



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, SEPTEMBER 22, 2011
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Deborah P. Scanlon called the meeting to order at 7:03 PM.

Attendee Name	Title	Status	Arrived
Linda Carter	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Absent	
Daniel P. Sullivan	Freeholder	Present	
Nancy Ward	Freeholder	Present	
Alexander Mirabella	Vice Chairman	Present	
Deborah P. Scanlon	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, Union County Clerk

Deputy Clerk Alan Falcone represented the Office.

1. Authorizing the County Manager to enter into a contract with Allstate Information Management, Paterson, New Jersey to provide storage services for Union County restored maps for a period of 24 consecutive months in the amount of \$370 per month for a total amount of \$8,880. **(Chairman Deborah P. Scanlon)**

Chairman Scanlon asked about the restored maps, as mentioned in item #1.

Deputy County Clerk Alan Falcone stated that they are tax maps and filed maps of subdivisions dated back to the 1800s. They have been restored, and are being housed in an environmentally controlled facility.

Chairman Scanlon asked about the effects of the environment on the maps if they were taken out to be viewed. Mr. Falcone stated that if they are taken out periodically, they will not be affected, however, if they are exposed to the natural environment for a long period of time, they will deteriorate.

Freeholder Estrada asked what is being considered for a long term solution for storage.

Mr. Falcone stated that they are digitized and stored on CDs.

Freeholder Carter asked if this is the first time they are being stored in this fashion. Mr. Falcone replied, no, they have been restored this way for the past 7 years. This is a renewal contract and the same vendor has been used for the past 4 or 5 years. The maps are old and fragile and they should be preserved for the long term. The contract was rebid and this vendor was the lowest bidder.

Freeholder Carter asked what the best and cost effective way is to store these maps. Mr. Falcone stated that acid free box covers are the best for printed materials.

OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore Romankow, Union County Prosecutor

County Counsel Robert E. Barry, Esq. represented the Office.

There were no questions.

1. Authorizing the County Manager through the Union County Prosecutor's Office to award a contract to Triangle Communications, LLC, Millington, New Jersey, to purchase interview recording equipment hardware and software for the Union County Child Advocacy Center in the amount of \$23,460.00. **(Chairman Deborah P. Scanlon)**
2. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a contract with Modern Office Systems, LLC, New York, New York to supply spacesaver shelving system for Union County Prosecutor's Office Vault in the amount of \$90,769.40. **(Chairman Deborah P. Scanlon)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Matthew N. DiRado, Esq., Acting Director / Director, Division of Personnel

Resolution requests have not been submitted at this time.

DEPARTMENT OF CORRECTIONS

Brian Riordan, Director

There have been no resolution requests submitted.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

1. Concurring with the Borough of Kenilworth, granting permission to the Pride in Kenilworth Committee to close the Boulevard from 23rd Street to 18th Street on Sunday, October 23, 2011 from 7:00 A.M. to 7:00 P.M. for the annual Kenilworth Street Fair. **(Chairman Deborah P. Scanlon)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Engineering, Public Works and Facilities, Division of Facilities Management: Bayway Lumber, Inc., Linden, New Jersey, for the purpose of providing lumber and associated materials for twenty-four consecutive months, in the amount of \$302,298.52. **(Chairman Deborah P. Scanlon)**
3. Authorizing the County Manager to award a contract to Pennoni Associates, Inc., of Edison, NJ for the purpose of providing Professional Engineering Services for a Traffic Study for the County Complex at Elizabethtown Plaza, Elizabeth, New Jersey in the amount not to exceed \$70,600.00. **(Chairman Deborah P. Scanlon)**

Freeholder Sullivan had questions pertaining to item #3, and stated that the garage is expected to open next month. He had questions about the new traffic lights being installed and the new traffic patterns that will be needed to accommodate the 1,500 parking space garage.

Director Guzzo stated that the Sheriff's Office asked that we do a study of the entire area after the garage is open. There will be different traffic patterns and Pennoni Associates will study the entire area to see what other areas will need changing. Once the garage opens, there will be a drastic change in traffic flow.

Freeholder Sullivan said that he would like to be advised of the changes and lot closings.

4. Authorizing the County Manager to award a contract to Neglia Engineering Associates, Lyndhurst, New Jersey for the purpose of providing Professional Engineering Services for 2012 Road Resurfacing Project in the amount not to exceed \$274,893.00. **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella asked for the entire scope of the project as mentioned in item #1415.

Director Graziano stated that \$274,893 is for engineering services, and explained that 11.83 miles of paving will be done throughout the County in 2012, which will come from the County Capital Funding. It will also include handicapped ramps throughout. He said the cost associated is \$3.8 to 4.0 million depending on the cost of the blacktop. He said this firm has been doing work for the County since our layoffs; prior to that, the work was done in-house.

5. Amending Resolution Number 2010-797, 9/16/10; BA#66-10, a contract (through public bidding process) with GPC, Inc., Millburn, New Jersey approving Change Order No. 1, for the

Union County Interior Alterations & Expansion for the Ruotolo Building, Elizabeth, New Jersey, to increase the original contract amount by \$68,083.50 for a new contract amount of \$997,083.50. **(Chairman Deborah P. Scanlon)**

Vice Chairman Mirabella asked for the scope of the project in item #5 and the purpose of the Change Order.

Director Graziano explained that the former child care center is getting turned into office space for the Prosecutor's Office, and this is the soil which needed to be removed from the site. He stated that there will be an additional change order forthcoming. He said that they anticipated that the County would be doing a lot of the work, such as the erecting walls, doing the electrical wiring and installing ceiling tiles. He said that we will need to purchase our own materials.

Vice Chairman Mirabella asked how the Prosecutor will utilize this space. Director Graziano stated that to his knowledge, it is just office space, but has no specifics. He said he will ask and get back to the Board.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Modifying the 2011 Union County adopted budget in the amount of \$18,000.00 as a result of notification received from the State of New Jersey for a program entitled: Office on Aging - State Grant. **(Vice Chairman Alexander Mirabella)**
2. Modifying the 2011 Union County adopted budget in the amount of \$300.00 as a result of notification received from the County of Union, Department of Human Services for a program entitled: Nutrition Program Grant. **(Vice Chairman Alexander Mirabella)**
3. Modifying the 2011 Union County adopted budget in the amount of \$1,250,771.00 as a result of notification received from the City of Newark, Department of Child and Family Well-Being for a program entitled: FY 2011 Ryan White Grant. **(Vice Chairman Alexander Mirabella)**
4. Modifying the 2011 Union County adopted budget in the amount of \$61,826.00 as a result of notification received from the State of NJ, Department of State for a program entitled: Historical Commission Grant. **(Vice Chairman Alexander Mirabella)**
5. Authorizing the County Manager to award a contract to Pino Consulting Group, West Windsor, New Jersey, for the purpose of providing consulting services for preparation of the Indirect Cost Plan and Medicare and Medicaid Cost Reports for Runnells Hospital for the contract period October 1, 2011 through September 30, 2013 in the total amount of \$159,500. **(Vice Chairman Alexander Mirabella)**

Chairman Scanlon asked for the purpose of item #5, and if we have used this vendor in the past. She said in the past couple of years, there were questions regarding reimbursements to Runnells Specialized Hospital.

Director Taylor stated that they are working hand in hand with Runnells Specialized Hospital to capture as much as they can from Medicare and Medicaid. She said that there is also an Indirect Cost Plan to recouple monies back to the County for programs that the County runs.

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

There were no questions pertaining to items on the Agenda.

Director Guzzo stated that he will have an additional Resolution for next week's meeting and he explained that the County received notification from the Federal government that the County will be receiving approximately \$300,000 for workers who have been temporarily, or maybe permanently dislocated as a result of Hurricane Irene. The relief is to assist businesses for job training costs and more.

County Manager Faella stated that the County has been working with Cranford's downtown economic development, and these monies will assist businesses, as a result of Hurricane Irene.

1. Authorizing the County Manager to modify Resolution Number 2011-309 to allocate additional Ryan White funds in the amount of \$212,070 for a revised total allocation in the amount of \$379,000 to the various agencies to provide support services to people with HIV/AIDS for the period of March 1, 2011 through February 29, 2012 and to further authorize the County Manager to transfer funds among various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contracted obligation. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to modify Resolution Number 2011-308 to allocate additional Ryan White funds in the amount of \$976,148 for a revised total allocation in the amount of \$1,666,700 to various agencies for the period of March 1, 2011 through February 29, 2012 for the purpose of providing services to people with HIV/AIDS and to further authorize the County Manager to transfer funds among the agencies listed during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
3. Endorsing the Union County CY 2012 Alliance Plan, required by the Governor's Council on Alcoholism and Drug Abuse, which details by municipality the Municipal Alliance activities that are planned for the funding period of January 1 through December 31, 2012. To authorize the County Manager to award subcontracts with the municipalities/agency listed on the attached spending plan for the grant period of January 1 through December 31, 2012 under the 2012 Municipal Alliance Program. This resolution would further authorize the County Manager to transfer funds among the municipalities/agencies listed during the contract period should service needs change and/or if any of the listed municipality/agencies fails to meet its contractual obligation. Municipal/agency grant recipients have an obligation to make a matching cash appropriation of 25% of the award and 75% in-kind match. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to apply for and accept a grant from the New Jersey Department of Human Services (NJ DHS), Division of Mental Health and Addiction Services (DMHAS), for approximately \$929,792 in CY2012 Alcoholism/Drug Abuse Grant funding, for

the grant period of January 1, 2012 through December 31, 2012. The required County match is \$120,345. **(Freeholder Bette Jane Kowalski)**

5. Authorizing the County Manager to award PY 2011 WorkFirst New Jersey (WFNJ) General Assistance (GA) funding to Union County College "Project Achievement" in an amount not to exceed \$ 327,940.00 for the nine (9) month period: October 1, 2011 through June 30, 2012 for providing employment directed services for GA public assistance recipients. **(Freeholder Bette Jane Kowalski)**
6. To authorize the County Manager to award contracts to various agencies for the nine (9) month period: October 1, 2011 – June 30, 2012 under the Work First New Jersey Temporary Assistance to Needy Families (TANF) Program. Total funding for the nine-month period will not exceed \$ 719,550.00 and to further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fail to meet its contractual obligations. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to extend the contract with Trinitas Regional Medical Center, Elizabeth, New Jersey to provide mental health and case management services to residents of the Union County Juvenile Detention Center under the DHHS Project Contract entitled "Office of Refugee Resettlement (ORR)/Division of Unaccompanied Children's Services (DUCS) Secure Care TRMC for Unaccompanied Alien Children (UAC) for the period of October 1, 2011 through Septemeber 30, 2012 (Option Year Three for the federal contract) in the amount of \$181,677. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Deputy Director

Vice Chairman Mirabella asked if this is the first time we are applying for this grant. He also asked for the purpose.

Deputy Director Zuber stated that this is time the first time we are applying for the grant. We requested \$74,000 to be used in Cedar Brook Park, Warinanco Park and Unami Park for tennis courts. He stated that our courts are lying dormant in some cases, and could use some maintenance.

The grant would be used to enhance the facilities, resurface, hire maintenance workers, and provide additional programming opportunities.

Chairman Scanlon asked if pickleball is scheduled for Saturday. Deputy Director Zuber responded, yes.

1. Authorizing the County Manager to apply to the United States Tennis Association Eastern Section for a grant entitled "Grow the Game Funding" and further authorize the County Manager to execute any and all agreements with respect to this grant application. **(Freeholder Daniel P. Sullivan)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

Resolution requests have not been submitted at this time.

RUNNELLS SPECIALIZED HOSPITALJoan Wheeler, Administrator

There were no questions regarding items on the Agenda.

Chairman Scanlon revisited the subject of 2010 Medicare reimbursements. Ms. Wheeler confirmed that the 2010 monies are ARRA grant money that we should have received from the State, and are still pursuing those dollars.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Runnells Specialized Hospital: Preventive Maintenance Roofing Inc., 110 Belmar Blvd., Farmingdale, NJ, for the purpose of providing and applying aluminum roof coating, in the amount of \$31,300.00. **(Freeholder Mohamed S. Jalloh)**
2. Authorizing the County Manager to award a contract for Professional Services to Reverend Betty Ann Miller, Plainfield, New Jersey for the Protestant residents/patients of Runnells Specialized Hospital for the period of November 1, 2011 through October 31, 2011 in the amount of \$8,000. **(Freeholder Mohamed S. Jalloh)**
3. Authorizing the County Manager to enter into a Fee for Services agreement with Bruna Cordones, Roselle, New Jersey to provide beautician services to the residents/patients of Runnells Specialized Hospital for the period October 1, 2011 through September 30, 2013. **(Freeholder Mohamed S. Jalloh)**
4. Authorizing the County Manager to enter into a Fee for Services agreement with LA Hair, Inc., Pennedl, Pennsylvania to provide beautician services to the residents/patients of Runnells Specialized Hospital for the period October 1, 2011 through September 30, 2013. **(Freeholder Mohamed S. Jalloh)**
5. Authorizing the County Manager tto enter into an agreement with Aculabs, Inc., East Brunswick, New Jersey for the purpose of providing laboratory services, for the contract period November 1, 2011 through October 31, 2012, in an amount not to exceed \$108,000. **(Freeholder Mohamed S. Jalloh)**
6. Authorizing the County Manager to enter into a Professional Services contract with Rabbi Moshe Abramowitz, Elizabeth, New Jersey to provide religious services for the Jewish residents/patients of Runnells Specialized Hospital for the period of November 1, 2011 through October 31, 2012 in an amount not to exceed \$6,600.00. **(Freeholder Mohamed S. Jalloh)**

OFFICE OF THE COUNTY COUNSELRobert E. Barry, Esq., County Counsel

1. Amending Resolution Number 2010-1097, to increase the appropriation to Daniel Antonelli, Esq., Union, New Jersey Mental Health Counsel for an additional sum of \$5,000.00 for a sum not to exceed \$15,000. **(Chairman Deborah P. Scanlon)**

Chairman Scanlon asked who Counsel represents in regards to item #1.

County Counsel Barry, Esq. stated that Mr. Anthony Russo represents the County in cases regarding psychiatric patients. He explained that under the law, the county must provide counsel to the patients. Mr. Donald Smith primarily represents the patients, and in some cases, there are conflicts. Mr. Antonelli has responded to an RFP, and we have been using him for the past two years in cases where Mr. Smith cannot serve as representation.

2. Approving the settlement of pending litigation entitled Estate of Addison Wilcox v. County of Union, et al. in an amount not to exceed \$20,000. **(Chairman Deborah P. Scanlon)**
3. Amending Resolution Number 2011-765, to increase the appropriation to Weber Dowd Law, Woodland Park, New Jersey, Special Counsel in the matter entitled Aspen Landscaping Contracting, Inc. v. County of Union, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$40,000. **(Chairman Deborah P. Scanlon)**
4. Accepting a partial settlement of pending litigation entitled County of Union v. Gordon Byrd in the amount of \$17,000.00. **(Chairman Deborah P. Scanlon)**

County Counsel Barry, Esq. stated that item #4 will be discussed in Executive Session.

5. A Resolution appointing Matthew DiRado, Esq., BiBi Taylor and Frank Guzzo as Commissioners to the Self-Insurance Fund for a term commencing September 1, 2011 and ending on January 14, 2013 or for the remainder of their term of office as officials, whichever is less. **(Chairman Deborah P. Scanlon)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

Resolution requests have not been submitted at this time.

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Carter will have additional Laudatory Resolutions.

1. Congratulating Matthew John DiOrio, Troop 330 Clark, for receiving his Eagle Scout Award, the highest award in scouting. **(Freeholder Christopher Hudak)**
2. Expressing the Board's deepest condolences to the family of Allan C. Kane in their time of sorrow. **(Freeholder Bette Jane Kowalski)**
3. Honoring 11 students who participated in the summer Toastmasters Youth Development Program sponsored by the Department of Human Services, Division of Youth Services. **(Freeholder Bette Jane Kowalski)**
4. Congratulating the following Community Access Unlimited honorees: Alison Lozano, Dawn Apgar, Helping Hands Self-Advocacy Group, Sid Katz and Yonetta Robinson at the CAU Gala on October 26, 2011. **(Vice Chairman Alexander Mirabella)**
5. Congratulating Reverend Dr. Marion J. Franklin, Jr. for forty years of service as pastor to the First Baptist Church of Vauxhall. **(Chairman Deborah P. Scanlon)**

6. Congratulating the Summit Area YMCA on their 125th Anniversary Celebration on September 24, 2011. **(Chairman Deborah P. Scanlon)**
7. Congratulating and commending Gil Chapman and Mario Henry for being recognized by the Union County College Foundation as positive role models for UCC students. **(Chairman Scanlon and the Entire Board)**
8. Celebrating Union County's 13th Annual Red Ribbon Drug Awareness Day on Sunday, October 23, 2011 sponsored by Prevention Links and the Union County DARE Officers' Association. **(Chairman Scanlon and the Entire Board)**

EXECUTIVE SESSION

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing pending litigation in the matter entitled County of Union v. Gordon Bird and Cobra Elect.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it may not take formal action on the matters discussed as it is an Agenda meeting.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

To the extent known, the following item will be discussed in Executive Session:

1. Pending Litigation in the matter entitled County of Union v. Gordon Bird and Cobra Elect

Motion to enter Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Vice Chairman; **SECONDER:** Linda Carter, Freeholder; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Ward, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Kowalski;

Motion to return from Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Mohamed S. Jalloh, Freeholder; **SECONDER:** Alexander Mirabella, Vice Chairman; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Ward, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Kowalski;

ADJOURNMENT

Motion to adjourn the meeting at 7:45 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Vice Chairman;
SECONDER: Linda Carter, Freeholder; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Ward, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Kowalski;

Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 9, 2011 at 12:00pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGSREGULAR MEETINGS

January 20, 2011

January 27, 2011

February 3, 2011

February 10, 2011

February 17, 2011

February 24, 2011

March 10, 2011

March 17, 2011

March 24, 2011

March 31, 2011

April 7, 2011

April 14, 2011

April 21, 2011

April 28, 2011

May 5, 2011

May 12, 2011

May 19, 2011

May 19, 2011

June 9, 2011

June 9, 2011

June 23, 2011

June 23, 2011

July 21, 2011

July 28, 2011

August 11, 2011

August 25, 2011

September 8, 2011

September 15, 2011

September 22, 2011

Tues. September 27, 2011

October 6, 2011

October 13, 2011

October 20, 2011

October 20, 2011

November 10, 2011


November 10, 2011

December 1, 2011

December 1, 2011

December 15, 2011

December 15, 2011


 Nicole L. DiRado, CMC, MPA
 Clerk of the Board

NLD:mb