

# **PUBLIC NOTICE**

## **REQUEST FOR QUALIFICATION PROPOSALS**

Notice is hereby given that the County of Union will receive qualification proposals on **May 28, 2015, at 12:00 P.M** in the Union County Administration Building, 10 Elizabethtown Plaza, Freeholders Meeting Room, 6<sup>th</sup> Floor, Elizabeth, NJ, for the provision of:

*Physical and Nutrition Program Administrator for the Union County Sheriff's Office and County of Union Employee Participants*

**JULY 1, 2015 THROUGH JUNE 30, 2017  
WITH ONE OPTIONAL 24 MONTH EXTENSION**

**Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.**

Requests for Qualifications may be obtained either by downloading the proposal from the County's Webpage ([www.ucnj.org](http://www.ucnj.org)) or a hard copy may be picked up at the Office the County Counsel, Union County Administration Building, 5<sup>th</sup> Floor, 10 Elizabethtown Plaza, Elizabeth, New Jersey during the hours of 9:30 a.m. to 4:30 p.m. beginning on May 12, 2015. Proposals may be mailed upon request by calling the Office of the County Counsel at (908) 527-4250.

All questions regarding the RFQ must be made in writing directed to Carolyn Sullivan Kropp, Esq., Office of the County Counsel. Questions may be faxed to (908) 289-4230 or emailed to [csullivan@ucnj.org](mailto:csullivan@ucnj.org).

Proposals must be made in the form required by the specifications and One (1) Original Paper hard copy and One (1) PDF electronic copy on a CD or Thumb Drive must be delivered to reach Carolyn Sullivan Kropp, Esq., Office of the County Counsel, Union County Administration Building, 5<sup>th</sup> Floor, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207. Attention: "QUALIFICATIONS - Physical and Nutrition Program Administrator" prior to the stated time for the receipt of proposals.

All information requested in the Request for Qualifications must be provided or the proposal may be disqualified. Proposals **MUST BE SEALED** and labeled "QUALIFICATIONS Physical and Nutrition Program Administrator" prior to the stated time for the receipt of proposals and received no later than 12:00PM on May 28, 2015. The Board of Chosen Freeholders reserves the right to reject any and all proposals, to waive any informality in the RFQ process, and to accept any proposals which, in their judgment, are most advantageous, price and other factors considered, and will best serve the interest of Union County.

Proposers are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.