NOTICE OF JOB VACANCY

DEPARTMENT: Human Services

DIVISION: Planning

POSITION: Coordinator for Federal and State Aid

BRIEF DESCRIPTION OF POSITION: Under direction, compiles, correlates and reviews information regarding federal, state and private foundation funds that are available to obtain the maximum aid available consistent with needs of the jurisdiction, does related duties as required.

EXPERIENCE/EDUCATION: Bachelor's degree + 3 years supervisory and/or administrative experience in varied phases of business, industrial or government services which shall have involved the organization, direction, planning, coordination or control of significant programs or activities. NOTE: Applicants who do not meet the above educational requirement may substitute ADDITIONAL experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

SALARY RANGE: \$50,181-75,269

ISSUE DATE: 07/19/2017

CLOSING DATE: 07/25/2017

AUTHORIZED SIGNATURE:__

PRINT NAME: Frank Guzzo

TITLE: Director, Dept of Human Sve

INTERESTED APPLICANTS MAY CONTACT UNION COUNTY DEPARTMENT OF HUMAN SERVICES, 908-527-4808

> UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER UNION COUNTY RESIDENCY REQUIRED