



**COUNTY OF UNION  
APPLICATION FOR SEASONAL EMPLOYMENT**

DEPARTMENT OF ADMINISTRATIVE SERVICES  
DIVISION OF PERSONNEL MANAGEMENT AND LABOR RELATIONS  
UNION COUNTY ADMINISTRATION BUILDING  
10 ELIZABETHTOWN PLAZA ELIZABETH, NJ 07207

**AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER**

AN EQUAL OPPORTUNITY EMPLOYER OPERATING UNDER THE NEW JERSEY CIVIL SERVICE MERIT SYSTEM AND AN ESTABLISHED AFFIRMATIVE ACTION PROGRAM. DO NOT INCLUDE ON THE APPLICATION FORM ANY INFORMATION REGARDING AGE, RACE, COLOR, CREED, RELIGION, SEX, NATIONAL ORIGIN OR DISABILITY. COMPLETE ENTIRE APPLICATION. A RESUME MAY SUPPLEMENT, BUT NOT SUBSTITUTE FOR THIS APPLICATION.

**APPLICANT INFORMATION**

<b>POSITION APPLIED FOR</b>		<b>WHEN WOULD YOU BE AVAILABLE TO BEGIN WORK?</b>	
<b>TYPE OF EMPLOYMENT</b> SEASONAL EMPLOYMENT		<b>E-MAIL ADDRESS</b>	
<b>FULL NAME (LAST, MIDDLE, FIRST)</b>		<b>TELEPHONE NUMBER</b>	
<b>STREET</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
<b>DO YOU POSSESS A VALID DRIVER'S LICENSE? (IF APPLICABLE TO THE POSITION YOU APPLIED FOR)</b> YES NO	<b>HOW LONG HAVE YOU LIVED IN UNION COUNTY?</b>	<b>ARE YOU NOW OR HAVE YOU EVER BEEN ENROLLED IN A STATE ADMINISTERED PENSION SYSTEM?</b> YES NO	

**EMPLOYMENT RECORD (LIST LAST OR PRESENT EMPLOYER FIRST)**

<b>EMPLOYER NAME</b>	<b>ADDRESS</b>	<b>REASON FOR LEAVING</b>
<b>LENGTH OF EMPLOYMENT</b> FROM TO	<b>SUPERVISOR'S NAME &amp; TITLE</b>	<b>LAST SALARY</b>
<b>EMPLOYER NAME</b>	<b>ADDRESS</b>	<b>REASON FOR LEAVING</b>
<b>LENGTH OF EMPLOYMENT</b> FROM TO	<b>SUPERVISOR'S NAME &amp; TITLE</b>	<b>LAST SALARY</b>
<b>EMPLOYER NAME</b>	<b>ADDRESS</b>	<b>REASON FOR LEAVING</b>
<b>LENGTH OF EMPLOYMENT</b> FROM TO	<b>SUPERVISOR'S NAME &amp; TITLE</b>	<b>LAST SALARY</b>

**U.S. MILITARY SERVICE**

<b>BRANCH OF SERVICE</b>	<b>RANK</b>	<b>SPECIALTY</b>
--------------------------	-------------	------------------

**SPECIAL SKILLS OR TRAINING RECEIVED**

**EDUCATION**

<b>CIRCLE HIGHEST YEAR ATTENDED</b>	<b>NAME AND LOCATION OF SCHOOL</b>	<b>MAJOR COURSE OF STUDY AND DEGREE EARNED</b>	<b>WERE YOU GRADUATED</b>
<b>GRAMMAR SCHOOL</b> 5 6 7 8			
<b>HIGH SCHOOL</b> 1 2 3 4			
<b>COLLEGE</b> 1 2 3 4			
<b>OTHER SCHOOL OR APPRENTICE</b>			

**MISCELLANEOUS**

<b>OFFICE AND/OR COMPUTER SKILLS</b> INCLUDE STENO/TYPING WPM IF APPLICABLE	<b>HOBBIES OR INTERESTS WHICH HAVE A DIRECT BEARING ON THE JOB YOU ARE SEEKING</b>
--	--

**ADDITIONAL INFORMATION TO ASSIST IN FINDING THE PROPER POSITION FOR YOU**

**REFERENCES**

<b>FULL NAME</b>	<b>ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>YEARS KNOWN</b>
<b>FULL NAME</b>	<b>ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>YEARS KNOWN</b>
<b>FULL NAME</b>	<b>ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>YEARS KNOWN</b>

**APPLICANT CERTIFICATION**

**I UNDERSTAND** THAT THE COUNTY OF UNION IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE BASED ON ANY PROTECTED STATUS UNDER LAW, IN THE SELECTION OF CANDIDATES FOR INTERVIEW OR HIRING. I ALSO UNDERSTAND THAT THE COUNTY WILL CONSIDER REASONABLE ACCOMMODATIONS FROM ANY APPLICANT OR EMPLOYEE WITH A DISABILITY, WHO REQUESTS A REASONABLE ACCOMMODATION DURING THE APPLICATION OR INTERVIEW PROCESS OR DURING EMPLOYMENT. **BY MY SIGNATURE BELOW,** I ACKNOWLEDGE AND AGREE THAT IF I RECEIVE AN OFFER OF EMPLOYMENT FROM THE COUNTY, THE OFFER WILL BE MADE CONTINGENT ON ANY OR ALL OF THE FOLLOWING: CONFIRMATION OF MY REFERENCES, CONFIRMATION OF MY CERTIFICATION (IF APPLICABLE), SUCCESSFUL COMPLETION OF ANY PRE-EMPLOYMENT MEDICAL TESTING, DRUG SCREENING AND A CRIMINAL BACKGROUND CHECK. I ALSO UNDERSTAND THAT IF HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY AND LEGAL WORK AUTHORIZATION. **BY MY SIGNATURE BELOW,** I CERTIFY THAT ALL OF MY STATEMENTS CONTAINED IN THIS APPLICATION, ON MY RESUME OR CV, AND ALL INFORMATION AND DOCUMENTS I PROVIDED OR WILL PROVIDE IN SUPPORT OF MY APPLICATION OR CANDIDACY FOR EMPLOYMENT (ORAL, WRITTEN AND ELECTRONIC) ARE ACCURATE AND TRUE WITHOUT QUALIFICATION. I UNDERSTAND THAT IF ANY STATEMENT OR INFORMATION IS FOUND TO BE FALSE, IT MAY BE GROUNDS FOR REJECTION OF MY APPLICATION, WITHDRAWAL OF AN OFFER OF EMPLOYMENT, OR TERMINATION OF EMPLOYMENT. **BY MY SIGNATURE BELOW,** I AUTHORIZE UNION COUNTY TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, CURRENT AND FORMER EMPLOYERS, EDUCATIONAL INSTITUTIONS, AND TO OTHERWISE INVESTIGATE AND VERIFY THE ACCURACY OF THE INFORMATION CONTAINED IN THIS APPLICATION, MY RESUME/CV, AND ANY OTHER INFORMATION I PROVIDE TO THE COUNTY DURING THE APPLICATION PROCESS. I HEREBY RELEASE FROM LIABILITY UNION COUNTY AND ITS AGENTS AND REPRESENTATIVES FOR SEEKING, GATHERING AND USING SUCH INFORMATION AND ALL OTHER PERSONS, BUSINESS ENTITIES AND ORGANIZATIONS FOR PROVIDING SUCH INFORMATION TO THE COUNTY, EXCEPT THIS RELEASE DOES NOT AUTHORIZE DISCLOSURE OR USE OF DISABILITY OR MEDICAL-RELATED INFORMATION IN A MANNER PROHIBITED BY LAW. I FURTHER AUTHORIZE THE COUNTY (OR ITS AGENT OR REPRESENTATIVE) TO OBTAIN A CONSUMER CREDIT REPORT ABOUT ME AS PART OF LITIGATION RESEARCH OR A BACKGROUND INVESTIGATION. PURSUANT TO THE FAIR CREDIT REPORTING ACT 15 U.S.C. SECTION 1681 ET. SEQ., I AUTHORIZE ALL CREDIT REPORTING AGENCIES TO RELEASE AVAILABLE INFORMATION ABOUT MY CREDIT TO THAT FIRM OR ITS AGENT. I FURTHER RELEASE UNION COUNTY, AND ITS AGENTS AND REPRESENTATIVES, FROM ANY LIABILITY RELATED TO OBTAINING THIS INFORMATION. **BY MY SIGNATURE BELOW,** I AGREE THAT I FULLY UNDERSTAND THE STATEMENTS ABOVE AND AGREE TO BE BOUND BY THEM.

<b>SIGNATURE OF APPLICANT</b>	<b>DATE</b>
-------------------------------	-------------

IF SOMEONE OTHER THAN THE APPLICANT COMPLETED THIS APPLICATION, THE FOLLOWING MUST BE SIGNED: I HEREBY ATTEST ALL STATEMENTS ON THE APPLICATION ARE TRUE AND THAT THE APPLICANT HAS COMPLETE KNOWLEDGE AND UNDERSTANDING OF ALL THE INFORMATION I PROVIDED ON THIS APPLICATION.

<b>SIGNATURE OF ATTESTER</b>	<b>ADDRESS</b>	<b>DATE</b>
------------------------------	----------------	-------------