



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MARCH 25, 2021
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2021-141, a contract with various vendors for the provision of goods and/or services required from several vendors in the process of preparing and conducting an election, to replace Joan Gill CSR with Nancy A. Bouselli, for the same services with no change in terms or funding. **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager, through the Office of the Union County Prosecutor's Office, to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. to JusticeTrax Inc. of Mesa, Arizona, for the procurement of Laboratory Information Management Systems (LIMS) in an amount not to exceed \$251,206.00 (BA#17-2021). **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into an agreement with Porter Lee Corporation, Schaumburg, Illinois, for the purpose of providing annual support services, supplies and upgrades for the Barcode, Evidence Analysis, Statistics and Tracking (BEAST) evidence logging system for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$6,000.00. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ADMINISTRATIVE SERVICESLaura Scutari, Director

1. Authorizing the County Manager to enter into an agreement with General Star Management Company, Stamford, CT, through the County's Insurance Broker of Record Beckerman & Company, to provide liability coverage for ambulances owned and operated by the Union County Emergency Services for the period of April 26, 2021 to December 31, 2021 in an amount not to exceed \$28,689.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with The Hartford Insurance Company, Dallas, TX, through the County's Insurance Broker of Record Beckerman & Company for Volunteer Accident Insurance for the period of April 1, 2021 through December 31, 2021 in an amount not to exceed \$90.00. **(Chairman Alexander Mirabella)**
3. Amending Resolution 2020-472, authorizing an agreement with Beckerman & Company, the County's Insurance Broker of Record, to obtain a Public Officials Blanket Surety Bond with Liberty Mutual Surety for the period of July 12, 2020 through July 11, 2021, to authorize adjustments in an amount not to exceed \$663.00 for a new total of \$6,368.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into an agreement with Dossier Systems, Inc., Burlington, NJ to provide an upgrade to the existing cloud-based server system used by the Division of Motor Vehicles and other shops for Fleet Maintenance for the period of April 1, 2021 through March 31, 2022 in an amount not to exceed \$23,723.00. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to affirm the County of Union's compliance with the Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." In accordance with State law, when submitting the budget for approval, the County certifies that our hiring practices comply with the EEOC requirements. **(Commissioner Christopher Hudak)**

DEPARTMENT OF CORRECTIONSRonald Charles, Director

1. Amending Resolution Number 2020-318, a Shared Services Agreement with the County of Essex for the relocation of inmates on an as needed basis at the per diem cost of \$98.00 per inmate per day, to authorize an additional amount not to exceed \$1,981,070 for a new total amount not to exceed \$4,484,970.00; and further amending the contract period to end June 30, 2021. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter in to a contract with National Flag & Display Co., Inc. dba Metro Flag Company, Wharton, NJ to purchase American Flags that will be placed on the graves of veterans buried in Union County cemeteries during the Memorial Day holiday weekend in 2021, in the total amount not to exceed \$22,579.20. **(Chairman Alexander Mirabella)**
2. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board award of a contract to the Industry Business Institute at Union County College to operate as an Affiliated American Job Center Partner, as authorized under 20 CFR 678.310, 34 CFR 361.310, and 34 CFR 463.310 so as to supplement and enhance customers' access to the services available through the Comprehensive American Job Center of Union County, which is operated by the Union County Department of Human Services, total funding for the contract in an amount not to exceed \$270,000.00. **(Chairman Alexander Mirabella)**
3. Resolution of the Union County Board of County Commissioners concurring with Union County Workforce Development Board resolution 2021-02 for award of a contract to the Plainfield Public Library for basic to intermediate digital literacy training to qualifying individuals through the Workforce Learning Link program for the period beginning January 1, 2021 and ending June 30, 2021 in an amount not to exceed \$80,000. Client program enrollment shall be completed by June 30, 2021 and all program funds shall be fully expended by December 31, 2021. **(Chairman Alexander Mirabella)**
4. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board approval to amend the Program Year 2020 Union County Workforce Area Budget—through UCWDB Resolution No. 2021-06—in accordance with Workforce Innovation and Opportunity Act, Final Rules; WorkFirst New Jersey Funding Regulations; and the Workforce Learning Link program requirements. **(Chairman Alexander Mirabella)**
5. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board approval to amend the Program Year 2019 Union County Workforce Area Budget—through UCWDB Resolution No. 2021-07—in accordance with Workforce Innovation and Opportunity Act, Final Rules; WorkFirst New Jersey Funding Regulations; and the Workforce Learning Link program requirements. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to support the Township of Berkeley Heights in their application for a LEAP Implementation Grant in the amount of \$735,455.00 to provide for the efficient provision of emergency dispatch services, which will benefit the residents of both participating local units. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Capital Paving and Contracting, LLC, of Lebanon, New Jersey for the 2021 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey for an amount not to exceed \$7,728,313.60, subject to the approval of the New Jersey Department of Transportation. (BA# 4-2021; Union County Engineering Project # 2019-023) **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to terminate the contract between the County of Union and Xerox Corporation, awarded by way of Resolution 2017-1036, effective March 31, 2021 and Authorizing the County Manager to award the proposed contract using State and Federal cooperative contracts: Department of Engineering, Public Works, and Facilities Management - Division of Facilities Management: Xerox Corporation, Woodbridge, New Jersey, for the purpose of providing equipment leasing and labor services for an on-site Print Shop during the period of April 1, 2021 through March 31, 2026 for the not to exceed amount of \$2,088,000.00. As a Shared Service, usage of the Print Shop is extended to all governmental entities within Union County. **(Commissioner Bette Jane Kowalski)**
3. Resolution requesting a waiver of Union County's residency requirement for an inter-governmental employee of Monmouth County, Stuart Newman (Environmental Specialist 2), Dept. of Engineering, Public Works and Facilities Management/Division of Public Works (Recycling). **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution Approving Transfer of Current Fund Appropriations. **(Commissioner Christopher Hudak)**
2. Authorizing the Office of the Sheriff to exceed the County Entity Budget CAP (P.L., 2015, c.249). **(Commissioner Christopher Hudak)**
3. Authorizing the Office of the County Prosecutor to exceed the County Entity Budget CAP (P.L., 2015, c.249). **(Commissioner Christopher Hudak)**
4. Authorizing the Office of the County Board of Elections to exceed the County Entity Budget CAP (P.L., 2015, c.249). **(Commissioner Christopher Hudak)**
5. Resolution to exceed the County tax levy limit and to establish a CAP Bank (N.J.S. 40A: 4-45.14). **(Commissioner Christopher Hudak)**
6. Resolution Introducing and Approving the Annual Budget of the County of Union for the Fiscal Year 2021. **(Commissioner Christopher Hudak)**

DEPARTMENT OF HUMAN SERVICESDebbie-Ann Anderson, Director

1. Authorizing the County Manager to enter into a professional service contract with Community Coordinated Child Care of Union County, Inc., Rahway, New Jersey, for the Union County Child Care Subsidy program for the period of April 1, 2021 through December 31, 2021 in an amount not to exceed \$34,500.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to award a subcontract to PROCEED, Inc. for the Intensive Case Management (ICM) program under the Social Services for the Homeless (SSH) grant for the period of January 1, 2021 through December 31, 2021, in the amount not to exceed \$362,000.00. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to enter into agreement with Prevention Links, Inc., of Roselle, NJ to provide operation services to the mandated Intoxicated Driver Resource Center (IDRC) for the County of Union, for a contract period of January 1, 2021 through April 30, 2021 in an amount not to exceed \$31,150.00. **(Commissioner Sergio Granados)**
4. Amending Resolution Number 2021-56, a contract with the Elizabeth Coalition to House the Homeless, Elizabeth, NJ for the provision of emergency shelter housing placements for homeless individuals in Union County through the Operation Warm Heart Program, to reflect a one month extension to the contract term through May 31, 2021; all other terms remain the same. **(Commissioner Sergio Granados)**
5. Authorizing the County Manager to enter into an agreement with New Jersey Transit to secure grant funding in the amount of \$300,000.00 with a 100% County match in the amount of \$300,000.00 for a total of not to exceed \$600,000.00 for the period of July 1, 2021 through June 30, 2022 for NJ Transit's Consolidated NJ - Job Access and Reverse Commute NJ-JARC round 8 Grant Program for SY2022. **(Commissioner Lourdes M. Leon)**
6. Authorizing the County Manager to award a contract to the United Way of Greater Union County to provide services under the 2021 Union County Family Success Center (FSC) Program for the period of January 1, 2021 through December 31, 2021 in the total amount not to exceed \$286,000.00; and furthermore requesting authorization to permit a one-time advance payment of up to one month of the award amount for the agency to carry out the program activities. **(Commissioner Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATIONRon Zuber, Director

1. Authorizing the County Manager to execute and certify an updated Recreation and Open Space Inventory for submission to the Green Acres Program of the New Jersey Department of Environmental Protection. **(Commissioner Andrea Staten)**

2. Authorizing the County Manager to utilize the County's only option to extend a contract with CivicPlus, Manhattan, KS, pursuant to Resolution 2016-719, amended by 2018-769 and in accordance with RCCP 3-2016, for a Cloud Based Recreation Management Software System, for the period of 24 months from January 1, 2021 through December 31, 2022 in an amount not to exceed \$44,000.00. **(Commissioner Andrea Staten)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into professional services contracts with three (3) per diem pathologists to be available in the absence of the County Medical Examiner for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$250,000.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into a ten (10) year Shared Services Agreement with the Township of Clark to continue providing 911 Emergency Medical call screening and EMS Dispatch services, in an amount not to exceed \$10,152.12 for the first year with an annual 2% increase through contract term, commencing January 1, 2021 through December 31, 2030. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to enter into a ten (10) year Shared Services Agreement with the Borough of Mountainside to continue providing 911 Emergency Medical call screening services, in an amount not to exceed \$6,573.00 for the first year with an annual 2% increase through contract term, commencing January 1, 2021 through December 31, 2030. **(Commissioner Sergio Granados)**
4. Amending Resolution Number 2021-188, authorizing the acceptance of the FFY20 Hazardous Materials Emergency Preparedness Planning and Training Grant Program subaward (2020-13), to include specific language as requested by the NJ Department of Public Safety, Office of Emergency Management; all terms remain the same. **(Commissioner Sergio Granados)**
5. Amending Resolution Number 2021-60, exercising the option to extend the contract with Advanced Data Processing Inc., Chappaqua, NY (formerly dba Intermedix) to provide ambulance billing services for Union County Emergency Medical Services through May 31, 2021 at a service fee cost of 5.15% of the total revenue collected, in an amount not to exceed \$30,000.00. **(Commissioner Sergio Granados)**

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

1. Amending Resolution 2020-748, authorizing funding for the Union County School District Grant Program, to reflect an increase to the total grant amount by \$10,000.00 for a new total amount of not to exceed \$4,751,900.00. **(Chairman Alexander Mirabella)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution offering this Board's deepest sympathies to the family of James Luther Barnes of Hillside during their time of sorrow. **(Commissioner Angela R. Garretson, & The Entire Board)**
2. Resolution proclamation the month of April, 2021 as "Autism Acceptance Month" throughout Union County; and further recognizing and emphasizing the shift from "Awareness" to "Acceptance". **(Commissioner Sergio Granados, & The Entire Board)**
3. Resolution proclamation April 11, 2021 as "National Pet Day" throughout Union County. **(Commissioner Sergio Granados, & The Entire Board)**
4. Resolution proclamation April 30, 2021 as "National Therapy Animal Day" throughout Union County. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
5. Resolution congratulating Phil Israel, Director of the Westfield Library, on his retirement and thanking him for his many years of service to the Westfield Community. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
6. Resolution congratulating Rosalba Comas, First Deputy County Counsel who has been appointed as a Superior Court Judge. **(Chairman Alexander Mirabella, & The Entire Board)**
7. Resolution congratulating Kerry Higgins, Assistant County Counsel who has been appointed as a Superior Court Judge. **(Chairman Alexander Mirabella, & The Entire Board)**
8. Resolution congratulating JoAnn Gemenden on her retirement and recognizing her many years of service to the County of Union; and further commending her on her stewardship of the County's Recycling Programs through the years. **(Chairman Alexander Mirabella, & The Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2021 MEETING SCHEDULE

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely
Through Teleconference via Zoom Webinar

2021 MEETING SCHEDULE

AGENDA SETTING SESSION

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

REGULAR MEETINGS

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM

Webinar. All members of the public may view the meeting by livestream at ucnj.org/commissioners. Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Board at jpellettiere@ucnj.org [<mailto:jpellettiere@ucnj.org>](mailto:jpellettiere@ucnj.org) to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at jpellettiere@ucnj.org [<mailto:jpellettiere@ucnj.org>](mailto:jpellettiere@ucnj.org). All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name** and **town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: www.ucnj.org/commissioners [<http://www.ucnj.org/commissioners>](http://www.ucnj.org/commissioners).

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.