

A source for jobs and employment-related events in the greater Union County area

Job Connection

Please: Print only what you need. ♻️ Recycle what you print.

Oct. 5– Oct 11, 2015

A joint venture of Union County College and the Union County Board of Chosen Freeholders

Union County College Presents Retail and Hospitality Job Fair!!

Tuesday, October 6th from 10am – 1pm

Kellogg Building 40 West Jersey Street,

Elizabeth, NJ 07201

Please bring resumes and dress for success!



Among this week's events...

Few Positive Recruitments coming up at the Union County One-Stop in Elizabeth.
921 Elizabeth Ave, Elizabeth, NJ

Assembler Workers, Production Line Operators – Remedy Staffing on Tuesday October 6th, 1pm Group Session, limited seating. **Assembly Workers** - Company in Perth Amboy. \$9.50 – 10.50hr. FT, 3:30pm-Midnight. Assembling store displays. Long-term temporary position with overtime, M-F. **Production Line /Packer Workers** - Manufacturer Company in Union. \$8.38hr. Mon-Fri. 7am-3:30pm. Close to public transportation. Assembling and packing components. **MUST apply prior to recruitment at www.RemedyStaffNow.com.**

Warehouse Workers - Abacus on Wednesday's October 14th & 28th, 1pm-3pm. **Warehouse Worker** - Job located in Carteret. Pay \$10-\$11 hr. Long term, temp-perm positions. Full time positions, 1st, 2nd and 3rd shifts available. Experience in pick/pack, electric pallet jack and RF scanner. Must have reliable means of transportation.

MACY'S IS HOSTING A JOB FAIR!! Thursday 10/08/2015

10am-12pm Newark One Stop 990 Broad St Newark, NJ 07102.

Macy's Logistics and Operations, Secaucus, NJ is now hiring for Seasonal Part Time warehouse associate opportunities. Monthly/Weekly work schedule will vary. Approximate 40-70 hours per month. During October and November the hours will increase to more than 120 hours each month. The shift will vary from 3pm – 5pm start time and end time will be between 8:30 – 11:30pm. Macy's Logistics and Operations distribution center in Secaucus, NJ is seeking talented individuals for Part Time Material Handler positions. Associates are responsible for the physical loading, unloading and/or sorting of cartons by hand, including lifting, pushing, pulling, carrying

and placing, in a safe and efficient manner. Material Handlers may be assigned to or rotate through various areas/positions such as Loader, Unloader, etc. **Required Skills and Abilities:** Must be willing and able to work a flexible schedule with notice of work up to 24 hours in advance. Ability to follow instructions and take directions. Ability to perform tasks consistently and accurately. Physical activity to include standing and walking up to 4 – 8 hours. Ability to function in a multi-level environment, including climbing stairs, bending, twisting, stepping, stooping, reaching, lifting, and pushing. Physical ability to move merchandise weighing up to 49 pounds on a regular basis without assistance and items heavier than 49 pounds on an occasional basis with assistance. Visit www.macysJOBS.com to complete your on-line application today

THE COUNCIL FOR AIRPORT OPPORTUNITY IS HOSTING AN OPEN HOUSE!

Hiring **Security Guards at Newark Liberty Airport on Friday, October 9, 9:00 a.m.** Council for Airport Opportunity 17 Academy Street Newark, NJ 07102. Must be highly motivated to work, pass all the pre-employment tests. **Bring original social security card and valid photo ID Register on-line at www.caonj.com, then call 973 622-4537 for an appointment. PLEASE BRING RESUMES AND DRESS IN A BUSINESS ATTIRE BECAUSE YOU WILL BE INTERVIEWED ON THE SPOT!!!**

Every Monday: Open House at Community Access Unlimited In Elizabeth

Community Access Unlimited is an expanding social service agency that wants you to apply to become part of a dynamic team leading the way to assisting people with disabilities or at-risk youth reach their goals! We have direct care positions available assisting individuals with developmental disabilities that live independently in the community. All positions require: valid driver's license; vehicle to use while working; original HS Diploma/GED. Prior experience working with individuals with developmental disabilities preferred. To apply for a position please attend an **Open House** held on **Mondays, 4 pm – 6 pm at 80 West Grand St, Elizabeth. To make an appointment for an Open House, call an HR rep at 908-354-3040 ext. 203. If you can't attend an open house, fax your resume to 908-354-0283 or email to rwright@caunj.org. To learn more about the agency visit our website at www.caunj.org. Be prepared to fill out an application. Make sure you bring a resume! EOE.**

Every Monday: Cavalry Staffing is Hosting an Open House

Calvary Staffing is a drug and alcohol-free workplace and is one of the fastest growing staffing firms in the country. We partner with industry leading clients in Transportation. We are seeking **DRIVERS AND CAR DETAILERS** to work with us at major car rental facilities in **NEWARK LIBERTY INTERNATIONAL AIRPORT**. Drivers help us to transport rental cars throughout several facilities. Car detailers are responsible for cleaning and preparing vehicles to be rented again by a new customer. A valid NJ driver's license (no probationary or provisional license), no DUI/DWI and no more than 1 moving violations or at-fault accident in the last 3 years with at least 1 full year of driving history is required for ALL positions. Able to work on your feet and/or drive in various weather conditions for 10-12 hours. Starting pay is \$8.38/hour. We offer flexible scheduling, part

weekly pay with electronic pay cards, and offer medical insurance to ALL employees starting at date of hire. **Interested in scheduling an interview, please contact Theodora Tribie at 862-234-2822 or respond via to ttribie@cavalrystaffing.com. We are holding an Open House MONDAY between 10am- 3pm Cavalry Staffing 24 Commerce St. Suite 1725 - 17th Floor Newark, NJ 07102**

EMPLOYMENT OPPORTUNITIES

ACELERO LEARNING - We are looking for the right candidates to join our team and you might know of them! Here is the list of opportunities: **Feel free to visit our website at www.accelero.net to see more information!**

ALTERNATIVE INC –New Jersey-based non-profit organization is committed to providing services and support to individuals with special needs. The agency is growing rapidly and is in need of qualified candidates! To provide individuals with comprehensive support services, they strive for candidates to make the right choice in choosing Alternatives, Inc. as their prospective employer. This agency offers generous benefit packages for employees, as well as rewards for performance and years of service. Operating in a competitive industry, Alternatives continues to be a leader with salaries, technology and services. They promote lifelong education and personal development within their company. **To apply: Visit www.alternativesinc.org**

ARC OF UNION – is hiring for several positions. **Please apply at <http://www.arcunion.org/careers/opportunities.php>.** Use the Job Code when submitting your resume. **Submit your information to: The Arc of Union County Human Resources. The location is 70 Diamond Road Springfield, NJ 07081 Fax: (973) 315-0008 careers@arcunion.org**

ASHLEY FURNITURE HOMESTORES EDISON – Ashley Furniture Home Stores of Metro NY/NJ is a great place to work and shop! We offer personal and professional growth along with the best compensation plan in the furniture industry. We offer extensive training and flexible schedule. Weekends are mandatory (certain roles). So if you are passionate, customer focused, and have a high level of integrity, come join our TEAM. We currently have an opportunities for: Fairfield, Secaucus & Paramus, NJ. FT Retail Sales Associate (Furniture Sales) w/ benefits. \$12.00 per hour up to the first 12 weeks (3 months), then the position transitions to Commission only. **Please submit your resume to ltturner@ashleyne.com**

BABYSITTER NEEDED! I am looking for a reliable babysitter to pick up and drive my 18 year old mildly autistic son and my 15 year daughter to after school events on Tuesdays, Thursdays and alternate Fridays from about 3:00 to 7:30 p.m. Additional hours may be available in return for housekeeping. I am located in Chatham near the Short Hills Mall. I need someone who can drive and who is a legal resident. **Please e-mail me back at fenians4@hotmail.com or call me at 908-656-8804 if you are interested.**

BANK OF AMERICA – is hiring a part-time Teller in Linden, NJ. Responsibilities: Professional tellers are responsible for providing a positive customer experience that leads to improved satisfaction and sales. Professional tellers process transactions accurately and efficiently in a fast-paced environment while simultaneously introducing products and services that meet the customer's needs and encouraging customers to expand their relationship with Bank of America. **Required Skills:** Proven results in exceeding goals in areas of sales and service in a customer-centric, results-driven environment. Minimum of six months customer service experience in financial services, retail sales or a goal-oriented environment. A minimum of six months experience with cross-selling, up-selling and/or referring products. Thrive on engaging with customers; can begin a conversation, build rapport, and handle objections. Ability to identify customer financial needs, goals and objectives; comfortable asking customers about their personal finances. Ability to sell customers on meeting with a sales associate to learn about products/services. Ability to respond and assist customers with inquiries and/or problem resolution. Ability to work effectively as a team member. Strong communication skills (including verbal and non-verbal) and

active listening skills. Careful attention to detail and time management. Proficiency in basic computer skills. Pass pre-employment assessment. **Desired Skills:** Minimum of six months cash handling experience. **For more information, please go to <http://careers.bankofamerica.com/job-detail/1500056814/united-states/us/teller-linden-nj-aviation-plaza-part-time-20-hrs-full-benefits?apstr=%26src%3DJOB-11684>**

BMO HARRIS BANK - The Operations Analyst (OA) is responsible for a number of monitoring and reporting activities that contribute to the effective 24/7 operation of hardware, software, network and application resources within the Bank's processing environments. The OA is also accountable for supporting Intermediate and Senior Analysts in confirming all service level agreements are met in terms of online availability, connectivity and report and statement completion. **Knowledge:** Possesses a university degree/college diploma or equivalent work experience, and/or 1 to 3 years' experience in the IT environment. Demonstrates basic knowledge of supported hardware, systems applications, networks and platforms. Displays some knowledge of raised floor automation tools, software and processes. Exhibits basic knowledge of support organization and processes. Maintains a basic understanding of ITIL Processes. **Skills:** Possesses good communication skills, both verbal and written. Demonstrates basic technical and problem identification skills. Is able to handle problems at times of a complex nature. Is comfortable with shift rotation. **To find out more visit our website at www.bmoharris.com/careers.**

BUCKLEY MADOLE, P.C. – is hiring a Litigation Paralegal. The Litigation Paralegal will work alongside attorneys during all phases of the litigation process, including administrative management of a portfolio of litigation matters. The Firm's Litigation Department represents banks and mortgage servicers in contested foreclosure and bankruptcy matters, and defensive litigation. **DUTIES AND RESPONSIBILITIES:** Monitor litigation matters handled by attorneys. Assemble and review information needed to prepare pleadings and responses to discovery. Work collaboratively with attorneys and client representatives in preparing legal documents, status updates, and other file-related tasks. Draft legal documents including but not limited to motions, affidavits, orders, memoranda, and letters. Monitor client systems and perform data entry updates and document upload/download for client systems and internal databases. Escalate immediately when attorney action is required. Scan, copy and shred file documents as needed; maintain files. Promptly review and respond to communications from various parties involved in the litigation process. Answer and screen telephone calls in a professional and timely manner. Telephone and e-mail communications with judge's chambers, opposing counsel and the client as needed. Review daily incoming internal/external mail and take initial action. Compose and prepare professional correspondence and memoranda through e-mail, fax or overnight package. Maintain calendars, scheduling and monitor deadlines. Perform other duties as assigned **QUALIFICATIONS:** High school diploma or equivalent required; Bachelor's preferred. Minimum of 3-5 years of Litigation Paralegal or Legal Secretary experience or general knowledge of NJ/NY Foreclosure proceedings. Excellent oral and written communication skills with ability to interact professionally at all levels. Must be detail-oriented and organized. **To apply, please go to <http://chc.tbe.taleo.net/chc06/ats/careers/requisition.jsp?org=NATIBANK&cws=37&rid=377&source=Indeed.com>**

CABLEVISION – is hiring bill collectors, customer service, and sales. **For more information, please go to <http://jobs.cablevision.com/>**

CAPITAL ONE – is hiring Teller on Spring Ave. **Responsibilities:** Live the company values of Excellence and Do the Right Thing. Act as a Customer Advocate. Take an active role in educating customers on other banking channel options as well as sales and service offerings. Enable a customer's needs and goals by identify and referring sales and service opportunities to Relationship Bankers. Express a genuine greeting to every customer in the lobby, drive through and on the phone; demonstrate warmth, friendliness and give your undivided attention to the customer in every interaction. Processes quick and flawless transactions within established policy and procedures to ensure operational excellence. Create customer awareness of additional banking channels, products or programs. Consistently display mastery of teller transaction and balancing duties. Adhere to operational controls, including legal, corporate, and regulatory procedures to ensure the safety and security of customer and bank assets. Consistently demonstrate Service Excellence behaviors in customer interactions and in customer survey feedback. All other job duties as assigned. **Qualifications:** High School Diploma, GED, equivalent certification, or military experience. At least 6 months of Sales experience or at least 6 months of Customer Service experience. **Preferred Qualifications:** 6 months experience in a customer facing role. Able to travel between branches in assigned local area. 1 year experience in a customer service role. 1 year experience in a sales and service role in a banking

environment or 1 year experience in a sales and service role in a retail environment. **To apply, please go to <https://jobs.capitalone.com/job/-/-/1732/490172?apstr=src=JB-10110>**

CATHOLIC CHARITIES OF THE DIOCESE OF RALEIGH – is hiring a Mental Counselor. **Qualifications:** Master's degree in mental health field with LCSW or LPC in North Carolina; fluency in spoken and written English and Spanish; proven ability to provide culturally competent therapeutic services; willingness to travel among multiple counties to provide services; knowledge of and commitment to Catholic teachings and mission; proven computer skills; status as a legal permanent resident or U.S. citizen. EOE. **How to Apply** Send resume and cover letter supporting these qualifications to: **Emilie Hart, Catholic Charities. Emilie.Hart@raldioc.org**

CDL CLASS A DRIVER WANTED - CENTRAL NEW JERSEY. CLEAN MVR REQUIRED. No Felonies. MIN 2 YEARS EXPERIENCE REQUIRED. COMPETITIVE PAY. Small owner-operator Company. OTR. WEEKENDS OFF. **Call/Text (609) 598-0812. SEND E-MAIL TO DELGOLOGISTICS@YAHOO.COM**

COLLEGE CENTRAL NETWORK – Go to www.collegecentralnetwork.com to gain access to a variety of employment opportunities. Check out CCN's Job Search Kit for tools to build your job search résumé. Find resources to: create concise and effective résumés; market yourself with professional cover letters; and prepare yourself for interviews. With formats, guides and samples, CCN's Job Search Kit provides the basics to get you started if you are a student, as well as a refresher course if you have already graduated.

COLLEGE NANNIES – Full Time and Part Time Nannies in Morristown, Maplewood, Chatham, South and West Orange. As a nanny, there are various positions available to you, whether full-time, part-time or on-call nanny positions for infants to school aged children. These positions are available to start with immediate hire, upon completing hiring and/or placement process. Nannies will be placed based on skill set, experience and availability. We offer flexible scheduling, ongoing support, and a variety of positions to fit your skills and preferences. Nanny positions may be full-time, part-time, hourly babysitting, summer only and/or after school. All applicants must meet following requirements: Must have reliable form of transportation and ability to travel distance, Be very reliable, mature, honest, and have genuine love of children, Have previous child care experience and valid reference (note: reference not allowed to be family members), CPR and First Aid training (not required before interview). Must be a role model for children at all times, Must have the ability to keep up with interactive play, depending on child(ren) age group. **Apply to the Livingston Center today! Interested candidates should fill out and submit their applications at: <http://www.collegenannies.com/livingstonnj>. Click on the "Join the Team" tab at the top of the page and then select the "Apply Now" link to start work at College Nannies and Tutors, Livingston Placement Center.**

COMMUNITY FOOD BANK - FOOD SERVICE TRAINING ACADEMY - A COMMUNITY KITCHEN PARTNER OF FEEDING AMERICA We Have the Recipe for a Fresh Start...learn more. **New Class: October 12, 2015 – February 3, 2016. Free, full tuition for those who qualify.** Sixteen-week training program in cooking and food preparation where students will learn: Knowledge of professional kitchen equipment, culinary terminology, Institutional hands-on training (bulk production), Cooking methods, Food safety, Menu planning and nutritional skills, baking program, ServSafe® Certification, Job and life skills counseling towards full-time employment, Must possess a HS diploma or GED to participate, Paid public transportation is available for those who qualify. **90% employment rate within six months! Day time classes: Monday through Friday. 8:30 am – 4:00 pm (16 weeks).** Ms. Rosemarie Murray, Administrator 908-355-3663, Ext. 240. 31 Evans Terminal, Hillside, NJ 07205

COMPUTING CONCEPTS INC – Is hiring for several positions in several departments, such as Program Manager, Business Analysis, Operations Support, Etc. **To find out about the positions and apply, please go to <http://www.computingconceptsinc.com/careers?cjobid=ER48830127>**

DELTA - T GROUP - is a national behavioral education referral agency with over 20 years of experience in referral services. Seeking Bilingual (English/Spanish) Administrative Assistant. Must be willing to obtain education fingerprints. Schedule: Monday - Friday 7AM - 3 PM. Compensation \$12/hr. **For more information please contact: Mrs. Kissy Narvaez. Email a resume in a word doc. to: knarvaez@deltatg.com or fax: 732.636.8024 to my attention.**

EXPRESS EMPLOYMENT PROFESSIONALS - has nearly 700 franchise locations that provide a full range of employment solutions that include full-time, temporary, and part-time employment in a wide range of positions, including professional, commercial, and administrative. There are several positions, such as Administrative Assistant, Marketing Specialist, CDL Driver, Warehouse Shipping Clerk, and many more. **For more information and to apply, go to <http://www.expresspros.com/Job-Seekers/Default.aspx>**

FAITH LUTHERAN CHURCH in New Providence is seeking a Nursery Attendant for Sunday mornings. Hours are 8:15 to 12:15 and starting salary is \$16 an hour. We are seeking someone who works well with children to care for 4 to 6 children during the morning worship and education time. **Applicants should call the Church Office at 908 464 5177 or email either Pastor MacPherson at pastor.mac@verizon.net or Pastor McCready at Pastorjane@mccready.com.**

FELLOWSHIP SENIOR LIVING is hiring!! Porters/Housekeepers—FT. Security w/SORA-PT. Maintenance Technician-FT, Basking Ridge, NJ 07920. Competitive hourly rates. **To apply, fax resumes to 908-580-3830. Email resumes to hr@fellowshipsl.org or apply online at www.fellowshipseniorliving.org and click “Careers”.**

THE GATEWAY FAMILY YMCA – WELLNESS CENTER BRANCH - WISE Adult Day Services Program JOB OPENING Part-time Transportation Assistant Monday through Friday. Approximate shift times: 740AM – 940AM; 3PM – 5PM The WISE Adult Day Services Program is seeking a dedicated, flexible, responsible, and energetic team player to assist WISE Center participants to and from their homes; on and off the transportation van; and to supervise participants while they are being transported. Applicant must have a High School diploma and experience in customer service. Must have experience in working with the elderly and/or disabled. Bilingual Spanish/English is a plus. This position requires working outside in different weather conditions and may involve heavy lifting. Potential applicants do not have to be available for all shifts. **Please contact Susan Butler, WISE Center Director, Resumes and inquiries can be e-mailed to: sbutler@tgfymca.org**

THE GATEWAY FAMILY YMCA- Rahway Branch has the following positions open: Part-time Lifeguard: We are looking for motivated and hardworking people to join our lifeguarding team! A YMCA lifeguard monitors pool activities and ensures member safety. Lifeguards need to possess knowledge of rescue procedures and emergency medical procedures. To help prevent incidents, lifeguards must enforce all safety guidelines as outlined by the YMCA. We currently have opening (5:30am), mid-day, and weekend shifts open. **Part-time Swim Instructor** The primary responsibility of this position is to instruct others on how to be safe in, and around water. Swim instructors lead group, private and semi-private swim lessons to all ages and ability levels. Instructors create a fun and inviting learning environment to ensure a positive member experience. Builds strong relationships with participants and continually recommends classes based on skill levels. Flexible scheduling; weeknights and Saturday mornings. Required experience: 1 year **Part-time Water Fitness Instructor** Teach Water Aerobics classes of varying intensities at The Gateway Family YMCA- Rahway Branch. Provide high quality instruction and excellent communication with participants. Required experience: 1 year. **Please contact our Aquatics Director, Jaimie Hinshelwood at 732 388 0057 or by email (Jhinshelwood@tgfymca.org) to apply today! All hourly wages are competitive and based off of experience.**

HARMONY HOUSE - The Case Manager (CM) will be responsible for promoting the NCC mission by ensuring quality, professionalism and efficiency in all services rendered. Responsibilities include under the general supervision of the program administrator, case management services to program participants; ensuring that the program is operating in compliance with all contractual requirements including but not limited to data entry using Homeless Management Information System (HMIS), program rules and standards. **The ideal candidate will possess the following attributes and experience:** Experience conducting new participant intake and the ability to ensure all supporting documents including documentation of homelessness are verified and in file to determine program eligibility. Ability to conduct comprehensive participant assessments to collect functional, environmental, psychosocial, financial, employment, housing, educational, and health information as appropriate to develop a case plan. Demonstrate the ability to maintain, monitor and create management files and caseload of participants; at a minimum, meet with participants on a bi-weekly basis provide case management services and document progress in achieving stated goals. Ability to initiate the transfer of an individual to other services or terminate services when the client determines they are no longer required or desired. Demonstrate the responsibility for generating monthly, quarterly, and annual and ad-hoc reports for submission to management and funders. Excellent communication skills, both written and oral. Willingness to collaborate with public and private agencies

to assess and improve the delivery of intensive case management. Skills and characteristics conducive to and suitable for dealing with individuals who are low income, homeless, mentally ill, chemically addicted and/or of diverse cultural or racial origins. Bachelor's Degree in Human Service field, preferred. 2-4 years of working in the social service field providing agency or other business related experience in a fast paced and professional environment. Transportation and good driving record, CDL preferred. **For further information about NCC, please visit www.newcommunity.org. For consideration, please submit your resume to: human.resources@newcommunity.org or fax: 973-639-7866.**

HOLY REDEEMER HOME CARE, based in Elizabeth, is seeking a full-time Teaching Homemaker: **Position Summary:** The Teaching Homemaker (TH) is responsible for home visits to families, who have been referred from the Division of Child Protection and Permanency. TH will establish a trusting relationship with the families and will be oriented to the physical, emotional, nutritional, and social needs of children and adults in the home. TH participates in the case plan with goals and objectives to meet the goal of family stabilization. **Recruitment Requirements:** Prior health care experience in home care and childcare preferred. Current CHHA certification preferred in the state in which you practice. Bilingual in Spanish preferred. Understands that a Teaching Homemaker always works under continuing supervision of the Teaching Homemaker Supervisor. Ability to work with other agencies like the Division of Child Protection and Permanency, and any health/mental health centers associated in the treatment of the clients. Functionally communicates in conversational situations and has good communication skills. Able to complete required paper work. **Requires a valid and current driver's license and automobile insurance. Please visit our website at www.holyredeemer.com to apply. EOE.**

HORIZON BLUE CROSS/BLUE SHIELD – is hiring for several positions in the Business Process Improvement, Government, administrative, and Finance department. **To find out about positions and apply, please go to <https://jobs.horizonblue.com/joblist.html?pageto-next=2&ERFormID=newjoblist&ERFormCode=7.566500203653064>**

IDEALIST FOR ANYONE INTERESTED IN NON-PROFIT – If you are seeking employment or volunteer opportunities in non-profit, please visit www.idealists.org for more information.

IEW CONSTRUCTION GROUP - is seeking a Project Administrator. This Project Administrator position is a Temporary position to provide administrative support to the Project Managers & Project Engineers for the duration of the contract. You must be willing to work at a construction work site office (trailer). Monday – Friday **Duties:** Works as a team with other support staff. Answers phones & inquiries. Takes messages. Prepare correspondence and other documentation as requested. Coordinates and maintains paperwork as required. Handle confidential information. Special projects. General filing. Other duties as assigned. **Qualifications:** The successful candidate must be able to demonstrate outstanding capabilities in: Ability to work in a fast-paced team oriented work environment. Must be flexible and have the ability to prioritize a diverse workload. Strong written and verbal communication skills. Good interpersonal skills; poise, tact and diplomacy. Interact and communicate with all levels of the organization. Detail oriented. Working knowledge of construction a plus. High School graduate or equivalent. 1 year working in an office support environment. Good computer skills. **To apply, please go to <http://iewconstructiongroup.iapplicants.com/ViewJob-169111.html?jb=3&source=14221>**

INSTITUTE OF CULINARY EDUCATION (ICE) - has an exciting Part Time opportunity to work in our Special Events Division. Our Chef Assistants represent the backbone of this division and you will be responsible for assisting our illustrious Chef Instructor(s) during our private culinary events. This part-time position will provide an opportunity to aid in instructing guests on prep, cooking, and other miscellaneous techniques and tips. Schedule should allow flexibility to ebb and flow with ICE's needs. **SPECIFIC JOB RESPONSIBILITIES:** Assist and lead guests in the preparation and cooking of a specific menu as per chosen by the group, for groups up to 90 people. Provide room set up for each private event including equipment, place settings, knives, cutting boards, etc. Answer guest questions regarding equipment use, food preparation and cooking techniques. Follow instruction regarding obtaining the pulls from Stewarding. Continually maintain the cleanliness and organization of the kitchen and/or classroom. Perform other duties as assigned by Manager or Chef Instructor. Our new 72,000-square-foot facility is located at 225 Liberty Street and is open 355 days and nights a year. **For more information about ICE, please visit our website at ice.edu.**

MARRIOTT – Marriott International is consistently recognized as an employer of choice around the globe by FORTUNE and Working Mother magazines, Diversity Inc, Great Places to Work Institute, and the CRF institute among others. Benefits may

include medical, dental, vision, 401(k) profit sharing, paid time off, tuition reimbursement, career advancement, hotel room discounts and more. **To begin your journey, go to www.marriott.com/careers.** Marriott International is an equal opportunity employer committed to hiring a diverse workforce and sustaining an inclusive culture. Marriott International does not discriminate on the basis of disability, veteran status or any other basis protected under federal, state, or local laws.

MERCK – Career opportunities at <http://www.merck.com/careers/home.html>.

NJ TRANSIT – NJ TRANSIT is recruiting for some exciting opportunities: NJ Transit is accepting applications and resumes for various positions listed on our website, njtransit.com. Please specify what position you are applying for on the 2nd page of the application and how you heard of the position. In addition, please visit our website to obtain information regarding open houses and various job fairs. **Please fax applications/resumes to 973-665-7575 or email to njtsr@njtransit.com.** **Note that applications are good for one year from date applied, NJ Transit is not considering applications / resumes for non-vacant positions. The State of NJ has a residency law. E.O.E M/F.**

O'CONNOR DAVIES, LLP - The Audit Staff should be able to perform a broad range of accounting tasks with direct supervision on an in-charge accountant/Manager. This individual will assist the Senior or in-charge in the development of audit strategy, planning, review and interpretation of audit findings for clients within commercial, not-for-profit and employee benefits industries. **Responsibilities:** Knowledge of auditing, accounting standards, and application of generally accepted accounting principles (GAAP, GAAS, & SEC rules, where applicable). Apply technical skills and on the job practices and business processes for clients. Knowledge in the Firm's computer applications in facilitating the auditing procedures (Engagement, Accounting Research Manager and PPC ETools etc.). Perform internal control testing, document deficiencies and develop comments for inclusion in management letters. Perform risk assessment process, apply knowledge in completing all related forms. Participate in preparation of financial report (statements, footnotes and any supplemental information). Demonstrate an ability to take direction to ensure that assignment quality standards are achieved. Express ideas clearly and concisely both orally and in written form and develop writing skills for document findings. Plan, organize and work efficiently to identify opportunities to improve engagement profitability. Ensure job execution, documentation, consultation and completion in accordance with required policies and procedures. Monitor one's own engagement task budgets, be aware of out of scope work and proactively communicate potential issues to appropriate team member. Actively participate in learning and development opportunities, formal learning (CPE) and training programs. **Position Requirements:** BA/BS/MS Accounting degree from an accredited college/university. Must have 150 credit requirement to become CPA certified. Demonstrate knowledge of basic auditing, accounting standards and proficiency in related computer applications, as acquired through coursework or other training. Proficient in Microsoft Excel and Microsoft Word. Ability to meet challenging client requirements, provide services and possess strong communication, interpersonal, analytical and research capabilities. Ability to exercise independent judgment and make sound decisions and recommendations in client related matters pertaining to the audit. Must be willing to travel locally to clients 80%+ of the time. **To apply, please go to <https://cw.na1.hgncloud.com/odmd/loadJobPostingDetails.do?jobPostingID=102620&source=jobList>**

PARAMOUNT METAL FINISHING in Linden, NJ has Assistant Production Floor Manager opportunities. Will train. Must speak Spanish. Two year college degree. Basic computer and good interpersonal skills required. Tuesday- Saturday 7-4:30p Salary 37,500/yr. **Send resume to Marisol Escobar, Human Resources Manager mescobar@pmfnj.com**

PROJECT READY is a free 6 week job readiness and computer skills training class designed for adults who are actively looking for work. Tuesday, October 06, 2015: Start of a new session of Project Ready at St. Joseph Social Service Center. Volunteer tutors help students identify skills, write resumes, practice interviewing, and search for jobs. Basic computer skills, including Microsoft Word and Excel, are also taught. The program runs Tuesday through Friday from 9:30 am until 2:30 pm. The next session begins October 20, 2015 and ends on December 03, 2015. **For more information, please call us at (908) 353-1045, Ext 8, or email Projectreadyprg@yahoo.com.** **We are located at The Saint Joseph Social Service Center – Church Building 118 Division Street Elizabeth New Jersey 07201. Seats are limited.**

PRUDENTIAL is hiring for several professional positions in several departments, such as Finance, Actuarial, Human Resources, Business Ethics department. **To find out more information and apply, please go to** https://pru.taleo.net/careersection/external_actuary/jobdetail.ftl?job=258637&src=JB-10500

RAYMOUR & FLANIGAN FURNITURE- Please resume (no cover letter needed to) Clayton Cardoza email: ccardoza@raymourflanigan.com is hiring for: **Interior Design Professional In Training / Design Consultant: Full Time, Retail Sales Associate / Design Consultant: Retail Showroom Sales Manager In Training: Full Time** At Raymour & Flanigan, we recognize and appreciate all of our team members' hard work and dedication. We pride ourselves on being a long term, privately held company that takes care of its associates by recognizing each individual's potential and investing in their future success! **Raymour & Flanigan provides a full range of comprehensive benefit programs to help you achieve your wellness and financial goals which include:** Health Insurance (Up to 80% of premium paid) and Prescription Drug Coverage, Dental and Vision Coverage, Company paid Life Insurance, Company paid Short-term Disability, 401(k) Retirement Plan w/ Company Match & Profit Sharing, Voluntary Life and Long-term Disability Insurance, Flexible Spending Account, Employee Assistance Program. **Other Great Benefits:** Weekly Pay, Paid Vacation and Holidays, Training and Development, Tuition Reimbursement Program, Generous Merchandise Discount Raymour & Flanigan proudly supports a drug free and smoke free work environment. Raymour & Flanigan is an Equal Employment Opportunity employer that does not discriminate against any associate or applicant on the basis of race, creed, color, religion, sex (including pregnancy), age, national origin, physical or mental disability, sexual orientation, marital or familial status, genetic information or other basis protected by law.

RENAISSANCE WOODBRIDGE HOTEL – is hiring a Bartender. Serve beverages and/or food in a friendly, courteous and timely manner, achieving a high level of guest satisfaction. **Potential Career Path:** Beverage Manager/Restaurant Supervisor – Restaurant Manager – Food & Beverage Manager. **Essential Functions:** Maintain clean and organize bar areas. Slice and pit fruit for garnishing drinks. Check identification of customers to verify age requirements for purchase of alcohol. Prepare and serve drink and/or food orders. If applicable, take orders, and serve and clear food and beverage to guests seated at tables in bar and lounge areas. Issue guest check and complete payment process. Follow standards for identifying and managing intoxicated guests. Complete beverage requisitions to maintain par levels as needed. Complete required side work prior to shift end. Be aware of guest satisfaction scores and work toward increasing departmental and overall guest satisfaction. Assist with taking beverage inventory. Follow sustainability guidelines and practices related to HHM's EarthView program. Practice safe work habits, wear protective safety equipment and follow MSDS and OSHA standards. Ensure overall guest satisfaction. Perform other duties as requested by management. **Position Requirements:** High school diploma preferred. TIPS certified a plus. Previous bartending/mixologist experience required or equivalent training. Food Sanitation certificate a plus, required within 90 days of employment. **Work Context:** Work schedule varies and may include working on holidays, weekends and different shifts. Requires standing for extended periods, walking, pushing, lifting up to 25 pounds, bending and reaching with arms. **To apply, please go to** <http://careers.hhmhospitality.com/jobs/699869-bartender?mode=job&iis=Indeed&iisn=Indeed.com>

RUTGERS UNIVERSITY – is hiring for faculty, staff, and counseling positions. **Please search for positions at** <http://uhr.rutgers.edu/>

SHERWIN-WILLIAMS – Management Trainee Program! The Management/Sales Training Program includes self-study modules, structured on-the-job training, classroom instruction at our regional training facilities, as well as ongoing education throughout your career. Your training will encompass all aspects of store management, including paint and associated products, customer service, professional sales and marketing, credit and accounts receivable management, human resources management, profit and loss and merchandising management. After you complete the training program, you'll be able to progress into paint store management positions. Our Assistant Store Managers and Store Managers oversee a million-dollar business, providing leadership and insight into the development and strategy of their store. Many Management/Sales Trainees choose a path that leads to a career in professional sales. In this role, they grow the company's market share by selling to large, commercial users such as painting contractors, purchasing agents, manufacturers, and other commercial users who need large volumes of our high-quality products. Generally, sales representatives apply their trade in specific regions or territories. Management/Sales Trainees are eligible for professional sales positions once a track record of success within the stores has been established. **BASIC QUALIFICATIONS:** Must have a

valid Driver's License. Must have a Bachelor's degree from an accredited college or university. You may apply for this position if you have your bachelors degree, or will obtain one within the next 12 months. Must be legally authorized to work in country of employment without sponsorship for employment visa status. Must be willing to work all scheduled hours which may include evenings and weekends, with or without reasonable accommodation. Must be able to retrieve material from shelves and floor stacks and lift and carry up to 50 lbs. Must be able to operate material handling equipment (e.g. hand truck, pallet jack, forklift, etc.). Must be able to tint paint, therefore, must have good color perception. Must be able to operate a computer and communicate via the telephone. **PREFERRED QUALIFICATIONS:** Prior work experience in sales or customer service. Willingness to relocate for promotional opportunities. Bilingual ability is an added plus. Come join the training program that will serve as the springboard for all of your career aspirations. We look forward to hearing from you! **To learn about our company and our culture go to Sherwin.com/careers.**

SNELLING – SUMMIT - Great Opportunity for an Entry Level College Graduate \$12.00 per hour. Temp To Hire Data Entry professional with fast paced key strokes needed. This is a fast paced job, requiring good MS Excel and reading and responding to e-mails efficiently and accurately. Documents come via e-mail, must be able to handle import information regarding security filings, print and reply to docs and sending out thank you notes round out your busy days. Clear legible handwriting. Read, write and speak English clearly. Must have your own transportation. **Apply: Send resume to Debra Flowers dfresumes@snellingsummit.com or Call (908) 273-6500 Ext. 627**

STATE FARM INSURANCE – is hiring an Attorney at Summit. **DUTIES AND RESPONSIBILITIES:** Handles litigation and other legal assignments in accordance with guidelines established by the Corporate Law Department. Handles motions, arbitrations, bench trials, and jury trials commensurate with level of experience. Promotes the ethical and professional practice of law while interacting with State Farm associates, clients, litigants, members of the bar, members of the judiciary and their staff, and all others while engaged in the practice of law on behalf of clients and State Farm. **SKILLS:** J.D. /L.L.B., preferably from an A.B.A. Accredited Law School, in the top half of graduating class and an active member in good standing of Bar in state of operation. Knowledge of insurance defense practice, including local and state discovery rules, trial procedures and applicable substantive law commensurate with level of experience. **For more information about our company, careers and Total Rewards, visit www.statefarm.com/careers.**

SUNBURST – is hiring Preschool and recreational coaches to help expand our program! Candidates must have a positive coaching style and be flexible and willing to be part of a coaching team. Full and Part time positions are available. **Requirements for Recreational coaches:** Experience in gymnastics or teaching children is preferred *but will train, if the right fit*. Previous experience and success with structuring and supervising a recreational gymnastics program is a plus. Applicants should be energetic and team players. Recreation coaches need simple understanding of gymnastics. If you want to be a part of the fastest growing and largest gym in Union, New Jersey – apply today! Become part of our winning team! *Like working with kids? Have a good, positive attitude? Contact us today!* **565 Rahway Avenue. Union, New Jersey 07083 908-810-1300 info@sunburstnj.com www.sunburstnj.com**

SYNERFAC – is hiring a Batch Maker in Springfield, NJ. **Responsibilities:** Read batch cards to determine product specifications, processing information, technical information. Record production and test data for each food product batch, such as: ingredients and lot numbers, used temperatures, mixing speeds, and test results. Monitor and regulate gauges, recording instruments, flow meters, and thermometers to correctly adjust the addition of raw materials, mixing temperatures, mixing speeds, etc. to maintain product quality, and ensure safe and efficient operation. Operate and tend machines to mix or blend any of a wide variety of food products such as edible oils, dressings, margarines, spreads, shortenings, cooking cherries, vinegars, cooking wines, etc. Patrol work area to detect leaks, equipment malfunctions, and to monitor operating conditions. Report any deficiencies to Production Supervisor / Maintenance Supervisor. Examine product samples during production in order to evaluate necessary in-process testing requirements. Sample in-process products for the quality assurance laboratory for testing. Test samples of products to ensure compliance with specifications, using test equipment. Document results in required log books and/or batch records. Report any deviations of results to the Quality Assurance Manager. Modify manufacturing directives with written authorization by the Quality Assurance Department by adjusting mixing time cycles and/or addition of ingredients. Responsible for having knowledge of transfer valves, pumps, etc. which transfers bulk product from manufacturing tanks to run tanks. Clean and sanitize all equipment necessary for the manufacture of food products. **Requirements:** To perform this job successfully, an individual must be

able to perform each essential duty satisfactorily. The requirements listed are representative of the minimum knowledge, skill, and/or ability required. Must be able to pass a forklift safety and operations training certification written and practical tests. High school diploma or general education degree (GED); one to three months related experience and/or training. Ability to read and comprehend instructions, batch cards, manuals, short correspondence, memos, etc. Ability to communicate with supervisors, pre-weighers, production and quality personnel. Ability to add, subtracts, multiply and divide in all units of measure using whole numbers, common fractions and decimals. Ability to compute rate to ratio, and percent. Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations. While performing the duties of this job, the employee is regularly required to stand; walk; use hands to fingers; reach; stretch; bend; kneel; crouch; etc. The employee must regularly lift and/or move up to 75 pounds. Specific vision abilities required include close vision, color vision and peripheral vision. **To apply, contact Sean MacDonald, Technical Recruiter | Synerfac Technical Staffing p: 732-271-9333 | f: 732-271-9110 | e: smacdonald@synerfac.com**

TELECOMMUNICATIONS, KPMG - currently seeking an Associate/ Senior Associate, to join the Market Execution Center in our Short Hills office. **Responsibilities:** Participate in various aspects of business activities including reporting, e-billing, procurement, onboarding management, and pipeline and financial reporting. Manage the creation and delivery of account communications at the direction of team leads to support knowledge sharing and monitoring of activity on a global basis. Participate in go to market efforts to facilitate account activities including providing communications and contributing to business development initiatives. Review, analyze, and track relevant relationship metrics to make certain account objectives are met and initiate steps to track activity with appropriate team leads. Track thought leadership and manage distribution process and draft communications. Develop action steps to achieve optimal business results based on account needs. **Qualifications:** Minimum three years of related experience in finance, human resources, resource management or marketing; preferably within a professional services firm or similar environment. Bachelor's Degree in Business Administration, Finance, Human Resources, or other related field from an accredited college or university. Proficient with Microsoft Office Suite applications including Word, Excel, PowerPoint and Outlook. Experience with Microsoft Access, customer relationship databases and resource management and scheduling tools preferred. Ability to exercise independent judgment to make day to day decisions with minimal supervision. **To apply, please go to <http://www.respondhr.com/43209228>**

UNION COUNTY COLLEGE – Campuses in Cranford, Elizabeth, Plainfield, and Rahway. **For job descriptions and to apply, please visit <https://ucc.peopleadmin.com/>. EOE/Affirmative Action Employer committed to diversity.**

UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS (UCVTS) located on Raritan Road in Scotch Plains, is now accepting applications for its Adult Full-Time and Post-Secondary Continuing Education Programs. UCVTS offers a wide range of vocational programs for persons interested in retraining, career advancement, continuing education, or personal improvement. Our philosophy is to provide high quality, low cost training to individuals interested in a vocational career. Our purpose is to develop responsible graduates who are academically, technically, and vocationally competent and prepared for the workplace and future success. Our Adult Full-Time classes run from September to June and accept students four times a year. The vocational courses offered include: Automotive Technology, HVAC/ Plumbing, Cosmetology, and Electrical Technology. UCVTS also offers continuing education and apprenticeship coursework in the evening three times a year. **Please call the UCVTS Admissions Office at (908) 889-8288x301 or visit www.ucvts.tec.nj.us for more information. We nurture your aspiration to find a career that's right for you!**

WESTFIELD ARE Y has P/T openings in Childcare/Education/Event Staff/ Pre-school/ Physical Programs. Please refer to our website for more detailed information. www.westfieldnj.org/about-us/job-opportunities or email a resume to humanresources@westfieldnj.org

Please: Print only what you need.  Recycle what you print.

If you would like to subscribe to the Job Connection or unsubscribe from it, please send an email to cewd-jobdev@ucc.edu with "Subscribe" or "Unsubscribe" on the Subject line.
The Job Connection is updated on the first business day of each week on the UCC website at <http://www.ucc.edu/Community/CEWD/Weeklyjobs.aspx> and on the County of Union website home page at www.ucnj.org.
