



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, APRIL 7, 2011

MINUTES OF THE AGENDA SETTING MEETING

Chairman Deborah P. Scanlon called the meeting to order at 7:05pm. Roll Call showed Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Christopher Hudak, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski and Freeholder Daniel P. Sullivan. Vice Chairman Alexander Mirabella and Freeholder Nancy Ward were absent.

Also present were County Manager George W. Devanney, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

The Prayer and Salute to the Flag were led by the Clerk of the Board.

The statement of compliance with the Open Public Meetings Act was led by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

Oaths of Office

- . **Advisory Board on the Disabled:** Matthew Petrusko
- . **Senior Citizen and Disabled Resident Transportation Advisory Board:**
Thelma Smith
- . **Union County Advisory Council on Aging:** Joseph Fox and Gloria Mejias
- . **Union County Air Traffic & Noise Advisory Board:** Joseph Groder and
Barbara Krause
- . **Union County Transportation Advisory Board:** Scott Anderson and
Michael Minitelli

Freeholder Ward entered the meeting.



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RESOLUTIONS

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, Union County Clerk

Deputy County Clerk Alan Falcone represented the Office.

There were no questions.

1. Authorizing the County Manager to enter into a contract with **Dominion Voting Systems, Inc., Denver, Colorado**, to grant a license for use of WinEds election management proprietary software for the 2011 elections for the period of April 1, 2011 through March 31, 2012 in an amount not to exceed **\$23,930.89. (CHAIRMAN SCANLON)**
2. Authorizing the County Manager to enter into a contract with **Wisolmerski Associates, Inc., Pembroke Pines, Florida**, to provide computer support and updating recording and indexing services for the contract period of January 1, 2011 through December 31, 2011 in the amount of **\$36,515. (CHAIRMAN SCANLON)**

OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore J. Romankow, Union County Prosecutor

First Assistant Prosecutor Albert Cernadas, Jr. represented the Office.

Mr. Cernadas stated that he will have an additional Resolution for next week's meeting regarding the Child Advocacy Building, which is under construction. He is requesting that grant money be allocated for construction costs which are being incurred.

Chairman Scanlon asked about the amount. County Counsel Barry, Esq. interjected and stated that the contract amount is for approximately \$143,000.

Chairman Scanlon asked Mr. Cernadas to provide the back- up information prior to next week's meeting.

1. Authorizing the County Manager to apply for and accept funding from the **State of New Jersey Victim Witness Advocacy Fund Supplemental Grant Program** in the amount of **\$60,547** for the period of April 1, 2011 through September 30, 2012 in order to continue services to victims of crime in Union County. {Federal funding: \$60,547} **(CHAIRMAN SCANLON)**



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OFFICE OF THE UNION COUNTY SHERIFF

Ralph Froehlich, Union County Sheriff

Undersheriff Joseph Cryan represented the Office.

1. Authorizing the County Manager to enter into agreements with the following municipalities for the contract period of January 1, 2011 through December 31, 2011 for the purpose of participating in the **Sheriff's Labor Assistance Program: City of Rahway and the Township of Clark. (CHAIRMAN SCANLON)**

Freeholder Kowalski asked how many municipalities participate in the Sheriff's Labor Assistance Program. Undersheriff Cryan stated that there are five municipalities and Elizabeth; SLAP serves Elizabeth in multiple capacities. He stated that Rahway and Clark will have part time agreements. Chairman Scanlon asked if Rahway and Clark are new participants. Undersheriff Cryan replied, yes, they are replacing Scotch Plains and Westfield as they decided not to renew the contract.

DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager / Director

Director of the Division of Purchasing Michael Yuska represented the Department.

There were no questions.

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with the **Local Public Contracts Law N.J.S.A. 40A:11-1 et seq: (CHAIRMAN SCANLON)**
 - a. Department of Engineering, Public Works and Facilities: Frank Lurch Demolition Company, LLC, Avon by the Sea, New Jersey, for demolition of 7 existing buildings constructed of wood, masonry, and steel located within the County of Union in the amount of **\$204,000** at the following locations: **675 Madison Hill Road, Clark, New Jersey; 370 Madison Hill Road, Clark, New Jersey; 537 Bramhall Road, Rahway, New Jersey; 951-59 Leland Avenue, Plainfield, New Jersey; 112 (108-16) Parkside Drive, Plainfield, New Jersey; 1909 US Route 22 West, Scotch Plains, New Jersey; and Green Brook Park – Old Maintenance Building, Plainfield, New Jersey.**
 - b. Department of Engineering, Public Works and Facilities, Division of Facilities Management: West Carpets, Inc., Rahway, New Jersey, to provide and deliver



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carpet tiles and adhesive for a period of 24 months in an amount not to exceed **\$105,182.**

- c. Department of Engineering, Public Works and Facilities, Division of Facilities Management and Runnells Specialized Hospital: VIP Special Services, LLC, West Orange, New Jersey, to exercise a 24 month extension option to provide window cleaning services for various owned or leased properties by the County of Union for the contract period of July 1, 2011 through June 30, 2013 in an amount not to exceed **\$81,920.** {All terms and conditions remain the same}
 - d. Department of Engineering, Public Works and Facilities, Division of Public Works and Division of Parks Maintenance; and Department of Parks and Community Renewal, Division of Golf Operations: to exercise a 12 month extension option to provide and deliver (if directed) various road material for the period of July 6, 2011 through July 5, 2012 with the following vendors: **Weldon Materials, Inc., Westfield, New Jersey,** in the amount of **\$904,908;** **Cold Mix Manufacturing Corp., Flushing, New York,** in the amount of **\$6,900;** and **Micro Pave Systems, Inc., Cedar Knolls, New Jersey,** in the amount of **\$65.00.**
2. Approving the **Employees' Accident Policy** with the **Hartford Life and Accident Insurance Company, Simsbury, Connecticut,** for the period of April 4, 2011 through March 31, 2014 in an amount not to exceed **\$1,955 per year.** (No increase) (**CHAIRMAN SCANLON**)
 3. Approving the **Volunteers' Accident Policy** with the **Hartford Life and Accident Insurance Company, Simsbury, Connecticut,** for the period of April 1, 2011 through March 31, 2012 in an amount not to exceed **\$360.** (No increase) (**CHAIRMAN SCANLON**)

DEPARTMENT OF CORRECTIONAL SERVICES

Brian Riordan, Director

Resolution requests have not been submitted at this time.



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DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

1. Concurring with the **City of Linden's Ordinance No. 54-53** as it pertains to One Way Streets – E. Morris Avenue, West, a County Road. **(CHAIRMAN SCANLON)**
2. Authorizing the County Manager to enter into a professional engineering service contract with **Birdsall Services Group, Cranford, New Jersey**, for environmental regulatory compliance and permitting consulting services consisting of compliance issues related to air, recycling, underground storage tanks, oil spill prevention and stormwater for the period of March 1, 2011 through December 31, 2011 in an amount not to exceed **\$155,000**. (UC Eng Project #2011-007) **(CHAIRMAN SCANLON)**

Freeholder Estrada asked if item #2 consists of all the areas being monitored and if it can be done differently. Director Graziano stated that this year and next year it needs to be done this way and then maybe some areas can be removed.

DEPARTMENT OF FINANCE

Lawrence Caroselli, Director

There were no questions.

1. Authorizing a resolution canceling balances in old Capital Accounts. **(VICE CHAIRMAN MIRABELLA)**
2. Replacing Lawrence M. Caroselli due to retirement and appointing **Melinda Zito, as Chief Financial Officer** for the **County of Union** for a term commencing April 30, 2011 and expiring December 31, 2012 **(VICE CHAIRMAN MIRABELLA)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

There were no questions.

1. Authorizing the County Manger to enter into an Agreement of Understanding between the Union County Division of Social Services and **Neighborhood Health Services Corporation, Plainfield, New Jersey**, for the out-stationing of County Welfare Agency staff (one full-time employee) to process Medicaid applications for the period of January 1, 2011 through December 31, 2011. {State funding: \$100%} **(FREEHOLDER KOWALSKI)**
2. Amending Resolution Number 2010-919, to reflect a change in the **2011 Alcohol/Drug Abuse Grant and the County Addiction Recovery Program** from the Project



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Alert/Dudley House to Sunrise House/Dudley House to provide alcoholism/drug abuse halfway house and outpatient services. The dollar amount and the contract period remain unchanged. **(FREEHOLDER KOWALSKI)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Alfred Faella, Director

There were no questions.

1. Giving the Department of Parks and Community Renewal a **Temporary Change Fund** for the period of May 1, 2011 through December 10, 2011 in the amount of **\$1,000** to be used at various special events sponsored by the County. After December 10, 2011, the Temporary Change Fund will be returned to Finance. **(FREEHOLDER SULLIVAN)**
2. Amending Resolution Number 2010-507, the **2010 Consolidated Action Plan** to include two projects funded with program income from the **City of Linden**, namely the Linden Street Resurfacing, Sewer Reconstruction and Construction in the amount of \$107,745.33 and the Linden Senior Grant Program in the amount of \$73,095 for a total amount of **\$180,840.33** and to reflect an increase to the funds awarded to the **Township of Berkeley Heights-Senior Citizen Center Program** in the amount of \$1,800 for a new total amount of **\$8,491**. **(FREEHOLDER SULLIVAN)**
3. Authorizing the County Manager to apply for and execute all applications and agreements relating to a grant from the **New Jersey State Council on the Arts** in the total amount not to exceed **\$245,154** from the **State of New Jersey**, and authorizing a County match in the amount of **\$245,154**. **(FREEHOLDER KOWALSKI)**
4. Authorizing the County Manager to apply for and execute all applications and agreements relating to a grant from the **New Jersey Historical Commission** in an amount not to exceed **\$95,879** from the State of New Jersey, and authorizing a County match in the amount of **\$61,826**. **(FREEHOLDER KOWALSKI)**
5. Amending Resolution Number 2011-59, an agreement with **Verizon, Newark, New Jersey**, to reflect a change in the account numbers only. **(FREEHOLDER SULLIVAN)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

Resolution requests have not been submitted at this time.



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RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Administrator

Finance Director Michael Drummond represented the Hospital.

There were no questions.

1. Amending Resolution Number 2010-1030, a contract with **Direct Supply, Milwaukee, Wisconsin**, to purchase hospital supplies and equipment for Runnells Specialized Hospital for the contract period of January 1, 2011 through December 31, 2011 in an additional amount of \$5,000 for a new total contract amount of **\$68,000. (FREEHOLDER JALLOH)**
2. Authorizing the County Manager to enter into a contract with **Zimmet Healthcare Services Group, LLC, Morganville, New Jersey**, to provide Medicare and insurance billing reimbursement, compliance and long term care Medicaid case mix consulting services to Runnells Specialized Hospital for the period of May 1, 2011 through April 30, 2012 in the amount of **\$25,000. (FREEHOLDER JALLOH)**
3. Amending Resolution Number 2011-241, a contract with **Holsman Healthcare, LLC, Belleville, New Jersey**, to increase the contract amount by \$117,000 due to an additional supplemental physical therapy position for the contract period of April 1, 2011 through March 31, 2012 for a new total contract amount of **\$139,500. (FREEHOLDER JALLOH)**
4. Amending Resolution Number 2011-240, a contract with **Interstaff, Inc., Owings Mills, Maryland**, to decrease the contract amount by \$117,000 due to the need for transferring funds to another vendor (Holsman Healthcare, LLC, Belleville, New Jersey) for the contract period of April 1, 2011 through March 31, 2012 for a new total contract amount of **\$276,600. (FREEHOLDER JALLOH)**

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

County Counsel Barry, Esq. stated that he will have an additional Resolution for next week's meeting which will pertain to the County's recent enrollment in the Joint Insurance Fund in order to adjust the uninsured and underinsured.

1. Appointing **Bauch Zucker Hatfield, LLC, Springfield, New Jersey**, as Special Counsel in the matter entitled **Stephen McGuire vs. Union County Prosecutor's Office, et als.** in an amount not to exceed **\$15,000. (CHAIRMAN SCANLON)**



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OFFICE OF THE COUNTY MANAGER
George W. Devanney, County Manager

Resolution requests have not been submitted at this time.

FREEHOLDERS

Chairman Scanlon indicated that she will have additional laudatory resolutions for next week's meeting.

FREEHOLDER ANGEL G. ESTRADA

1. Recognizing the week of April 25, 2011 through April 30, 2011 as “**National Community Development Week**” with the emphasis on the foreclosure crisis throughout Union County.
2. Congratulating **El Amauta** on celebrating its 18th Anniversary as a bi-monthly newspaper servicing the Peruvian community.
3. Acknowledging **Diane J. Johnson, Field Director**, and the representatives of the Newark Field Office of the U.S. Department of Housing and Urban Development for their efforts on the foreclosure crisis throughout Union County.
4. Congratulating **Martin Shupack** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
5. Congratulating **C.R. Bard** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
6. Congratulating **Timothy Ring** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
7. Congratulating **Dr. Thomas Brown** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
8. Congratulating **Ruth Lebau Brewster** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
9. Congratulating **Linde North America** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.
10. Congratulating **Patrick F. Murphy** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.



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11. Congratulating **Joseph & Elizabeth Wolf** for being chosen as an honoree at the **United Way of Greater Union County's** Celebration event to be held on April 28, 2011.

FREEHOLDER ANGEL G. ESTRADA AND FREEHOLDER CHRISTOPHER HUDAK

1. Acknowledging **Ann J. Ferguson** for hosting the 2011 Union County Community Development Week recognition program to be held on April 27, 2011.

FREEHOLDER ANGEL G. ESTRADA AND FREEHOLDER BETTE JANE KOWALSKI

1. Proclaiming the month of May, 2011 as **"Older Americans Month"** in the County of Union. This year's theme is **"Older Americans: Connecting the Community."**

FREEHOLDER CHRISTOPHER HUDAK

1. Appointing the following members to the **Mental Health Advisory Board** for a term commencing January 1, 2011 through December 13, 2013: **Gloria G. Badgley, Carol Berger and Lindy Foreman.**
2. Congratulating the **Linden High School Consumer Bowl Team** for winning the 2011 Union County Consumer Bowl competition.

FREEHOLDER BETTE JANE KOWALSKI

1. Congratulating the 2011 **Shade Tree "Young Writers of Union County"** Essay contest winners.
2. Congratulating **Ms. Amelia T. McHugh**, of Cranford, on completing 20 years of service as a volunteer at Runnells Specialized Hospital.
3. Expressing appreciation and commending the **Elizabethtown Gas Company** for its leadership role in promoting the partnership of public and private sectors in support of the arts in Union County.
4. Expressing appreciation to the **National Arts Program Foundation and commends Leonard E. B. Andrews, (1925 – 2009)** Founder and Chairman, for his leadership role in promoting appreciation and recognition of individual artistic achievement and its importance to community spirit.

VICE CHAIRMAN ALEXANDER MIRABELLA

1. Congratulating **Joseph Nagy and Eleanor Kramps** on being named **"Volunteers of the Year"** by the Fanwood-Scotch Plains Rotary Club.
2. Making available to the **Plainwood Square Merchants Association** the sum of \$4,000 in support of their annual summer community festivities.



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CHAIRMAN DEBORAH P. SCANLON

1. Declaring April, 2011, as **“Autism Awareness Month”** in Union County.
2. Congratulating the **“Play Ball for Miracles Charity Softball Tournament”** at Warinanco Park on Saturday, April 16, 2011. The tournament raises money for Children’s Miracle Network Hospitals and the families of firefighters who have children with special needs.
3. Congratulating the following for being selected as **Unity Award recipients by the Union County Human Relations Commission:**
 - Achievement by a Corporation: AGL Resources/Elizabethtown gas Company
 - Achievement by a Community Organization: Furniture Assist/Dawson Yeomans
 - Achievement by a Non-Profit Organization: Lin’s Linens
 - Achievement by an Individual: Lillie Brown
 - Achievement in Law Enforcement: Lieutenant Keith Aslin, Linden Police Department
 - Achievement in Public Service: Union County Firefighter Al Srnaka, Union Fire Department
 - Achievement in Public Service: Union County Firefighter Edwin Donnelly, Union Fire department
 - Achievement in Public Service: Union County Firefighter William Lavin, Elizabeth Fire Department
 - Achievement in Public Service: Union County Firefighter Andy Stratton, Cranford Fire Department
 - Achievement by the Clergy: Reverend Dr. Gerald Lamont Thomas, Shiloh Baptist Church, Plainfield
 - Achievement by a Student: Johnna Booth, Hillside High School
 - Achievement by an Educator: Henry Varriano
 - Special Achievement Award: Clara Kramer
 - Special Achievement Award: Mary Beth Kelley
 - Special Achievement Award: Jo Ann Miller (posthumously)
 - Special Recognition: Brian Levine, Westfield High School



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EXECUTIVE SESSION

To the extent known, the following items will be discussed in Executive Session:

1. Attorney-Client Privileged Communication/ Potential Litigation relative to the Clark Reservoir Encroachments
2. Contract Negotiations with IBEW Local 1158
3. Contract Negotiations / Attorney Client Privileged Communications

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing attorney-client privileged communications and potential litigation relative to the Clark Reservoir encroachments, contract negotiations with IBEW Local 1158 and contract negotiations/attorney client privileged communications.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it will not take formal action on the matters discussed.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Chairman Scanlon called for a motion to enter Executive Session. On a motion made by Freeholder Kowalski and seconded by Freeholder Carter, roll call showed eight members of the Board voted in the affirmative with Vice Chairman Mirabella absent.

Chairman Scanlon called for a motion to return to the Agenda Meeting. On a motion made by Freeholder Carter and seconded by Freeholder Hudak. Roll call showed eight members of the Board voted in the affirmative with Vice Chairman Mirabella absent.

ADJOURNMENT

Chairman Scanlon called for a motion to adjourn the meeting at 8:36pm. On a motion made by Freeholder Hudak and seconded by Freeholder Carter, roll call showed eight members of the Board voted in the affirmative with Vice Chairman Mirabella absent.



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UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' 2011 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

AGENDA SETTING MEETINGS

April 21, 2011

May 5, 2011
May 19, 2011

June 9, 2011
June 23, 2011

July 21, 2011

August 11, 2011

September 8, 2011
September 22, 2011

October 6, 2011
October 20, 2011

November 10, 2011

December 1, 2011
December 15, 2011

REGULAR MEETINGS

April 14, 2011
April 28, 2011

May 12, 2011
May 19, 2011

June 9, 2011
June 23, 2011

July 28, 2011


August 25, 2011

September 15, 2011
Tues. September 27, 2011

October 13, 2011
October 20, 2011

November 10, 2011

December 1, 2011
December 15, 2011


Nicole L. DiRado, CMC, MPA
Clerk of the Board

NLD:mb