

# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JANUARY 19, 2012  
AGENDA SETTING MEETING MINUTES

## CALL TO ORDER

Chairman Alexander Mirabella called the meeting to order at 7:08 PM.

Attendee Name	Title	Status	Arrived
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Deborah P. Scanlon	Freeholder	Present	
Daniel P. Sullivan	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Linda Carter	Vice Chairman	Present	
Alexander Mirabella	Chairman	Present	

Also present were Acting County Manager Frank Guzzo, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

## PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were lead by the Clerk of the Board.

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

## APPROVAL OF COMMUNICATIONS

Note and File

1. Oath of Office: Cultural and Heritage Advisory Board - Nora Mislan.
2. Oath of Office: Advisory Board of the Disabled: Susan C. Spurr
3. Oaths Of Office: Union County Emergency Management Council - Sebastian D'Elia and Alfred Faella.
4. Oath of Office: Union County Board of Chosen Freeholders - Freeholder Angel G. Estrada, and Freeholder Christopher Hudak, Freeholder Vernell Wright; Freeholder Alexander Mirabella, Chairman and Freeholder Linda Carter, Vice Chairman.

**OFFICE OF THE UNION COUNTY PROSECUTOR**

Theodore Romankow, Union County Prosecutor

---

Albert Cernadas, Jr. represented the Office.

There were no questions.

1. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Police Training Commission for the 2012 Law Enforcement Officers Training and Equipment Grant, Part 1 for the period July 1, 2011 through October 31, 2011 in the amount of \$10,546.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, STOP Violence Against Women Act (VAWA), County Office of Victim Witness Advocacy - DV Advocate Program for the period March 1, 2011 through June 30, 2012 in the amount of \$31,867 with a county match of \$10,622. **(Chairman Alexander Mirabella)**

**OFFICE OF THE UNION COUNTY SHERIFF**

Ralph G. Froehlich, Union County Sheriff

---

Acting County Manager Guzzo represented the Office.

Freeholder Scanlon asked if the Resolutions listed on the Agenda are typical for the beginning of the year.

Acting County Manager Guzzo replied yes, adding that items #1 and #3 have had no increase in contract amounts; and for item #2 there has been a slight increase to this year's contract due to the cost of food, etc.

1. Authorizing the County Manager to enter into an agreement with Kanen Psychological Associates, PA, Ridgewood, New Jersey to provide psychological examinations to Sheriff's Officer candidates for the contract period January 1, 2012 through December 31, 2012 in the amount of \$5,000. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with Iselin Veterinary Hospital, Iselin, New Jersey to provide veterinary services and food to the Sheriff's K-9 Unit for the contract period January 1, 2012 through December 31, 2012 in the amount of \$17,500. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into an agreement with Dr. Stephen Parker, D.O., FACSM, Roselle Park, New Jersey to provide medical examinations to Sheriff's Officer Candidates for the contract period January 1, 2012 through December 31, 2012 in the amount of \$5,000. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

Matthew N. DiRado, Esq., Acting Director / Director, Division of Personnel

---

Acting Director DiRado stated that he will have additional Resolutions for next week's meeting to reflect account number changes for health insurance policies through the Finance Department.

1. Authorizing the County Manager to retain the services of arbitrators, mediators and fact finders through the New Jersey State Board of Mediators, New Jersey Public Employee Relation Commission, Staff, Certified Panel of Interest Arbitrators or Certificate Panel of Grievance Arbitration in connection with collective negotiations and employment litigation for the period of January 1, 2012 through December 31, 2012 in a cost not to exceed \$12,000 per Arbitrator. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2012-39 to include two new National Associations from which the County can procure goods and services. **(Chairman Alexander Mirabella)**

Freeholder Jalloh asked about item #2. Acting Director DiRado stated the purpose of the Resolution is to amend Resolution 2012-39 to include two recently approved National Cooperative vendors to purchase goods and services: The Cooperative Purchasing Network and the Technology Bidding and Purchasing Program. They include IBM and Xerox. He said the Division of Purchasing can also use State contracts.

Freeholder Jalloh asked if there is a fee to participate. Acting Director DiRado replied, no.

3. Authorizing the County Manager to award the Short Term and Long Term Disability Insurance Policy to the Standard Insurance Company for the contract period January 1, 2012 through December 31, 2012 in the amount of \$147,815; The County has approximately 1,461 contractual members. **(Chairman Alexander Mirabella)**

Freeholder Estrada asked about item #3. Director DiRado stated that it is to renew the long and short term disability insurance for some employees.

Freeholder Estrada asked if it includes all employees. Director DiRado stated that not all bargaining units have this type of coverage. He explained that eight are with the Standard Insurance Company at \$100 liability per employee, and one is with Health Professionals and Allied Employees (HPAE). He said there is a 50/50 split for disability insurance, and the County has voluntary benefits that can be purchased on their own.

## DEPARTMENT OF CORRECTIONS

Brian Riordan, Director

---

1. Authorizing the County Manager to enter into an agreement with Luminosity, Inc. St. Petersburg, Florida in order to successfully pursue the implementation of the jail population analysis study recommendations and to provide two primary services including: customizing and implementing the Jail Population Analysis Wizard (PAW) software and providing expert consulting services and serve as Jail Population Manager for the period of January 30, 2012 through January 29, 2013 in an amount not to exceed \$158,304. **(Chairman Alexander Mirabella)**

Vice Chairman Mirabella asked for a more in-depth explanation of item #1. Director Riordan stated that it is for an evaluation of the jail population based on a daily basis and to back up the case management of the judicial system.

Freeholder Carter asked if the contract for the software is through the year 2013, and if it is a "not to exceed" amount. Director Riordan explained that the software is needed to complete the contract.

Freeholder Scanlon asked how the software interacts with the Sheriff's and the Prosecutor's Office. Director Riordan stated that the software does not interact with those departments. Additionally, Dr. Van Nostrand will serve as the population coordinator for the contract term.

Director Riordan said that a study needs to be done because in 2005 there were 2,000 more inmates housed compared to 2010, and at that time, it took an average of 46 days for the inmates to go through the system. The average today, is more than 55 days. Therefore, a study needs to be done to determine the reason it is taking longer for the inmates to work through the system.

Freeholder Scanlon stated that Judge Cassidy mentioned that they did not have enough Judges. She asked if Director Riordan believes that that could be the problem. Director Riordan, replied, yes, that is possible. Freeholder Scanlon also asked who will be reviewing reports at the 700 hour. Director Riordan stated that the reports will be analyzed daily until he determines who would be reliable to manage the position. He said a dedicated person would be required.

Director Riordan went on to say that reports will be made available to the stakeholders.

Chairman Mirabella asked if this will save the County money.

Director Riordan stated that it will save the County money. He gave a scenario of having 100 less prisoners at 3 meals per day at \$1.28 per meal, along with medical services, possibly consolidating housing, wear and tear on the kitchen, (which needs to be fully renovated, as do the showers). The prison was built to accommodate 520 prisoners, and that has doubled today, resulting in heavy wear and tear on the kitchen and the showers. He said the State gave a variance to run the showers. he spoke about using the old jail for swing space for 18 months while improvements are made.

Director Guzzo stated that Union County is not receiving any reimbursement from the State, as is Essex County, which is more than \$3 million per year.

## **DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES**

Joseph Graziano, Director

---

1. Concurring with the Township of Berkeley Heights granting permission to the Highlander Booster Club to hang a banner across Springfield Avenue and Plainfield Avenue for the period of January 2, 2012 through January 16, 2012 to advertise their "Super Saturday" to be held, January 14, 2012. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities: Division of Facilities Management: Bayway Lumber, Inc., Linden, New Jersey, for the purpose of providing roofing materials for

twenty-four consecutive months in the amount of \$20,059.35. **(Chairman Alexander Mirabella)**

Freeholder Hudak asked if the roofing materials in item #2 will be used for a specific project. Director Graziano stated that this is a new bid for roofing materials. He said it is for a small amount, as we try to do most of the work in-house for small roof repairs, tar paper, and things of that nature. He said this will save money on the existing roofing contract.

3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Engineering, Public Works and Facilities: Division of Facilities Management: Gamka Sales Co., Inc., Edison, New Jersey, for the purpose of purchasing one loader truck with snow removal attachment and trailer in the amount of \$67,809.50. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into a pre-emption agreement between Consolidated Rail Corporation ("CONRAIL") and the County of Union, in accordance with N.J.S.A. 40A:11-5(1)(f), for preliminary engineering, construction engineering / inspection, flag protection, C&S facility protection/relocation and pre-emption devices for the installation of a new Traffic Signal at the Intersection of Rahway Avenue & Lamberts Mill Road, approximately 325 feet north of Conrail's Lehigh Line, Town of Westfield for an estimate cost in the amount of \$69,883.70. **(Chairman Alexander Mirabella)**

Freeholder Kowalski asked if this is a new traffic signal near Lamberts Mill Road in Westfield.

Director Graziano explained that the traffic light will be installed near the soccer fields. He said the Town of Westfield contacted the County to install the traffic light. He said an Engineer was hired for the design and Conrail was involved since it is close to a railroad track, and they will approve the plans and specifications based upon State requirements.

5. Amending Resolution 2011-903 to add an additional intersection to the Shared Services Agreement between the County of Union and the City of Summit to include the intersection located at Passaic Avenue/Kent Place Boulevard **(Chairman Alexander Mirabella)**
6. Resolution authorizing the County Manager to award a professional engineering service contract to Alaimo Group, Mt. Holly, New Jersey for the purpose of providing Professional Engineering Services for the 2012 Inspection of Dams, Various Municipalities for an amount not to exceed \$22,400. **(Chairman Alexander Mirabella)**
7. Authorizing the County Manager to award a Professional Engineering Service contract to Pennoni Associates, Inc., Edison, New Jersey for the purpose of providing Professional Engineering Services for the Traffic Report, Design and Construction Administration and Inspection services for Intersection Improvement at Vauxhall Road (CR 630) and Valley Street (CR 638), Township of Union for an amount not to exceed \$65,946.64. **(Chairman Alexander Mirabella)**

Freeholder Scanlon asked how the County is notified about an intersection that requires attention, as in item #7. Director Graziano stated that the municipality approaches the County. He said that each municipality owns their traffic lights. When the County is approached, we check our records for the age of the traffic lights, and then it is determined if it warrants replacing. He said the NJTPA local grants fund these types of projects.

8. Authorizing the County Manager to award a Professional Engineering Service contract to Neglia Engineering Associates, Lyndhurst, New Jersey for the purpose of providing Professional Engineering Services for the Traffic Report, Design and Construction Administration and Inspection services for Intersection Improvement at Diamond Hill Road and McMane Avenue, Township of Berkeley Heights, New Jersey for an amount not to exceed \$63,394.00. **(Chairman Alexander Mirabella)**
9. Amending Resolution Number 2010-746, (BA#67-2010), a contract awarded through the public bidding process to Top Line Construction Corporation, Somerville, New Jersey approving Change Order No. 1 (final) for the Rehabilitation of Broad Street Corridor, Summit, New Jersey, in an amount of \$19,587.68 for a new contract amount of \$943,459.23. **(Chairman Alexander Mirabella)**

Freeholder Carter asked for the reason of the Change Order in item #9.

Director Graziano explained that Broad Street in Summit is sinking. This has been an on-going project. He said the price of asphalt has changed significantly, along with the cost of fuel. He said for a project of this caliber, they are uncertain of the amount of materials that will be required. He said the Change Order is for \$19,000, which is a small amount for a \$1 million job. He added that this is the final change order for this project.

10. Amending Resolution No. 2009-1040, 11/12/09, a Professional Architectural and Engineering Service contract with Netta Architects of Springfield, NJ to provide additional services for the Interior Alteration and Expansion project at Ruotolo Building located in Elizabeth, NJ in an of \$21,400.00 for a new contract amount not to exceed \$150,900.00. **(Chairman Alexander Mirabella)**
11. Authorizing the County Manager to award a Professional Engineering Service contract to Birdsall Services Group, Cranford, New Jersey for the purpose of providing Design, Construction Administration and Inspection Services for the Summer Street Bridge (E14) Deck Replacement for an amount not to exceed \$98,582.00. **(Chairman Alexander Mirabella)**
12. Authorizing the County Manager to exercise a contract extension with Newtech Recycling, Somerset, New Jersey for the purposes of providing a recycling program for the contract period January 1, 2012 through December 31, 2012 in the amount of \$31,000. **(Chairman Alexander Mirabella)**
13. Amending Resolution Number 2010-397, (BA#27-2010), a contract awarded through the public bidding process, with Fai Gon Electric, Piscataway, New Jersey approving Change Order No. 1 (final) for the Intersection Improvements, City of Elizabeth, New Jersey (Federal Stimulus Project – FS-B00S 918), in an amount of \$11,586.92 for a new contract amount of \$469,411.42. **(Chairman Alexander Mirabella)**

Freeholder Estrada questioned the reason for the Change Order in item #13. Director Graziano explained that the Change Order is a result of rising fuel and asphalt costs, and overtime costs for police. He said that they are ARRA grant dollars, not County tax dollars that will be used. He said the Change Order equals a 2.5% increase on the full contract amount which is small, considering the size of the project.

14. Authorizing the County Manager to award a Professional Architectural Service contract for the purpose of providing On Call Architectural Services for the Year 2012 to: USA Architects of Somerville, New Jersey in the amount not to exceed \$50,000.00; and Netta Architects of Springfield, New Jersey in the amount not to exceed \$75,000.00. **(Chairman Alexander Mirabella)**
15. Resolution authorizing the County Manager to award a Professional Engineering Service contract for the purpose of providing On Call Engineering Services for the Year 2012, commencing January 1, 2012 to December 31, 2012 to the following Engineers: Alaimo Group, Mt Holly, New Jersey in the amount not to exceed \$25,000; Birdsall Service Group, Cranford, New Jersey in the amount not to exceed \$275,000; Louis Berger Group, Morristown, New Jersey in the amount not to exceed \$25,000; Neglia Associates, Lyndhurst, New Jersey in the amount not to exceed \$75,000; Pennoni Associates, Edison, New Jersey in the amount not to exceed \$25,000; and T&M Associates, Middletown, New Jersey in the amount not to exceed \$25,000. **(Chairman Alexander Mirabella)**

Freeholder Carter questioned items #14 and #15. He stated that these items are for on-call engineering and architectural services. This is an annual contract, and is a "not to exceed" amount. The services will only be used for emergencies only. He stated that this architect has been used for the past seven years, and the entire contract amount has never been utilized. The design is done in-house.

Director Graziano explained that most of the contract is for Birdsall Services as they are environmentalis engineers for the County. They are used by the Engineering and Public Works and Facilities department, Parks and Community Renewal Department and the Open Space, Recreation and Historic Preservation Trust Fund. He said the contract amount is split up evenly throughout these Departments.

Chairman Mirabella asked if item #15 is a "not to exceed" amount. Director Graziano replied yes. Chairman Mirabella asked the Clerk of the Board to reference that change in the Agenda.

16. Concurring with the Borough of New Providences' Resolution Number 2011-322, authorizing approval to submit and execute a Grant Agreement with the New Jersey Department of Transportation for the Fiscal Year 2012 Safe Routes to School Project. **(Chairman Alexander Mirabella)**
17. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities: Vendor forthcoming, for the purpose of providing natural gas in the amount to be determined at the close of the auction. **(Freeholder Deborah P. Scanlon)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

Resolution requests have not been submitted.

**DEPARTMENT OF HUMAN SERVICES**Frank Guzzo, Director

---

1. Authorizing the County Manager to award subcontracts to various agencies for the period of January 1, 2012 through December 31, 2012 for the purpose of providing long term rental assistance to people with HIV/AIDS in the total amount of \$522,000. This resolution would further authorize the County Manager to transfer funds among the agencies listed during the contract period should service needs change and/or if any of the listed agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into a lease agreement with the Parking Authority of the City of Elizabeth, Elizabeth, New Jersey for six (6) parking spaces in Lot #3 (Reid Street) specifically designated for 'handicapped' use for the period of January 1, 2012 through December 31, 2012 in the amount of \$100.00 per space per month at a total cost not to exceed \$7,200. The county is reimbursed by the landlord for the cost associated with the rental of four parking spots. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to enter into a contract with Union County College, Cranford, New Jersey for the operation of the Countywide GED Testing Center for the twelve (12) month period of July 1, 2011 through June 30, 2012 in the amount not to exceed \$32,000. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into a contract with Union County College, Cranford, New Jersey for GED Fast Track Preparation Services for the period of July 1, 2011 through June 30, 2012 in the amount not to exceed, \$31,500. **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Neighborhood Health Services Corporation (NHSC), Plainfield, New Jersey, for the Outstationing of County Welfare Agency staff (one full time employee) to process Medicaid applications on behalf of patients of NHSC for the period of January 1, 2012 through December 31, 2012. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to renew the Lease Agreement with Immaculate Conception Church, Elizabeth, New Jersey, for the rental of seventy-five (75) parking spaces located at 425 Union Avenue, Elizabeth for the Division of Social Services Employee parking in the amount of \$60 per parking space or \$4,500 per month, not to exceed \$54,000 per year, for the period of January 1, 2012 through December 31, 2012. **(Freeholder Bette Jane Kowalski)**
7. Amending Resolution Number 2011-1029 to allow the County Manager to reduce the award to the Probation Division, Superior Court of New Jersey, Union Vicinage, and to allocate the remaining funds to three Municipal Police Departments, as specified on the attached Spending Plan, for the provision of Night Watch supervision to Union County juveniles during 2012, in accordance with the County Youth Services Commission Comprehensive Plan. This amendment would further authorize the County Manager to transfer funds among the funded agencies/municipalities, during the contract period of January 1, 2012 through December 31, 2012, should service needs change and/or any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Bette Jane Kowalski)**

Freeholder Hudak asked for an explanation of item #7. Acting County Manager Guzzo stated that the funds are for the Youth Services Commission. He explained that it is a Night Watch



Program for kids. It involves probation officers conducting home visits during non-traditional hours with police officers from Elizabeth, Linden and Plainfield accompanying them to provide security.

8. Authorizing the County Manager to enter into a lease agreement with 28 Prince Street Realty Corporation, Union, New Jersey, for the purpose of continuing to lease commercial space at 28 Prince Street, Elizabeth, New Jersey for the Division of Social Services legal staff and operations for the period of six (6) months commencing February 1, 2012 through July 31, 2012, with two (2) three (3) month Options to Renew, in the base rent amount of \$7,086 per month plus escalations for increases in real estate taxes and base rent increase during each option period, if exercised. **(Freeholder Bette Jane Kowalski)**

#### **DEPARTMENT OF PARKS AND COMMUNITY RENEWAL**

Ronald Zuber, Director

1. An ordinance to amend "The Laws of Union County: Administrative Code and Policies and General Legislation" by amending Chapter 2- Article IV- Fees for recreation facilities for the Year 2012
2. Authorizing the Renewal of a Shared Services Agreement with Union County College for the utilization of the College's access to the internet for a period of five (5) years from January 1, 2012 through December 31, 2016 at the same terms and conditions, except the internet bandwidth as of July 1, 2012 shall be 200meg at no cost to the County of Union. **(Freeholder Daniel P. Sullivan)**
3. Authorizing the County Manager to award a contract to the Center of Information Age Technology of NJIT, Newark, New Jersey for a Feasibility Study to upgrade the County's telecommunication systems to Voice Over IP (VOIP) in the amount of \$18,000. **(Freeholder Daniel P. Sullivan)**
4. Authorizing the County Manager to award a contract to Bevan, Mosca, Giuditta & Zarillo, P.C., Basking Ridge, New Jersey to provide services for the Advancement and Coordination of the County's Major Infrastructure Projects/ Lobbying Services for the period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$72,000. **(Freeholder Daniel P. Sullivan)**
5. Amending Resolution Number 2010-753, a Professional Architectural/Engineering Service contract with USA Architects, Somerville, New Jersey to provide additional services for the Replacement of Maintenance Building at the Galloping Hill Maintenance Facility located in Kenilworth, New Jersey in an amount of \$8,500 for a new contract amount not to exceed \$261,400. **(Freeholder Daniel P. Sullivan)**
6. Designating the Office of Cultural and Heritage as the Official County Cultural and Heritage Agency. **(Freeholder Daniel P. Sullivan)**
7. Authorizing the payment of invoices and relevant documents as are necessary to effectuate the payment of monthly telecommunications bills from Verizon, Newark, New Jersey as they become due and owing for the period of January 1, 2011 through December 31, 2011 in an amount not to exceed \$1,430,000. **(Freeholder Daniel P. Sullivan)**

Freeholder Jalloh asked for an explanation of the feasibility study in item #7. Director Zuber explained that it is a task force for the telecommunication bills. They will be studying the long distance and on-line charges and the study should reflect how the County is operating on a daily basis.

Freeholder Carter asked how long the results of the study will take, and asked if there will be a significant savings if the contract ends early. Director Zuber stated that the study will take two or three months to receive the results, and he is not sure if the conditions of the current contract with Verizon if it should end early.

Chairman Mirabella asked if a feasibility study is necessary. He asked why not just convert to the power-over system without the study. Director Zuber explained the difference between the PBX system currently used by the County, compared to the Power-Over system.

Director of Purchasing Michael Yuska added that bid specifications need to be developed.

Chairman Scanlon asked if they see a potential savings at this point. Director Zuber stated there are no figures at this time. We need to provide more information for the study before anything could be determined.

Financial Control Director Kathy Villaggio interjected stating that there may be a savings of approximately \$400,000 per year.

Chairman Mirabella stated that not only will there be a cost savings, but the telecommunication system will be enhanced.

Chairman Scanlon asked for an explanation of the PBX system versus the power-over system.

Chairman Mirabella stated that the power-over system runs through computer lines instead of telephone lines. The PBX system shares a number of outside lines for making external phone calls, and the Power-Over combines power and data on one cable and eliminates the need for additional, unnecessary power cables, and it permits the system to expand and grow.

8. Authorizing the Office of Cultural and Heritage Affairs to apply for private and public funding for grants and to accept donations of monetary and in-kind goods to be used for the purpose of developing and implementing programs and services in the arts, education, history and preservation for the period January 1, 2012 through December 31, 2012. **(Freeholder Daniel P. Sullivan)**
9. Amending Resolution Number 2011-571 authorizing the County Manager to extend the contract with Development Directions, Rahway, New Jersey for the administration of the Union County Lead Hazard Reduction Demonstration Program through February 28, 2012 for

the purpose of closing ongoing projects and will not allocate any additional funds to the company. **(Freeholder Daniel P. Sullivan)**

Freeholder Jalloh asked how many programs are associated with items #9 and #10. Deputy Director Cherron Rountree explained that there were six in the initial project. All contracts have been signed prior to December 31, 2011 and the purpose of these two items is to close out the contract.

10. Amending Resolution Number 2011-572, authorizing the County Manager to extend the contract with Development Directions, Rahway, New Jersey for the administration of the Union County Home Improvement Program (UCHIP) through February 29, 2012 for the purpose of closing out ongoing projects and will not allocate any additional funds to the company. **(Freeholder Daniel P. Sullivan)**
11. Authorizing the County Manager to award a contract with Housing and Community Development Services, Inc., South Orange, New Jersey, for the purpose of administering the Union County Home Improvement Program (UCHIP) for a contract period commencing on March 1, 2012 and ending on August 31, 2013 in an amount not to exceed \$222,400. **(Freeholder Daniel P. Sullivan)**

Freeholder Kowalski asked if item #11 is Federally funded or a County match.

Director Zuber responded, it is Federally funded.

12. Authorizing the County Manager to award a contract with Housing and Community Development Services, Inc., South Orange, New Jersey, for the purpose of administering the Housing Assistance Payments Program (HAPP), also known as Section 8 Program, for a contract period commencing on March 1, 2012 and ending on December 31, 2013. The vendor will be reimbursed monthly based on a HUD formula in an amount not to exceed \$600,000. **(Freeholder Daniel P. Sullivan)**

## **DEPARTMENT OF PUBLIC SAFETY**

Andrew Moran, Director

---

Director of Emergency Management Office Christopher Scaturo represented the Office.

1. Authorizing the County Manager to enter into a contract with Funeral Services of New Jersey, Hillside, New Jersey for the purpose of providing livery service for the contract period of January 1, 2012 through December 31, 2012 in an amount not to exceed \$75,000.00. **(Chairman Alexander Mirabella)**
2. Allowing the County Manager to apply for, accept and expend the 2012 Emergency Management Agency Assistance Grant in the amount of \$55,000 from the New Jersey State Police Office of Emergency Management, with a required 50% County Match. **(Chairman Alexander Mirabella)**

Freeholder Hudak asked if item #2 is grant funded.

Director Scaturo explained that it is a federally funded grant and will be used for Emergency Management personnel salaries. There is an inkind match required.

Freeholder Jalloh asked how they anticipate spending the County's match of 50% of \$55,000. Director Scaturo stated that these funds will come from Emergency Management Assistant funding. The match has increased over the years. Last year it was 50% and this year it raised to 55% to help offset the cost of the salaries of the Emergency Management staff. He said their share totals \$100,000, which his manageable.

3. Amending Resolution Number 2011-1172, authorizing the County Manager to accept and expend an additional \$300,000 from the New Jersey Office of Homeland Security and Preparedness, bringing the total grant award to \$4,408,090.01. **(Chairman Alexander Mirabella)**

### **RUNNELLS SPECIALIZED HOSPITAL**

Joan Wheeler, Administrator

---

There are no questions.

1. Authorizing the County Manager to award a contract to Robert Restifo, D.O., Summit, New Jersey to provide for a Director of Pulmonary Medicine/Respiratory Care in order to maintain standards for the State of New Jersey Department of Health for the contract period January 1, 2012 through December 31, 2012 in the amount of \$4,000. **(Freeholder Vernell Wright)**
2. Authorizing the County Manager to enter into a contract with SOS (Salina Office Systems), Pinehurse, North Carolina, for computer software license, maintenance and support from January 1, 2012 through December 31, 2012 in the amount of \$19,647.21. **(Freeholder Vernell Wright)**
3. Authorizing the County Manager to enter into a contract with Comcast, Union, New Jersey, for the purpose of providing cable service to the residents/patients from January 1, 2012 through December 31, 2012 in the amount of \$37,000. **(Freeholder Vernell Wright)**
4. Amending Resolution Number 2011-943, an agreement with Penn Jersey Paper Company, Philadelphia, Pennsylvania for the purpose of providing trash can liners, paper and plastic products, patient care items from January 1, 2012 through December 31, 2012, in an amount not to exceed \$169,000 by amending the account numbers only. **(Freeholder Vernell Wright)**
5. Approving a pre-qualified vendor to provide paid communication services for Runnells Specialized Hospital. **(Freeholder Vernell Wright)**
6. Authorizing the County Manager to award a contract to SMG, Jersey City, New Jersey to provide communication services to Runnells Specialized Hospital for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$100,000. **(Freeholder Vernell Wright)**
7. Authorizing the payment of membership dues to the Healthcare Association of NJ/American Healthcare Association (HCANJ/AHCA) for the year 2012 in the amount of \$17,275.95. **(Freeholder Vernell Wright)**

8. Authorizing the County Manager to enter into a clinical Affiliation Agreement with University of Medicine and Dentistry (UMDNJ), School of Health Related Professions, Newark, New Jersey, to provide a clinical setting for students enrolled in the Physician Assistant program for the period of December 1, 2011 to December 1, 2013. **(Freeholder Vernell Wright)**
9. Authorizing the County Manager to enter into a clinical Affiliation Agreement with Montclair State University, Montclair, New Jersey to provide a clinical setting for students enrolled in the Music Therapy program for the period of January 1, 2012 to December 31, 2013. **(Freeholder Vernell Wright)**
10. Authorizing the County Manager to contract with KCI, San Antonio, Texas, for the purpose of renting the wound vacuum and necessary supplies from March 1, 2012 through December 31, 2012 in the amount of \$80,000. **(Freeholder Vernell Wright)**
11. Authorizing the County Manager to amend BA #50-10, Resolution #2010-549, adopted June 10, 2010, with Modern Medical Systems Company of Farmingdale, New York, contract period of June 24, 2010 through June 23, 2012 by changing the account numbers to reflect a change in cost center. There is no change in the dollar amount. **(Freeholder Vernell Wright)**

#### **OFFICE OF THE COUNTY COUNSEL**

Robert E. Barry, Esq., County Counsel

1. Authorizing the County Manager to award a contract to Donald Smith, Esq, Elizabeth, New Jersey to provide Mental Health Patient Counsel Services for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$54,000. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award a contract to Daniel Antonelli, Esq, Union, New Jersey to provide Mental Health Patient Counsel Services for the contract period January 1, 2012 through December 31, 2012 in an amount not to exceed \$10,000. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to award a contract to Krevsky, Silber and Bergen to provide Runnells Credit and Collections services for the contract period January 1, 2012 through December 1, 2012. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to award a contract to James Jude Plaia, Esq. to provide Worker's Compensation Defense Counsel for the contract period January 1, 2012 through December 31, 2012. **(Chairman Alexander Mirabella)**
5. Authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union in an amount not to exceed \$23,000. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to enter agreements with Thompson West for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$147,756. **(Chairman Alexander Mirabella)**

7. Authorizing the County Manager to enter into an agreement with Gann Law Books for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$34,600. **(Chairman Alexander Mirabella)**  
Chairman Mirabella asked if the books mentioned in item #7 are for hard copies or for online law books. County Counsel Barry stated that item #6 is for on-line books and item #7 is for hard copy books. He also explained that item #8 is for periodicals. He stated that they have been consolidated for the County Counsels' Office, Constitution Officers and the Prosecutor's Office. He said the hard cover books have been diminished due to supplements needed, and are too costly.
8. Authorizing the County Manager to enter agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies in a total amount not to exceed \$69,809. **(Chairman Alexander Mirabella)**
9. Amending Resolution 2011-1001, to increase the appropriation to Bauch, Zucker, Hatfield, LLC, Springfield, New Jersey Special Counsel in the matter entitled Stephen McGuire v. County of Union, et als. in an amount not to exceed \$15,000.00 for a sum not to exceed \$45,000. **(Chairman Alexander Mirabella)**
10. Appointing Palumbo & Renaud, Cranford, New Jersey to represent the George Devaney in the matter entitled Kevin Kolbeck v. UC, et als. in an amount not to exceed \$10,000. **(Chairman Alexander Mirabella)**
11. Appointing LaCorte, Bundy, Varady & Kinsella, Union, New Jersey to represent the County of Union in the matter entitled Kevin Kolbeck v. UC, et als. in an amount not to exceed \$10,000. **(Chairman Alexander Mirabella)**
12. Amending Resolution Number 2011-277 to reflect a change in account number only. **(Chairman Alexander Mirabella)**
13. Amending Resolution Number 2011-767 to reflect a change in account number only. **(Chairman Alexander Mirabella)**
14. Amending Resolution Number 2011-1174 to reflect a change in account number only. **(Chairman Alexander Mirabella)**

#### **BOARD OF ELECTIONS**

Dennis Kobitz, Administrator

Freeholder Sullivan asked Administrator Kobitz questions regarding the School Board Elections that are not mentioned on the evening's Agenda.

Freeholder Sullivan asked if the law has been passed to allow the School Board Election to occur in November, and if so, is it on a case by case basis. Administrator Kobitz replied, yes, if the municipality wants to vote for School Boards in November. Freeholder Sullivan stated that it would be cheaper to have the election in November. He asked who decides, is it the Council or the School Board. Administrator Kobitz stated that they are awaiting upon the Attorney General's decision. They spoke about how it was unclear in the legislation, stating it was up to the "governing body" to

decide. They spoke about the savings if it occurs in November, as poll workers will not be needed, no advertising, and the buildings will not need to open in April. He also mentioned that there may be an issue with the lack of space on the ballots in November. He added that the savings will be to the municipality, not the State. There are 20 municipalities that will have to make the decision.

Chairman Mirabella stated that the reason that there are 20 municipalities, not 21, is because the Mayor of the City of Summit appoints their Board. There is no School Board Election. Mr. Kobitz confirmed his comments.

1. Approving a prequalified list of vendors for the provision of transporting voting machines. **(Chairman Alexander Mirabella)**

2. Approving a prequalified list of vendors for the provision of printing voting authority books, poll books and all other printing needed to run an Election. **(Chairman Alexander Mirabella)**

Freeholder Estrada asked if the qualifications of the vendors in items #1 and #2 are considered and then assigned the contracts. Administrator Kobitz replied, yes.

3. Authorizing the County Manager to enter into an agreement with Dominion Voting Systems Inc., Denver, Colorado to purchase 2 Image Cast Central Count Scanners and program the machines in the amount of \$122,500. **(Chairman Alexander Mirabella)**

4. Authorizing the County Manager to enter into an agreement with The Liberty Group, Union, New Jersey for the purpose of transporting Dominion Voting Machines to and from polling places throughout the County for the contract period February 1, 2012 through January 31, 2013 in the amount of \$50,000. **(Chairman Alexander Mirabella)**

Freeholder Kowalski asked if the voting machine mentioned in item #4 is the same machine that has been used in the previous years. Administrator Kobitz explained that we used Sequoia machines, which has been bought-out by Dominion.

5. Authorizing the County Manager to enter into an agreement with McCollisters Transportation, Burlington, New Jersey for the purpose of transporting Dominion Voting Machines to and from polling places throughout the County for the contract period of February 1, 2012 through January 31, 2013 in the amount of \$50,000. **(Chairman Alexander Mirabella)**

6. Authorizing the County Manager to enter into an agreement with Royal Printing, West New York, New Jersey for the purpose of printing voting authority books, Poll Books, and all other printing needed to run an election within the County for the contract period of February 1, 2012 through January 31, 2013 in the amount of \$140,000. **(Chairman Alexander Mirabella)**

#### **OFFICE OF THE COUNTY MANAGER**

Alfred J. Faella, County Manager

#### **FREEHOLDER SPONSORED RESOLUTIONS**

Chairman Mirabella asked Clerk of the Board Nicole DiRado to make a statement.

Mrs. DiRado stated that there will be a bid award for the next Freeholder Meeting for an off-site storage facility to house the County's archiving records. She stated that the first bid was cancelled due to some disqualifications. Mrs. DiRado said that they have been making on-site visits to facilities, and will be visiting another site early part of next week. She said she hopes to have a

recommendation to the Board for consideration at the next Freeholder Meeting.

Chairman Mirabella made mention of item #16. He wished Mrs. DiRado the best of luck in her new position as Deputy County Clerk, and stated that James E. Pelletiere will take over as Clerk of the Board, and he wished him luck.

Freeholder Estrada asked that the entire Board to congratulate Mike Karlovich, as he been very involved in Union County.

Freeholder Sullivan stated that he will have a Resolution from the Fiscal Committee next week, along with a Condolence Resolution.

Chairman Mirabella asked to have item #11, congratulating Hattie Banister on her 107th Birthday from the Entire Board.

Freeholder Estrada asked if the entire Board could join Chairman Mirabella in congratulating M. Elizabeth Genievich on her retirement.

Chairman Mirabella made mention of the passing of Ben Laganga. He said he was a legend in Public Safety, Emergency Management and post 9/11. He helped with protocol and analysis. He did an excellent job serving the residents of Union County. He said he is very saddened by the news of his passing. He leaves behind his wife, Judy and three sons. He said he was a great friend and a neighbor when he lived in Roselle Park. He was dedicated to the Emergency Management Services and Fire Services, and will be deeply missed.

1. Congratulating Michael Karlovich on his retirement from ConocoPhillips after 28 years of service. **(Chairman Mirabella and the Entire Board)**
2. Appointing the following members to the Human Services Advisory Council for a term commencing January 1, 2012 through December 31, 2014: Tom Beck, Sid Blanchard, Clare Elton, Richard Hlavacek, Ellen McGovern, Donna Morris, Rita Veiga, Frank Caragher, Teresa Soto-Vega, Heather Mills-Pevonis, Susan Grinkevich and Ravenell Williams. **(Freeholder Bette Jane Kowalski)**
3. Congratulating Fawzia Jacob on his retirement from the Social Services Division of the Human Resources Department after more than 29 years of service to Union County. **(Freeholder Bette Jane Kowalski)**
4. Amending Resolution 2011-253 with T&M Associates, Middletown, New Jersey for the development of the Ponderosa Farm Park in Scotch Plains, New Jersey, for an additional amount of \$15,300.00. This request is due to required site lighting re-design, which will result in a long term savings to the County of Union. This contract is for and through the Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$738,356.00. **(Freeholder Deborah P. Scanlon)**
5. Amending Resolution Number 2011-732, which awarded a contract to Turco Golf, Inc., Suffern, New York for the Ponderosa Farm Park development project, 1600 Cooper Road, Scotch Plains, New Jersey for an additional amount of \$25,000.00. This amount is to cover the cost of tree removal throughout the park property. The eleven (11) trees that are to be removed pose a future hazard if not addressed. This contract is on behalf of and through the



- Open Space, Recreation and Historic Preservation Trust Fund, for a new total not to exceed \$3,740,534.66. **(Freeholder Deborah P. Scanlon)**
6. Recognizing the Union County Adopt-A-Trail Chainsaw Crew, a trained volunteer group, for their herculean efforts and time donated throughout 2011, but especially following Hurricane Irene and the October Nor'easter. Together this crew, under the expert guidance of crew leader, Ned O'Connell, worked countless hours removing 849 fallen trees or blowdowns from along hiking and bridle trails in the Watchung Reservation, Lenape Park and Ash Brook Reservation. The Chainsaw Crew's dedicated efforts allowed safe access for trail users. **(Freeholder Daniel P. Sullivan)**
  7. Making available to the Union County St. Patrick's Day Parade Committee the sum of \$4,000. **(Freeholder Daniel P. Sullivan)**
  8. Appointing John B. Nicholas as a (Delegate) member to the Air Traffic & Noise Advisory Board for a term commencing January 1, 2012 to December 31, 2012 to represent the City of Summit and Jerome Feder as a (Delegate) member and Rosemary Millet (Alternate) member to represent the Town of Westfield for a term commencing January 1, 2012 to December 31, 2012. **(Freeholder Vernell Wright)**
  9. Appointing the following as members of the Senior Citizen Disabled Resident Transportation Advisory Board for a term commencing January 1, 2012 through December 31, 2013: Kevin Illing and William Totten. **(Freeholder Vernell Wright)**
  10. Congratulating Jamauri Bogan of Union High School on being named the 2011-12 Gatorade New Jersey Football Player of the Year. **(Freeholder Vernell Wright)**
  11. Congratulating Hattie Banister on the occasion of her 107th Birthday. **(Chairman Mirabella and the Entire Board)**
  12. Appointing the following as members of the Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) for a term commencing January 1, 2012 through December 31, 2014: Charles Watts, Anita Novy, Carol Berger, Karen Yuschak and Debra Apostol **(Vice Chairman Linda Carter)**
  13. Expressing the Board's deepest sympathy to the family of Joan Carter Evelyn. **(Vice Chairman Linda Carter)**
  14. Designating the Month of National Career and Technical Education Month in the County of Union. **(Chairman Alexander Mirabella)**
  15. Designating February 18 - February 25, 2012 "Future Farmers of America" Week in the County of Union. **(Chairman Alexander Mirabella)**
  16. Appointing James E. Pelletiere to the position of Clerk of the Union County Board of Chosen Freeholders for a term commencing February 1, 2012 through January 31, 2015 at the salary of \$80,000. **(Chairman Mirabella and the Entire Board)**

17. Congratulating Deputy County Manager M. Elizabeth "Liz" Genievich on the occasion of her retirement and honoring her for her many years of dedicated service to the residents of the County of Union. **(Chairman Mirabella and the Entire Board)**
18. Congratulating Dennis McCaffery of Cranford, Ed Murzinski of Linden, Bob Riesener of Linden and Jamie Shriner of Roselle Park, for being chosen as the 2012 Inductees into the Union County Baseball Hall of Fame. **(Chairman Mirabella and the Entire Board)**
19. Congratulating the Gedes Family for 100 Years of Service with the Elizabeth Police Department. **(Chairman Mirabella and the Entire Board)**
20. Congratulating all Union County Vocational-Technical Schools for their participation in the 2011 Relay for Life, raising over \$180,000, and for being recognized with two awards from the American Cancer Society: the 2nd Place Nationwide Number One High School Per Capita Award and the 3rd Place Nationwide Top Net Youth Event. **(Chairman Mirabella and the Entire Board)**
21. Offering the Board's sincerest condolences to the family of Benedict Laganga, in their time of sorrow. **(Chairman Mirabella and the Entire Board)**

#### **EXECUTIVE SESSION**

To the extent known, the following items will be discussed in executive session:

1. Personnel Matters and Anticipated Contract Negotiations with the County's bargaining units.
2. Potential real estate acquisition.
3. Ongoing litigation in the matter entitled Kolbeck v. Union County.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing personnel matters and anticipated contract negotiations with the County's bargaining units, potential real estate acquisition and ongoing litigation in the matter entitled Kolbeck v. Union County.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it will not take formal action on the matters discussed as it is an Agenda meeting.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Motion to enter Executive Session.

**RESULT: ADOPTED [UNANIMOUS]; MOVER:** Daniel P. Sullivan, Freeholder;  
**SECONDER:** Linda Carter, Vice Chairman; **AYES:** Freeholder Estrada, Freeholder Hudak,

Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter, Chairman Mirabella;

Motion to return from Executive Session.

**RESULT: ADOPTED [UNANIMOUS]; MOVER:** Linda Carter, Vice Chairman;  
**SECONDER:** Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter, Chairman Mirabella;

#### **ADJOURNMENT**

Motion to adjourn the meeting at 9:29 PM.

**RESULT: ADOPTED [UNANIMOUS]; MOVER:** Daniel P. Sullivan, Freeholder;  
**SECONDER:** Christopher Hudak, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter, Chairman Mirabella;

## Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.


**REORGANIZATION MEETING - SUNDAY, JANUARY 9, 2011 at 12:00pm**  
**Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ**

AGENDA SETTING MEETINGS

January 20, 2011  
 February 3, 2011  
 February 17, 2011  
 March 10, 2011  
 March 24, 2011  
 April 7, 2011  
 April 21, 2011  
 May 5, 2011  
 May 19, 2011  
 June 9, 2011  
 June 23, 2011  
 July 21, 2011  
 August 11, 2011  
 September 8, 2011  
 September 22, 2011  
 October 6, 2011  
 October 20, 2011  
 November 10, 2011  
 December 1, 2011  
 December 15, 2011

REGULAR MEETINGS

January 27, 2011  
 February 10, 2011  
 February 24, 2011  
 March 17, 2011  
 March 31, 2011  
 April 14, 2011  
 April 28, 2011  
 May 12, 2011  
 May 19, 2011  
 June 9, 2011  
 June 23, 2011  
 July 28, 2011  
 August 25, 2011  
 September 15, 2011  
 Tues. September 27, 2011  
 October 13, 2011  
 October 20, 2011  
 November 10, 2011  
 December 1, 2011  
 December 15, 2011

  
 Nicole L. DiRado, CMC, MPA  
 Clerk of the Board

NLD:mb