



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, JANUARY 21, 2021
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Mirabella presided over the meeting and called the meeting to order at 5:04 P.M.

ROLL CALL

Roll call showed, Chairman Alexander Mirabella, Vice Chair Rebecca Williams, Commissioner Sergio Granados, Commissioner Christopher Hudak, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, and Commissioner Kimberly Palmieri-Moudey, with Commissioner Angela R. Garretson absent and Commissioner Andrea Staten absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Mirabella addressed the public:

Good evening, and welcome to another remote meeting of the Board of Commissioners. As is our custom, we begin with thanks for the Union County community during the COVID-19 outbreak. We have made a lot of progress, but we must continue to guard against the virus. Let's all renew our commitment to protect one another during this time of crisis. Wear a mask, observe social distance, and help keep our Union County family safe.

With that, on behalf of the Board of Commissioners, I want to extend our warmest congratulations to President Joe Biden, and Vice President Kamala Harris, on their inauguration into office yesterday afternoon. We are all looking forward to working with the new administration on matters of concern to all Union County residents.

Chief among those concerns is getting our residents vaccinated against COVID-19 as quickly as possible. Right now we are faced with a bottleneck, between a limited supply of vaccine, and a great many people who are eligible to receive it

on a priority basis. Rest assured, we will not stop until we have vaccinated everyone in the Union County community who wants the vaccine. So, if you have been trying to make an appointment with Union County's free COVID-19 vaccine program, please know that we are adding new appointments as soon as new supplies come in. Keep checking online, at ucnj.org/vaccine, to get the latest updates. If you don't have Internet access, please call Union County's COVID-19 call center at 908-518-4307 for assistance. Just a reminder, the Union County vaccine program follows guidelines established by the New Jersey Department of Health. Currently, the program is open to all persons age 65 and up, as well as first responders and persons ages 18 to 64 with certain medical conditions.

Turning now to other matters related to the pandemic, we continue to offer free COVID-19 tests at our drive-up test center on the Kean University campus. We are also continuing to visit local communities with walk-up COVID test events, for which no appointment is needed. For locations, dates, and times please visit ucnj.org/covid19. Our emergency food distribution events are also continuing. We have three coming up within the next several days. This Saturday, January 23rd we will be at the Vo-Tech Schools campus on Raritan Road in Scotch Plains; On Tuesday the 26th we are coming to the Gerald B. Green Plaza at 200 West Second Street in Plainfield; and, and we'll be in Roselle on Saturday the 30th, at the Warinanco Sports Center in Warinanco Park. Please come if you are in need of food assistance. More details are available at ucnj.org/covid19.

As we work to get the pandemic under control, we are also moving forward with other key programs to keep Union County moving forward. To cite a few examples, in the weeks and months ahead we'll be updating you on the expansion of the Union County Regional Dispatch Center, and on plans for a new Fire Training Academy.

We will also be rolling out a suite of inclusive programs for small businesses, entrepreneurs, employers, and job seekers with a focus on the LGBTQ+ community.

For more details about these programs, and all of our "Union County Rising" initiatives for 2021, please visit the Board of Commissioners page on the Union County website, ucnj.org.

And now, let's turn to the business of tonight's meeting.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into an agreement with Intersection Media LLC, Secaucus, New Jersey for the purpose of providing design and advertising space for the Union County Votes App at NJ Transit train stations in advance of the 2021 Primary and General Elections in an amount not to exceed \$19,800.07. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with International Business Machines Corporation (IBM), Piscataway, New Jersey for the purpose of providing hardware and software maintenance for the Union County Clerk's imaging and web servers in both the Elizabeth and Westfield locations for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$22,547.84 **(Chairman Alexander Mirabella)**

Commissioner Staten joined the meeting.

BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha, Nebraska, for the purpose of purchasing consumables for the Union County Vote Tabulation System for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**

Commissioner Palmieri-Mouded asked Administrator DiRado to elaborate on this item.

Administrator DiRado advised that the item would allow for the purchase of consumables needed for the voting machines, including ballot cards that would subsequently produce the voter verified paper audit trail directly from the voting machine once the voter casts a vote; result tapes that were used to print the zero proof and results, along with any other external pieces of the equipment that need to be maintained and or replenished relative to the voting machines.

2. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha, Nebraska for the purposes of providing onsite election resources for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$60,000.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to both exercise the option to extend the pre-qualified period for Royal Printing Services, West New York, New Jersey, for an additional 24 months from February 1, 2021 through January 31, 2023 and to also award a contract for the purpose of providing election printing services to print authority books, poll books, challenger badges and all other printing needed to run elections in the County of Union for the contract period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$130,000.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into an agreement with Main Street Movers, Irvington, New Jersey, for the purposes of transporting election supplies

for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. **(Chairman Alexander Mirabella)**

5. Authorizing the County Manager to enter into an agreement with University Van Lines, Rahway, New Jersey, for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 and an amount not to exceed \$25,000. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to enter into an agreement with The Liberty Group, Berkeley Heights, New Jersey for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 and an amount not to exceed \$60,000.00. **(Chairman Alexander Mirabella)**

Relative to Items Nos. 4-6, Commissioner Granados inquired about the difference in price for the cited transportation services and asked if the vendors had been previously used.

Administrator DiRado advised that Main Street Movers had been used the previous year and would exclusively handle the transportation of election supplies, not machines. Relative to University Van Lines and The Liberty Group, Administrator DiRado advised that these vendors would be responsible for transporting the voting tabulation machines. She further advised that some of these vendors also did work with other counties and their services would be dependent on availability.

Commissioner Granados asked Administrator DiRado if the NTE amount for The Liberty Group was greater than the others as a result of the specialized service they provide.

Administrator DiRado confirmed that The Liberty Group did possess a larger fleet which allowed for greater accommodation for requested services which was why the NTE reflects a greater amount in comparison to the other vendors.

7. Authorizing the County Manager to enter into an agreement with A. Rifkin, Co., Wilkes-Barre, Pennsylvania for the purpose of providing secure election bags for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**
8. Authorizing the County Manager to enter into an agreement with Election Systems and Software, LLC (ES&S), Omaha, Nebraska for the purpose of providing hardware, firmware and software licensing, maintenance and support for Union County's Vote Tabulation System programming for the contract period of March 1, 2021 through November 30, 2022 in an amount not to exceed \$215,015. **(Chairman Alexander Mirabella)**

Commissioner Kowalski asked Administrator DiRado to confirm that the items listed related to the necessary preparations for the upcoming election cycles, accounting for any potential changes that could result moving forward from COVID-19 and the subsequent restrictions.

Administrator DiRado advised that the items listed were typical annual election-related expenses and were being put in place in preparation for managing the upcoming elections cycles regardless the circumstances. She added that these services would be used, but the extent of use would be dependent on how matters developed with COVID-19 and how it would affect the upcoming elections.

Chairman Mirabella commented about the COVID-19 pandemic last year and the unforeseeable effects it would come to have relative to the 2020 election cycles. He asked Administrator DiRado if the items listed were secured with the foresight that the 2021 election cycles could also be affected by COVID-19. He also asked if monies secured for election-related expenses could be carried over to a subsequent year.

Administrator DiRado advised that she was unsure about how COVID-19 would affect the upcoming election cycles, noting that Governor Murphy would have the final say, depending on how the situation with COVID-19 progressed. She advised that the items listed were secured as NTE amounts and only monies needed would be expended. She also confirmed that monies secured from one year's election cycle could not be carried over to the following year. Relative to the upcoming election cycles, she advised that best-case scenario would be a hybrid election, allowing for both in-person machine voting and mail-in ballot voting, adding that her office was ready to tackle any scenario, including and all mail-in election like last year.

Mirabella asked Clerk Rajoppi if she had any additional information to add relative to the upcoming election cycles.

County Clerk Rajoppi advised that she had been informed that Governor Murphy was seriously considering an all-mail in election at least for the June Primary Election, as it was unlikely that 70% - 80% of the State's population would be vaccinated at that point. She added that a hybrid election was another possibility being considered, but that she expected mail-in voting to be the primary method employed, at least for the June Primary election. Nonetheless, she advised that her office was preparing for any and all possibilities.

Chairman Mirabella thanked Administrator DiRado and Clerk Rajoppi for being proactive and anticipating additional expenditures as well as potential changes required to carry out the upcoming election cycles.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to apply for and accept grant funds through the Department of Treasury for emergency rental assistance in response to the COVID-19 pandemic, in an amount not to exceed \$16,601,886.70. **(Chairman Alexander Mirabella)**

Vice Chair Williams inquired about the response time between an applicant's initial contact to the office for assistance and the receipt of assistance, contingent on eligibility and submission of requested paperwork by the applicant.

Deputy County Manager and Director Wagner advised that her department had just received notice of this award yesterday. She added that the County was given the option of accepting the funds directly or allowing the state to allocate funding, noting the County had chosen to receive the funds directly. She advised that while the program for CD dollar distribution was up and running, much remained unknown about this award, relative to how funding could be spent. She further advised that this emergency rental assistance funding had to be consumed by September and the Department was pursuing options to potentially freeze HUD monies and use these monies instead, as this funding came with fewer spending restrictions and could go much further. She advised the assistance was a great initiative for both landlords and tenants that had fallen on hard times, granted they met the income-eligibility requirements. She noted again that there were still many details to establish relative to funding, but the potential to furnish these dollars and lessen some of the financial burden was great.

2. Authorizing the County Manger to award a contract through a Request for Competitive Contracting process (RCCP#1-2021) to All Covered for the provision of technical services for the Bureau of Information Technology for a contract period of January 1, 2021 through December 31, 2021 in the amount of \$287,580. **(Chairman Alexander Mirabella)**

Commissioner Hudak inquired about the scope of services provided by the vendor as well as the duration of the contract.

Deputy County Manager and Director Wagner advised that the vendor not only provided 24/7 monitoring and updating of all 90 of the County's servers, but also provided notifications of issues and furnished an on-site staff member during regular hours of operation. She added that the on-site staff member also served as an additional IT professional and would assist with various technological needs throughout the County including equipment installation, troubleshooting, and repairs. Relative to the contract terms, Deputy County Manager and Director Wagner advised that the contract was secured through an RCCP process and the County had exercised its option to extend the contract for an additional 24 mos. She further advised that the County had worked with them for approximately seven years, but this particular contract was new, establishing another annual contract with an extension option.

Chairman Mirabella inquired about how many vendors had replied to the bid opportunity.

Deputy County Manager and Director Wagner advised that the item had received two bids and the second bid came in over \$1 million for the same service.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

There were no questions or comments by the Board.

1. Amending Resolution Number 2019-155, adopted February 21, 2019, (BA# 1-2019) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Colonnelli Brothers, Inc. of Hackensack, New Jersey, approving Change Order Number 1 (final) for Replacement of Pemberton Avenue Culvert PI-75 Cedar Brook Park, City of

- Plainfield, County of Union, New Jersey. This change order will decrease the original contract amount by \$37,855.36 for a new contract amount not to exceed \$605,271.64. (Union County Engineering Project Number 2010-006A) **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to FAI-GON Electric Inc., of Piscataway, New Jersey for the Intersection Improvements at South Michigan Avenue and Quinton Avenue, Borough of Kenilworth, New Jersey for an amount not to exceed \$120,447.69. (BA# 20-2020; Union County Engineering Project # 2018-012) **(Commissioner Bette Jane Kowalski)**
 3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Mountainside, New Jersey to provide design, construction administration and inspection services for the 2022 Road Resurfacing Project in an amount not to exceed \$312,892.00. (Union County Engineering Project Number 2020-010) **(Commissioner Bette Jane Kowalski)**
 4. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to M. Disko Associates of Kenilworth, New Jersey to provide On-Call Hydraulic Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$5,000.00. (Union County Engineering Project Number 2020-019) **(Commissioner Bette Jane Kowalski)**
 5. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Dewberry Engineers of Bloomfield, New Jersey to provide On-Call Bridge Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$12,500.00. (Union County Engineering Project Number 2020-015). **(Commissioner Bette Jane Kowalski)**
 6. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Maser Consulting, Red Bank, New Jersey to provide On-Call General Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. (Union County Engineering Project Number 2020-013). **(Commissioner Bette Jane Kowalski)**
 7. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to CME Associates of Parlin, New Jersey to provide On-Call Environmental Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$ 25,000.00. (Union County Engineering Project Number 2020-014). **(Commissioner Bette Jane Kowalski)**
 8. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to French & Parello

Associates, P.A. of Wall, New Jersey to provide On-Call Mechanical, Electrical and Plumbing (MEP) Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$2,500.00. (Union County Engineering Project Number 2020-017). **(Commissioner Bette Jane Kowalski)**

9. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to NV5 Inc., of Parsippany, New Jersey to provide On-Call Traffic Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000.00. (Union County Engineering Project Number 2020-016). **(Commissioner Bette Jane Kowalski)**
10. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to Netta Architects, of Mountainside, New Jersey to provide On-Call Architectural Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. (Union County Project Number 2020-018). **(Commissioner Bette Jane Kowalski)**
11. Authorizing the County Manager to award a contract obtained through advertised public bidding (BA #33-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Paper Mart, 151 Ridgedale Avenue, East Hanover, NJ 07936, for the purpose of providing paper and envelopes listed in Lot # 2 and Lot # 3 for twenty-four (24) consecutive months that shall commence upon contract execution, for an amount not to exceed \$331,192.55. **(Commissioner Bette Jane Kowalski)**
12. Authorizing the County Manager to enter into an agreement with Harrington Recycling Co. Inc., Chester, NJ for labor and equipment for the clean-up and removal of logs, brush, wood chips and stumps at Houdaille Quarry in an amount not to exceed \$86,250.00. **(Commissioner Bette Jane Kowalski)**
13. Authorizing the County Manager to enter into an agreement with Victory Industrial Supply Inc., Linden, NJ for the purchasing of hardware, factory and mill supplies in an amount not to exceed \$44,000.00. **(Commissioner Bette Jane Kowalski)**
14. Amending Resolution Number 2019-845, a contract with Lorco Petroleum, Elizabeth for the provision of motor oil and filter recycling services, to increase the contract amount by \$6,000.00 for a total contract amount not to exceed \$7,800.00. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Amending Resolution 2021-15, designating depositories, to reflect the designation of additional depositories in 2021. **(Commissioner Christopher Hudak)**
2. Resolution Approving Transfer of Current Fund Appropriations. **(Commissioner Christopher Hudak)**

3. Resolution of the board of county commissioners of the county of union, new jersey providing the consent for the union county improvement authority to undertake the renovation and expansion of the borough of Roselle existing library building **(Commissioner Christopher Hudak)**

Commissioner Williams asked Director Taylor to elaborate on this item.

Director Taylor advised that this item essentially gave the Union County Improvement Authority the Board's consent to undertake the cited project. She further advised that in July Of 2017, the NJ Library Construction Bond Act was approved and the Borough of Roselle had applied for funding through this grant to expand and renovate the current facility. She noted that the projected cost for the project was approximately \$11 million and the Borough of Roselle had been awarded \$5.5 million through the NJ Library Construction Bond Act. She added that the UCIA would provide the remaining funding, in addition to handling the procurement process and construction management, but that the Borough of Roselle would ultimately been the guarantor of the bonds and would be responsible for making all the debt service payments. She noted that the County would not experience financial burden relative to the project and the item was only meant to authorize the UCIA to move forward with the partnership.

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to enter into a lease agreement between the County of Union and Immaculate Conception Church, Elizabeth, NJ for the rental of 85 parking spaces at 425 Union Avenue, Elizabeth commencing on January 1, 2021 through December 31, 2021 in an amount not to exceed \$6,800.00 per month for a total annual amount not to exceed \$81,600.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into an agreement with Jaqueline Napper, PsyD, PsyPharm, Plainfield, NJ, to provide psychological services to the patients at Cornerstone Behavioral Health Hospital including weekend psychological care and group sessions, for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed 15,000.00. **(Vice Chair Rebecca Lynne Williams)**
3. Authorizing the County Manager to enter into lease agreement with 28 Prince Street Holdings LLC, Newark, New Jersey for the rental of 26 parking spaces located at 28 Prince Street, Elizabeth, commencing on January 1, 2021 through December 31, 2021 in the amount not to exceed \$1,690.00 per month, for a total annual amount not to exceed \$20,280.00. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to enter into an agreement with Geneva Worldwide Interpretation Service, New York, NY to provide interpretation services to the non-English speaking clients of the UC Department of Human Services, Division of Social Services for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$15,000.00. **(Commissioner Sergio Granados)**

Commissioner Leon asked Director Anderson how many different languages were offered and or available under the cited interpretation services.

Director Anderson advised that the vendor provided translation services for over 40 languages.

Chairman Mirabella added that this type of service was ideal for legal proceedings and likely to assist residents in Union County attempting to secure assistance through the Department of Social Services and others.

Director Anderson confirmed that this resource was incredibly useful for the Department of Social Services, as individuals requiring interpretation services would be connected with an agent fluent in their respective language and it helped with facilitating the process.

Chairman added that it would be beneficial for the Board to know how many of the available languages were actually used.

Director Anderson advised that she would provide this information following the meeting, noting that the most requested languages currently were Spanish, Haitian-creole, and Arabic.

5. Amending Resolution 2021-57 to correctly reflect a change in the name of the Company as SOS Corporation, Pinehurst, NJ and to amend the terms of the contract to provide a Processing View Only License for the use of software for processing and historical data access only; other terms and conditions remain the same. **(Vice Chair Rebecca Lynne Williams)**
6. Rescinding Resolution 2021-53; and further amending Resolution Number 2020-580 to reflect that Knights Inn, Elizabeth, NJ, is authorized to exceed the Pay to Play threshold amount of \$17,500.00 with requirement of properly executed pay to play disclosures, without an increase to the total contract amount for all vendors, of not to exceed \$350,000.00. **(Commissioner Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATION

Ronald Zuber, Director

Representing the Department was Director Michael Brennan of the Division of Park Maintenance.

1. Authorizing the County Manager to award 2021 HEART Grants received by the Office of Cultural & Heritage Affairs. The Cultural & Heritage Advisory Board reviewed sixty (60) applications and grant awards have been recommended in the amount of not to exceed \$115,700.00. **(Commissioner Andrea Staten)**

Relative to the 60 applications, Commissioner Granados inquired about how many of these applications had been approved.

Director Brennan advised that all of the 60 cited applications had been reviewed and approved.

2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA#35-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation, TBDS, LLC. dba John R. Knabb & Sons, Kutztown, PA, for the purpose of providing straw, for a contract period of twenty-four (24) consecutive months that shall commence upon contract execution, in the amount of \$157,500.00. **(Commissioner Andrea Staten)**

3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA# 34-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation, Frank Carrajat dba Middle Valley Farms, Long Valley, NJ, for the purpose of providing hay, for a contract period of twenty-four (24) consecutive months that shall commence upon contract execution, in the amount of \$372,320.00. **(Commissioner Andrea Staten)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Amending Resolution Number 2019-1051, a professional services contract with Lehrer-Gibilsco Funeral Home to provide livery services, to increase the contract amount by \$50,000.00, for a total amount not to exceed \$200,000.00 through December 31, 2020. **(Commissioner Sergio Granados)**

Unrelated to the cited item, Director Moran noted that the Dispatch Center also utilized the translation services provided by Geneva Worldwide Interpretation Services under the Department of Human Services.

Commissioner Granados commended Director Moran and his Department as well as everyone involved in the COVID-19 Response Team. He noted the incredible efforts of all those involved to ensure that residents had access to testing and COVID-19 vaccinations, noting that 400 doses had been administered yesterday. He added that although the demand greatly outweighed the current supply of vaccinations, the County was doing their part to ensure that this important resource was being provided to residents.

Chairman Mirabella also thanked Director Moran and his Department as well as all those involved in the COVID-19 response, including President Lamont Repollet, President of Kean University, for his willingness to help accommodate the County and provide whatever assistance was necessary.

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, Director

There were no questions or comments by the Board.

1. A Resolution authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the

- defense of the County of Union in amount not to exceed \$45,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into agreements with West Publishing Corporation for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$102,425.00. **(Chairman Alexander Mirabella)**
 3. Authorizing the County Manager to enter in to agreements with Gann Law Books for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$54,875.00. **(Chairman Alexander Mirabella)**
 4. Authorizing the County Manager to enter agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$34,667.25. **(Chairman Alexander Mirabella)**
 5. Authorizing the County Manager to enter into agreements with LexisNexis for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$60,639.00. **(Chairman Alexander Mirabella)**
 6. Amending Resolution Number 2020-210 dated February 20, 2020 to increase the appropriation to LaCorte, Bundy, Varady and Kinsella of Union, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a total contract not to exceed \$35,000.00. **(Chairman Alexander Mirabella)**
 7. Amending Resolution Number 2020-209 dated February 20, 2020 to increase the appropriation to Rainone Coughlin Minchello, LLC, of Iselin, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a total contract not to exceed \$45,000.00. **(Chairman Alexander Mirabella)**
 8. Amending Resolution 2020-321 dated April 2, 2020 to increase the appropriation to Javerbaum Wurgaft Hicks Kahn Wikstrom & Sinins, P.C. in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$15,000.00 for a total contract not to exceed \$35,000.00. **(Chairman Alexander Mirabella)**

Commissioner Garretson joined the meeting.

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

There were no questions or comments by the Board.

1. Authorizes the County Manager to adjust and/or change his Internal Position Control Schedules. **(Commissioner Christopher Hudak)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Appointing Councilman Sean Benoit (Delegate) to represent the Borough of Garwood to the UC Air Traffic & Noise Advisory Board for a two (2) year term ending December 31, 2022. **(Commissioner Angela R. Garretson)**
2. Resolution recognizing and celebrating the historic inauguration of President Joe Biden and Vice President Kamala Harris; representing the nation's first Female Vice President, its first bi-racial Black and South Asian Vice President. **(Commissioner Angela R. Garretson & The Entire Board)**
3. Resolution celebrating Union County and Plainfield resident Charles A Jones, Jr in recognition of his 100th birthday. **(Commissioner Angela R. Garretson & The Entire Board)**
4. Resolution opposing the recent decision by Comcast Xfinity to charge fees to Union County home internet customers who exceed a newly imposed 1.2 TB monthly data cap. **(Commissioner Christopher Hudak & The Entire Board)**
5. Appointing Councilman Michael Ince, (Delegate) to represent the Borough of Garwood to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2021. **(Commissioner Bette Jane Kowalski)**
6. Resolution offering this Board's deepest sympathies to former County employee Kathy Villaggio and her family on the passing of her mother, Carmela Williams. **(Commissioner Bette Jane Kowalski & The Entire Board)**
7. Resolution recognizing the American Heart Association's "Go Red Movement for Women" to encourage awareness of women's heart disease. **(Commissioner Kimberly Palmieri-Mouded & The Entire Board)**
8. Resolution offering this Board's deepest sympathies to former county employee Grace Minas and her family on the passing of her son Daniel Stiga. **(Commissioner Kimberly Palmieri-Mouded & The Entire Board)**
9. Authorizing the County Manager to award a contract to Continuum Voice and Data Systems, Inc., Syracuse, New York for the purpose of providing software maintenance services for the OnBase Records Management proprietary software system of the County, for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$34,620.66. **(Chairman Alexander Mirabella)**
10. Amending Resolution Number 2021-3, a resolution designating official newspapers for the provision of legal notices for the County of Union, to include NJ Advance Media and USA Distributors/El Especialito. **(Chairman Alexander Mirabella)**
11. Amending Resolution 2021-5, a resolution establishing Commissioner appointments to Advisory Boards. **(Chairman Alexander Mirabella)**

12. Resolution offering this Board's deepest sympathies to the family of former Roselle Park Firefighter Bob Stevens during their time of sorrow. (**Chairman Alexander Mirabella & The Entire Board**)

ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Commissioner Kowalski and seconded by Commissioner Palmieri-Mouded a voice vote showed nine members of the Board voted in the affirmative.

The meeting was adjourned at 5:37 P.M.

**UNION COUNTY BOARD OF COUNTY COMMISSIONERS
2021 MEETING SCHEDULE**

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely
Through Teleconference via Zoom Webinar**

2021 MEETING SCHEDULE

AGENDA SETTING SESSION

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

REGULAR MEETINGS

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

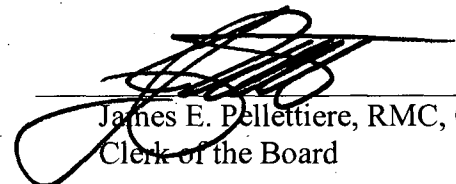
August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021


James E. Pellettiere, RMC, QPA
Clerk of the Board

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.