



# UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, JANUARY 21, 2021  
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

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Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

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1. Authorizing the County Manager to enter into an agreement with Intersection Media LLC, Secaucus, New Jersey for the purpose of providing design and advertising space for the Union County Votes App at NJ Transit train stations in advance of the 2021 Primary and General Elections in an amount not to exceed \$19,800.07. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with International Business Machines Corporation (IBM), Piscataway, New Jersey for the purpose of providing hardware and software maintenance for the Union County Clerk's imaging and web servers in both the Elizabeth and Westfield locations for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$22,547.84 **(Chairman Alexander Mirabella)**

BOARD OF ELECTIONS

Nicole DiRado, Administrator

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1. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha, Nebraska, for the purpose of purchasing consumables for the Union County Vote Tabulation System for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha, Nebraska for the purposes of providing onsite election resources for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$60,000.00. **(Chairman Alexander Mirabella)**

3. Authorizing the County Manager to both exercise the option to extend the pre-qualified period for Royal Printing Services, West New York, New Jersey, for an additional 24 months from February 1, 2021 through January 31, 2023 and to also award a contract for the purpose of providing election printing services to print authority books, poll books, challenger badges and all other printing needed to run elections in the County of Union for the contract period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$130,000.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into an agreement with Main Street Movers, Irvington, New Jersey, for the purposes of transporting election supplies for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to enter into an agreement with University Van Lines, Rahway, New Jersey, for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 and an amount not to exceed \$25,000. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to enter into an agreement with The Liberty Group, Berkeley Heights, New Jersey for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2021 through December 31, 2021 and an amount not to exceed \$60,000.00. **(Chairman Alexander Mirabella)**
7. Authorizing the County Manager to enter into an agreement with A. Rifkin, Co., Wilkes-Barre, Pennsylvania for the purpose of providing secure election bags for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**
8. Authorizing the County Manager to enter into an agreement with Election Systems and Software, LLC (ES&S), Omaha, Nebraska for the purpose of providing hardware, firmware and software licensing, maintenance and support for Union County's Vote Tabulation System programming for the contract period of March 1, 2021 through November 30, 2022 in an amount not to exceed \$215,015. **(Chairman Alexander Mirabella)**

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Crisp Wagner, Deputy County Manager/Director

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1. Authorizing the County Manager to apply for and accept grant funds through the Department of Treasury for emergency rental assistance in response to the COVID-19 pandemic, in an amount not to exceed \$16,601,886.70. **(Chairman Alexander Mirabella)**

2. Authorizing the County Manger to award a contract through a Request for Competitive Contracting process (RCCP#1-2021) to All Covered for the provision of technical services for the Bureau of Information Technology for a contract period of January 1, 2021 through December 31, 2021 in the amount of \$287,580. **(Chairman Alexander Mirabella)**

## **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

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1. Amending Resolution Number 2019-155, adopted February 21, 2019, (BA# 1-2019) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Colonnelli Brothers, Inc. of Hackensack, New Jersey, approving Change Order Number 1 (final) for Replacement of Pemberton Avenue Culvert PI-75 Cedar Brook Park, City of Plainfield, County of Union, New Jersey. This change order will decrease the original contract amount by \$37,855.36 for a new contract amount not to exceed \$605,271.64. (Union County Engineering Project Number 2010-006A) **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to FAI-GON Electric Inc., of Piscataway, New Jersey for the Intersection Improvements at South Michigan Avenue and Quinton Avenue, Borough of Kenilworth, New Jersey for an amount not to exceed \$120,447.69. (BA# 20-2020; Union County Engineering Project # 2018-012) **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Mountainside, New Jersey to provide design, construction administration and inspection services for the 2022 Road Resurfacing Project in an amount not to exceed \$312,892.00. (Union County Engineering Project Number 2020-010) **(Commissioner Bette Jane Kowalski)**
4. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to M. Disko Associates of Kenilworth, New Jersey to provide On-Call Hydraulic Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$5,000.00. (Union County Engineering Project Number 2020-019) **(Commissioner Bette Jane Kowalski)**
5. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Dewberry Engineers of Bloomfield, New Jersey to provide On-Call Bridge Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$12,500.00. (Union County Engineering Project Number 2020-015). **(Commissioner Bette Jane Kowalski)**

6. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Maser Consulting, Red Bank, New Jersey to provide On-Call General Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. (Union County Engineering Project Number 2020-013). **(Commissioner Bette Jane Kowalski)**
7. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to CME Associates of Parlin, New Jersey to provide On-Call Environmental Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$ 25,000.00. (Union County Engineering Project Number 2020-014). **(Commissioner Bette Jane Kowalski)**
8. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to French & Parello Associates, P.A. of Wall, New Jersey to provide On-Call Mechanical, Electrical and Plumbing (MEP) Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$2,500.00. (Union County Engineering Project Number 2020-017). **(Commissioner Bette Jane Kowalski)**
9. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to NV5 Inc., of Parsippany, New Jersey to provide On-Call Traffic Engineering Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000.00. (Union County Engineering Project Number 2020-016). **(Commissioner Bette Jane Kowalski)**
10. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to Netta Architects, of Mountainside, New Jersey to provide On-Call Architectural Services commencing January 1, 2021 through December 31, 2021 in an amount not to exceed \$7,500.00. (Union County Project Number 2020-018). **(Commissioner Bette Jane Kowalski)**
11. Authorizing the County Manager to award a contract obtained through advertised public bidding (BA #33-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Paper Mart, 151 Ridgedale Avenue, East Hanover, NJ 07936, for the purpose of providing paper and envelopes listed in Lot # 2 and Lot # 3 for twenty-four (24) consecutive months that shall commence upon contract execution, for an amount not to exceed \$331,192.55. **(Commissioner Bette Jane Kowalski)**
12. Authorizing the County Manager to enter into an agreement with Harrington Recycling Co. Inc., Chester, NJ for labor and equipment for the clean-up and removal of logs, brush, wood chips and stumps at Houdaille Quarry in an amount not to exceed \$86,250.00. **(Commissioner Bette Jane Kowalski)**
13. Authorizing the County Manager to enter into an agreement with Victory Industrial Supply Inc., Linden, NJ for the purchasing of hardware, factory and mill supplies in an amount not to exceed \$44,000.00. **(Commissioner Bette Jane Kowalski)**

14. Amending Resolution Number 2019-845, a contract with Lorco Petroleum, Elizabeth for the provision of motor oil and filter recycling services, to increase the contract amount by \$6,000.00 for a total contract amount not to exceed \$7,800.00. **(Commissioner Bette Jane Kowalski)**

**DEPARTMENT OF FINANCE**

Bibi Taylor, Director

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1. Amending Resolution 2021-15, designating depositories, to reflect the designation of additional depositories in 2021. **(Commissioner Christopher Hudak)**
2. Resolution Approving Transfer of Current Fund Appropriations. **(Commissioner Christopher Hudak)**
3. RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF UNION, NEW JERSEY PROVIDING THE CONSENT FOR THE UNION COUNTY IMPROVEMENT AUTHORITY TO UNDERTAKE THE RENOVATION AND EXPANSION OF THE BOROUGH OF ROSELLE EXISTING LIBRARY BUILDING **(Commissioner Christopher Hudak)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to enter into a lease agreement between the County of Union and Immaculate Conception Church, Elizabeth, NJ for the rental of 85 parking spaces at 425 Union Avenue, Elizabeth commencing on January 1, 2021 through December 31, 2021 in an amount not to exceed \$6,800.00 per month for a total annual amount not to exceed \$81,600.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into an agreement with Jaqueline Napper, PsyD, PsyPharm, Plainfield, NJ, to provide psychological services to the patients at Cornerstone Behavioral Health Hospital including weekend psychological care and group sessions, for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed 15,000.00. **(Vice Chair Rebecca Lynne Williams)**
3. Authorizing the County Manager to enter into lease agreement with 28 Prince Street Holdings LLC, Newark, New Jersey for the rental of 26 parking spaces located at 28 Prince Street, Elizabeth, commencing on January 1, 2021 through December 31, 2021 in the amount not to exceed \$1,690.00 per month, for a total annual amount not to exceed \$20,280.00. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to enter into an agreement with Geneva Worldwide Interpretation Service, New York, NY to provide interpretation services to the non-English speaking clients of the UC Department of Human Services, Division of Social Services for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$15,000.00. **(Commissioner Sergio Granados)**

5. Amending Resolution 2021-57 to correctly reflect a change in the name of the Company as SOS Corporation, Pinehurst, NJ and to amend the terms of the contract to provide a Processing View Only License for the use of software for processing and historical data access only; other terms and conditions remain the same. **(Vice Chair Rebecca Lynne Williams)**
6. Rescinding Resolution 2021-53; and further amending Resolution Number 2020-580 to reflect that Knights Inn, Elizabeth, NJ, is authorized to exceed the Pay to Play threshold amount of \$17,500.00 with requirement of properly executed pay to play disclosures, without an increase to the total contract amount for all vendors, of not to exceed \$350,000.00. **(Commissioner Sergio Granados)**

#### **DEPARTMENT OF PARKS AND RECREATION**

Ronald Zuber, Director

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1. Authorizing the County Manager to award 2021 HEART Grants received by the Office of Cultural & Heritage Affairs. The Cultural & Heritage Advisory Board reviewed sixty (60) applications and grant awards have been recommended in the amount of not to exceed \$115,700.00. **(Commissioner Andrea Staten)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA#35-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation, TBDS, LLC. dba John R. Knabb & Sons, Kutztown, PA, for the purpose of providing straw, for a contract period of twenty-four (24) consecutive months that shall commence upon contract execution, in the amount of \$157,500.00. **(Commissioner Andrea Staten)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA# 34-2020) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation, Frank Carrajat dba Middle Valley Farms, Long Valley, NJ, for the purpose of providing hay, for a contract period of twenty-four (24) consecutive months that shall commence upon contract execution, in the amount of \$372,320.00. **(Commissioner Andrea Staten)**

#### **DEPARTMENT OF PUBLIC SAFETY**

Andrew Moran, Director

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1. Amending Resolution Number 2019-1051, a professional services contract with Lehrer-Gibilsco Funeral Home to provide livery services, to increase the contract amount by \$50,000.00, for a total amount not to exceed \$200,000.00 through December 31, 2020. **(Commissioner Sergio Granados)**

**OFFICE OF THE COUNTY COUNSEL**Bruce H. Bergen, Director

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1. A Resolution authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union in amount not to exceed \$45,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into agreements with West Publishing Corporation for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$102,425.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter in to agreements with Gann Law Books for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$54,875.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$34,667.25. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to enter into agreements with LexisNexis for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$60,639.00. **(Chairman Alexander Mirabella)**
6. Amending Resolution Number 2020-210 dated February 20, 2020 to increase the appropriation to LaCorte, Bundy, Varady and Kinsella of Union, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a total contract not to exceed \$35,000.00. **(Chairman Alexander Mirabella)**
7. Amending Resolution Number 2020-209 dated February 20, 2020 to increase the appropriation to Rainone Coughlin Minchello, LLC, of Iselin, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a total contract not to exceed \$45,000.00. **(Chairman Alexander Mirabella)**
8. Amending Resolution 2020-321 dated April 2, 2020 to increase the appropriation to Javerbaum Wurgaft Hicks Kahn Wikstrom & Sinins, P.C. in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$15,000.00 for a total contract not to exceed \$35,000.00. **(Chairman Alexander Mirabella)**

**OFFICE OF THE COUNTY MANAGER**Edward Oatman, County Manager

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1. Authorizes the County Manager to adjust and/or change his Internal Position Control Schedules. **(Commissioner Christopher Hudak)**

**COMMISSIONER SPONSORED RESOLUTIONS**

1. Appointing Councilman Sean Benoit (Delegate) to represent the Borough of Garwood to the UC Air Traffic & Noise Advisory Board for a two (2) year term ending December 31, 2022. **(Commissioner Angela R. Garretson)**
2. Resolution recognizing and celebrating the historic inauguration of President Joe Biden and Vice President Kamala Harris; representing the nation's first Female Vice President, its first bi-racial Black and South Asian Vice President. **(Commissioner Angela R. Garretson & The Entire Board)**
3. Resolution celebrating Union County and Plainfield resident Charles A Jones, Jr in recognition of his 100th birthday. **(Commissioner Angela R. Garretson & The Entire Board)**
4. Resolution opposing the recent decision by Comcast Xfinity to charge fees to Union County home internet customers who exceed a newly imposed 1.2 TB monthly data cap. **(Commissioner Christopher Hudak & The Entire Board)**
5. Appointing Councilman Michael Ince, (Delegate) to represent the Borough of Garwood to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2021. **(Commissioner Bette Jane Kowalski)**
6. Resolution offering this Board's deepest sympathies to former County employee Kathy Villaggio and her family on the passing of her mother, Carmela Williams. **(Commissioner Bette Jane Kowalski & The Entire Board)**
7. Resolution recognizing the American Heart Association's "Go Red Movement for Women" to encourage awareness of women's heart disease. **(Commissioner Kimberly Palmieri-Mouded & The Entire Board)**
8. Resolution offering this Board's deepest sympathies to former county employee Grace Minas and her family on the passing of her son Daniel Stiga. **(Commissioner Kimberly Palmieri-Mouded & The Entire Board)**
9. Authorizing the County Manager to award a contract to Continuum Voice and Data Systems, Inc., Syracuse, New York for the purpose of providing software maintenance services for the OnBase Records Management proprietary software system of the County, for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$34,620.66. **(Chairman Alexander Mirabella)**
10. Amending Resolution Number 2021-3, a resolution designating official newspapers for the provision of legal notices for the County of Union, to include NJ Advance Media and USA Distributors/El Especialito. **(Chairman Alexander Mirabella)**



11. Amending Resolution 2021-5, a resolution establishing Commissioner appointments to Advisory Boards. **(Chairman Alexander Mirabella)**
12. Resolution offering this Board's deepest sympathies to the family of former Roselle Park Firefighter Bob Stevens during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**

**ADJOURNMENT**

## UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2021 MEETING SCHEDULE

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm**  
**Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely**  
**Through Teleconference via Zoom Webinar**

### 2021 MEETING SCHEDULE

#### AGENDA SETTING SESSION

January 21, 2021

February 4, 2021  
February 18, 2021March 4, 2021  
March 25, 2021April 8, 2021  
April 22, 2021May 6, 2021  
May 20, 2021June 10, 2021  
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021  
September 23, 2021October 7, 2021  
October 21, 2021November 4, 2021  
November 18, 2021December 2, 2021  
December 16, 2021

#### REGULAR MEETINGS

January 21, 2021

February 4, 2021  
February 18, 2021March 4, 2021  
March 25, 2021April 8, 2021  
April 22, 2021May 6, 2021  
May 20, 2021June 10, 2021  
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021  
September 23, 2021October 7, 2021  
October 21, 2021November 4, 2021  
November 18, 2021December 2, 2021  
December 16, 2021

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM Webinar. All members of the public may view the meeting by livestream at [ucnj.org/commissioners](http://ucnj.org/commissioners). Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must

email the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>> to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>>. All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name** and **town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: [www.ucnj.org/commissioners](http://www.ucnj.org/commissioners) <<http://www.ucnj.org/commissioners>>.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.