



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MARCH 4, 2021
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2021-96 adopted on 1/21/2021, an agreement with International Business Machines Corporation (IBM), Piscataway, New Jersey, for the purpose of providing hardware and software maintenance for the Union County Clerk's imaging and web servers in both the Elizabeth and Westfield locations, changing the period from January 1, 2020 through December 31, 2020 to December 1, 2020 thru December 31, 2021. The amount to be paid for December 2020 is \$1878.99 and the remaining \$23,850.31 will be paid for 2021, both in one-time POs. This is all for an additional \$3,181.46 for a total amount not to exceed \$25,729.30. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2020-899, adopted on 12/10/2020, a contract with Royal Printing Services, West New York, New Jersey, for an additional \$89,107.00 for 127,500.00 bilingual Vote by Mail applications, in the event that the election becomes all Vote-By-Mail, and for \$15,373.00 for language change which became necessary in the Vote by Mail applications due to a change in the law for a total of \$104,480.00 for a total not to exceed \$3,066,297.00. **(Chairman Alexander Mirabella)**

BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Authorizing the County Manager to enter into an agreement with SOE Software Corporation d/b/a Scytl, Tampa, FL., for the purpose of producing and maintaining a virtual poll worker training platform for the Union County Board of Elections for a contract period March 15, 2021 through March 14, 2024 in an amount of not to exceed \$83,632.00 with the potential option to extend for up to four (4) additional one (1) year periods. **(Chairman Alexander Mirabella)**

2. Authorizing the County Manager to enter into an agreement with Jersey Mail Systems, Freehold, New Jersey for the purpose of providing a barcode reader to further automate the processing of vote by mail ballots in an amount not to exceed \$18,690.00. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into an agreement with Johnston Communications, Springfield, NJ, to provide electronic network equipment, security and cabling to various County Departments for a period of twenty-four (24) months with the option to extend for one additional twenty-four (24) month period in an amount not to exceed \$616, 200.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter in to an agreement with Johnston Communications, Springfield, NJ, to provide telephone/associated services systems equipment, installation, maintenance services, for various County Departments for a period of twenty-four (24) months with the option to extend for one additional twenty-four (24) month period in an amount not to exceed estimate \$862,761.00. Telephone/Associated Services **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award a contract to Cartegraph Systems LLC of Dubuque, Iowa, to provide the licensing, upgrade and maintenance to the web based Operations Management System with Enterprise Licensing for a one year period commencing January 1, 2021 through December 31, 2021 in the amount not to exceed \$97,650.00. **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award a Professional Engineering Services Contract, through a Request for Proposal (RFP) process to T&M Associates, of Middletown, New Jersey, to provide LSRP services to review the existing public documentation and prepare a plan to resume the site remediation activities for the former Venneri Site located at 300 North Avenue, Town of Westfield, New Jersey in an amount not to exceed \$106,450.00 (Union County Engineering Project No. 2011-031) **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to utilize the County's only option to extend the open ended contract awarded to Pennetta Industrial Automation, Little Ferry, NJ pursuant to Resolution 2019-250 and originally obtained through advertised public bidding (B.A. # 7-2019), for the purpose of providing Pipefitting & Heating Systems Repairs, Maintenance, and Installation Services, for twenty-four (24) consecutive months from March 28, 2021 through March 27, 2023 in an amount not exceed \$249,000.00. **(Commissioner Bette Jane Kowalski)**

4. Resolution granting permission for the Borough of Roselle Park to hang a banner advertising the Borough's 2021 Arts Festival from August 31, 2021 until September 27, 2021 and to close Chestnut Street from Charles Street to Webster Avenue on Saturday, September 25, 2021 with an inclement weather date of Sunday, September 26, 2021 from 7:00 am to 9:30 pm in order to hold the Arts Festival **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor

1. Amending the 2021 Temporary Budget Ch. 96 P.L. 1951 (N.J.S.A. 40A:4-20). **(Commissioner Christopher Hudak)**
2. Resolution of the Board of County Commissioners of the County of Union, New Jersey approving the issuance of subordinated revenue bonds, (Aries Linden, LLC Project) Series 2021 pursuant to section 147(f) of the internal revenue code of 1986. **(Commissioner Christopher Hudak)**
3. Resolution of the Board of County Commissioners of the County of Union, New Jersey providing the consent for the Union County Improvement Authority to undertake and implement the completion of Construction of a Biosolids Processing Facility to be located in the City of Linden, New Jersey. **(Commissioner Christopher Hudak)**
4. Requesting Permission for the Dedication by Rider to establish a Storm Recovery Trust required by NJSA 40A: 4-39. **(Commissioner Christopher Hudak)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution Number 2021-55 to reflect additional motels be added and utilized under the County wide Code Blue Emergency Shelter Initiative for the period of January 1, 2021 through December 31, 2021, with no changes to the total amount or other terms of the prior resolution. **(Commissioner Sergio Granados)**
2. Amending Resolution Number 2020-460, to reflect a grant extension of six (6) months for the 2020 Community Services Block Grant (CSBG) Spending Plan for a new grant period of January 1, 2020 through June 30, 2021; with no other changes. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Ready To Go Restroom Trailers, Pittsburg, PA, for the purchase of a Shower Trailer for an amount not to exceed \$83,900.00. (BA #13-2021) **(Commissioner Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATIONRon Zuber, Director

1. Authorizing the County Manager to execute an access agreement for Department of Environmental Protection required testing of hazardous contaminants at Wheeler Park. **(Commissioner Andrea Staten)**
2. Authorizing the County Manager to award a Professional Architectural Service Contract to Netta Architects, Mountainside, New Jersey to provide Architectural Services for the renovation of Red Knot at Galloping Hill, Borough of Kenilworth, County of Union, New Jersey for an amount not to exceed \$58,000.00 (Union County Engineering Project Number 2021-002). **(Commissioner Andrea Staten)**
3. Authorizing the County Manager to utilize the County's option to extend the contract Concession: Mobile Food/Ice Cream Truck for Rizzuto Park awarded to OFF Management, LLC., Roselle, NJ, pursuant to BA# 23-2018, for the period of 2 additional 7 month seasons, April 2021 through October 2021 and April 2022 through October 2022, in the revenue amount of \$9,828.00. **(Commissioner Andrea Staten)**
4. Authorizing the County Manager to utilize the County's option to extend the contract Concession: Mobile Food/Ice Cream Truck for Ponderosa Park awarded to Maglione's Italian Ice, Iselin, NJ, pursuant to BA# 21-2018, for the period of 2 additional 7 month seasons, April 2021 through October 2021 and April 2022 through October 2022, in the revenue amount of \$7,025.00. **(Commissioner Andrea Staten)**

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

1. Amending Resolution No. 2020-677 to reflect an increase to CEHA Grant funds awarded by the New Jersey Department of Environmental Protection in the amount of \$75,224.00 for a total grant in the amount of \$255,224.00, with a required County match in the amount of not to exceed \$232,864.00, to support CEHA activities for the contract period of July 1, 2020 through June 30, 2021. **(Commissioner Sergio Granados)**
2. Amending Resolution Number 2020-574, authorizing the County Manager to accept and execute an updated Sub-Grant Agreement with Middlesex County for inclusion in the New Jersey Department of Health, Comprehensive Cancer Control Grant in the amount of \$36,660.00 for the period of July 1, 2020 through June 30, 2021. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to enter into an agreement with Vigilant Solutions, LLC, Livermore, CA, for the purchase of an Automatic License Plate Reader System and accessories in an amount not to exceed \$38,394.72 utilizing the 2018 and 2019 Urban Area Security Initiative Grant Funds. **(Commissioner Sergio Granados)**

4. Authorizing the County Manager to enter into a contract with Spec Rescue International, Virginia Beach, Virginia to coordinate, conduct, evaluate and review the Metro UASI Strike Team Small Scale Training Exercise through the 2019 UASI grant, in an amount not to exceed \$39,720.00. **(Commissioner Sergio Granados)**
5. Authorizing the County Manager to enter into a contract with Municipal Emergency Services, Pennsauken, NJ, through State Contract #17-FLEET-00818 for the purpose of providing specialized rope rescue equipment for the UASI Metro Strike Team in an amount not to exceed \$111,556.46. **(Commissioner Sergio Granados)**
6. Authorizing the County Manager to accept and expend \$9,060.00 from the NJ Department of Public Safety, Office of the Attorney General under the FFY 2020 Hazardous Materials Emergency Preparedness Grant (HMEP.) **(Commissioner Sergio Granados)**
7. Authorizing the County Manager to enter into an agreement to authorize approval for participation in the Defense Logistics Agency, Law Enforcement Support Office (LESO), 1033 Program to enable Union County Police to request and acquire excess Department of Defense Equipment from January 1, 2021 through December 31, 2021. **(Commissioner Granados)**
8. Authorizing the County Manager to enter into a non-fair and open professional services contract, with Lehrer-Gibilsco Funeral Home, Inc., Rahway, New Jersey, for the purpose of providing livery services January 1, 2021 through December 31, 2021, in a total amount not to exceed \$200,000.00. **(Commissioner Sergio Granados)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution offering this Board's deepest sympathies to the family of Raymond F. Lynch, during their time of sorrow. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
2. Resolution offering this Board's deepest sympathies to the family of Mark Epps of Newark, during their time of sorrow. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
3. Resolution offering this Board's deepest sympathies to the family of Margaret Mary Curran, of Cranford, during their time of sorrow. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
4. Resolution recognizing the month of March as "Women's History Month" and March 8th as "International Women's Day" in Union County; and further celebrating the social, political and economic achievements of women. **(Vice Chair Rebecca Lynne Williams, & The Entire Board)**
5. Resolution congratulating the Star Fish Food Pantry as they celebrate their 50th Anniversary. **(Vice Chair Rebecca Lynne Williams, & The Entire Board)**

6. Resolution offering this Board's deepest sympathies to the family of Robert (Bob) Milici, former Roselle Park Council member and Community Service Worker for the Union County Department of Human Services' Division of Individual & Family Support Services, during their time of sorrow. **(Chairman Alexander Mirabella, & The Entire Board)**
7. Resolution offering this Board's deepest sympathies to the family of Dr. Orlando Edreira Fit, former University Professor, Elizabeth Councilman, during their time of sorrow. **(Chairman Alexander Mirabella, Commissioner Sergio Granados, & The Entire Board)**
8. Resolution offering this Board's deepest sympathies to the family of Jack Daniels, former coach at Hobart College, during their time of sorrow. **(Chairman Alexander Mirabella, & The Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2021 MEETING SCHEDULE

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely
Through Teleconference via Zoom Webinar

2021 MEETING SCHEDULE

AGENDA SETTING SESSION

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

REGULAR MEETINGS

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM

Webinar. All members of the public may view the meeting by livestream at ucnj.org/commissioners. Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Board at jpellettiere@ucnj.org [<mailto:jpellettiere@ucnj.org>](mailto:jpellettiere@ucnj.org) to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at jpellettiere@ucnj.org [<mailto:jpellettiere@ucnj.org>](mailto:jpellettiere@ucnj.org). All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name** and **town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: www.ucnj.org/commissioners [<http://www.ucnj.org/commissioners>](http://www.ucnj.org/commissioners).

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.