



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

ORDINANCE NUMBER: *831-2021*
 DATE OF INTRODUCTION: *6/24/2021*
 DATE OF ADOPTION: *7/22/2021*

6/24/2021

AN ORDINANCE TO AMEND PART 1-THE UNION COUNTY ADMINISTRATIVE CODE, CHAPTER 1, UNION COUNTY GOVERNMENT STRUCTURE BY AMENDING ARTICLE XXI-DEPARTMENT OF PUBLIC SAFETY, §1-127. DIVISION OF EMERGENCY SERVICES.


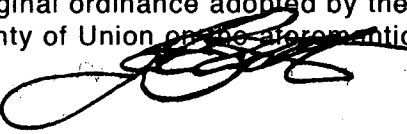
BE IT ORDAINED. by the Union County Board of County Commissioners that the "Laws of Union County" are hereby amended, as outlined in the attached Schedule A; and

Continued...

**NO SUFFICIENCY
OF FUNDS REQUIRED**

Erick Morera
06/04/2021

INTRODUCTION				RECORD OF VOTE				FINAL ADOPTION							
COMMISSIONER	Aye	Nay	Abs	Pass	Ord.	Sec	NP	COMMISSIONER	Aye	Nay	Abs	Pass	Ord.	Sec	NP
GARRETSON	✓							GARRETSON	✓						
GRANADOS	✓							GRANADOS	✓						
HUDAK	✓					✓		HUDAK	✓					✓	
KOWALSKI	✓				✓			KOWALSKI	✓						
LEON	✓							LEON	✓						
PALMIERI-MOUCED	✓							PALMIERI-MOUCED	✓						
STATEN							✓	STATEN	✓						
WILLIAMS VICE CHAIR							✓	WILLIAMS VICE CHAIR	✓				✓		
MIRABELLA CHAIRMAN	✓							MIRABELLA CHAIRMAN	✓						

APPROVED AS TO FORM 	I hereby certify the above is an original ordinance adopted by the Board of County Commissioners of the County of Union on the aforementioned date.
COUNTY ATTORNEY	 _____ CLERK
	I hereby certify the above is an original ordinance adopted by the Board of County Commissioners of the County of Union on the aforementioned date.
	_____ CLERK

SCHEDULE A

PART I - ADMINISTRATIVE CODE

Chapter 1, UNION COUNTY GOVERNMENT STRUCTURE

[HISTORY: Adopted by the Board of Chosen Freeholders of the County of Union 4-28-1976 by Ord. No. 1; amended in its entirety by Ord. No. 9-1984. Subsequent amendments noted where applicable.]

ARTICLE XXI, Department of Public Safety

[Amended 10-30-1985 by Ord. No. 232; 9-10-1987 by Ord. No. 275; 8-2-1988 by Ord. No. 300; 7-18-1991 by Ord. No. 337; 7-22-1999 by Ord. No. 503; 6-20-2002 by Ord. No. 553; 2-5-2004 by Ord. No. 587; 9-14-2006 by Ord. No. 636; 3-27-08 by Ord. No. 667; 7-19-2012 by Ord. 738; Amended 12-19-2013 by Ord. 2013-755; Amended 12-7-2017 by Ord. 2017-789; Amended 12-7-2017 by Ord. 2017-789]

§ 1-127. Division of Emergency Services.

[Amended 8-21-1997 by Ord. No. 454; 7-23-1998 by Ord. No. 479; 1-21-1999 by Ord. No. 490; 9-23-1999 by Ord. No. 507; 9-14-2006 by Ord. No. 636; Amended 7-19-2012 by Ord. No 738.

A. There is hereby established the Division of Emergency Services under the direction and supervision of the Director of Public Safety. The functions and responsibilities of which shall include:

- 1) Planning, developing, coordinating and activating County-wide mutual aid and emergency management operations, to include preparedness and mitigation efforts and the integration of preparedness and response elements of the County Division of Health and Department of Human Services into the County Emergency Operations Plan.
- 2) Making available to the County and activating such emergency management facilities and services as are available from the resources of County government.
- 3) Keeping the County advised of current and potential disaster situations.
- 4) Coordinating and implementing all necessary response, assistance, training and related services for the identification of hazardous materials and appropriate cleanup and disposal of hazardous materials caused by accident or otherwise.
- 5) Providing for the appropriate training of fire personnel from the municipalities of the County of Union, continuing education in the field of fire science and such other assistance in fire-science-related matters that may be deemed appropriate through the Fire Service Training Academy.
- 6) Maintaining a fully certified and operable hazardous materials response team to serve as agents of the New Jersey Department of Environmental Protection for the purposes of investigating, mitigating and preventing releases, spills or other discharges into the air, water or soils within Union County. These procedures will be implemented according to the Union County Emergency Operations Plan and as required by CEHA performance standards, *N.J.A.C. 7:1H-3 et seq.*
- 7) Perform duties as assigned by the Director of Public Safety in the enforcement, collection and management of fees, fines or penalties pursuant to Environmental Quality and Enforcement Fund (EQE Fund) under the CEHA, *N.J.S.A. 26:3A2-21 et seq.* [Added 9-14-2006 by Ord. No. 636]
- 8) Performing the duties and the functions and responsibilities of the office in accordance with the rules and regulations promulgated by the Governor.

B. Division head. The Director of Emergency Management shall be the head of the Division and shall be responsible to the Director of Public Safety for its operation, subject to the

approval of the State Emergency Management Director and subject to his orders, as required by law.

C. Division organization. Within the Division there shall be the following Bureaus:

- (1) The Bureau of Operations.
- (2) The Bureau of Logistics.
- (3) The Bureau of Support.

[Added 9-14-2006 by Ord. No. 636]

D. The Bureau of Operations. Under the direction and supervision of the Director of Emergency Management, the Bureau of Operations functions and responsibilities shall include:

(1) Hazardous Materials

- a. Maintaining a fully certified and operable hazardous materials response team to serve as agents of the New Jersey Department of Environmental Protection for the purposes of investigating, mitigating and preventing releases, spills or other discharges into the air, water or soils within Union County. These procedures will be implemented according to the Union County Emergency Operations Plan and in compliance with CEHA performance standards, *N.J.A.C. 7:1H-3 et seq.*
- b. Coordinating and implementing all necessary response, assistance, training and related services for the identification of hazardous materials and appropriate cleanup and disposal of hazardous materials caused by an accident or otherwise.
- c. (3) Operating with federal, state and local authorities using a unified command structure, under the Incident Command System / National Incident Management System (ICS / NIMS).
- d. Maintaining capabilities as a Type 1 hazardous materials team as delineated by the U.S. Department of Homeland Security.
- e. Complying with the New Jersey State Police Hazardous Materials Response Unit Standards for Operations and Training.
- f. Preparing and Disseminating all mandated statistical programmatic reports to appropriate agencies and officials

(2) Emergency Medical Services

- a. Provide ambulance services throughout the county as needed or requested.
- b. Shall not fail to respond to an emergency call or refuse to provide emergency treatment and transportation to any person because of that person's race, sex, creed, national origin, sexual preference, age, disability, medical condition, or ability to pay.
- c. Adhere to all of the NJ Department of Health's licensing standards for Basic Life Support services.
- d. The day-to-day operation and management of Emergency Medical Services shall be under the supervision of the Division head or his or her designee
- e. Emergency Medical Services use rates shall be established on an annual basis in accordance with industry standards in similar service areas and in line with other service providers in the County's geographic location as determined between the County Manager, Director, Division of Emergency Services and the third party billing consultant retained for such purposes.

(3) Emergency Management

- a. Planning, developing, coordinating and activating County-wide mutual aid and emergency management operations, to include preparedness and mitigation efforts and the integration of preparedness and response elements of the County Division of Health and Department of Human Services into the County Emergency Operations Plan.
- b. Making available to the County and activating such emergency management facilities and services as are available from the resources of County government.
- c. Keeping the County advised of current and potential disaster situations.

Performing the duties and the functions and responsibilities of the office in accordance with the rules and regulations promulgated by the Governor [Added 9-14-2006 by Ord. No. 636; Amended 7-19-2012 by Ord. No. 738]

E. The Bureau Chief shall be a Certified Hazardous Materials Specialist pursuant to OSHA Regulations, 29 C.F.R. 1910.120-120.6(iii) – “Training”; and shall have a certification as a Hazardous Materials On Scene Incident Commander pursuant to OSHA Regulations, 29 C.F.R. 1910.120-120.6 – “Training”; and shall be a certified New Jersey Emergency Medical Services technician. The Bureau Chief shall be the head of the Bureau and shall be responsible to the Director of the Division of Emergency Management for its operation. [Added 9-14-2006 by Ord. No. 636]

F. Bureau of Logistics. Under the direction and supervision of the Director of the Division of Emergency Management, the Bureau of Domestic Preparedness’ functions and responsibilities shall include:

- (1) Management of the County’s Homeland Security Grant Program, Urban Area Security Initiative, Critical Infrastructure and other similar homeland security and domestic preparedness programs.
- (2) Staffing and assisting the Commissioner Committee on Homeland Security on domestic preparedness issues.
- (3) Providing technical assistance to the County Working Group, Urban Area Security Initiative Regional Working Group and other agencies/municipalities on applications and grant management pertaining to homeland security and domestic preparedness.
- (4) Providing support and assistance to all Departments and agencies concerning current Federal and State Homeland Security and Domestic Preparedness programs and regulations.
- (5) Maintaining a close liaison with the New Jersey Office of Homeland Security and Domestic Preparedness, State Police Office of Emergency Management and Domestic Preparedness and the Office of the Attorney General on issues relevant to homeland security and domestic preparedness grants and initiatives.
- (6) Monitoring Federal and State legislation relative to Homeland Security and Domestic Preparedness and recommending policies and procedures for compliance.

[Added 9-14-2006 by Ord. No. 636]

G. The Bureau of Logistics will have as its Bureau Chief the Domestic Preparedness Planner. The Bureau Chief shall head the Bureau and shall be responsible to the Director of the Division of Emergency Management for its operation.

[Added 9-14-2006 by Ord. No. 636]

H. The Bureau of Support

- a. Fire Science Training Academy. Providing for the appropriate training of fire personnel from the municipalities of the County of Union, continuing education in the field of fire science and such other assistance in fire-science-related matters that may be deemed appropriate through the Fire Service Training Academy.

- b. **Communications. Maintain the radio communication capabilities for the County of Union.**
- I. **Coordinator of Emergency Management. There shall be a Coordinator of Emergency Management appointed by the Board of County Commissioners, subject to the approval of the State Director of Emergency Management and subject to his orders, as required by law.**
- J. **Deputy Coordinator of Emergency Management. There shall be a Deputy Coordinator of Emergency Management appointed by the Board of County Commissioners, subject to the approval of the State Director of Emergency Management and subject to his orders, as required by law.**
- K. **State Director to exercise supervision and control. The State Director of Emergency Management shall exercise supervision and control of the Coordinator of Emergency Management and Deputy, who may be removed by the State Director for cause. The Coordinator of Emergency Management and Deputy shall perform their duties in accordance with the provisions of N.J.S.A. App. A: Ch. 9, and rules and regulations promulgated by the Governor.**