



**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS**

ORDINANCE NUMBER: *789-2017*  
 DATE OF INTRODUCTION: *11/21/2017*  
 DATE OF ADOPTION: *12/7/2017*

11/21/2017

AN ORDINANCE TO AMEND PART 1-THE UNION COUNTY ADMINISTRATIVE CODE, CHAPTER 1, UNION COUNTY GOVERNMENT STRUCTURE, ARTICLE XVI-DEPARTMENT OF HUMAN SERVICES; ARTICLE XIX-DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES; ARTICLE XX-DEPARTMENT OF CORRECTIONS; ARTICLE XXI-DEPARTMENT OF PUBLIC SAFETY, §1-128 OFFICE OF HEALTH MANAGEMENT, INSPECTIONS AND PERMIT FEES FOR 2018; ARTICLE XXIV-DEPARTMENT OF ECONOMIC DEVELOPMENT; PART 2-ADMINISTRATIVE LEGISLATION, CHAPTER 107-PARKS AND RECREATION, ARTICLE IV- FEES FOR RECREATION FACILITIES § 107-6. PARK FEES FOR THE YEAR 2018.

**PART I - ADMINISTRATIVE CODE**


**Chapter 1, UNION COUNTY GOVERNMENT STRUCTURE**

[HISTORY: Adopted by the Board of Chosen Freeholders of the County of Union 4-28-1976 by Ord. No. 1; amended in its entirety by Ord. No. 9-1984. Subsequent amendments noted where applicable.]

**NO SUFFICIENCY OF FUNDS REQUIRED** *Each Mayor 11/21/2017*

Continued...

INTRODUCTION				RECORD OF VOTE				FINAL ADOPTION							
FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP	FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP
CARTER	X							CARTER	X					X	
ESTRADA	X							ESTRADA	X						
HUDAK	X				X			HUDAK	X				X		
JALLOH							X	JALLOH	X						
KOWALSKI	X					X		KOWALSKI	X						
MIRABELLA							X	MIRABELLA	X						
WRIGHT	X							WRIGHT	X						
GRANADOS VICE CHAIRMAN							X	GRANADOS VICE CHAIRMAN							X
BERGEN CHAIRMAN	X							BERGEN CHAIRMAN	X						

APPROVED AS TO FORM  COUNTY ATTORNEY	I hereby certify the above is an original ordinance adopted by the Board of Chosen Freeholders of the County of Union on the aforementioned date.
	_____ CLERK

I hereby certify this is a true copy of a ordinance adopted by the Board of Chosen Freeholders of the County of Union on the aforementioned date.	_____ CLERK
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**ARTICLE XVI, Department of Human Services**

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[Amended 7-18-1991 by Ord. No. 337; 6-20-2002 by Ord. No. 553; 4-10-2003 by Ord. No. 569; 9-14-2006 by Ord. No. 636; 4-30-2015 by Ord. 2015-764; 3-10-2016 by Ord. 2016-775; 7-20-2017 by Ord. 2017-785]

**§ 1-90. General purpose; departmental organization.**

- A. There shall be a Department of Human Services for the purpose of promoting the coordination, integration, maximization and development of human services and providing for the planning, monitoring and administration of select human services. Such resources and services shall include, but not be limited to, those mandated by federal and state law and rules and regulations appertaining thereto. The Director of Human Services shall be the head of the Department and shall be responsible to the County Manager for its operation. The office staff of the Director shall include, but not be limited to, the Office of Paratransit and One Stop American Jobs Center.
- B. Under the direction and supervision of the Director of Human Services, One Stop American Jobs Center's functions and responsibilities shall include:
- (1) Providing job training and employment opportunities for economically disadvantaged, unemployed and underemployed persons and assuring that training and other services lead to maximum employment opportunities and enhanced self-sufficiency pursuant to authorizing federal legislation and rules and regulations appertaining thereto.
  - (2) Collecting, compiling and analyzing statistical data relating to programmatic activity of the Division.
  - (3) Preparing all mandated statistical programmatic reports.
  - (4) Disseminating programmatic reports to appropriate agencies and officials.
  - (5) Recruiting eligible participants to ensure compliance with authorizing federal legislation.
  - (6) Initial screening and intake of individuals eligible for participating in the program.
  - (7) Counseling of program participants for development of prospective employability plans, development of said plans and monitoring of program participants' progress in meeting said plans.
  - (8) Developing jobs, including location and negotiation of employment positions for program participants.
  - (9) On-the-job training (OJT) including development and negotiation of OJT contracts.
  - (10) Directing placement of program participants in employment positions.
  - (11) Educating and training of program participants to facilitate their employability and eventual unsubsidized employment.
  - (12) Performing such other duties as may be required by the Director of Human Services.
- C. Assistant Director. The Assistant Director of the Department of Human Services shall:
- (1) Under the direction and supervision of the Director of Human Services, assist in the orderly and efficient administration of the Department of Human Services, performing whatever supervisory or administrative duties the Director of the Department of Human Services deems necessary and proper.
  - (2) Assure that all contract procurement and contract monitoring conforms to state and federal requirements.
  - (3) Serve as the Acting Director of the Department of Human Services during the temporary absence or disability of the Director of the Department of Human Services.
- D. The Department of Human Services shall consist of the following divisions:
- (1) The Division of Aging.

- (2) The Division of Youth Services.
- (3) The Division of Planning.
- (4) The Division of Social Services.
- (5) The Division of Cornerstone Behavioral Health Hospital
- (6) The Division of Outreach and Advocacy

**§ 1-91. Division of Aging. (No Change)**

**§ 1-92. Division of Youth Services. (No Change)**

**§ 1-93. (Reserved) (No Change) § 1-94. Division of Planning. (No Change)**

**§ 1-95. Division of Social Services. (No Change)**

**§ 1-96. Division of Cornerstone Behavioral Health Hospital of Union County (No Change)**

**§ 1-97. Division of Outreach and Advocacy**

A. Under the direction and supervision of the Director of Human Services, and the Assistant Director of Human Services, the Division of Outreach and Advocacy functions and responsibilities shall include:

- (1) Identifying and assessing the needs of community residents and identifying gaps in services in order to plan for and stimulate, in cooperation with governmental and voluntary agencies and citizens groups, solutions to address needs and assist residents to thrive.
- (2) Implementing effective marketing, including consolidating and disseminating information through various forms that informs community residents of resources available.
- (3) Improving access to information and other resources through outreach, advocacy, information and referral, and case management.
- (4) Identifying areas in need of consumer and/or legislative advocacy to improve access to services and improve quality of life for residents of the County.

B. Division head. There may be a Director of the Division of Outreach and Advocacy who serves as the head of the Division and shall be responsible to the Director of the Department of Human Services and the Assistant Director of Human Services for its operation.

C. Subdivisions. Within the Division of Outreach and Advocacy shall be the following subdivisions:

- (1) Office of LGBTQ Services.
- (2) Office for People with Special Needs.
- (3) Union County Office on Women.

**§ 1-97.1 Office of LGBTQ Services**

A. Under the direction and supervision of the Director of the Division of Outreach and Advocacy the functions and responsibilities of the Office of LGBTQ Services shall include:

- (1) Identifying and assessing the needs of LGBTQ residents of the County to plan for and facilitate access to resources, understanding of civil rights and to promote unity within communities.
- (2) Providing information and referral to resources and services to improve the quality of life for LGBTQ residents of the County.
- (3) Educating individuals and organizations on rights and linkage to advocacy support.
- (4) Developing community outreach activities designed to promote community diversity and unity.

### **§ 1-97.2 Office for People with Special Needs**

A. Under the direction and supervision of the Director of the Division of Outreach and Advocacy the functions and responsibilities of the Office for People with Special Needs shall include:

- (1) Providing recreational and social opportunities for residents living with special needs including physical, cognitive and developmental challenges to promote inclusion and full access to community enjoyment for all residents of the County.
- (2) Providing outreach to community groups and organizations to identify needs and interests of persons and families living with special needs as an opportunity to design effective programs.
- (3) Developing additional resources to fund programs targeting engagement of persons living with special needs.
- (4) Identify and implement effective means of communication to educate community residents on programs available.

### **§ 1-97.3 Union County Office on Women**

A. Under the direction and supervision of the Director of the Division of Outreach and Advocacy the functions and responsibilities of the Union County Office on Women shall include:

- (1) Providing information to women in need of access to government and community based services and resources.
- (2) Providing information and referral to resources and services to improve the quality of life for women living in the County
- (3) Serving as an advocate to coordinate programming with other offices within the Division to promote community diversity and unity.

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## **ARTICLE XIX, Department of Engineering, Public Works & Facilities Management**

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**§ 1-111. General purpose; departmental organization. (No Change)**

**§ 1-112. Division of Public Works. (No Change)**

**§ 1-113. Division of Engineering. (No Change)**

**§ 1-114. Omitted**

**§ 1-115. Division of Facilities Management.**

A. Under the direction and supervision of the Director of The Department of Engineering, Public Works and Facilities Management, the Division of Facilities Management's functions and responsibilities shall include providing general building maintenance to all County buildings, with the exception of the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center, including the functions of stationary engineers, custodial maintenance and general trades, construction management services, and printing and signage services.

B. Division head. The Director of the Division of Facilities Management shall be the head of the Division and shall be responsible to the Director of the Department of Engineering, Public Works and Facilities Management for its operation.

C. Division Organization.

(1) Within the Division, there shall be the following Bureaus:

- (a) Bureau of Custodial Maintenance.
- (b) Bureau of General Trades.

- (c) Bureau of Mechanical Trades.
  - (d) Bureau of Construction Management.
  - (e) Bureau of Print Services.
- (2) Bureau Chief. The Chief of each Bureau shall be the head of the bureau and shall be responsible to the Director of the Division of Facilities Management.
  - (3) Bureau of Custodial Maintenance's functions shall include providing custodial and janitorial services for all County buildings, with the exception of the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center, and providing custodial and janitorial services for all park facilities.
  - (4) Bureau of General Trades' functions shall include providing technical and mechanical services for the safe and efficient operation of heating, ventilating, air-conditioning, plumbing and electrical systems of County buildings, with the exception of the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center.
  - (5) Bureau of Mechanical Trades' functions shall include maintaining and operating the heating, ventilating and air-conditioning systems in all County buildings, with the exception of the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center.
  - (6) The Bureau of Construction Management's functions and responsibilities shall include supervising construction projects on all County-owned facilities and preserving, caring for, laying out, constructing and improving park and recreational facilities, the Watchung Reservation and open spaces.
  - (7) The Bureau of Print Services' functions shall include operating, facilitating and supervising the County's printing & duplication services and signage services.

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## **ARTICLE XX, Department of Corrections**

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[Amended 3/10/05 by Ord. No. 611; 3/27/08 by Ord. No. 667; 7/20/2017 by Ord. 2017-785]

### **§ 1-119. General purpose; departmental organization**

- A. There shall be a Department of Corrections in which the the Director of Corrections shall be the head of the Department and shall be responsible to the County Manager for its operation. The Department of Corrections is established for the following purposes:
  - (1) Developing and administering appropriate plans and programs to coordinate and improve criminal justice activities within the County;
  - (2) Studying and analyzing the programs and activities of federal, state and local agencies within the County relating to the administration of criminal justice.
  - (3) Operating and maintaining the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center in a safe, efficient, sanitary and humane manner.
  - (4) Exercising custody, rule, keeping and charge of all prisoners in the County jail pending court action, the serving of sentences to the County jail and their transportation to state correctional facilities or otherwise detained within the jail pursuant to law.
  - (5) Protecting the public by securely detaining individuals who present a danger to the community.
- B. The County Manager may, pursuant to the relevant portions of *N.J.S.A. 30:8-20*, *N.J.S.A. 40:41A-27a* and *N.J.S.A. 40:41A-51b*, appoint the Director of the Department of Corrections for a term not to exceed two years. Such appointment for a term shall not nullify or eliminate the authority of the County Manager to remove the Director of the Department of Corrections at any time during the term, without cause, pursuant to *N.J.S.A. 40:41A-51c*. However, such removal shall be subject to the right of the Director of the Department of Correctionsto request a public hearing on such removal before the Board of Chosen Freeholders in accordance with the provisions of *N.J.S.A. 40:41A-87b*. [Amended 12-19-1996 by Ord. No. 434]

- C. Within the Department and under the direct supervision of the Director of Corrections there shall be a Bureau of Facilities Maintenance. The Bureau of Facilities Maintenance shall be responsible for performing all preventive, predictive, corrective, and life cycle maintenance for buildings which comprise the Oriscello Correctional Facility (Union County Jail) and the George W. Herlich Juvenile Detention Center.

**§ 1-120. George W. Herlich Juvenile Detention Center. (No Change)**

[Added 7-20-2017 by Ord. 2017-785]

**§ 1-21 through § 1-22. (Reserved)**

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**ARTICLE XXI, Department of Public Safety**

[Amended 10-30-1985 by Ord. No. 232; 9-10-1987 by Ord. No. 275; 8-2-1988 by Ord. No. 300; 7-18-1991 by Ord. No. 337; 7-22-1999 by Ord. No. 503; 6-20-2002 by Ord. No. 553; 2-5-2004 by Ord. No. 587; 9-14-2006 by Ord. No. 636; 3-27-08 by Ord. No. 667; 7-19-2012 by Ord. 738; Amended 12-19-2013 by Ord. 2013-755]

**§ 1-128. Office of Health Management.**

[Added 9-9-2007 by Ord. No. 655-2007; Amended by Ord. 2017-78]

(t) To administer and enforce the Local Health Services Act, *N.J.S.A. 26:3A2-1 et seq.* and *N.J.A.C. 8:24 et seq.*, the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines regulations on County properties, including performing inspections and issuing permits to allow for retail food establishments.

**i.) Inspections and Permits Fees**

The Union County Board of Chosen Freeholders annually adopts a fee schedule for inspections and permits, performed by the Department of Public Safety, for all retail food establishments on County properties. The Clerk of the Board will publish the required notice in the appropriate newspaper of such introduction and public hearing for the Schedule of Fees. A copy of the currently effective Schedule of Fees ordinance is on file in the Clerk of the Board's office and is available for examination during office hours.

The Director of the Department of Public Safety is hereby authorized to set fees and one time charges not specifically included in the Schedule of Fees. Subject to the written approval of the County Manager, the Director of the Department of Public Safety is hereby further authorized to amend or modify any fee set forth in the Schedule of Fees for special promotions and events up to twelve (12) times a year. In the event that the Director shall assess, amend or modify any fee he shall file a notice of said assessment, amendment or modification with the Clerk of the Board and the Director of the Department of Finance, no less than five (5) days prior to the effective date of the assessment, amendment or modification.

**(Proposed 2018- Schedule of Fees attached)**

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**ARTICLE XXIV, DEPARTMENT OF ECONOMIC DEVELOPMENT**

[Added 12-19-2013 by Ord. 2013-755; Amended 4-30-2015 by Ord. 2015-764; Amended 7-20-2017 by Ord. 2017-785]

**§ 1-152. Department established; purpose; organization. (No Change)**

**§ 1-153 The Division of Strategic Planning and Intergovernmental Relations**

A. Under the direction and supervision of the Director of Economic Development, the Division of Strategic Planning and Intergovernmental Relations functions and responsibilities shall include:

- (1) Strengthening Union County's economy and positioning the County to compete in a global marketplace by stimulating and creating new jobs, retaining existing businesses, and facilitating economic growth and development in partnership with the Union County Alliance, the Union County Economic Development Corporation and all other public/private partnerships.

# Union County Office of Health Management Food & Beverage Fee Schedule

Establishment Description	Pre-Registered Vendor <small>(Application &amp; supporting documents submitted by March 1<sup>st</sup>)</small>	Non-Registered Vendor
<b>Temporary Vendor/Festival</b>		
Type I Temporary Vendor	\$25.00 Annual Application Fee	\$25.00/Event Day
Type II Temporary Vendor	\$50.00 Annual Application Fee	\$50/Event Day
Type III Temporary Vendor	\$75.00 Annual Application Fee	\$75/ Event Day
<b>Annual Vendors</b>		
Annual Mobile Vendors	\$150.00/year	\$200.00/ Event Day
Seasonal Vendor	\$100.00/year	
<b>Square Footage</b>		
Tier 1 (Up to 500 Sq. Ft)	\$130.00/year	
Tier 2 (501 Sq. Ft. – 2,499 Sq. Ft)	\$200.00/year	
Tier 3 (2,500 Sq. Ft. – 3,999 Sq. Ft)	\$300.00/year	
Tier 4 (4,000 Sq. Ft. – 5,999 Sq. Ft.)	\$550.00/year	
Tier 5 (6,000 Sq. Ft. & Up)	\$700.00/year	
<b>Seating</b>		
Tier 1 (1-39 Seats)	\$100.00/year	
Tier 2 (40-59 Seats)	\$180.00/year	
Tier 3 (60 Seats & Up)	\$300.00/year	
<b>Pre-Packaged</b>		
Selling of Prepackaged Food	\$60.00/year	
Vending Machine	\$50.00/year	
<b>Non Profit/Sponsorships</b>		
Non-Profit Organizations	\$25.00/year	

- (2) Establish an ongoing program of legislative advocacy at the federal, state and/or local levels; lobby for and/or develop legislation as needed; provide analysis of legislation as needed; and act as liaison with municipal, state and federal levels of government.
- (3) Maximize federal, state and foundation grant dollars and reduce property tax burden by increasing revenues into the County to fund existing and/or new programs and services as consistent with the needs of the County.
- (4) Developing and administering continuing shared service opportunities with other public entities throughout the County and State.
- (5) Facilitating intergovernmental relations on behalf of the County.
- (6) Researching and acquiring County grant opportunities programs for maximum effectiveness.

B. Division head. There may be a Director of the Division of Strategic Planning and Intergovernmental Relations who serves as the head of the Division and shall be responsible to the Director of the Department of Economic Development for its operation.

C. Subdivisions. Within the Division of Strategic Planning and Intergovernmental Relations shall be the following subdivisions:

- (1) Office of Community Engagement and Diversity
- (2) Bureau of Transportation Planning.
- (3) Bureau of Planning and Economic Development.

**§ 1-153.1 Office of Community Engagement and Diversity**

A. Under the direction and supervision of the Director of the Division of Strategic Planning & Intergovernmental Relations the functions and responsibilities shall include:

- (1) Provide outreach to local community based groups and volunteer organizations to create a network and directory of same.
- (2) Coordinate countywide community events and programs which foster and promote volunteerism in Union County.
- (3) Reinforce strategies for building relationships with the County's diverse communities to include culture, lifestyle, ethnicity, and race.
- (4) Bring communities together on issues important to them and find creative innovative solutions to ensure inclusion and collaboration on a multi-faceted vision for the County's diverse communities.

**§ 1-154. Bureau of Transportation Planning. (No Change)**

**§ 1-155. Bureau of Planning and Economic Development. (No Change)**

**§ 1-156. Division of Community Services. (No Change)**

**§ 1-156.1. Bureau of Community Development. (No Change)**

**§ 1-156.2 Bureau of Housing. (No Change)**

**§ 1-157. Office of Veteran's Services.**

A. Under the direction and supervision of the Director of the Division of Community Services, the Office of Veteran's Services' functions and responsibilities shall include:

- (1) Providing information and advocacy for veterans and their families.
- (2) Coordinating flag placement on all veterans' graves.
- (3) Performing such other duties as may be required by the Director of the Department of Economic Development.

**§ 1-158. Bureau of Information Technology (No Change)**



## PART II - ADMINISTRATIVE LEGISLATION

### Chapter 107, PARKS AND RECREATION

[HISTORY: Adopted by the Board of Chosen Freeholders of the County of Union as indicated in article histories. Amendments noted where applicable.]

#### **ARTICLE IV, Fees for Recreation Facilities**

[amended 3-10-2005 by Ord. No. 611; amended 2-16-2006 by Ord. No. 623-06; amended 5-10-2007 by Ord. No. 649-2007; amended 3-27-2008 by Ord. No. 666-2008; amended 5-29-2008 by Ord. 668-2008; amended 4-16-2009 by Ord. 683-2009; amended 8-20-2009 by Ord. 689-2009; amended 12-17-2009 by Ord. 697-2009; amended 2-11-2010 by Ord. 701-2010; Amended 6-10-2010 by Ord. 704-2010; Amended 2-10-2011 by Ord. 716-2011; Amended 7-28-2011 by Ord. 722-2011; Amended 2-9-2012 by Ord. 727-2012; Amended 7-19-2012 by Ord. 738-2012; Amended 2-21-2013 by Ord. 744-2013; Amended 3-14-2013 by Ord. 2013-748; Amended 3-27-2014 by Ord. 2014-756; Amended 3-12-15 by Ord. 2015-763]

#### **§ 107-6. Park Fees**

The Union County Board of Chosen Freeholders annually adopts a fee schedule for all facilities and programs operated by the Department of Parks and Recreation. The Clerk of the Board will publish the required notice in the appropriate newspaper of such introduction and public hearing for the Schedule of Fees. A copy of the currently effective Schedule of Fees ordinance is on file in the Clerk of the Board's office and is available for examination during office hours.

The Director of the Department of Parks and Recreation is hereby authorized to set fees and one time charges not specifically included in the fee schedule. Subject to the written approval of the County Manager, the Director of the Department of Parks and Recreation is hereby further authorized to amend or modify any fee set forth in the fee schedule for special promotions and events up to 12 times a year. In the event that the Director shall assess, amend or modify any fee he shall file a notice of said assessment, amendment or modification with the Clerk of the Board and the Director of the Department of Finance, no less than five days prior to the effective date of the assessment, amendment or modification.

**(2018-Proposed Park Fees attached)**

Ordinance 189-2017

2018 PROPOSED NEW FEES				
EFFECTIVE JANUARY 1, 2018 DESCRIPTION	IN COUNTY		OUT OF COUNTY	
	2017	PROPOSED 2018	2017	PROPOSED 2018
<b>FIELDS</b>				
<b>All cancellations that have been paid shall be in the form of user credits for Fields and Picnic Areas</b>				
<b>UC Schools and Municipal Recreation Leagues/Teams</b>	\$0.00	\$0.00	\$0.00	\$0.00
Youth (all types of grass fields)	\$0.00	\$0.00	\$10.00	\$15.00
Youth (Turf Fields)	\$0.00	\$5.00	\$10.00	\$20.00
Adults - Baseball - 3 hour slot	\$14.00	\$15.00	\$28.00	\$33.00
Adults - Grass Field - 2 hour slot	\$14.00	\$15.00	\$28.00	\$33.00
Adults - Turf Field - 2 hour slot	\$20.00	\$25.00	\$40.00	\$50.00
<b>Lighted Fields - in addition to field reservation</b>				
Youth - 2 hours	\$70.00	\$70.00	\$140.00	\$150.00
Youth - 3 hours	\$100.00	\$100.00	\$200.00	\$210.00
Adult - 2 hours	\$70.00	\$75.00	\$140.00	\$150.00
Adult - 3 hours	\$100.00	\$110.00	\$200.00	\$220.00
<b>Cricket Field</b>				
3 hours	\$25.00	\$30.00	\$25.00	\$35.00
6 hours	\$50.00	\$60.00	\$50.00	\$70.00
<b>Commercial Athletic Adult Leagues / Camps / sport clinics and training</b>				
Per Day up to 99	\$35.00	\$60.00	\$70.00	\$140.00
Per Day 100 - 199	\$45.00	\$75.00	\$90.00	\$180.00
<b>Picnic Area with Pavilion</b>				
Up to 99	\$30.00	\$50.00	\$60.00	\$100.00
100 to 199	\$55.00	\$75.00	\$110.00	\$150.00
<b>Archery</b>				
<b>Yearly Membership (Edison residents in-County Rates)</b>				
Youth	\$15.00	\$15.00	\$20.00	\$22.00
Adult	\$25.00	\$30.00	\$35.00	\$40.00
Senior	\$15.00	\$15.00	\$20.00	\$22.00
Archery ID Replacement Card	\$0.00	\$5.00	\$0.00	\$5.00
Archery Group Lessons - per person	\$20.00	\$20.00	\$20.00	\$25.00
Archery Small Group Lessons - per person	\$25.00	\$25.00	\$25.00	\$30.00
<b>Maskers Barn</b>				
Non-Refundable Deposit due 7 days after approval - NEW RATE	\$250.00	\$300.00	\$450.00	\$550.00
<b>If payment in full has been made:</b>				
Cancellation 30 days prior to event - NEW RATE		\$35.00		\$35.00
Cancellation 48 hours prior to event - NEW RATE		\$100.00		\$100.00
<b>Programs and Special Events</b>				
Special Event - Up to 200	\$30.00		\$60.00	
Large Event - 201 or more	\$200.00		\$400.00	
Special Event - Up to 99 People	\$30.00	\$50.00	\$60.00	\$100.00
Special Event - 100-299 People	\$30.00	\$100.00	\$60.00	\$200.00
Special Event - 300-799 People	\$200.00	\$200.00	\$400.00	\$500.00
<b>An event over 800 people shall be at a negotiated price</b>				
Payment in full to be paid 60 days prior to event				
<b>If payment in full has been made:</b>				
Cancellation 30 days prior to event - NEW RATE		\$35.00		\$35.00

Cancellation 48 hours prior to event - NEW RATE		\$50.00		\$50.00
<b>Bandwagon (in County only)</b>				
For Profit - per hour - minimum 6 hours	\$100.00	\$100.00		
Non-Profit - per hour	\$100.00	\$50.00		
<b>8 x 8 Platform (in County only)</b>				
For Profit - per hour	\$75.00	\$75.00		
Non-Profit - per hour	\$75.00	\$35.00		
Speaker System - for profit	\$75.00	\$75.00		
Speaker System - non profit	\$75.00	\$40.00		
<b>Generator (in County only)</b>				
5000 Watts - for profit - NEW RATE		\$200.00		
5000 Watts - non-profit - NEW RATE		\$100.00		
3000 Watts - for profit - NEW RATE		\$100.00		
3000 Watts - non-profit - NEW RATE		\$50.00		
2000 Watts - for profit - NEW RATE		\$50.00		
2000 Watts - non-profit - NEW RATE		\$25.00		
<b>WATCHUNG STABLE</b>				
Family/multi-session discount				
Birthday Party Room Rental	\$190.00	\$225.00	\$245.00	\$280.00
<b>Trailside Nature and Science Center</b>				
Wild Earth Fest with Touch a Truck (8 and over)	\$4.00	\$5.00	\$4.00	\$5.00
Harvest Festival (Fall Event at Trailside)	\$4.00	\$5.00	\$4.00	\$5.00
<b>Summer Camp</b>				
Summer Camp - Half Day (15 hrs. per week)	\$135.00	\$145.00	\$165.00	\$180.00
Summer Camp - Full Day (30 hours per week)	\$315.00	\$330.00	\$385.00	\$420.00
(Full day includes lunch and free time)				
<b>Birthday Party Package - 90 minutes</b>				
up to 14 people	\$140.00	\$160.00	\$160.00	\$180.00
Up to 28 People	\$230.00	\$250.00	\$250.00	\$270.00
<b>Room Rentals - 60 minutes</b>				
Auditorium - Up to 250	\$80.00	\$110.00	\$110.00	\$140.00
Auditorium - Non-Profit - up to 250	\$50.00	\$70.00	\$80.00	\$110.00
Classroom - Up to 40	\$50.00	\$70.00	\$80.00	\$110.00
Classroom - Non-Profit - up to 40	\$30.00	\$40.00	\$40.00	\$60.00