



**The Union County Surrogate's Court
Asset Sheet, Bond**

In the Matter of the Estate of:

To be used for Administrations of Estates by applicant _____
Applicants should be able to obtain a Surety Bond before becoming the Administrator

Marital Status	Married	Widowed	Divorced	Single
of decedent		Married ____ times	Civil Union	
Relations	Son(s)	Daughter(s)	Mother	Father
Children of decedent but not surviving spouse: <i>(previous relationship)</i>				
Grandchildren, children of deceased children		Child of:		

Please list all the assets of the estate. Personal property, name of bank and account #'s,
You will receive one certificate for each asset listed.

Cash, banks, bonds, stock, IRA's without a beneficiary

Account name	Account #	Amount

Real Estate, list address and market value of the property.

Household effects: Automobiles, jewelry and other assets with significant value.

Debts of Estate: Funeral Expenses, Medical Bills, Taxes,

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Sworn and subscribed to before me this _____ day of _____, 20

Special Probate Clerk
Notary/ Stamp w/seal

Applicant



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Who can apply for Administration

The Laws in the State of New Jersey define who has the first right to apply for Administration of an estate.

General administration is used when a resident of New Jersey dies intestate (without a will). It is the duty of the heir or the person desiring original letters of administration to make application to the Surrogate of the county in which the intestate **resided** at death.

For intestate estates, heirs according to the statute of descent and distribution have priority –

- (a) spouse or civil union partner
- (b) adult children of the decedent
- (c) guardian of minor issue first entitled, if no surviving spouse or adult children
- (d) decedent's parents
- (e) brothers and sisters
- (f) grandparents
- (g) aunts and uncles
- (h) stepchildren
- (i) creditors (after 40 days)

PROCEDURE FOR APPOINTMENT OF ADMINISTRATOR

The applicant should appear in the Surrogate's Office with:

Proof of death

A detailed list of the assets in the deceased's name.

An estimate of the amount owing for debts and taxes.

Names & addresses of next of kin (heirs at law).

You will be interviewed by a probate clerk to obtain the necessary information on the estate and who is entitled to appointment, after which the clerk shall prepare the following for signature .

Application for administration

Affidavit of estate assets

Qualification / Authorization

Bond *

Renunciations or proof of notice

Verification of child support law

Request to seal death certificate

*A surety bond may be required on the estate; this is like an insurance policy. The bond will be set by the Surrogate when the assets of the estate are determined.

Sworn and subscribed to before me this _____ day of _____, 20

Special Probate Clerk
Notary/ Stamp w/seal

Applicant