

A source for jobs and employment-related events in the greater Union County area

Job Connection

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Sept. 21– Sept 27, 2015

A joint venture of Union County College and the Union County Board of Chosen Freeholders

Positive Recruitment Events at the Workforce Innovation Business Center Mills at Jersey Gardens, 651 Kapkowski Road in Elizabeth, NJ

Construction Coordinator Position: General contractor seeking a full time reliable, organized, self-motivated, and goal oriented individual with general construction office experience. A prerequisite for this position is proficiency using Master Builder (Sage), Primavera SureTrak, Microsoft Office, Blue Book and AIA documents. **Duties:** Initiates and tracks documents through correspondence, letters of transmittal, submittals, proposed change orders, RFI's, meeting minutes, subcontract and contract issues. Review of subcontractor change order requests and the processing and timely resolution of the change order requests to owner and the issuance of change orders to subcontractors. Maintain filing, softcopy and or hardcopy, of documents for the site office to include drawing, specification and project documents utilizing established filing codes. Assist Project Managers with the preparation of submittals. Create file folders, file submittals, and closeout packets for large projects. Follow-up with customers on contract documentation including tax documents, purchase orders, and general information. Knowledge of bidding procedures including, request for proposals, requesting bid bonds per specs, scan plans and specs, enter RFP's, upload addendums and drawings on Blue Book site, and knowledge of specific certification (PWC, DBE, MBE, SBE, & NJDOT). **Responsibilities include and not limited to** assisting in administrative functions of project-related assignments including overall planning, tracking and documentation of one or several projects from the project proposal phase to the project closeout. Act as liaison between president, project manager, clients and personnel to ensure proper communication and efficiency. **Skills/Qualifications:** Quality Focus, Job Knowledge, Decision Making, Teamwork, Planning, Results Driven, Proactive, Productivity, Dependability, proficient using Master Builder (Sage), Primavera SureTrak, Microsoft Office, and AIA documents. **Office experience a Must:** Full time Position 8:30am - 4:30pm. Monday - Friday \$12-16/Hr Depending on Experience. **All qualified candidates, please submit a resume and a cover letter to isaias.rivera@ucc.edu. If you only email me a resume, you will not be considered. For additional information, please call 908-355-4444**

Galloping Hill Golf Course. Hiring 3 Bartenders & 3 Servers. **For bartender: Position Summary:** Prepares and serves alcoholic and non-alcoholic beverages. **Essential Duties and Responsibilities:** Prepare for opening according to Company procedures including inspection for adequate supplies, procuring additional supplies as necessary, and preparing garnishes, mixes and pre-mixed drinks. Greet guests as they enter the bar area. Mix, prepare and serve drinks according to approved recipes. Collect checks/payment for drinks served. Report complaints to a

manager as soon as they occur. Maintain and cleans bar equipment. Maintain records of liquors, beers, wine, tobacco and sundries to ensure par stock is maintained at all times. Maintain daily inventory and records showing which drinks and liquors are in the greatest demand. Assure the efficient and timely submission of all required reports. Clean and lock-up according to Company procedures. Perform other duties as directed. **Qualifications:** High school required. 1 year bartending experience preferred. Demonstrated quality written, verbal, and interpersonal communication skills. Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends. Positive attitude, professional manner and appearance in all situations.

For servers: Position Summary: Greets and serves food and/or beverages to patrons. **Essential Duties and Responsibilities:** Provide immediate attention to all members/guests upon seating, greet warmly and distribute menus. If local water conservation laws permit, fill glasses with ice water while guests decide upon order; answer questions and suggest menu items. Take member/guest food and/or drink orders. Turn orders into kitchen; inform cooks about any special cooking instructions. Assemble food on tray; procure items from each station as necessary. Serve meal; place dishes by courses in front of each person; serve from left of the person. Check back to ensure member/guest satisfaction; replenish water and butter as necessary. Remove soiled dishes as guests finished. Suggest and serve dessert, coffee, and after dinner drinks. Verify accuracy of prices, state and federal taxes, tips and other charges on all checks and present bill to guests. Handle all cash and credit cards as applicable from guest/member charges as prescribed by standard operating procedures. Keep tables, dining room and bus station clean and tidy. Advises supervisor of any complaints as soon as they occur. Performs side work, clean-up and closing duties as assigned. Attend pre-meal meetings as requested. Turn in signed tip declaration form weekly (where applicable). Perform other duties as appropriate. **Qualifications:** High school preferred. 1 year server experience preferred. Demonstrated quality written, verbal, and interpersonal communication skills. Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends. Positive attitude, professional manner and appearance in all situations. **All interested candidates, please submit your resume to isaias.rivera@ucc.edu.**

Among this week's events...

Few Positive Recruitments coming up at the Union County One-Stop in Elizabeth. 921 Elizabeth Ave, Elizabeth, NJ

Warehouse, Drivers, Accounts Payable, Cooks, Food Assemblers, etc. - Gate Gourmet will be on **Monday September 21st**, 1pm-3pm. **Cold Food Assembler**- 14 openings. \$10.05 per hr. **Warehouse** (Driver's License) - 3 openings. \$12.04 per hr. **CDL Drivers/Class A or B** - 7 opening. \$10.89 per hr. **Dispatcher** – 1 opening. \$13.00 per hr. **Flight Coordinator** – 2 openings. \$12.95 per hr. **Equipment Associates** - 4 openings. \$10.16 per hr. **Storeroom Clerk** - 1 opening. \$12.04 per hr. **Dish room** - 2 openings. \$ 9.56 per hr. **Driver's Helper (CSA)** (Driver's License is required) 5 openings. \$12.95 per hr. **Payroll ADM/ Accounts Payable** -

\$14.75 per hr. **Chinese Cuisine Cook** – 2 openings. \$15.00+ **General Cook** – 1 opening. \$15.35 per hr. Must pass criminal background and drug test for all jobs. **Please apply online at GateGourmet.com, Newark location.**

Warehouse Workers - Abacus will be on **Wednesday September 23rd & 30th, 1pm-3pm. Warehouse Worker** - Job located in Carteret. Pay \$10-\$11 hr. Long term, temp-perm positions. Full time positions, 1st, 2nd and 3rd shifts available. Experience in pick/pack, electric pallet jack and RF scanner. Must have reliable means of transportation.

Package Handler – Fedex will be on **Monday September 28th from 1-3pm.** Job location: Woodbridge Hub – Keasbey, NJ. \$11.76 - \$12.76 to start. Part time and Full time shifts available. 2:00PM to 6:00 PM, 7:00PM to 11:00PM, 11:30PM to 3:00AM, 3:30AM to 8:00AM and 2:30AM to 7:30AM.

Positive Recruitments for Union County One-Stop in Plainfield. 200 W 2nd Street Plainfield, New Jersey 07062

Corbett Extermination will be on **Tuesday, September 22, 2015** from 9:00am – 12:00pm. **NOW HIRING FOR: Exterminator/Pest Control Technician** (*Temporary 3-5 Weeks*). Works closely with residents and management at multi-family housing to solve pest problems. *No Experience necessary....we will train the candidate selected.* SALARY: \$13.00 hourly to start for inexperienced candidates/Negotiable for experienced, licensed technicians – *Job Order: NJ1042556.* **Collections Specialist** - Provides customer service regarding collection issues in a fast-paced goal oriented collections department. 3-5 years high volume corporate collections experience. Full Time position. SALARY: Based on experience – *Job Order: NJ1042641.* **Customer Service Representative** – *Bilingual (English and Spanish) preferred.* Handles day-to-day customer account issues and complaints. Interacts using teamwork, collaboration, motivation and development to achieve 100% customer satisfaction. 5 years proven customer service experience required. Bilingual (English and Spanish preferred). Full Time position. . Salary: Based on experience – *Job Order: NJ1042693*

Labor ready will be on **Wednesday, September 24th, 2015** from 9am – 12noon. **Hiring for: Auction Drivers– Manville, NJ NJ1018574** Drive and park vehicles in garage or parking lot, valid license required \$10/hr First Shift, Thursdays. **General Labor- Central & North, NJ NJ1012598.** Clean up work area, maintain store product presentation; remove trash and discard using safety procedures. May need to build and disassemble fixtures and related items throughout store. This work may include reconstruction of modular work and resetting fixtures. Tasks might include: Operate hand and power tools of all types. Clean up rubble, debris and other waste materials to eliminate possible hazards. Assist other workers. Load, unload, or identify building materials, machinery, or tools, distributing them to the appropriate locations. \$8.38-11/hr, Various shifts. **Waste Management-Plainfield & Matawan, NJ NJ102596.** Constantly, hop and off the truck picking up garbage, throwing trash and emptying the garbage cans into the back of the truck.

\$10/hr, First Shift Monday through Friday. **Warehouse Associate-Central & North, NJ NJ1018577.** Picking, Packing, Filling and labeling boxes for shipment, processing, sorting items for shipping and receiving. Able to shrink wrap/tape a pallet up to a 6 ft height. Able to work in elevated work areas of up to an average of 40 ft. Assist with all aspects of production and projects as assigned by lead or supervisor \$9-11/hr, Various shifts **TO APPLY GO TO:**
WWW.LABORREADY.COM- **APPLY NOW**

Real Time/ Select Staffing will be on **Tuesday, September 29th, 2015** from 9am-12 noon. **Hiring for: General Labor/Warehouse – South Plainfield – \$9.00 to start NJ1029017. Forklift Operator – South Plainfield – \$12.00 to start NJ1029026. General Labor/Warehouse – New Brunswick- \$10.00 to start NJ1029019. General Labor/Warehouse-Cranbury- \$11.50 to start NJ1029021**

Every Monday: Open House at Community Access Unlimited In Elizabeth

Community Access Unlimited is an expanding social service agency that wants you to apply to become part of a dynamic team leading the way to assisting people with disabilities or at-risk youth reach their goals! We have direct care positions available assisting individuals with developmental disabilities that live independently in the community. All positions require: valid driver's license; vehicle to use while working; original HS Diploma/GED. Prior experience working with individuals with developmental disabilities preferred. To apply for a position please attend an **Open House** held on **Mondays, 4 pm – 6 pm at 80 West Grand St, Elizabeth. To make an appointment for an Open House, call an HR rep at 908-354-3040 ext. 203. If you can't attend an open house, fax your resume to 908-354-0283 or email to rwright@caunj.org. To learn more about the agency visit our website at www.caunj.org. Be prepared to fill out an application. Make sure you bring a resume! EOE.**

Every Monday: Cavalry Staffing is Hosting an Open House

Calvary Staffing is a drug and alcohol-free workplace and is one of the fastest growing staffing firms in the country. We partner with industry leading clients in Transportation. We are seeking **DRIVERS AND CAR DETAILERS** to work with us at major car rental facilities in **NEWARK LIBERTY INTERNATIONAL AIRPORT**. Drivers help us to transport rental cars throughout several facilities. Car detailers are responsible for cleaning and preparing vehicles to be rented again by a new customer. A valid NJ driver's license (no probationary or provisional license), no DUI/DWI and no more than 1 moving violations or at-fault accident in the last 3 years with at least 1 full year of driving history is required for ALL positions. Able to work on your feet and/or drive in various weather conditions for 10-12 hours. Starting pay is \$8.38/hour. We offer flexible scheduling, part weekly pay with electronic pay cards, and offer medical insurance to ALL employees starting at date of hire. **Interested in scheduling an interview, please contact Theodora Tribie at 862-234-2822 or respond via to ttribie@cavalrystaffing.com. We are holding an Open House MONDAY between 10am- 3pm Cavalry Staffing 24 Commerce St. Suite 1725 - 17th Floor Newark, NJ 07102**

Tuesday, September 29, 2015: The Linden First Job Fair

Linden Mayor Derek Armstead invites you to attend The Linden First Job Fair hosted by Communities in Cooperation Inc. (CIC). The event will take place from 10 am to 12 pm.

Location: The Linden Recreational Center @ 1025 John Street, Linden, NJ 07036.

Need to bring 15 resumes and cover letter. No resume printing on site. Questions: Call (908)290-3107.

EMPLOYMENT OPPORTUNITIES

ACELERO LEARNING - We are looking for the right candidates to join our team and you might know of them! Here is the list of opportunities: **Feel free to visit our website at www.accelero.net to see more information!**

ALTERNATIVE INC –New Jersey-based non-profit organization is committed to providing services and support to individuals with special needs. The agency is growing rapidly and is in need of qualified candidates! To provide individuals with comprehensive support services, they strive for candidates to make the right choice in choosing Alternatives, Inc. as their prospective employer. This agency offers generous benefit packages for employees, as well as rewards for performance and years of service. Operating in a competitive industry, Alternatives continues to be a leader with salaries, technology and services. They promote lifelong education and personal development within their company. **To apply: Visit www.alternativesinc.org**

APPLEBEES – is hiring servers in Woodbridge, NJ. **Key Responsibilities:** To serve food, drinks, and to accommodate guests' needs in a courteous and timely manner following Applebee's Ten Basic Service Steps. Delivers food and drinks to guests using Applebee's team delivery system. Greet guests, answers questions, and makes suggestions regarding food, drinks, and service. Interacts verbally with all guests creating a friendly and upbeat atmosphere. Relays orders to service bar and kitchen via the point-of-sale computerized register system. Observes guests and responds to any additional requests. Presents guest check to each table and accepts a form of payment. Makes correct change and/or completes the proper charge card procedure. Participates in the clearing and resetting of dining room tables. Ability to wipe down table tops, table legs, pick up debris off of the floor and wipe down booth seats in all areas of the restaurant. Transports plates, glasses and baskets to and from dining room, service bar, and the kitchen about 30 times per shift. Reading, writing, basic math and verbal communication skills required. Mobility required during the entire shift. Other duties as needed. **Qualifications:** 18+ years old. Reading, writing, basic math and verbal communication skills required. Mobility required during the entire shift. Ability to listen guests and interact with team members. Enthusiastic and professional attitude must be displayed at all times. **To apply, please go to <http://applebeescareers.jobs/>**

ARC OF UNION – is hiring for several positions. **Please apply at <http://www.arcunion.org/careers/opportunities.php>.** Use the Job Code when submitting your resume. **Submit your information to: The Arc of Union County Human Resources. The location is 70 Diamond Road Springfield, NJ 07081 Fax: (973) 315-0008 careers@arcunion.org**

ASHLEY FURNITURE HOMESTORES EDISON – Ashley Furniture Home Stores of Metro NY/NJ is a great place to work and shop! We offer personal and professional growth along with the best compensation plan in the furniture industry. We offer extensive training and flexible schedule. Weekends are mandatory (certain roles). So if you are passionate, customer focused, and have a high level of integrity, come join our TEAM. We currently have an opportunities for: Fairfield, Secaucus & Paramus, NJ. FT Retail Sales Associate (Furniture Sales) w/ benefits. \$12.00 per hour up to the first 12 weeks (3 months), then the position transitions to Commission only. **Please submit your resume to ltturner@ashleyne.com**

AVEPOINT - The primary goal of a Marketing Customer Experience Representatives to increase a qualified pipeline for AvePoint's sales departments and nurture marketing leads. This individual is responsible for identifying new opportunities and capturing key information about our prospective clients and customers. The Marketing Customer Experience

Representative will coordinate with their sales counterparts regularly to generate appointments and create a superior initial prospect experience as a frontline contact for the company. Opportunities for career advancement include Sr. Marketing Customer Experience Representative, Account Executive, or Marketing Coordinator. **Qualifications:** Bachelor's Degree OR Associates Degree plus 2 years' experience in related role; recent college graduates are welcome to apply! Ability to understand and convey business issues and technical concepts. Outstanding written and verbal communication skills. Superior work ethic and a dynamic, positive attitude. Able to work well independently. Ability to interact professionally with a diverse group of customer prospects. Possess the ability to work in a fast-paced environment, remaining flexible and adaptive to change. **To apply, please go to <http://www.avepoint.com/about/careers/>**

BABYSITTER NEEDED! I am looking for a reliable babysitter to pick up and drive my 18 year old mildly autistic son and my 15 year daughter to after school events on Tuesdays, Thursdays and alternate Fridays from about 3:00 to 7:30 p.m. Additional hours may be available in return for housekeeping. I am located in Chatham near the Short Hills Mall. I need someone who can drive and who is a legal resident. **Please e-mail me back at fenians4@hotmail.com or call me at 908-656-8804 if you are interested.**

BANK OF AMERICA – is hiring a part-time Teller in Linden, NJ. Responsibilities: Professional tellers are responsible for providing a positive customer experience that leads to improved satisfaction and sales. Professional tellers process transactions accurately and efficiently in a fast-paced environment while simultaneously introducing products and services that meet the customer's needs and encouraging customers to expand their relationship with Bank of America. **Required Skills:** Proven results in exceeding goals in areas of sales and service in a customer-centric, results-driven environment. Minimum of six months customer service experience in financial services, retail sales or a goal-oriented environment. A minimum of six months experience with cross-selling, up-selling and/or referring products. Thrive on engaging with customers; can begin a conversation, build rapport, and handle objections. Ability to identify customer financial needs, goals and objectives; comfortable asking customers about their personal finances. Ability to sell customers on meeting with a sales associate to learn about products/services. Ability to respond and assist customers with inquiries and/or problem resolution. Ability to work effectively as a team member. Strong communication skills (including verbal and non-verbal) and active listening skills. Careful attention to detail and time management. Proficiency in basic computer skills. Pass pre-employment assessment. **Desired Skills:** Minimum of six months cash handling experience. **For more information, please go to <http://careers.bankofamerica.com/job-detail/1500056814/united-states/us/teller-linden-nj-aviation-plaza-part-time-20-hrs-full-benefits?apstr=%26src%3DJOB-11684>**

BMO HARRIS BANK - The Operations Analyst (OA) is responsible for a number of monitoring and reporting activities that contribute to the effective 24/7 operation of hardware, software, network and application resources within the Bank's processing environments. The OA is also accountable for supporting Intermediate and Senior Analysts in confirming all service level agreements are met in terms of online availability, connectivity and report and statement completion. **Knowledge:** Possesses a university degree/college diploma or equivalent work experience, and/or 1 to 3 years' experience in the IT environment. Demonstrates basic knowledge of supported hardware, systems applications, networks and platforms. Displays some knowledge of raised floor automation tools, software and processes. Exhibits basic knowledge of support organization and processes. Maintains a basic understanding of ITIL Processes. **Skills:** Possesses good communication skills, both verbal and written. Demonstrates basic technical and problem identification skills. Is able to handle problems at times of a complex nature. Is comfortable with shift rotation. **To find out more visit our website at www.bmoharris.com/careers.**

CABLEVISION – is hiring bill collectors, customer service, and sales. **For more information, please go to <http://jobs.cablevision.com/>**

CATHOLIC CHARITIES OF THE DIOCESE OF RALEIGH – is hiring a Mental Counselor. **Qualifications:** Master's degree in mental health field with LCSW or LPC in North Carolina; fluency in spoken and written English and Spanish; proven ability to provide culturally competent therapeutic services; willingness to travel among multiple counties to provide services; knowledge of and commitment to Catholic teachings and mission; proven computer skills; status as a legal permanent resident or U.S. citizen. EOE. **How to Apply** Send resume and cover letter supporting these qualifications to: **Emilie Hart, Catholic Charities. Emilie.Hart@raldioc.org**

CDL CLASS A DRIVER WANTED - CENTRAL NEW JERSEY. CLEAN MVR REQUIRED. No Felonies. MIN 2 YEARS EXPERIENCE REQUIRED. COMPETITIVE PAY. Small owner-operator Company. OTR. WEEKENDS OFF. **Call/Text (609) 598-0812. SEND E-MAIL TO DELGOLOGISTICS@YAHOO.COM**

CHEESECAKE FACTORY – are hiring for Prep Cook and Dishwasher at Short Hills Mall. **We offer:** Flexible scheduling – full and part time. Paid Time Off. Benefits offered at 25 hours (Medical, Dental, Vision). Career growth potential – we promote 40% of our managers from within! Discounted Shift Meal. Discount Perk Program (gym membership, cell phone discounts and more). 25% discount when dining as a guest (Sun-Thurs) and so much more! **Requirements** Please apply online today. Qualified candidates will be contacted for an interview. **To apply, please go to <http://ww3.cakecareers.com/job-detail/35155/2015-09-14?src=215259>**

CITIZENS BANK – is hiring a Mortgage Loan Officer in Northfield, NJ. **Primary responsibilities include:** Aspire to deliver world class customer service. Achieve sales and referral goals by developing a positive customer experience. Proactively seek ways to develop and expand customer relationships in order to contribute towards the branch success. Desire to maximize personal productivity through attention to detail, self-motivation, and adaptability to achieve branch and personal goals. Actively participate in opportunities to expand knowledge, influencing and interpersonal skills. **Skills:** BA/BS degree or equivalent experience in residential mortgage sales preferred. Three plus years of retail residential mortgage sales experience. Documented residential mortgage loan volume in the past 12 months of \$12 million (minimum). Established relationships with local referral networks. Ability to communicate clearly and effectively, both verbally and in writing, across a variety of audiences. Strong computer skills and experience utilizing laptop technology. Successful candidate must meet and comply with all requirements set forth in the SAFE Act, including, but not limited to successful completion of the required background checks and obtaining a Unique Identifier from the NMLS. **To apply, please go to <https://jobs.citizensbank.com/>**

CLOVER HEALTH – is seeking a community organizer, in Jersey City. We are looking for an experienced field and marketing representative that will execute a targeted outreach program to promote awareness of Clover Health and generate sales leads during the open enrollment period in New Jersey. This position would be from mid-September 2015 to mid-December 2015. The position may require irregular hours. Coordinators must possess a valid driver's license and have daily access to their own car for the duration of the program. Each individual will represent the campaign with professionalism and ethical conduct. **About You:** To successfully develop the territory the Clover Community Organizer must develop relationships with the following sources in each assigned territory: Senior centers/communities. Religious institutions. Organizers will work to support social workers, administrators and staff at identified organizations to improve the quality of life of prospective members. Organizers will facilitate Medicare/clinical educational events across their respective territories. Organizers will provide seniors and all organizations with Clover marketing items. Organizers will direct individuals interested in joining Clover to ECE representatives in the territory. **You might be a fit if you have:** Bachelors in Social work, preferred. Enthusiastic/energetic/dynamic. Grass roots/community resource driven. Transportation is required. Facilitation of senior events. Culturally competent. Bilingual is a plus. Marketing/retail experience is a plus. Event coordination experience is a plus. **For more information, please go to http://www.cloverhealth.com/careers.html?gh_jid=99440&gh_src=3ekfix**

CLUB METRO USA- UNION – is hiring a Front Desk Receptionist. **Duties:** Handle incoming calls. Greet everyone who comes through the front door. Check in members and verify membership. Register guests and collect guest fees. Sell and keep supplies stocked. Handle membership payments, cancellations and freezes. Keep all equipment racked and conduct hourly walk rounds. Keep front desk neat and clean at all times. Be responsible for security of self and others. Undefined work assigned by supervisor. **Who we are looking for:** Those with friendly, outgoing personalities who enjoy social interaction. A will do and positive attitude. Must exhibit enthusiasm for the facility and for the job. Must be a patient, courteous listener, able to show empathy. Must follow instructions precisely. Willing to initiate and carry on a conversation. Have high tolerance level for conflict. Work as part of the team. Maintain a professional appearance and behavior. Have 1 year of Customer Service experience and obtain a High School Diploma. **Must Have a Flexible Schedule**
Looking for shift coverage from 6a-2pm, 9am-5pm, and 12-7pm Monday- Friday. As well as open availability on Weekends between 8am-6pm. Please call our Club for more information: (908) -349-8040

COLLEGE CENTRAL NETWORK – Go to www.collegecentralnetwork.com to gain access to a variety of employment opportunities. Check out CCN's Job Search Kit for tools to build your job search résumé. Find resources to: create concise and effective résumés; market yourself with professional cover letters; and prepare yourself for interviews. With formats,

guides and samples, CCN's Job Search Kit provides the basics to get you started if you are a student, as well as a refresher course if you have already graduated.

COLLEGE NANNIES – Full Time and Part Time Nannies in Morristown, Maplewood, Chatham, South and West Orange. As a nanny, there are various positions available to you, whether full-time, part-time or on-call nanny positions for infants to school aged children. These positions are available to start with immediate hire, upon completing hiring and/or placement process. Nannies will be placed based on skill set, experience and availability. We offer flexible scheduling, ongoing support, and a variety of positions to fit your skills and preferences. Nanny positions may be full-time, part-time, hourly babysitting, summer only and/or after school. All applicants must meet following requirements: Must have reliable form of transportation and ability to travel distance, Be very reliable, mature, honest, and have genuine love of children, Have previous child care experience and valid reference (note: reference not allowed to be family members), CPR and First Aid training (not required before interview). Must be a role model for children at all times, Must have the ability to keep up with interactive play, depending on child(ren) age group. **Apply to the Livingston Center today! Interested candidates should fill out and submit their applications at: <http://www.collegenannies.com/livingstonnj>. Click on the "Join the Team" tab at the top of the page and then select the "Apply Now" link to start work at College Nannies and Tutors, Livingston Placement Center.**

COMMUNITY EDUCATION CENTER - As Program Counselor, you will focus on developing and implementing comprehensive treatment plans for a caseload of residents. Accordingly, you will assess and identify clinical issues for each resident and create clear objectives and goals. You will also track and document resident progress in case reports while working to meet all required internal and external standards and policies. **Primary duties** include case management, individual and group counseling, crisis intervention, conflict resolution, assessment and treatment planning, monthly behavioral evaluations, case presentations, conducting interventions, giving individual/group lectures and didactic presentations, facilitating community meetings and developing aftercare treatment plans. Other areas of involvement can include Alumni Services, Family Services and Orientation. Bachelor's degree in the social sciences is preferred or an individual with a CADC (Certified Alcohol and Drug Counselor) is required. Master's degree in Counseling, Psychology, Social Work, Criminal Justice or Human Services is preferred. Experience working with a corrections population is desired along with substance abuse treatment experience. Knowledge of computers and word processing and spreadsheet software programs such as MS Word, MS Excel, and MS Office required. Bilingual candidates encouraged to apply. **To apply, please visit our website at: www.cecintl.com**

COMMUNITY FOOD BANK - FOOD SERVICE TRAINING ACADEMY - A COMMUNITY KITCHEN PARTNER OF FEEDING AMERICA We Have the Recipe for a Fresh Start...learn more. **New Class: October 12, 2015 – February 3, 2016.** Free, full tuition for those who qualify. Sixteen-week training program in cooking and food preparation where students will learn: Knowledge of professional kitchen equipment, culinary terminology, Institutional hands-on training (bulk production), Cooking methods, Food safety, Menu planning and nutritional skills, baking program, ServSafe® Certification, Job and life skills counseling towards full-time employment, Must possess a HS diploma or GED to participate, Paid public transportation is available for those who qualify. **90% employment rate within six months!** **Day time classes: Monday through Friday. 8:30 am – 4:00 pm (16 weeks).** Ms. Rosemarie Murray, Administrator 908-355-3663, Ext. 240. 31 Evans Terminal, Hillside, NJ 07205

THE COUNCIL FOR AIRPORT OPPORTUNITY is hosting a special recruitment for Driver's with CDL Passenger Endorsement and two years' experience on **Tuesday, September 22, 2015 9am-2pm at 17 Academy St. Newark, NJ 07102.** **Bring driver's license and original social security card. Must be able to pass all pre-employment screening.**

DELTA - T GROUP- is a national behavioral education referral agency with over 20 years of experience in referral services. Teacher Aide / Teacher Aide One-on-One (Education Unit) Where: Northern and Southern NJ. Schedule: Monday - Friday 7:15 AM - 4 PM *Requirements: One year (1) or more of classroom setting experience. Updated PPD (within the past year). Compensation \$10-\$12 hour. **For more information please contact: Mrs. Kissy Narvaez and Ms. Vivian Pichardo, Staffing Coordinators or Mr. Aaron Wolf, Recruiter. Email a word doc. to: knarvaez@deltatg.com vpichardo@deltatg.com awolf@deltatg.com Website: www.deltatgroup.com**

DUNKIN DONUTS DELIVERY DRIVER-We have an immediate opening for a Dunkin Donuts Delivery Driver operating out of our Central Kitchen located in Roselle-\$10/hr. Products are delivered between 11 PM and 6 AM to our 16 Union County Dunkin Donuts Stores. You will need a clean driving record and the ability to operate a refrigerated box truck (CDL not required). For Immediate consideration please submit your resume via email to jobs@natcdonuts.com.

EXPRESS EMPLOYMENT PROFESSIONALS - has nearly 700 franchise locations that provide a full range of employment solutions that include full-time, temporary, and part-time employment in a wide range of positions, including professional, commercial, and administrative. There are several positions, such as Administrative Assistant, Marketing Specialist, CDL Driver, Warehouse Shipping Clerk, and many more. **For more information and to apply, go to <http://www.expresspros.com/Job-Seekers/Default.aspx>**

FAITH LUTHERAN CHURCH in New Providence is seeking a Nursery Attendant for Sunday mornings. Hours are 8:15 to 12:15 and starting salary is \$16 an hour. We are seeking someone who works well with children to care for 4 to 6 children during the morning worship and education time. **Applicants should call the Church Office at 908 464 5177 or email either Pastor MacPherson at pastor.mac@verizon.net or Pastor McCreedy at Pastorjane@mccreedy.com.**

FELLOWSHIP SENIOR LIVING is hiring!! Porters/Housekeepers—FT. Security w/SORA-PT. Maintenance Technician-FT, Basking Ridge, NJ 07920. Competitive hourly rates. **To apply, fax resumes to 908-580-3830. Email resumes to hr@fellowshipsl.org or apply online at www.fellowshipseniorliving.org and click "Careers".**

GALLOPING HILL GOLF COURSE – is hiring Caterings Sales Coordinator \$30,000 + Commission. **Position Summary:** This position is responsible for participating in the development and implementation of sales strategies, plans, and programs primarily designed to increase Catering events, maximize revenues, and promote a positive image of the facility. Responsibilities include the implementation of various strategies including direct and/or telephone sales, direct marketing communications, advertising, special event promotions and community & municipal relations, etc. Responsibilities also include conducting periodic market research to provide information essential for revising current collateral, which enhance the Company's competitiveness in the marketplace, as well as for fiscal and operational analysis as appropriate. Maximize the club's profitability from the catering sales. **Essential Duties and Responsibilities:** Effectively sell catering events, including but not limited to (Weddings, Social Events, School Events, Corporate Meetings, Fundraisers, and Trainings) at a level to meet or exceed the budgeted requirements. Build relationships with hotels, convention contacts, special event groups, wedding organizations, civic organizations, etc. to promote special events. Develop and organize all group events, special events and manage communication between departments to help ensure coordination of activities. Maintain positive relationships and communicate clearly, tactfully, and persuasively with employees, customers and outside contacts as applicable. Ensure that all employees, especially customer contact personnel, fully understand all pertinent details in order to maximize customer satisfaction. Monitor facility activities and make recommendations to improve customer service and/or operational efficiencies. Maintain knowledge of current and projected industry developments through continuous attention to marketing and wedding periodicals and participation in relevant trade organizations. Works with the Chef and others to schedule/coordinate personnel requirements for private functions. Develops detailed plans for each catered event at the facility. Assists in the preparation of the marketing plan and annual budget to increase the profitability of the banquet operation; monitors performance against budgets; recommends corrective actions as necessary to help assure that budget goals are met. Assure the efficient and timely submission of all banquet sales reports as required by club. Perform other duties as appropriate and directed by management. **Qualifications:** Positive attitude, professional manner and appearance in all situations. BA or BS degree preferred. 3 years applicable sales and management experience, preferably in the golf, wedding or hospitality industry. Demonstrated experience and capability in the areas of budget development, fiscal management, strategic planning, staff management and sales. Demonstrated quality written, verbal, and interpersonal communication skills. Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends/holidays. Positive attitude, professional manner and appearance in all situations. Demonstrated quality written, verbal, and interpersonal communication skills. **All interested Candidates please contact Henri at 908-355-4444, and email him your resume at baptiste@ucc.edu**

THE GATEWAY FAMILY YMCA Afterschool Program Counselors, Supervisors Needed, and Lifeguards (Elizabeth & Union, NJ). Join our school-age child care programs in the Union & Elizabeth School districts. Please note preferred location in email of interest with experience and/or resume. **BEFORE & AFTER CARE SITE SUPERVISOR.** CDA, BA or AA and experience required. Union & Elizabeth Schools. Before Care: Mon - Fri, 7:15am-9:00 am *Union only. After Care: 2:30 -- 6:30 p.m. 15-20 hours per week. **Requirements:** Must be 21 years of age. Available 5 days a week. Must have car and valid driver's license. Comfortable working with groups of students in grades K-5. Ability to structure program with engaging activities. **BEFORE & AFTER CARE SITE COUNSELORS** Union & Elizabeth Schools. Before Care: Mon - Fri, 7:15am-9:00 am *Union only.

After Care: 2:30 -- 6:30 p.m. 15-20 hours per week. **Requirements:** Must be 18 years of age. Experience working with children required. Available 5 days a week. Must have car and valid driver's license. **Contact person: Jessica at jsamolewicz@tgfymca.org. EOE. Lifeguards-** The Gateway Family YMCA – Five Points Branch is looking for certified lifeguards for the early bird shifts Monday through Friday from 5:30 Am – 8:00 Am. Candidates must have current Lifeguard, CPR and First Aid certifications. Individuals must be reliable and dependable and arrive for this shift 15 minutes prior. **For more information call Charles Cook at 908-688-9622 or email resume to Ccook@tgfymca.org .**

HMS HOST is hiring for several food service positions at the Jersey Garden Mall. **To find more information and apply, please go to <http://www.hmshost.com/hmshost-jobs-en/>**

HELLOFRESH – is hiring a shift manager. This leader will be hands-on in a start-up operation and will build and maintain relationships with hourly associates, managers, carrier partners, vendors, other FC teams and various departments in the company. This person will be someone who likes change and enjoys getting into the details to drive improvements every single day. **Mandatory Requirements:** 3+ years of management experience in fulfillment center/warehouse operations; prefer food service/e-commerce experience. Proven ability to effectively motivate, develop, and manage 50+ employees. Our culture is a critical part of our success, and you need to help drive it. At least 3 years of management experience in Receiving, Inventory Control, and/or Order Fulfillment. Experience with building or improving inventory management, order management, and warehouse management systems and processes. Excitement for working in a start-up environment with high level of ambiguity and change. Strong project management and continuous improvement skills. Metrics driven mindset. Customer service obsession, with willingness to do whatever it takes to satisfy customer needs. Effective communicator and leader for employees, direct reports, cross-functional teams and executive leadership. Proven ability to quickly adapt and drive the right results using data. Highest levels of integrity and ethics. Must be flexible to work weekends and/or nightshifts. Certification and/or experience in Lean Six Sigma and/or Green Belt certification preferred. Ability to help develop policies and procedures that help mitigate inventory discrepancies. **For more information, please go to <http://www.indeed.com/viewjob?jk=0b5e431eb41c8c85&q=Food+Service&l=Elizabeth%2C+NJ&tk=19uui8kjf50j5bvf&from=web>**

HORIZON BLUE CROSS/BLUE SHIELD – is hiring for several positions in the Business Process Improvement, Government, administrative, and Finance department. **To find out about positions and apply, please go to <https://jobs.horizonblue.com/joblist.html?pageto-next=2&ERFormID=newjoblist&ERFormCode=7.566500203653064>**

IDEALIST FOR ANYONE INTERESTED IN NON-PROFIT – If you are seeking employment or volunteer opportunities in non-profit, **please visit www.idealists.org for more information.**

KELLY SERVICES - 300 Warehouse Sorters Needed in Avenel. Part-Time, Full Time, Temp and Temp-Perm. 1st, 2nd, and 3rd Shifts \$13.25 to 13.75 per hour. Full benefits available. Start Immediately. Screening Process required. Candidates must have valid identification. **2 Tower Center Blvd. East Brunswick, NJ 08816 OR Call 732-981-0124 APPLY IN PERSON**

KINGS FOOD MARKETS - is seeking Passionate Food Lovers to join their team in Chatham. Successful applicants must have extraordinary customer service skills and passion to share their love of food and enjoy working in a fast-paced professional, team oriented environment. Part time opportunities are available in various departments with a primary focus in the following departments: **Deli Associates. Part Time Evenings** The ideal individual must have extensive deli experience. Must have an overall knowledge of deli operations including catering, merchandising, ordering, managing sales and inventory, as well as controlling waste. The selected candidate should have excellent customer service and interpersonal skills and thrive in a fast paced, professional team oriented environment. The candidate we seek will have experience with slicers, assisting customers on the deli counter with salads, sandwiches, etc. This is a part time position with growth potential for someone seeking a career in the retail food industry. **Apply in person at our store located at: Kings 393 Main Street, Chatham, NJ (973) 635-4400 to schedule an interview.**

LEVI STRAUSS & CO – is hiring an Assistant Store Manager in Elizabeth. The purpose of this position is to support the Store Manager in attaining Levi's® & Dockers® Store Iconic status by assisting in the development of the store team and contributing to the successful implementation of strategies and operational excellence that ensure brand equity, customer satisfaction and financial growth. The position assumes responsibility for store in the absence of Store Manager. Manager relies on instructions and pre-established guidelines to perform the functions of the job. Drives profitable sales and meets

or exceeds store financial plans through helping set priorities for self and the store team to deliver on KPI goals (Conversion, Units Per Transaction and Sales Per Hour). Assists in the hiring, training and retention of a store staff that model Levi Strauss & Company selling practices, deliver authentic customer service and meet sales goals. Accountable for operational results in store procedures, payroll management, cash handling and inventory control. Executes store visual standards in accordance with visual merchandising direction, resulting in flawless product presentation and housekeeping standards. Creates a high energy, compelling store experience for customers by engaging customers and modeling appropriate customer service behaviors to associates. **To apply, please go to <http://www.indeed.com/cmp/Levi-Strauss-&-Co./jobs/Assistant-Store-Manager-baf716cbf04611cd?q=Management>**

MARRIOTT – Marriott International is consistently recognized as an employer of choice around the globe by FORTUNE and Working Mother magazines, Diversity Inc, Great Places to Work Institute, and the CRF institute among others. Benefits may include medical, dental, vision, 401(k) profit sharing, paid time off, tuition reimbursement, career advancement, hotel room discounts and more. **To begin your journey, go to www.marriott.com/careers.** Marriott International is an equal opportunity employer committed to hiring a diverse workforce and sustaining an inclusive culture. Marriott International does not discriminate on the basis of disability, veteran status or any other basis protected under federal, state, or local laws.

MERCK – Career opportunities at <http://www.merck.com/careers/home.html>.

NJ TRANSIT – NJ TRANSIT is recruiting for some exciting opportunities: NJ Transit is accepting applications and resumes for various positions listed on our website, njtransit.com. Please specify what position you are applying for on the 2nd page of the application and how you heard of the position. In addition, please visit our website to obtain information regarding open houses and various job fairs. **Please fax applications/resumes to 973-665-7575 or email to njtsr@njtransit.com.** **Note that applications are good for one year from date applied, NJ Transit is not considering applications / resumes for non-vacant positions. The State of NJ has a residency law. E.O.E M/F.**

PROJECT READY is a free 6 week job readiness and computer skills training class designed for adults who are actively looking for work. Tuesday, October 06, 2015: Start of a new session of Project Ready at St. Joseph Social Service Center. Volunteer tutors help students identify skills, write resumes, practice interviewing, and search for jobs. Basic computer skills, including Microsoft Word and Excel, are also taught. The program runs Tuesday through Friday from 9:30 am until 2:30 pm. The next session begins October 20, 2015 and ends on December 03, 2015. **For more information, please call us at (908) 353-1045, Ext 8, or email Projectreadyprg@yahoo.com. We are located at The Saint Joseph Social Service Center – Church Building 118 Division Street Elizabeth New Jersey 07201. Seats are limited.**

PRUDENTIAL is hiring for several professional positions in several departments, such as Finance, Actuarial, Human Resources, Business Ethics department. **To find out more information and apply, please go to https://pru.taleo.net/careersection/external_actuary/jobdetail.ftl?job=258637&src=JB-10500**

RAYMOUR & FLANIGAN FURNITURE- Please resume (no cover letter needed to) Clayton Cardoza email: ccardoza@raymourflanigan.com is hiring for: Interior Design Professional In Training / Design Consultant: Full Time, Retail Sales Associate / Design Consultant: Retail Showroom Sales Manager In Training: Full Time At Raymour & Flanigan, we recognize and appreciate all of our team members' hard work and dedication. We pride ourselves on being a long term, privately held company that takes care of its associates by recognizing each individual's potential and investing in their future success! **Raymour & Flanigan provides a full range of comprehensive benefit programs to help you achieve your wellness and financial goals which include:** Health Insurance (Up to 80% of premium paid) and Prescription Drug Coverage, Dental and Vision Coverage, Company paid Life Insurance, Company paid Short-term Disability, 401(k) Retirement Plan w/ Company Match & Profit Sharing, Voluntary Life and Long-term Disability Insurance, Flexible Spending Account, Employee Assistance Program. **Other Great Benefits:** Weekly Pay, Paid Vacation and Holidays, Training and Development, Tuition Reimbursement Program, Generous Merchandise Discount Raymour & Flanigan proudly supports a drug free and smoke free work environment. Raymour & Flanigan is an Equal Employment Opportunity employer that does not discriminate against any associate or applicant on the basis of race, creed, color, religion, sex (including pregnancy), age, national origin, physical or mental disability, sexual orientation, marital or familial status, genetic information or other basis protected by law.

RBC CAPITAL MARKET LLC - PRIMARY RESPONSIBILITIES: Position will perform general accounting and certain control functions for the Financial Control team. Responsibilities include, but not limited to: Prepare and record daily and monthly journal entries for various accruals, amortizations and I/G settlements. Prepare Payroll cash account reconciliation. Maintain schedules and other supporting documentation for journal entries and ledger balances. Perform reconciliations of general ledger balances and resolve discrepancies timely. Maintain procedure documents for assigned functions. Assist with audit requests, various ad-hoc inquiries, and special projects. Support the Financial Control team as needed. Continuously develop knowledge of relevant accounting and reporting requirements. **JOB SPECIFICATIONS:** 2-5 years general accounting experience. Bachelors Degree in Accounting. Understand basic accounting concepts. CPA or working towards CPA designation. Strong problem solving skills. High level of proficient with Microsoft Office, particularly strong excel skills. Excellent attention to detail and a high degree of accuracy. Ability to learn quickly, show initiative and take ownership / responsibility of assigned tasks. Team player with a high level of professionalism, strong communications skills and ability to fit in a team environment. Strong drive / desire for personal development and to enhance knowledge of accounting requirements and the financial services industry. Ability to work overtime as needed. **To apply or search for other positions, please go to <https://jobs.rbc.com/>**

RENAISSANCE WOODBRIDGE HOTEL – is hiring a Bartender. Serve beverages and/or food in a friendly, courteous and timely manner, achieving a high level of guest satisfaction. **Potential Career Path:** Beverage Manager/Restaurant Supervisor – Restaurant Manager – Food & Beverage Manager. **Essential Functions:** Maintain clean and organize bar areas. Slice and pit fruit for garnishing drinks. Check identification of customers to verify age requirements for purchase of alcohol. Prepare and serve drink and/or food orders. If applicable, take orders, and serve and clear food and beverage to guests seated at tables in bar and lounge areas. Issue guest check and complete payment process. Follow standards for identifying and managing intoxicated guests. Complete beverage requisitions to maintain par levels as needed. Complete required side work prior to shift end. Be aware of guest satisfaction scores and work toward increasing departmental and overall guest satisfaction. Assist with taking beverage inventory. Follow sustainability guidelines and practices related to HHM's EarthView program. Practice safe work habits, wear protective safety equipment and follow MSDS and OSHA standards. Ensure overall guest satisfaction. Perform other duties as requested by management. **Position Requirements:** High school diploma preferred. TIPS certified a plus. Previous bartending/mixologist experience required or equivalent training. Food Sanitation certificate a plus, required within 90 days of employment. **Work Context:** Work schedule varies and may include working on holidays, weekends and different shifts. Requires standing for extended periods, walking, pushing, lifting up to 25 pounds, bending and reaching with arms. **To apply, please go to <http://careers.hhmhospitality.com/jobs/699869-bartender?mode=job&iis=Indeed&iisn=Indeed.com>**

ROLAND & ASSOCIATES - We are on a quest of finding an External Financial Reporting expert to join our team in Jersey City, NJ. We (our client) are one of the leading Investment Management Solutions. We are also the leading provider of investor communications, technology-driven solutions, and data and analytics for wealth management, etc. We are known for helping our clients to drive operational excellence to manage risk. **You will be liable for:** Managing aspects of the stock compensation and benefit plans. Accounting research. Building and managing relationships with business partners to achieve high level of client satisfaction. Managing Ad Hoc reporting requests, support mergers and acquisitions activity. Testing and attestations Sarbanes-Oxley. Overseeing all aspects of the accounting for the company's stock, compensation and other benefit plans. Building and managing relationships with various business partners. Ensuring quarterly close activities are performed accurately. Reviewing and approving blue book schedules for stockholders equity. **Qualifications:** You have a CPA certification. You have experience working at the Big 4 for more than 3 years. You are proficient with Oracle, Essbase, Microsoft Office & other financial application. You have extensive experience in researching and understanding SEC rules and GAAP accounting rules. You have working experience with external auditors on audit issues. You have a MBA degree. You have the ability to drive projects to successful completion and to multi-task. **For more information, please go to https://www.smartrecruiters.com/RolandAssociates2/85285717-manager-of-financial-reporting?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed.**

RUTGERS UNIVERSITY – is hiring for faculty, staff, and counseling positions. **Please search for positions at <http://uhr.rutgers.edu/>**

SENIOR HELPERS is hiring Certified Home Health Aides! Here's why Caregivers like to work for us: Pay varies by assignment; Flexible schedules to meet your needs; Paid training; Paid vacation; Annual raises and bonuses based on performance; Retirement Savings Plan - 401(K) with matching contributions; We treat our Caregivers like our family **Job Requirements**

Ideal candidates have: At least 1 year of experience; CHHA (New Jersey State Licensed); Current PPD & Physical (within 12 months); Valid Driver's License, Auto Insurance & Reliable Vehicle (not required for live-in). **Please contact: gmercado@seniorhelpers.com for more information.**

SHERWIN-WILLIAMS – Management Trainee Program! The Management/Sales Training Program includes self-study modules, structured on-the-job training, classroom instruction at our regional training facilities, as well as ongoing education throughout your career. Your training will encompass all aspects of store management, including paint and associated products, customer service, professional sales and marketing, credit and accounts receivable management, human resources management, profit and loss and merchandising management. After you complete the training program, you'll be able to progress into paint store management positions. Our Assistant Store Managers and Store Managers oversee a million-dollar business, providing leadership and insight into the development and strategy of their store. Many Management/Sales Trainees choose a path that leads to a career in professional sales. In this role, they grow the company's market share by selling to large, commercial users such as painting contractors, purchasing agents, manufacturers, and other commercial users who need large volumes of our high-quality products. Generally, sales representatives apply their trade in specific regions or territories. Management/Sales Trainees are eligible for professional sales positions once a track record of success within the stores has been established. **BASIC QUALIFICATIONS:** Must have a valid Driver's License. Must have a Bachelor's degree from an accredited college or university. You may apply for this position if you have your bachelors degree, or will obtain one within the next 12 months. Must be legally authorized to work in country of employment without sponsorship for employment visa status. Must be willing to work all scheduled hours which may include evenings and weekends, with or without reasonable accommodation. Must be able to retrieve material from shelves and floor stacks and lift and carry up to 50 lbs. Must be able to operate material handling equipment (e.g. hand truck, pallet jack, forklift, etc.). Must be able to tint paint, therefore, must have good color perception. Must be able to operate a computer and communicate via the telephone. **PREFERRED QUALIFICATIONS:** Prior work experience in sales or customer service. Willingness to relocate for promotional opportunities. Bilingual ability is an added plus. Come join the training program that will serve as the springboard for all of your career aspirations. We look forward to hearing from you! **To learn about our company and our culture go to Sherwin.com/careers.**

SNELLING – SUMMIT - Great Opportunity for an Entry Level College Graduate \$12.00 per hour. Temp To Hire Data Entry professional with fast paced key strokes needed. This is a fast paced job, requiring good MS Excel and reading and responding to e-mails efficiently and accurately. Documents come via e-mail, must be able to handle import information regarding security filings, print and reply to docs and sending out thank you notes round out your busy days. Clear legible handwriting. Read, write and speak English clearly. Must have your own transportation. **Apply: Send resume to Debra Flowers dfresumes@snellingsummit.com or Call (908) 273-6500 Ext. 627**

SUNBURST – is hiring Preschool and recreational coaches to help expand our program! Candidates must have a positive coaching style and be flexible and willing to be part of a coaching team. Full and Part time positions are available. **Requirements for Recreational coaches:** Experience in gymnastics or teaching children is preferred *but will train, if the right fit*. Previous experience and success with structuring and supervising a recreational gymnastics program is a plus. Applicants should be energetic and team players. Recreation coaches need simple understanding of gymnastics. If you want to be a part of the fastest growing and largest gym in Union, New Jersey – apply today! Become part of our winning team! *Like working with kids? Have a good, positive attitude? Contact us today!* **565 Rahway Avenue. Union, New Jersey 07083 908-810-1300 info@sunburstnj.com www.sunburstnj.com**

UNION COUNTY COLLEGE – Campuses in Cranford, Elizabeth, Plainfield, and Rahway. **For job descriptions and to apply, please visit <https://ucc.peopleadmin.com/>. EOE/Affirmative Action Employer committed to diversity.**

UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS (UCVTS) located on Raritan Road in Scotch Plains, is now accepting applications for its Adult Full-Time and Post-Secondary Continuing Education Programs. UCVTS offers a wide range of vocational programs for persons interested in retraining, career advancement, continuing education, or personal improvement. Our philosophy is to provide high quality, low cost training to individuals interested in a vocational career. Our purpose is to develop responsible graduates who are academically, technically, and vocationally competent and prepared for the workplace and future success. Our Adult Full-Time classes run from September to June and accept students four times a year. The vocational courses offered include: Automotive Technology, HVAC/ Plumbing, Cosmetology, and Electrical Technology. UCVTS also offers continuing education and apprenticeship coursework in the evening three

times a year. Please call the UCVTS Admissions Office at (908) 889-8288x301 or visit www.ucvts.tec.nj.us for more information. We nurture your aspiration to find a career that's right for you!

WESTFIELD ARE Y has P/T openings in Childcare/Education/Event Staff/ Pre-school/ Physical Programs. Please refer to our website for more detailed information. www.westfieldynj.org/about-us/job-opportunities or email a resume to humanresources@westfieldynj.org

Please: Print only what you need.  Recycle what you print.

If you would like to subscribe to the Job Connection or unsubscribe from it, please send an email to cewd-jobdev@ucc.edu with "Subscribe" or "Unsubscribe" on the Subject line.
The Job Connection is updated on the first business day of each week on the UCC website at <http://www.ucc.edu/Community/CEWD/Weeklyjobs.aspx> and on the County of Union website home page at www.ucnj.org.
