



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 10, 2020
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Mirabella presided over the meeting and called the meeting to order at 5:08 P.M.

ROLL CALL

Roll call showed, Chairman Alexander Mirabella, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, Freeholder Bette Jane Kowalski, Freeholder Kimberly Palmieri-Mouded, Freeholder Andrea Staten, and Freeholder Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Mirabella addressed the public:

Good evening, and welcome to another remote meeting of the Freeholder Board.

On behalf of the Freeholder Board I would like to thank everyone in the Union County community for working together during the COVID-19 outbreak.

This is the final meeting of the year, and this has been a year like none other. I am heartened and encouraged by everyone who has stepped up to help. And now, let's renew our commitment to protect each other. Vaccines are coming but they are not here yet. Until they arrive, the job of protecting the Union County family is up to us. So please, wear a mask, observe social distance, and limit your contacts to small groups. If you are concerned about your exposure to the virus, please take advantage of our Union County's free COVID-19 test program. The Drive-Through covid-19 Test Center at Kean University in Union Township is now open four days a week, and we have added more dates for the Mobile Test Unit in December.

For those in need, we also have two food distribution events coming up on Saturday, December 12, in Plainfield and Scotch Plains.

As a reminder, there is still time for non-profit organizations to apply for a CARES Act grant to continue providing services during the outbreak. The deadline is December 15. For all the details about testing, food assistance, CARES Act grant programs and other helpful resources during the COVID outbreak, visit the County website at ucnj.org/covid19.

I also want everyone to know that we have stepped up our career and education resources for youth ages 14 to 24, both in and out of school. You can find out more by visiting the Union County Youth Forward program at ucnj.org/youth-forward.

Before we move on, I'd also like to mention a couple of online learning resources that may be of interest. The Master Tree Stewards program is open to any resident who enjoys working with children. The Environmental Stewards program helps non-scientists use science to improve their communities. And, for students age 8 to 14, there is a "Mars Base Camp" program that focuses on STEM skills needed for an actual mission to Mars. These programs are all run by the Rutgers Cooperative Extension of Union County, and you can get all the details at ucnj.org/rce.

And now, let's begin the business of this evening's meeting.

PRESENTATIONS TO THE BOARD

A presentation was made to the Board by the State of New Jersey's Shared Services Commission.

Chairman Mirabella welcomed the members of the NJ Shared Services Commission and turned the meeting over to the Commission Shared Services.

Shared Services Commission Czar Jordan Glatt provided some background information relative to the beginnings of the Shared Services Commission and recognized Union County for the many strides it had made to that effect. He noted that the COVID-19 pandemic had proved financially devastating and had served to expose certain shortcomings of existing services, noting that shared services could serve to lessen some of those unanticipated burdens. He advised that the Shared Services Commission has secured over 1,000 shared service agreements with approximately \$10 million dollars in federal funding.

Shared Services Commission Czar Nick Platt advised that the Commission would begin pursuing several shared services initiatives in 2021 including 911 dispatch and joint court, among others.

NJ Division of Local Government Services Local Assistance Bureau Chief, Richard Richardella elaborated on several key concepts of shared services, including facility, capital, and key position sharing, among others. He also spoke about Leap grants available for shared services, including challenge, implementation, and county coordinator fellowship grants. He advised that the Shared Services Commission could assist local agencies with executing shared

service agreements in a variety of ways, free of charge. He noted that the Shared Services Commission could provide many invaluable services to local agencies pursuing shared services agreements, including: conducting studies; providing political support; grant funding and mentorship opportunities; and announcements relative to shared services.

Chairman Mirabella noted his experience with Czars and his understanding of the important work they do and expressed his interest in continuing to pursue shared services agreements. He advised that the County was in regular communications with the local mayors and town administrators, constantly looking for ways to improve and expand upon shared services.

Freeholder Garretson inquired about the potential of making previously conducted studies available to alternate municipalities pursuing related shared service agreements.

Local Assistance Bureau Chief Richardella spoke relative to the quality and qualifications of those involved in the Shared Services Commission, noting that many were former business administrators and retired law enforcement. He also advised that a reference manual would soon be made available to assist local offices with shared services agreements, but noted that the Czars and Commission were always available to assist in the process.

Chairman Mirabella thanked the Shared Services Commission for their presentation, noting Union County's many strides relative to shared services.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

Chairman Mirabella again expressed his gratitude to the Board of Elections' and County Clerk's staff for their tremendous efforts in tackling this unique election year.

1. Authorizing the County Manager to enter into an agreement with Election Systems and Software, LLC (ES&S) for maintenance of software, hardware, and services for the Primary and General elections of 2021 for an amount not to exceed \$14,450.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2020-80, a contract with Full Service Mailers, Hackensack, New Jersey, for the period from February 1, 2020 to January 31, 2022, to provide election mail fulfillment services for the 2020 and 2021 Primary, General, and Special Elections, in the additional amount not to exceed

- \$395,656.50 for a total amount not to exceed \$604,369.50. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2020-81, a contract with B & B Press Inc., Lebanon, New Jersey, to provide print services for Mail-in-Ballots and Provisional Ballots for the 2021 Primary, General and Special Elections for the 24 month period from February 1, 2020 to January 31, 2022, for an additional amount not to exceed \$1,108,225.58 for a total amount not to exceed \$1,722,775.05. **(Chairman Alexander Mirabella)**
 4. Authorizing the County Manager to make any and all purchases of goods and/or services required in the process of preparing and conducting an election to be provided by various vendors and to provide miscellaneous election services which might arise for the 2021 elections and also to enter in to an agreement with Eisenberg Associates, Inc., to provide printing canvas reports and software maintenance in the process of preparing and conducting elections in 2021, in the amount not to exceed \$14,500.00 for the period January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
 5. Amending Resolution Number 2020-79, a contract with Royal Printing Services, West New York, New Jersey, to provide election printing services of primary sample ballots, emergency ballots, tally sheets, and official voting machine set-up, for the 2021 Primary Elections, General Elections, and Special Elections, for the 24 month period beginning February 1, 2020 to January 31, 2022 in an amount not to exceed \$1,001,120.00 for a total not to exceed \$2,961,817.00. **(Chairman Alexander Mirabella)**
 6. Resolution approving Union County Clerk's 5-year spending plan. **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

There were no questions or comments by the Board.

1. Authorizing the County Manager to apply for and accept funding from the Office of the Insurance Fraud Prosecutor, State of New Jersey, Office of the Attorney General, in the amount of \$250,000.00 for the period of January 1, 2021 through December 31, 2021, to continue efforts of insurance fraud investigation in Union County (Cycle 2021). **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a professional services contract with Kristen Balsamo-Kleinbach, Paramus, New Jersey, to serve as a DNA Analyst (Forensic Scientist) at the Union County Prosecutor's Forensic Laboratory for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$42,430.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into an agreement with Porter Lee Corporation, Schaumburg, Illinois, for the purpose of providing supplies for the

Barcode, Evidence Analysis, Statistics and Tracking (BEAST) evidence logging system in an amount not to exceed \$2,577.84. **(Chairman Alexander Mirabella)**

DEPARTMENT OF CORRECTIONS

Ronald Charles, Director

1. Authorizing the County Manager to enter into an agreement with Geo Reentry Inc., Boca Raton, FL, to provide comprehensive inmate substance abuse treatment and residential correctional services for the Union County Jail inmates in an amount not to exceed \$3,500,000.00 to be charged to account G-02-20-310-500-734 for the period of December 1, 2020 through June 30, 2021. This is a State Grant from the Department of Corrections. **(Chairman Alexander Mirabella)**

Freeholder Hudak asked Director Charles to confirm that Geo Reentry Inc. was related to the for-profit prison group The Geo Group that took over the old Delaney Hall contract. He also asked Director Charles to confirm that the cited \$3.5 million was state funded. Freeholder Hudak also asked Director Charles about how much of the \$3.5 million he expected to use by the end of the budget cycle and if COVID-19 would affect the use of funding. To close, he inquired about whether or not any reviews and or reporting had been conducted to ensure the efficiency of operations following the change in management.

Director Charles confirmed that Geo Entry Inc. was related to The Geo Group and that the transition to the new vendor had occurred 17 months ago. Additionally, Director Charles advised that since the budget cycle was adjusted by the state to reflect a start date of December 1st – June 30th, the Department expected to consume the funds in their entirety despite COVID-19. He added that the \$3.5 million was indeed state funded. He confirmed that on-site staff, which included court personnel and Department of Corrections personnel, as well as corporate team members held monthly meetings to review operations and present recommendations to improve efficiency.

Freeholder Granados asked Director Charles to provide the number of inmates that participated in the inmate substance abuse treatment program.

Director Charles advised that the program generally averaged about 95 participants and projected about 112-115 this year with the adjusted cycle.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing procurement training/technical assistance to private businesses within Union County for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$125,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing general economic development services to private businesses within the County

of Union for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**

3. Authorizing the County Manager to sponsor the Union County Educational Services Commission and Overlook Hospital, by providing monetary assistance for the Union County Project SEARCH Program to cover uniforms (logo shirts, khaki's, and scrubs); Transit Fares (NJ Transit or Access Link for students); and Travel Training (via NJTIP at Rutgers) in an amount not to exceed \$30,000.00. **(Chairman Alexander Mirabella)**

Freeholder Palmieri-Mouded asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that the County partnered with several organizations to offer this program which would facilitate internship and schooling opportunities for individuals with disabilities. She added that approximately 9 students were chosen to participate in the program annually, allowing them to dedicate a portion of their day to schooling and the remaining portion to securing practical training and skills through the internship opportunity, in this case at Overlook Hospital. She noted that once completed, students would obtain their High School Diploma and some students were even contracted to work at Overlook Hospital following the completion of the program. She closed by speaking highly about the program and its ability to furnish invaluable educational and practical opportunities to students that would otherwise be disenfranchised.

4. Authorizing the County Manager to apply for and receive funds from the Department of Housing and Urban Development, which will amend the 2019-2020 Annual Action Plan to include additional CARES Act funding for Community Development Block Grant (CDBG-CV) Round 3 in the amount of \$2,669,052. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to amend Resolution 2020-627 to amend the contract amount with Benevate, Inc. D/B/A Neighborly Software to include additional administrative user account costs for the CDBG Covid-19 Rental Assistance program, in an amount not to exceed \$36,600.00 for a total contract amount not to exceed \$69,100.00. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Concurring with the Town of Westfield, Resolution No. 39-2019 dated January 29, 2019 for the addition of two bus stops on South Avenue (CR 610), eastbound, and westbound, at Windsor Avenue, near side. **(Chairman Alexander Mirabella)**
2. Approving a pre-qualified list of firms for the provision of Architectural Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**

3. Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
4. Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**

Regarding Item Nos. 2-4 and the pre-qualified list of firms, Freeholder Hudak asked Director Graziano to confirm that the list reflected all firms that had responded to the RFQ and provided all the necessary paperwork and possessed the necessary qualifications relative to the scope of work. He also asked Director Graziano to confirm that no firms were excluded from the process.

Relative to Item Nos. 2-4, Director Graziano confirmed that the pre-qualified list of firms reflected organizations that had responded to the RFQ, provided the necessary paperwork and were qualified to complete the desired project (s). He confirmed that no firms were deliberately excluded from the process, granted they submitted the required paperwork and possessed the necessary skills demanded by the job.

Regarding Item Nos. 2-4, Freeholder Garretson asked Director Graziano how many minority women and or veterans had responded to the RFQ.

Director Graziano advised that he did not have that information readily available, but that the information was forthcoming.

5. Authorizing the County Manager to award a contract to Brewer International DBA Creative Visual Systems of Somerset, New Jersey for sign shop equipment and material as needed for the Bureau of Traffic for an amount not to exceed \$28,753.15. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to submit a grant application, on behalf of the County of Union, and if awarded, to enter into an Agreement with the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2021 County Aid Fund Program (CA-2021- County of Union -0007) in the amount of \$6,999,846.00 (2022 Union County Road Resurfacing, Union County Engineering Project Number 2020-010) **(Chairman Alexander Mirabella)**

Freeholder Hudak asked Director Graziano if the amount cited was a definitive amount and also asked about the scope of work relative to the 2022 Union County Road Resurfacing project.

Director Graziano advised that the amount cited was indeed the monies expected for the project, as the state was the one that provided the figure. He added that the County was then responsible for completing the necessary paperwork to secure the funding from the State. He advised that the Department did not know what the scope of work would be for the 2022 UC Road Resurfacing project, as the Department was still in the preliminary stages relative to the 2021 Road Resurfacing project.

7. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to USA Architects of

Somerville, New Jersey to provide design and construction administrative services for the painting of select areas within the Union County Performing Arts Center in Rahway, New Jersey for an amount not to exceed \$44,300.00 (Union County Engineering Project Number 2020-020) **(Chairman Alexander Mirabella)**

Freeholder Granados noted that he looked forward to the improvements being made at the UC Performing Arts Center in Rahway.

8. Resolution granting permission to hang a banner in Berkeley Heights on Springfield Avenue from December 7, 2020 until December 31, 2020 to promote the downtown of Berkeley Heights. SHOP, EAT, BE WELL, SUPPORT LOCAL BRIGHT NIGHTS. **(Freeholder Andrea Staten)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Cancelling Capital Balances to Capital Surplus and Deferred Charges Unfunded. **(Freeholder Sergio Granados)**

Chairman Mirabella asked for the total monies being cancelled.

Director Taylor advised that these grant cancellations totaled \$1.85 million.

2. Cancelling Current Fund Budget Appropriations. **(Freeholder Sergio Granados)**

Chairman Mirabella asked for the total of budget appropriations being cancelled.

Director Taylor advised that appropriations raised for COVID-19 were being cancelled, totaling \$14.9 million

3. Canceling unexpended grant account balances in the listed Grant Accounts. **(Freeholder Sergio Granados)**
4. Authorizing the County Manager to utilize the final 12 month option to extend a contract awarded to Economic Planning Group, Edison, NJ, pursuant to RCCP #2016-10, for Retirement Planning Services for the period January 1, 2021 through December 31, 2021 at no cost to the County. **(Freeholder Sergio Granados)**
5. Resolution modifying the 2020 Union County adopted budget in the amount of \$3,500,000.00 as a result of notification received from the State of New Jersey, Department of Corrections for a program entitled: Department of Corrections State Aid Grant. **(Freeholder Sergio Granados)**
6. Resolution modifying the 2020 Union County adopted budget in the amount of \$337,459.00 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Childhood Lead Exposure Prevention Program Grant. **(Freeholder Sergio Granados)**

DEPARTMENT OF HUMAN SERVICES**Debbie-Ann Anderson, Director**

1. Authorizing the County Manager to enter into agreements with various community based organizations as per the attached schedule for the purpose of providing shelter night stays and crisis intervention services for TANF (Temporary Assistance for Needy Families), GA (General Assistance) and/or EA (Emergency Assistance) recipients at a per diem rate per family per night as noted on the attached schedule for a period of January 1, 2021 through December 31, 2021. **(Freeholder Sergio Granados)**

2. Authorizing the County Manager to establish County funds to comply with State Legislative mandate N.J.S.A.40A:9-49.1 that establishes burial costs for Union County's indigent, unidentified or unclaimed deceased persons be the responsibility of Union County at a burial rate not to exceed \$1,550.00 in a total amount not to exceed \$100,000.00 for the period of January 1, 2021 through December 31, 2021. **(Freeholder Sergio Granados)**

Freeholder Garretson asked director Anderson to elaborate on services being provided.

Director Anderson advised that this item would fund cremation services for indigent, unidentified or unclaimed deceased persons in Union County. She added that so far this year, the County had provided services for 127 indigent, unclaimed and or unidentified persons. She noted that the County worked with 49 funeral homes throughout the area to furnish these services and that no one vendor would exceed \$17,500.

Freeholder Hudak asked Director Anderson whether or not this item could be claimed as a COVID-19 related expense if an individual passed away with COVID-19.

On behalf of Director Anderson, County Manager Oatman advised that this item was not considered a COVID-19 related expense as this expenditure was an annual expense that was budgeted for prior to the start of the pandemic.

3. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative and authorize payments to the list of shelters and motels for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$350,000.00 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Sergio Granados)**

Freeholder Staten asked Director Anderson to elaborate on this item and advise how many shelters could currently house the homeless during extreme weather conditions while also adhering to COVID-19 restrictions..

Director Anderson advised that Union County was down to three operational shelters, with the primary shelter being The Gateway YMCA. She further advised that the County worked with 37 in-county and out-of-county hotel/motels that could provide shelter/warming center services during the winter months for the Code Blue initiative. She noted that several shelter closures in the last three years did make securing these services more challenging especially with the COVID-19 pandemic and the subsequent restrictions, noting that the need for this resource was greatly increasing.

4. Authorizing the County Manager to approve the 2021 Coordinated Community Care Spending Plan, pursuant to a Request for Proposal (RFP), to deliver services to Union County residents 60 years of age or older and/or their caregivers in accordance with the 2019-2021 Coordinated Community Care Program and entering into agreements with various agencies for the period of January 1, 2021 through December 31, 2021, representing contract year three of a three year cycle, in the total amount not to exceed \$100,000.00; further authorizing the transfer of funds among the funded agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
5. Authorizing the County Manager to approve the 2021 Statewide Respite Care Spending Plan, pursuant to a Request for Proposal, to provide Respite Care services to unpaid caregivers of Union County and entering into agreements with various agencies for the period of January 1, 2021 through December 31, 2021, representing contract year three of a three year cycle, in the total amount not to exceed \$280,049.00; further authorizing the transfer of funds among the funded agencies, during the contract period, should services needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
6. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Alcohol/Drug Abuse (A/DA) Spending Plan, for the purpose of providing treatment programs to medically indigent, low-income residents of Union County in need of addiction services, as well as support education programs in a total amount not to exceed \$981,696.00 for the period of January 1, 2021 through December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Andrea Staten)**
7. Authorizing the County Manager to award year three (3) contracts in accordance with the three (3) year 2019-2021 Area Plan, pursuant to a Request for Proposal (RFP), to deliver services to Union County residents 60 years of age or older and/or their caregivers in the total amount not to exceed \$1,973,802.00 for the contract period of January 1, 2021 through December 31, 2021; and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
8. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Social Services for the Homeless (SSH) Spending Plan, for the purpose of providing emergency services and homeless prevention to residents of Union County in a total amount not to exceed \$778,400.00 for the period of January 1, 2021 to December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**

9. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Community Services Block Grant (CSBG) Spending Plan, for the purpose of providing community services for low income residents of Union County as permitted by the NJ Department of Community Affairs (DCA) in a total amount not to exceed \$679,096.00 for the period of January 1, 2021 through December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**
10. Authorizing the County Manager to award 2020-2022 Community Service Block Grant (CSBG) CARES Act one-time subcontracts for the period of April 1, 2020 to July 31, 2022 in the amount not to exceed of \$1,226,720.00 and further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**
11. Authorizing the County Manager to award a contract to The Gateway Family YMCA, Elizabeth, NJ to operate the Dudley House Veterans Transitional Housing facility for homeless male veterans during the period of January 1, 2021 through December 31, 2021 in the total amount not to exceed \$75,000.00. **(Freeholder Sergio Granados)**
12. Authorizing the County Manager to award a contract to The Mount Olive Baptist Church, Plainfield, New Jersey for the period of January 1, 2021 through March 31, 2021, in an amount not to exceed \$25,500.00 to provide warming center services for homeless individuals on Union County designated Code Blue Nights. **(Freeholder Sergio Granados)**
13. Amending Resolution Number 2020-840, awarding a contract to CFG Health Systems LLC, Marlton, NJ, to correctly reflect the name of the vendor to Center for Family Guidance, PC, Marlton, NJ; all other terms remain the same, no further changes. **(Freeholder Rebecca Lynne Williams)**
14. Amending Resolution Number 2018-973, a resolution awarding a contract through a competitive contracting process to Primepoint, LLC for the provision of Integrated Human Resource and Outsourced Payroll System services, to include Time and Labor Management Services for the Division of Social Services in an amount not to exceed \$41,679 for a new contract for Time and Labor Management Services in an amount to exceed \$68,654 and a new total contract in the amount of \$608,312. **(Chairman Alexander Mirabella)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a lease agreement with Rutgers Cooperative Extension for the County's Nursery/Garden in the Watchung Reservation for a five year term commencing December 10, 2020 and continuing

to December 10, 2025, at an annual rent of \$1.00 per year. (**Freeholder Bette Jane Kowalski**)

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Amending resolution number 2020-492, a shared service agreement between the Union County Office of Health Management (UCOHM) and the Union County Utilities Authority (UCUA) for the inspection, investigative and enforcement compliance with the County Plan and the implantation of the applicable provisions of the Solid Waste Control Work Program, to authorize the extension of an additional six (6) months. (**Freeholder Angela R. Garretson**)
2. Authorizing the County Manager to approve an annual uniform/clothing allowance for the Union County Fire Mutual Aid Coordinator and Deputy Coordinators in an amount not to exceed \$16,000.00. (**Freeholder Angela R. Garretson**)

Chairman Mirabella spoke relative to the tremendous efforts of the UC Fire Mutual Aid Coordinator and Deputy Coordinators, noting them as a model for other Fire Departments throughout the State. He identified this item as an important Shared Service, referring back to the earlier presentation.

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

There were no questions or comments by the Board.

1. Amending Resolution Number 2020-560 dated July 23, 2020 to increase the appropriation to DeCotiis Fitzpatrick Cole & Giblin of Teaneck, NJ for Special Legal Counsel for Redevelopment Projects in an amount not to exceed \$22,000.00 for a total contract amount not to exceed \$102,000.00. (**Chairman Alexander Mirabella**)
2. Amending Resolution Number 2020-789 dated November 5, 2020 to increase the appropriation to Florio, Perrucci, Steinhardt, Capelli, Tipton & Taylor, LLC, of New Providence, NJ, for Special Legal services related to the Coronavirus Aid, Relief, and Economic Security Act ("CARES ACT") in the amount not to exceed \$100,000.00 to be charged to Account No. G-02-20-470-300-499 for a total contract amount not to exceed \$250,000.00. (**Chairman Alexander Mirabella**)
3. Resolution Authorizing carry-over to 2021 of a portion of accrued 2019 vacation leave due to Covid-19 Pandemic (**Chairman Alexander Mirabella**)

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

1. Amending Resolution Number 2020-634, extending the period of the CARES Act Safe Learning Setting Grants, from September 8, 2020 through December 23, 2020. (**Chairman Alexander Mirabella, & The Entire Board**)

2. Resolution increasing the Membership of the Union County Board of Elections from four (4) current members to six (6) members as authorized under NJSA 19:6-17 effective January 1, 2021. **(Chairman Alexander Mirabella)**

Freeholder Williams asked County Manager Oatman to elaborate on this item.

County Manager Oatman advised that this item was relative to new legislation to assist with an increase in vote-by mail ballot processing, noting the additional two members would be needed as reliance on vote-by mail increased. He added that the members would be bipartisan.

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution congratulating the Elizabeth Varsity Legends on winning the National Title for Sideline Performance and Show Cheer; this there 4th National Title. **(Freeholder Sergio Granados & The Entire Board)**
2. Resolution congratulating the Elizabeth Junior Varsity Stars on winning the National Title for Sideline Performance and Show Cheer. **(Freeholder Sergio Granados & The Entire Board)**
3. Authorizing the County Manager to award the 2020-2021 Union County STEM Scholars Grant to 51 educators and schools in the County of Union for the purpose of enhancing and providing STEM educational programs that improve student learning and foster understanding, deepen students' knowledge, and provide educational opportunities to expand awareness of STEM programming in an amount not to exceed \$24,766.96. **(Freeholder Christopher Hudak & The Entire Board)**
4. Resolution offering this Board's deepest condolences to the family of Union County Employee Bill Temple during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
5. Resolution offering this Board's sympathies to the Union County employee Joseph Policay and his family, for the passing of his father Joseph J. Policay, Sr. **(Chairman Alexander Mirabella & The Entire Board)**
6. Resolution congratulating former Union County Freeholder Angel G. Estrada upon his induction to the New Jersey Association of Counties' Hall of Fame in recognition of his 20+ years of service as a Union County Freeholder. **(Chairman Alexander Mirabella & The Entire Board)**
7. Resolution proclaiming December 10, 2020 through April 9, 2021 as "119 Days of Education" and hereby congratulates the efforts of Bris Avrohom for reminding us of the importance of education, kindness towards others, and the need to remain vigilant against spiritual oppression. **(Freeholder Garretson, Freeholder Granados & The Entire Board)**

ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Freeholder Williams and seconded by Freeholder Hudak a voice vote showed eight members of the Board voted in the affirmative.

The meeting was adjourned at 6:16 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

2020 MEETING SCHEDULE

AGENDA SETTING SESSION

January 23, 2020

February 6, 2020
February 20, 2020

March 5, 2020
March 26, 2020**

April 2, 2020**
April 23, 2020**

May 14, 2020***
May 21, 2020

June 4, 2020
June 18, 2020

July 23, 2020

August 13, 2020

September 3, 2020
September 10, 2020

October 1, 2020
October 15, 2020

November 5, 2020
November 12, 2020

December 3, 2020
December 10, 2020

REGULAR MEETINGS

January 23, 2020

February 6, 2020
February 20, 2020

March 5, 2020
March 26, 2020**

April 2, 2020**
April 23, 2020**

May 14, 2020***
May 21, 2020

June 4, 2020
June 18, 2020

July 23, 2020

August 13, 2020

September 3, 2020
September 10, 2020

October 1, 2020
October 15, 2020

November 5, 2020
November 12, 2020

December 3, 2020
December 10, 2020

* March 18, 2020 Special Meeting at 5:30pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.

** Meeting conducted remotely and electronically due to state of emergency relative to the COVID-19 coronavirus.

*** Meeting cancelled.


James E. Pelletiere, RMC, QPA
Clerk of the Board