Inc., Rahway, New Jersey, for the period of November 1, 2011 through June 30, 2012 under the New Jersey Department of Labor & Workforce Development/Work First New Jersey General Assistance (GA) Program, in an amount not to exceed \$6,000. This resolution would further authorize the County Manager to transfer funds among all programs approved for funding for PY 2011 during the contract period should service needs change and/or if any of the funded agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
11. Authorizing the Countywide Code Blue Emergency Shelter Initiative for winter 2011-2012 in an amount not to exceed \$60,000 to address the needs of the homeless during periods of extreme weather conditions. Union County provides emergency shelter assistance to individuals and families in need during periods designated as Code Blue weather conditions. Such conditions include overnight temperatures below 25 degrees Fahrenheit or temperatures below 32 degrees Fahrenheit with precipitation. **(Freeholder Bette Jane Kowalski)**
12. Amending Resolution Number 2011-356, to reflect a change in the 2011 Alcohol/Drug Abuse Grant and Addiction Recovery Program (ARP) spending plan to reflect a reallocation of funds between two (2) agencies, in the amount of \$10,000. This amendment de-obligates \$10,000 from JFK-Steps Recovery Center for a new contract total of \$53,478 and reallocates \$10,000 to the Organization for Recovery for a new contract total of \$29,890 to provide intensive outpatient services. **(Freeholder Bette Jane Kowalski)**
13. Authorizing the County Manager to award subcontracts under the 2012 Personal Assistance Services Program in a total amount of \$739,339 for the contract period of January 1, 2012 through December 31, 2012. This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
14. Authorizing the County Manager to award subcontracts under the 2012 Social Services for the Homeless Spending Plan in the total amount of \$643,705 for the period of January 1, 2012 through December 31, 2012. This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**

15. Authorizing the County Manager to enter into a contract with the New Jersey Department of Health and Senior Services for Social Services Block Grant funds in the amount of \$469,725.00 to be used for support services for seniors 60 years and older for the period of January 1, 2012 through December 31, 2012. A County match in the amount of \$186,057 is required. **(Freeholder Bette Jane Kowalski)**
16. Authorizing the County Manager to enter into a contract with the New Jersey Department of Health and Senior Services for Safe Housing and Transportation Grant funding for support services for seniors 60 years and older for the period of January 1, 2012 through December 31, 2012 in the amount of \$77,226. A County match in the amount of \$47,309 is required. **(Freeholder Bette Jane Kowalski)**
17. Authorizing the County Manager to enter into a contract with the NJ Department of Health and Senior Services for (SWHDM) State Weekend Home Delivered Meals funding for the purpose of providing support services for seniors 60 years and older for weekend home delivered meals for the contract period January 1, 2012 through December 31, 2012 in the amount of \$65,036. In addition, this resolution requests the County to allocate \$17,544 in funding to meet the required contract match. **(Freeholder Bette Jane Kowalski)**

Freeholder Carter asked for an explanation of items #15, 16 and 17. Director Guzzo stated that this is a new process. A Resolution is needed to bring in the funds that are being used for these services, and the County is required to match the funds.

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Deputy Director

Freeholder Sullivan asked for an explanation as to why an employee would be moving a Geographical Information System (GIS) person from the Information Technology Department to the Engineering Department. Acting Director Zuber stated the Ordinance makes changes to the responsibility of the Director and the Deputy Director.

1. Amending an Ordinance to Amend the Laws of Union County and General Legislation: By Amending Article XVIII, Department of Parks and Community Renewal; and Article XIX, Department of Engineering, Public Works and Facilities

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Union that the "Laws of Union County" are hereby amended as outlined in the attached Schedule A:

SCHEDULE A

PART I - ADMINISTRATIVE CODE

ARTICLE XVIII, Department of Parks & Community Renewal

[Adopted 6-26-1997 by Ord. No. 452; Amended 12-20-2007 by Ord. No. 664]

§ 1-100. Department established; purpose; organization.

[Amended 6-20-2002 by Ord. No. 553; 9-14-2006 by Ord. No. 636; 12-20-2007 by Ord. No. 664; 6-25-09 by Ord. No. 686; Amended 6-10-2010 by Ord. 704-2010; Amended 8-19-2010 by Ord. 709-2010]

General Purpose; Departmental Organization. There shall be a Department of Parks and Community Renewal for the purpose of promoting and developing the planning, development and growth of the County of Union, coordinating all aspects of such through the efficient and effective use of financial, operational and administrative resources and to proactively address the needs of County residents. The Director shall be fully responsible for the Department's operation.

There may be a Deputy Director who shall be responsible to the Director of the Department of Parks and Community Renewal.

The Department shall have a Bureau of Recreation, and a Bureau of Administrative Support. The Chief of the Bureau of Recreation and Bureau of Administrative Support shall be the heads of the each of these Bureaus and shall report to the Director of the Department of Parks and Community Renewal.

□ The functions of the Bureau of Recreation is to develop and administer programs to facilitate the public use and enjoyment of County recreation facilities; the operation of all County recreation facilities; park reservation systems; and coordinate recreational facilities programs with other public and private recreational facilities within the County.

□ The functions of the Bureau of Administrative Support is to establish and maintain essential records and files, including financials relative to the programs offered by the Department, prepare and reconcile contract bids and bills and revenue to ensure compliance with financial procedures.

D. The Department of Parks & Community Renewal shall consist of the following Divisions:

- (1) Division of Planning and Community Development.
- (2) Division of Information Technologies. [Added 7-22-1999 by Ord. No. 503]
- (3) Division of Golf Operations. [Added 12-20-2007 by Ord. No. 664]
- (4) Division of Park Environmental and Horticultural Services
[Amended 9-14-2006 by Ord. No. 636; 12-20-2007 by Ord. No. 664]

§ 1-101. Division of Planning and Community Development.

[Amended 6-20-2002 by Ord. No. 553; 12-20-2007 by Ord. No. 664]

Under the direction and supervision of the Deputy Director of Parks & Community Renewal, the Division of Planning and Community Development's functions and responsibilities shall include:

- (1) Strengthening Union County's economy and positioning the County to compete in a global marketplace by stimulating and creating new jobs, retaining existing businesses, and facilitating economic growth and development in partnership with the Union County Alliance, the Union County Economic Development Corporation and all other public/private partnerships.
- (2) Establish an ongoing program of legislative advocacy at the federal, state and/or local levels; lobby for and/or develop legislation as needed; provide analysis of legislation as needed; and act as liaison with municipal, state and federal levels of government.
- (3) Maximize federal, state and foundation grant dollars and reduce property tax burden by increasing revenues into the County to fund existing and/or new programs and services as consistent with the needs of the County.

Division head. There may be a Director of the Division of Planning and Community Development who serves as the head of the Division and shall be responsible to the Deputy Director of the Department of Parks and Community Renewal for its operation.

Subdivisions. Within the Division of Planning and Community Development shall be the following subdivisions:

- (1) Bureau of Governmental Relations and Community Outreach.
- (2) Bureau of Transportation Planning.
- (3) Bureau of Planning and Economic Development.
- (4) Bureau of Community Development.
- (5) Bureau of Housing.

§ 1-102. Bureau of Transportation Planning.

[Amended 6-20-2002 by Ord. No. 553; 12-20-2007 by Ord. No. 664]

A. Under the direction and supervision of the Director of the Division of Planning and Community Development, the Bureau of Transportation Planning functions and responsibilities shall include:

Providing a balanced transportation system that most efficiently services the County.

Planning a coordinated intermodal transportation system.

Encouraging the improvement and extension of commuter rail and rapid transit into the County.

Providing a highway system of adequate capacity to accommodate present and anticipated traffic volumes safely and efficiently.

Surveying and analyzing traffic conditions on County and local roads.

Coordinating County, municipal, state and interstate facility planning.

Rendering technical assistance and advice to public and private agencies involved in transportation planning.

B. Bureau Chief. The Chief of the Bureau of Transportation Planning shall be the Head of the Bureau and shall be responsible to the Director of the Division of Planning and Community Development for its operation.

§ 1-103. Bureau of Planning and Economic Development.

[Amended 6-20-2002 by Ord. No. 553; 12-20-2007 by Ord. No. 664]

Under the direction and supervision of the Director of the Division of Planning and Community Development, the Bureau of Planning Planning and Economic Development functions and responsibilities shall include:

Preparing a Master Plan for the physical development of the County.

Preparing an Official County Map.

Coordinating, advising and consulting with municipal, state and regional planning agencies in regard to plans and programs affecting Union County.

Assisting the County Manager in the preparation of County capital budget and capital improvement programs.

Advising the County Manager and Board on matters of planning and policy evaluation.

Pursuing special studies when requested.

Reviewing and approving, where appropriate, applications for land development within the County.

Serves as staff to the Union County Planning Board.

Assembling and distributing data on the County as part of the continuing planning process.

Being responsible for the development of data on the social planning needs and economic development of Union County.

Bureau Chief. The Chief of the Bureau of Planning and Economic Development shall be the Head of the Bureau and responsible to the Director of the Division of Planning and Community Development for its operation.

§ 1-104. Bureau of Community Development.

[Amended 6-20-2002 by Ord. No. 553]

Under the direction and supervision of the Director of the Division of Planning and Community Development, the Bureau of Community Development functions and responsibilities shall include:

Preparing, facilitating, and disseminating all matters relating to the planning and development of the County, including but not limited to those matters pertaining to planning, development, and community development mandated by federal or state government.

Performing all functions related to implementing a housing and community development program, as required by the Housing and Community Development Act of 1974 and any amendments thereto.

Providing technical assistance to the County Community Development Revenue Sharing Committee and other agencies and/or municipalities in preparing applications for the Housing and Community Development Program or other housing programs.

Conducting and annually updating a housing conditions analysis to determine Union County's housing needs as part of the required community development procedure.

Assisting Union County's municipalities, the Community Development Revenue Sharing Committee and housing agencies in identifying areas suitable for rehabilitation and in initiating housing programs in conformance with the Housing Assistance Plan when requested by the local municipalities.

Maintaining close liaison with the New Jersey Department of Community Affairs and the United States Department of Housing and Urban Development.

Bureau Chief. The Bureau Chief of the Bureau of Community Development shall be the Head of the Bureau and shall be responsible to the Director of the Division of Planning and Community Development for its operation.

§ 1-105. Bureau of Housing.

[Added 6-20-2002 by Ord. No. 553]

Under the direction and supervision of the Director of the Division of Planning and Community Development, the Bureau of Housing's functions and responsibilities shall include:

Preparing, facilitating and disseminating matters by federal and state government with reference to housing.

Performing all functions related to implementing a housing program, as required by the Housing and Community Development Act of 1974 and all amendments thereto.

Providing technical assistance to various agencies and municipalities in preparing applications for housing programs.

Conducting and annually updating housing conditions analysis to determine Union County's housing needs.

Maintaining close liaison with the New Jersey Department of Community Affairs (DCA) and the United States Department of Housing and Urban Development (HUD).

B. Bureau Chief. The Bureau Chief of the Bureau of Housing shall be the Head of the Bureau and shall be responsible to the Director of the Division of Planning and Community Development for its operation.

§ 1-106. Bureau of Governmental Relations and Community Outreach.

A. Under the direction and supervision of the Director of the Division of Planning and Community Development, the Bureau of Governmental Relations and Community Outreach functions and responsibilities shall include:

(1) Developing and administering continuing shared service opportunities with other public entities throughout the County and State,

(2) Facilitating intergovernmental relations on behalf of the County

(3) Researching and acquiring County grant opportunities programs for maximum effectiveness.

(4) The Bureau shall include the Office of Cultural and Heritage Affairs.

B. Bureau Chief. The Bureau Chief shall be the Head of the Bureau and shall be responsible to the Director of the Division of Planning and Community Development for its operation.

C. The Office of Cultural and Heritage Affairs functions and responsibilities shall include:

(1) Create, support and encourage programs promoting public interest and participation in local arts, history and culture.

(2) Maintain an annual preservation awards program commending noteworthy historic preservation.

(3) Educate the public on local, state and municipal efforts to preserve historical sites.

(4) Maintain an historic inventory as a resource for federal and state agencies and local planners.

§ 1-107. Division of Information Technologies.

[Added 7-22-1999 by Ord. No. 503; amended 6-20-2002 by Ord. No. 553; amended 3-10-2005 by Ord. No. 611; 12-20-2007 by Ord. No. 664]

Under the direction and supervision of the Director of the Department of Parks and Community Renewal, the Division of Information Technologies' functions and responsibilities shall include:

- (1) Operating and maintaining systems and equipment for computers.
- (2) Providing technical support, including analysis, development, programming and training for end-users.
- (3) Providing telecommunications services and support.

Division head. The Director of the Division of Information Technologies shall be the head of the Division and shall be responsible to the Director of the Department of Parks & Community Renewal, for its operation.

Division organization. Within the Division there shall be the following Bureau:

- (1) Bureau of Information Technology and Telecommunications

Bureau Chief. The Chief of the Bureau shall be in charge of the Bureau and shall be responsible to the Director of the Division of Information Technologies.

Bureau of Information Technology and Telecommunications' functions shall include:

Operating and maintaining all computer equipment and supporting devices in the data center to ensure that the computer output is accurate and on a timely basis.

Preparing and transcribing data to machine readable formats and verifying its accuracy.

Maintaining computer software which supports the successful operation of the data processing center.

Being responsible for the installation of all management information systems.

Maintaining all management information system modules and providing application support to the user departments and agencies.

Developing new management information system applications.

Being responsible for proper configuration and performance of centralized operating systems and local and wide area networks,

Being responsible for technical aspects of intersystem communication, including all levels of data processing protocols.

Being responsible for the continued support of departmental computer applications.

Being responsible for the implementation and maintenance of all departmental systems and procedures.

Handling all requests for telephone, radio, public address and intercommunications services made by officials of the County, planning service needs and ordering equipment.

Being responsible for the design and implementation of all audio systems utilized by the County.

Providing for the repair and preventive maintenance of all public address and audio systems, intercommunication systems and other electronic equipment.

Operating all telephone switches and maintaining up-to-date information pertaining to telephone numbers of using employees and offices.

- (15) Being responsible for the design and implementation of all new and changed reproducing equipment utilized by the County and handling planning and all related matters concerning the equipment.

§§ 1-108 through 1-111. (Reserved)

§ 1-112. Division of Golf Operations.

[Added 12-20-2007 by Ord. No. 664]

Under the direction and supervision of the Director of the Department of Parks and Community Renewal, the Division of Golf Operations functions shall include the management and maintenance of all County golf facilities.

Division head. The Director of the Division of Golf Operations shall be in charge of the Division and shall be responsible to the Director of the Department of Parks and Community Renewal for its operation.

C. Division organization.

(1) Within the Division, there shall be the following subdivisions:

(a) The Bureau of Golf Services.

(b) The Bureau of Golf Maintenance.

(2) Bureau Chief. The Chief of each Bureau shall be the head of the Bureau and shall be responsible to the Director of the Division of Golf Operations.

(3) The Bureau of Golf Services functions shall include the management and operation of all County golf facilities.

(4) The Bureau of Golf Maintenance functions shall include providing for the care and maintenance of all County golf facilities.

§ 1-113. Division of Park Environmental and Horticultural Services

[Added 12-20-2007 by Ord. 664; Amended 6-10-2010 by Ord. 704-2010]

Division head. The Director of the Division of Park Environmental and Horticultural Services shall be the head of the Division and shall be responsible to the Director of the Department of Parks and Community Renewal for its operation and performing such other duties under direction as may be required by the Director of the Department.

Division organization.

(1) Within the Division, there shall be the following subdivision:

a) The Bureau of Horticulture.

(2) The Division of Park Environmental and Horticulture Services' functions and responsibilities shall include:

a) Responsible for developing plans and coordinating environmental park programs.

b) Assist the Director of the Department as directed in various park projects and programs.

(3) The Bureau of Horticulture's functions and responsibilities shall include:

a) Providing for the care, cultivation, planting and replanting of all lawns on County property.

b) Providing for the care, cultivation, planting and replanting of flowers and shrubs on County property.

ARTICLE XIX, Department of Engineering, Public Works & Facilities

[Added 7-18-1991 by Ord. No. 337; amended 4-14-1994 by Ord. No. 390; 6-26-1997 by Ord. No. 452; 12-11-1997 by Ord. No. 458; 6-25-1998 by Ord. No. 478; 7-22-1999 by Ord. No. 503; 6-20-2002 by Ord. No. 553; 12-20-2007 by Ord. No. 664; 3-27-08 by Ord. No. 667; 1-4-2009 by Ord. No. 680-2009; 6-25-09 by Ord. No. 686; Amended 8-19-2010 by Ord. 709-2010]

§ 1-113. Division of Engineering.

Under the direction and supervision of the Director of The Department of Engineering, Public Works and Facilities, the Division of Engineering's functions and responsibilities shall include:

Providing engineering advice and assistance to the Board of Chosen Freeholders, the County Manager and County departments/agencies; performing the engineering work and decisions involved with the design, maintenance and construction of roads, intersections, bridges, stormwater facilities, buildings, parks, and other projects and reviewing review and approving plans and specifications, tabulating bids and recommending award of contracts; administering and inspecting for contract performance, certifying satisfactory contract performance for final payment and acceptance of work for County operational services projects. [Amended 9-23-1999 by Ord. No. 507]

Providing technical information on traffic and transportation matters and maintaining markings and signs on County roads.

Performing its duties and responsibilities in conjunction and cooperation with the State Department of Transportation and municipalities of Union County, as necessary.

Providing technical assistance to the municipalities of Union County, as necessary.

Administering professional service contracts as necessary to implement and develop various County public works projects.

Capital projects. The Division of Engineering shall be responsible for the administration, supervision and oversight of all capital projects within the County of Union.

Director of the Division of Engineering.

(1) Division head. The Director of the Division of Engineering shall be the head of the Division and shall be responsible to the Director of The Department of Engineering, Public Works and Facilities for its operation. The Director of the Division of Engineering shall be a duly licensed professional engineer in the State of New Jersey. The Director of the Division of Engineering may be the County Engineer.

(2) The Director of the Division of Engineering will provide for the internal organization of the Division and assign and delegate work of the Division among its employees; install and maintain such administrative and financial controls and procedures as may be required for efficient management of the Division, including budget preparation activities, properties and equipment; prepare and submit such reports and recommendation with respect to the conduct, functioning and work of the Division as may be required.

Division organization.

(1) Within the Division, there shall be the following Bureaus:

Bureau of Engineering Services.

Bureau of Traffic Maintenance.

Bureau of Geographic Information Systems (GIS)

(2) Bureau Chief. The Chief of each bureau shall be in charge of the bureau and shall be responsible to the Director of the Division of Engineering.

(3) Engineering functions shall include:

Conducting investigations, studies, planning and surveys necessary for the preparation of preliminary designs, plans and specifications and making estimates of costs for road, intersection, bridge, culvert, storm drainage and flood control facilities construction, reconstruction, major repair, replacement and improvements.

Preparing final plans, specifications and proposals for advertising to receive bids upon approval of preliminary plans.

On receipt of bids, preparing reports and recommendations for contract awards or rejection of bids.

Providing project construction administration and inspection for contract compliance to said plans, specifications and contracts.

Complying with state and/or federal requirements and performing liaison work where state and/or federal funds are involved and obtaining state and/or federal approvals where required.

Providing and maintaining surveys, maps, plans, specifications, operating records and files pertaining to County roads, bridges, sewers and storm drainage facilities; coordinating with the Division of Planning and Community Development, Bureau of GIS.

Maintaining County rain charts, stream gage records and geodetic monument records.

Providing surveyors, developers, municipalities and consultants with records and data maintained concerning the County's infrastructure, including roadways, bridges, stormwater management and flood control, etc.

Providing material testing procedures relating to construction of County infrastructure.

Preparing estimates for capital expenditure programs.

Cooperating with public and private utilities in developing and coordinating County projects.

Reviewing subdivision and development plans as to impacts on County roads, parks, bridges, stormwater facilities and flood control requirements.

Maintaining records of the work of the Division of Engineering.

Soliciting federal and state funding.

(4) Bureau of Traffic Maintenance's functions shall include:

Providing traffic engineering services as required, including the gathering of operational traffic count data, performing studies to determine capacities and identifying and recommending corrections to traffic problems.

Reviewing applications for land development within the County to determine traffic impact on County roads.

Soliciting federal and state grants for traffic programs.

Rendering technical assistance and advice to municipal engineers, police departments and the public concerning traffic/transportation.

Supervising the maintenance of County roadway markings and signs.

Maintaining records related to County roadways, markings, signs and traffic Volume data.

Providing a liaison with federal and state agencies involved in traffic engineering.

Providing engineering advice and design services to implement and maintain an intelligent transportation System (ITS) capability in Union County

The Bureau of Geographic Information Systems' functions shall include: Preparing County maps, digitized photographs and creating specific information for County departments and municipalities to deal with issues of public safety, economic development, and transportation issues.

BE IT FURTHER ORDAINED as follows:

1. That this Ordinance shall take effect at the time and manner provided by law.

2. That the Clerk of the Board be and is hereby authorized and directed to publish the required notice in the appropriate newspaper of such introduction and of a public hearing on December 15, 2011 and shall forward one certified copy, upon final passage, to each Clerk of all Municipalities located within the County of Union.

RESOLUTIONS

1. Commemorating the 90th Anniversary of the Union County Parks System. **(Chairman Scanlon and the Entire Board)**
2. Amending Resolution Number 2010-1061, a contract with Town and Country Veterinary House Calls/Dr. Michael Aromando, DVM, Chester, New Jersey to increase the contract by \$2,000 to cover unexpected emergency expenses incurred due to several emergency procedures during the course of the year at Watchung Stables for a new contract amount of \$27,000. **(Freeholder Daniel P. Sullivan)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Parks and Community Renewal: Riefolo Construction Company, Inc., Belleville, New Jersey, for the purpose of providing construction of the Echo Lake Maintenance Building, One Hundred Eighty (180) Calendar Days, in the amount of \$730,000. **(Chairman Deborah P. Scanlon)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Parks and Community Renewal: Deer Carcass Removal Services, LLC, Cream Ridge, New Jersey for deer carcass removal services for the period of December 1, 2011

through November 30, 2013 in an amount not to exceed \$39,000. **(Freeholder Daniel P. Sullivan)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

There were no questions.

1. Authorizing the County Manager to apply for, accept and expend a New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) Supplemental Grant in the amount of \$22,632. This CEHA supplemental grant will maintain the County's Air Pollution investigation and inspection programs. **(Chairman Deborah P. Scanlon)**
2. Amending Resolution Number 2010-969, for Tuberculosis Health Services Program to reflect a change in the account numbers only. **(Chairman Deborah P. Scanlon)**
3. Authoring the County Manager to accept and expend \$543,300.54 from the NJ Office of Homeland Security and Preparedness under the FFY 2011 Homeland Security Grant Program. This resolution shall also authorize the County Manager to utilize procurement options available under Local Finance Notice 2005-14. **(Chairman Deborah P. Scanlon)**
4. Authorize the County Manager to add morgue technician Tanisha Malone, Newark, New Jersey for the purpose of assisting during autopsies when the fulltime technician is sick or on vacation for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$15,000. **(Chairman Deborah P. Scanlon)**
5. Authorizing the County Manager to enter into an agreement for the purpose of Professional Fees for Medical Psychiatric Evening Coverage by beeper Monday through Friday for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the period of January 1, 2012 through December 31, 2012 in the amount of \$6,500. **(Freeholder Mohamed S. Jalloh)**
6. Authorizing the County Manager to enter into contracts with per diem Forensic Pathologist Floriana Persechino, Brooklyn, New York for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$15,000. **(Chairman Deborah P. Scanlon)**
7. Authorizing the County Manager to enter into contract with Regional Medical Examiner's Office, Newark, New Jersey for the purpose of providing access to the decomposition room to perform autopsies for the contract period January 1, 2012 through December 31, 2012 in an amount no to exceed \$10,000. **(Chairman Deborah P. Scanlon)**
8. Authorizing the County Manager to enter into contract with UMDNJ, Medical Science Building, Newark, New Jersey for the purpose of providing tables for autopsies, refrigeration for the deceased, histology slides and external examinations for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$70,000. **(Chairman Deborah P. Scanlon)**

RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Administrator

Chairman Scanlon asked if the items on the Agenda are renewal contracts and if they are typical for the year-end. Ms. Wheeler, replied, yes, they are all renewal contracts and it is typical for this time of year.

1. Authorizing the County Manager to enter into an agreement with the Practitioners/Psychiatry to provide professional services for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for weekends/vacation/emergencies/holidays for the period of January 1, 2012 through December 31, 2012 in the amount of \$48,000. **(Freeholder Mohamed S. Jalloh)**
2. Authorizing the County Manager to enter into an agreement with Overlook Hospital Emergency Services, Summit, New Jersey, to provide emergency services to the residents/patients of Runnells Specialized Hospital for a contract period of January 1, 2012 through December 31, 2012 in the amount of \$25,000. **(Freeholder Mohamed S. Jalloh)**

Freeholder Estrada asked about item #3. Ms. Wheeler stated that it is for Medicare sub-acute patients who need to go to another institute. Medicare Part A will only pay for one facility. If there is an emergency, the County pays. She said they negotiated a rate with Overlook Hospital and the County pays for part of the costs.

Freeholder Estrada asked if the County could bill Medicare. Ms. Wheeler replied, no.

3. Authorizing the County Manager to enter into an agreement for the purpose of providing professional fees for Specialty Medical consultants to provide services to the patients/residents at Runnells Specialized Hospital for the contract period of January 1, 2012 through December 31, 2012 in the amount of \$5,000.00 **(Freeholder Mohamed S. Jalloh)**
4. Authorizing the County Manager to enter into an agreement with Physicians to provide professional medical services for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the contract period of January 1, 2012 through December 31, 2012 in the amount of \$60,000. **(Freeholder Mohamed S. Jalloh)**
5. Authorizing the County Manager to certify to the New Jersey Department of Human Services, Division of Mental Health Services ("NJ DHS-DMHS") that the County of Union will continue to operate a psychiatric facility from January 1, 2012 through December 31, 2012. **(Freeholder Mohamed S. Jalloh)**
6. Authorizing the County Manager to enter into a clinical Affiliation Agreement between Runnells Specialized Hospital and Mercy College, Dobbs Ferry, New York, to provide clinical facilities for the students enrolled in the Occupational Therapy program for the period of November 4, 2011 through November 3, 2013 at no cost to the County. **(Freeholder Mohamed S. Jalloh)**
7. Authorizing the County Manager to enter into an agreement with Epicare Associates, Inc., West Caldwell, New Jersey, for the purpose of providing psychiatric crisis intervention training for the period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$17,300.00. **(Freeholder Mohamed S. Jalloh)**
8. Authorizing the County Manager to enter into a contract for professional services with Mobilex USA, Horsham, Pennsylvania, to provide X-Ray, EKG, Doppler Studies, Holter Monitoring,

Ultrasonography services for the patients/residents of Runnells Specialized Hospital for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$55,000.00. **(Freeholder Mohamed S. Jalloh)**

9. Authorizing the County Manager to enter into an agreement with Penn Jersey Paper Company, Philadelphia, Pennsylvania, for the purpose of providing paper products and small wares to the Food and Nutrition Department for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$93,000.00. **(Freeholder Mohamed S. Jalloh)**

Freeholder Jalloh asked if the contract price in item #10 is considered to be a good price. Ms. Wheeler, replied, yes.

10. Authorizing the County Manager to enter into a contract with US Foods, Inc., Perth Amboy, New Jersey, for the purpose of providing comprehensive food procurement, dietary supplements, inventory management system, small wares and paper goods for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$1,044,603.00. **(Freeholder Mohamed S. Jalloh)**
11. Authorizing the County Manager to enter into a contract with Verge Solutions, LLC, Mount Pleasant, South Carolina, to provide software maintenance and support of the "Incident Reporting and Customer Relations Manager" Systems for the period of January 1, 2012 through December 31, 2012 in the amount of \$32,612.00. **(Freeholder Mohamed S. Jalloh)**
12. Amending Resolution Number 2011-939, a contract awarded to US PASS, Union, New Jersey, to reflect a change in account number only. **(Freeholder Mohamed S. Jalloh)**
13. Amending Resolution Number 2011-351, a contract awarded to Direct Supply, Milwaukee, Wisconsin, to increase the contract in the amount of \$24,997.50 for the purpose of purchasing wound prevention mattresses for a new contract amount of \$92,997.50. **(Freeholder Mohamed S. Jalloh)**

Freeholder Jalloh asked for an explanation of item #14. Ms. Wheeler explained that the contract is for 150 mattresses. She said it is a year-end purchase and each mattress has been discounted and there are no shipping costs. Freeholder Jalloh asked what a "wound pressure" mattress is. Ms. Wheeler explained that the mattress provide less pressure on the skin, which reduces skin breakdown and bed sores.

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

1. Amending Resolution Number 2009-1056, to increase the appropriation to Edward Kologi, Esq., Linden, New Jersey, Special Counsel in the matter entitled Robert Travisano v. County of Union, et als. in an amount not to exceed \$5,000.00 for a sum not to exceed \$140,000. **(Chairman Deborah P. Scanlon)**
2. Amending Resolution Number 2009-1055, to increase the appropriation to Bauch, Zucker, Hatfield, LLC, Springfield, New Jersey, Special Counsel in the matter entitled Robert Travisano v. County of Union, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$145,000. **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella stated that he was under the impression that the litigation with Union County v. Robert Travisano, Esq. case was completed.

County Counsel Barry explained that the costs associated with these items are for the appeal and final review of briefs that were argued at the Appellate Division that happened early November. He said the trial level was dismissed, and they do not expect any more costs until March or April 2012.

3. Amending Resolution Number 2011-704, to increase the appropriation to DeCotiis, Fitzpatrick, Cole & Wisler, LLP, Teaneck, New Jersey, Special Counsel in the matter entitled Jonathan Dawkins v. County of Union, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$65,000. **(Chairman Deborah P. Scanlon)**
4. Appointing John R. Boles as the Public Agency's Compliance Officer (P.A.C.O.) for a term effective January 1, 2012 through December 31, 2012. **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella asked if there is a salary associated with item #4. County Counsel Barry, replied, no. There is no salary associated with this position. He said it is for a Public Agency Compliance Officer (PACO), and is a State mandated required appointment.

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Estrada asked if the entire Board may join Freeholder Jalloh join in expressing their condolences to the Family of Captain Jonathan Young.

1. Honoring Mr. Tennyson Moore, Sr., Plainfield's oldest surviving veteran, as he was saluted on Veterans' Day and is honored for his dedicated and outstanding service to our Country and defending our Nation on December 7, 1941, the day Pearl Harbor was attacked. **(Freeholder Linda Carter)**
2. Supporting the SEIU Local 32BJ's contract campaign for good jobs for workers who provide office cleaning services. **(Freeholder Angel G. Estrada)**
3. Expressing the Board's deepest sympathy to the family of Roselle Fire Captain Jonathan Young. **(Freeholder Mohamed S. Jalloh)**
4. Offering the Board's sympathies to the family of Marc Snyder, Executive Director of the Community Health Law Project, in their time of sorrow. **(Freeholder Bette Jane Kowalski)**
5. Offering the Board's condolences to the families of Ibtissam Abdallah and Marquest Thomas, Union County College Graduates, in their time of sorrow. **(Freeholder Bette Jane Kowalski)**
6. Commending Trinitas Regional Medical Center for its commitment to health training for professionals in the medical field. **(Chairman Deborah P. Scanlon)**
7. Honoring Bertha Gubernat on the occasion of her 100th Birthday. **(Chairman Deborah P. Scanlon)**

8. Congratulating Alan Falcone on the occasion of his retirement after having served the citizens of Union County for over 10 years as Union County Deputy Clerk. **(Chairman Scanlon and the Entire Board)**

ADJOURNMENT

Motion to adjourn the meeting at 8:12 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Vice Chairman;
SECONDER: Linda Carter, Freeholder; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Kowalski, Freeholder Sullivan, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Ward;

Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 9, 2011 at 12:00pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

REGULAR MEETINGS

January 20, 2011

January 27, 2011

February 3, 2011

February 10, 2011

February 17, 2011

February 24, 2011

March 10, 2011

March 17, 2011

March 24, 2011

March 31, 2011

April 7, 2011

April 14, 2011

April 21, 2011

April 28, 2011

May 5, 2011

May 12, 2011

May 19, 2011

May 19, 2011

June 9, 2011

June 9, 2011

June 23, 2011

June 23, 2011

July 21, 2011

July 28, 2011

August 11, 2011

August 25, 2011

September 8, 2011

September 15, 2011

September 22, 2011

Tues. September 27, 2011

October 6, 2011

October 13, 2011

October 20, 2011

October 20, 2011

November 10, 2011

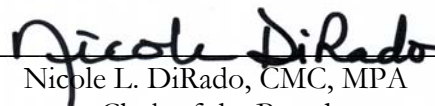
November 10, 2011

December 1, 2011

December 1, 2011

December 15, 2011

December 15, 2011


 Nicole L. DiRado, CMC, MPA
 Clerk of the Board

NLD:mb