



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, OCTOBER 7, 2021
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

PRESENTATION TO THE BOARD

A presentation will be made by the Board of Elections Administrator Nicole DiRado regarding New Jersey's Early Voting process for the 2021 General Election.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Authorizing the County Manager to exercise its only option to extend the contract, obtained through advertised public bidding (BA 37-2019) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq., with Ditto Copy Systems Inc., Linden, New Jersey to provide coin-operated copy machines for public use at five cents (\$0.05) per copy for an additional twenty-four (24) consecutive months beginning December 10, 2021 through December 9, 2023. This is not a revenue producing contract nor is there a cost to the County. The vendor is responsible for maintaining the machines as well as the paper supply. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into a contract with Wisolmerski Associates, Inc., Boca Raton, Florida, for the purpose of providing technical support to the recording, indexing and accounting systems of the Office of the County Clerk for the contract period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$44,350.00. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2020-896, a contract with Full Service Mailers, Hackensack, New Jersey, to add grant account G-02-21-310-312-734. No change in contract value. **(Chairman Alexander Mirabella)**
4. Amending Resolution Number 2021-631, a contract with Royal Printing Services, West New York, New Jersey to add grant account G-02-21-310-312-734. No change in contract value. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2020-897 a contract with B & B Press Inc., Lebanon, New Jersey, to add grant account G-02-21-310-312-734. No change in contract value. **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY PROSECUTORWilliam Daniel, Prosecutor

1. Authorizing the County Manager to enter into an agreement for the purchase of Digital Forensics Software from Grayshift, LLC, of Atlanta Georgia in an amount not to exceed \$25,663.02. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a Professional Service Agreement with Sexual Assault Nurse Examiners to serve as independent contractors as part of the Union County Sexual Assault Response Team for the period of October 1, 2021 through September 30, 2022 in the amount of \$52,788.00. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2021-459 to reflect the following required data elements: Authorizing the County Manager, through the Office of the Union County Prosecutor's office, to apply for and accept funding for the purpose described in the application from the State of New Jersey, Office of the Attorney General, Division of Administration, Department of Law and Public Safety for FFY19 Victims of Crime Act (VOCA) Grant Program for the project titled County Sexual Assault Response Team/Forensic Nurse Examiner Program; The total project cost reflects the full grant award of \$86,427.00 in federal funds and not to exceed \$139,082.00 in match (Required match amount of \$21,607.00 and existing operating budget salary and fringe cost of \$117,475.00) for a total project cost of \$225,509.00 for the period of October 1, 2021 through September 30, 2022 (Subaward number VS-85-19). **(Chairman Alexander Mirabella)**
4. Amending Resolution Number 2021-280, a resolution authorizing purchase of software, equipment, and related training from Cellebrite Inc., Parsippany, New Jersey, for the period of January 1, 2021 through December 31, 2021, by an amount not to exceed \$12,807.67, for a new total amount not to exceed \$22,807.67. **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY SHERIFFPeter Corvelli, Sheriff

1. Authorizing the County Manager to enter into an agreement with Visual Computer Solutions, Inc. (VCS, Inc.), Freehold, New Jersey for SaaS renewal services for the Union County Sheriff's Office for the period of September 1, 2021 to August 31, 2022 in an amount not to exceed \$27,625.00. **(Commissioner Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Crisp Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to award a contract to MicroSystems-NJ.com LLC, Bridgewater, NJ, by way of RCCP #6-2021, to provide online tax system services to the County of Union, for a period of five (5) years from November 11, 2021 through November 10, 2026 in an amount not to exceed \$254,500.00. **(Chairman Alexander Mirabella)**

2. Authorizing the County Manager to utilize Cares Act Mainstream Vouchers in the amount, not to exceed \$479,232.00 from the Union County Housing Voucher Program (Section 8), to service 40 non-elderly disabled families on a monthly basis through Federal Department of Housing & Urban Development Housing - Development Directions LLC. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Amending Resolution Number 2020-484 for a vendor name change only from Lehrer Cumming to Lehrer Cumming, a subdivision of Cumming Management, Cranford, NJ. **(Commissioner Bette Jane Kowalski)**
2. Resolution granting permission to the Township of Springfield and the Saint James the Apostle Roman Catholic Church to close the road between Mountain Avenue and Shunpike Road on October 12, 2021 to October 15, 2021 from 6-10PM, and October 16, 2021 from 2-10PM to hold its annual St. James Festival. **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manger to grant permission to the Township of Scotch Plains to hang a banner on Park Avenue near Front Street and Bartle Avenue from September 29, 2021 through October 18, 2021 to promote "Visit Historic Scotch Plains". **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution authorizing the execution and acknowledgment and delivery by the County Of Union of the Guaranty Agreement, Deficiency Agreement and Disclosure Agreement in relation to County Guaranteed Revenue Bonds, Series 2021 (Renewable Energy Program Project) of the Union County Improvement Authority. **(Commissioner Christopher Hudak)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution 2021-637 to increase the allocation amount to Samuels, Inc., State Contract #85992 for purchase of auto parts & accessories for Paratransit vehicles for the period of January 1, 2021 through December 31, 2021 in an additional amount not to exceed \$10,000.00 for a total contract amount not to exceed \$210,000.00. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to enter into a contract with Summit Soundz LLC, Summit, NJ to provide equipment and services for the County's 2021 movie series, in an amount not to exceed \$11,420.00. **(Commissioner Andrea Staten)**

OFFICE OF THE COUNTY COUNSELBruce H. Bergen, County Counsel

1. Amending Resolution Number 2020-561 dated July 23, 2020, to increase the appropriation to DeCotiis Fitzpatrick, Cole & Giblin of Teaneck, NJ for Special Legal Counsel in the matter entitled H.C. Equities v. UC, et als, in an amount not to exceed \$40,000.00 for a new total contract amount not to exceed \$200,000.00. **(Chairman Alexander Mirabella)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution sponsoring the Borough of New Providence Street Fair held on October 24, 2021 in the total amount of not to exceed \$3,000.00. **(Commissioner Christopher Hudak & The Entire Board)**
2. Resolution sponsoring the Queen City Film Festival's 4th Annual Film Festival held on October 22-24, 2021 in the total amount of not to exceed \$2,500.00. **(Commissioner Christopher Hudak & The Entire Board)**
3. Resolution sponsoring the Borough of Kenilworth's Carve It Out Kenilworth held on October 29, 2021 in the total amount of not to exceed \$4,000.00. **(Commissioner Christopher Hudak & The Entire Board)**
4. Resolution recognizing the week of October 3, 2021 to October 9, 2021 as Fire Prevention Week in the County of Union. **(Vice Chair Rebecca Lynne Williams & The Entire Board)**
5. Resolution congratulating Captain James Abney upon his retirement after 25 years with the Plainfield Police Division. **(Vice Chair Rebecca Lynne Williams & The Entire Board)**
6. Resolution congratulating Tracey Bennet upon her retirement after 40 years with the City of Plainfield. **(Vice Chair Rebecca Lynne Williams & The Entire Board)**
7. Resolution offering this Board's deepest sympathies to the family of William Frolich, treasurer of the Union County Historical Society, during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
8. Authorizing Governing Body Certification of the 2020 Audit. **(Chairman Alexander Mirabella)**
9. Resolution celebrating Christopher Columbus Day throughout the County of Union; and further celebrating the many contributions made by Italian Americans and recognizing the local Italian American Organizations participating in the Union County's 13th Annual Christopher Columbus Flag Raising Ceremony on Friday, October 8, 2021. **(Chairman Alexander Mirabella)**

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2021 MEETING SCHEDULE

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely
Through Teleconference via Zoom Webinar

2021 MEETING SCHEDULE

AGENDA SETTING SESSION

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

REGULAR MEETINGS

January 21, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021

December 2, 2021
December 16, 2021

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM

Webinar. All members of the public may view the meeting by livestream at ucnj.org/commissioners. Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Board at jpellettiere@ucnj.org <<mailto:jpellettiere@ucnj.org>> to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at jpellettiere@ucnj.org <<mailto:jpellettiere@ucnj.org>>. All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name** and **town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: www.ucnj.org/commissioners <<http://www.ucnj.org/commissioners>>.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.