



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 10, 2020  
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

PRESENTATIONS TO THE BOARD

A presentation will be made to the Board by the State of New Jersey's Shared Services Commission.

APPROVAL OF COMMUNICATIONS

---

Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

---

1. Authorizing the County Manager to enter into an agreement with Election Systems and Software, LLC (ES&S) for maintenance of software, hardware, and services for the Primary and General elections of 2021 for an amount not to exceed \$14,450.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2020-80, a contract with Full Service Mailers, Hackensack, New Jersey, for the period from February 1, 2020 to January 31, 2022, to provide election mail fulfillment services for the 2020 and 2021 Primary, General, and Special Elections, in the additional amount not to exceed \$395,656.50 for a total amount not to exceed \$604,369.50. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2020-81, a contract with B & B Press Inc., Lebanon, New Jersey, to provide print services for Mail-in-Ballots and Provisional Ballots for the 2021 Primary, General and Special Elections for the 24 month period from February 1, 2020 to January 31, 2022, for an additional amount not to exceed \$1,108,225.58 for a total amount not to exceed \$1,722,775.05. **(Chairman Alexander Mirabella)**

4. Authorizing the County Manager to make any and all purchases of goods and/or services required in the process of preparing and conducting an election to be provided by various vendors and to provide miscellaneous election services which might arise for the 2021 elections and also to enter in to an agreement with Eisenberg Associates, Inc., to provide printing canvas reports and software maintenance in the process of preparing and conducting elections in 2021, in the amount not to exceed \$14,500.00 for the period January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2020-79, a contract with Royal Printing Services, West New York, New Jersey, to provide election printing services of primary sample ballots, emergency ballots, tally sheets, and official voting machine set-up, for the 2021 Primary Elections, General Elections, and Special Elections, for the 24 month period beginning February 1, 2020 to January 31, 2022 in an amount not to exceed \$1,001,120.00 for a total not to exceed \$2,961,817.00. **(Chairman Alexander Mirabella)**
6. Resolution approving Union County Clerk's 5-year spending plan. **(Chairman Alexander Mirabella)**

**OFFICE OF THE UNION COUNTY PROSECUTOR**

Lyndsay V. Ruotolo, Acting Prosecutor

---

1. Authorizing the County Manager to apply for and accept funding from the Office of the Insurance Fraud Prosecutor, State of New Jersey, Office of the Attorney General, in the amount of \$250,000.00 for the period of January 1, 2021 through December 31, 2021, to continue efforts of insurance fraud investigation in Union County (Cycle 2021). **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a professional services contract with Kristen Balsamo-Kleinbach, Paramus, New Jersey, to serve as a DNA Analyst (Forensic Scientist) at the Union County Prosecutor's Forensic Laboratory for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$42,430.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into an agreement with Porter Lee Corporation, Schaumburg, Illinois, for the purpose of providing supplies for the Barcode, Evidence Analysis, Statistics and Tracking (BEAST) evidence logging system in an amount not to exceed \$2,577.84. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF CORRECTIONS**

Ronald Charles, Director

---

1. Authorizing the County Manager to enter into an agreement with Geo Reentry Inc., Boca Raton, FL, to provide comprehensive inmate substance abuse treatment and residential correctional services for the Union County Jail inmates in an amount not to exceed \$3,500,000.00 to be charged to account G-02-20-310-500-734 for the period of December 1, 2020 through June 30, 2021. This is a State Grant from the Department of Corrections. **(Chairman Alexander Mirabella)**

#### DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

---

1. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing procurement training/technical assistance to private businesses within Union County for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$125,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing general economic development services to private businesses within the County of Union for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to sponsor the Union County Educational Services Commission and Overlook Hospital, by providing monetary assistance for the Union County Project SEARCH Program to cover uniforms (logo shirts, khaki's, and scrubs); Transit Fares (NJ Transit or Access Link for students); and Travel Training (via NJTIP at Rutgers) in an amount not to exceed \$30,000.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to apply for and receive funds from the Department of Housing and Urban Development, which will amend the 2019-2020 Annual Action Plan to include additional CARES Act funding for Community Development Block Grant (CDBG-CV) Round 3 in the amount of \$2,669,052. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to amend Resolution 2020-627 to amend the contract amount with Benevate, Inc. D/B/A Neighborly Software to include additional administrative user account costs for the CDBG Covid-19 Rental Assistance program, in an amount not to exceed \$36,600.00 for a total contract amount not to exceed \$69,100.00. **(Chairman Alexander Mirabella)**

#### DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

---

1. Concurring with the Town of Westfield, Resolution No. 39-2019 dated January 29, 2019 for the addition of two bus stops on South Avenue (CR 610), eastbound, and westbound, at Windsor Avenue, near side. **(Chairman Alexander Mirabella)**
2. Approving a pre-qualified list of firms for the provision of Architectural Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
3. Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
4. Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to award a contract to Brewer International DBA Creative Visual Systems of Somerset, New Jersey for sign shop equipment and material as needed for the Bureau of Traffic for an amount not to exceed \$28,753.15. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to submit a grant application, on behalf of the County of Union, and if awarded, to enter into an Agreement with the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2021 County Aid Fund Program (CA-2021- County of Union -0007) in the amount of \$6,999,846.00 (2022 Union County Road Resurfacing, Union County Engineering Project Number 2020-010) **(Chairman Alexander Mirabella)**
7. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to USA Architects of Somerville, New Jersey to provide design and construction administrative services for the painting of select areas within the Union County Performing Arts Center in Rahway, New Jersey for an amount not to exceed \$44,300.00 (Union County Engineering Project Number 2020-020) **(Chairman Alexander Mirabella)**
8. Resolution granting permission to hang a banner in Berkeley Heights on Springfield Avenue from December 7, 2020 until December 31, 2020 to promote the downtown of Berkeley Heights. SHOP, EAT, BE WELL, SUPPORT LOCAL BRIGHT NIGHTS. **(Freeholder Andrea Staten)**

**DEPARTMENT OF FINANCE**

Bibi Taylor, Director

1. Cancelling Capital Balances to Capital Surplus and Deferred Charges Unfunded. **(Freeholder Sergio Granados)**
2. Cancelling Current Fund Budget Appropriations. **(Freeholder Sergio Granados)**
3. Canceling unexpended grant account balances in the listed Grant Accounts. **(Freeholder Sergio Granados)**
4. Authorizing the County Manager to utilize the final 12 month option to extend a contract awarded to Economic Planning Group, Edison, NJ, pursuant to RCCP #2016-10, for Retirement Planning Services for the period January 1, 2021 through December 31, 2021 at no cost to the County. **(Freeholder Sergio Granados)**
5. Resolution modifying the 2020 Union County adopted budget in the amount of \$3,500,000.00 as a result of notification received from the State of New Jersey, Department of Corrections for a program entitled: Department of Corrections State Aid Grant. **(Freeholder Sergio Granados)**

6. Resolution modifying the 2020 Union County adopted budget in the amount of \$337,459.00 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Childhood Lead Exposure Prevention Program Grant. **(Freeholder Sergio Granados)**

#### DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

---

1. Authorizing the County Manager to enter into agreements with various community based organizations as per the attached schedule for the purpose of providing shelter night stays and crisis intervention services for TANF (Temporary Assistance for Needy Families), GA (General Assistance) and/or EA (Emergency Assistance) recipients at a per diem rate per family per night as noted on the attached schedule for a period of January 1, 2021 through December 31, 2021. **(Freeholder Sergio Granados)**
2. Authorizing the County Manager to establish County funds to comply with State Legislative mandate N.J.S.A.40A:9-49.1 that establishes burial costs for Union County's indigent, unidentified or unclaimed deceased persons be the responsibility of Union County at a burial rate not to exceed \$1,550.00 in a total amount not to exceed \$100,000.00 for the period of January 1, 2021 through December 31, 2021. **(Freeholder Sergio Granados)**
3. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative and authorize payments to the list of shelters and motels for the period of January 1, 2021 through December 31, 2021 in an amount not to exceed \$350,000.00 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Sergio Granados)**
4. Authorizing the County Manager to approve the 2021 Coordinated Community Care Spending Plan, pursuant to a Request for Proposal (RFP), to deliver services to Union County residents 60 years of age or older and/or their caregivers in accordance with the 2019-2021 Coordinated Community Care Program and entering into agreements with various agencies for the period of January 1, 2021 through December 31, 2021, representing contract year three of a three year cycle, in the total amount not to exceed \$100,000.00; further authorizing the transfer of funds among the funded agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
5. Authorizing the County Manager to approve the 2021 Statewide Respite Care Spending Plan, pursuant to a Request for Proposal, to provide Respite Care services to unpaid caregivers of Union County and entering into agreements with various agencies for the period of January 1, 2021 through December 31,

- 2021, representing contract year three of a three year cycle, in the total amount not to exceed \$280,049.00; further authorizing the transfer of funds among the funded agencies, during the contract period, should services needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
6. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Alcohol/Drug Abuse (A/DA) Spending Plan, for the purpose of providing treatment programs to medically indigent, low-income residents of Union County in need of addiction services, as well as support education programs in a total amount not to exceed \$981,696.00 for the period of January 1, 2021 through December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Andrea Staten)**
  7. Authorizing the County Manager to award year three (3) contracts in accordance with the three (3) year 2019–2021 Area Plan, pursuant to a Request for Proposal (RFP), to deliver services to Union County residents 60 years of age or older and/or their caregivers in the total amount not to exceed \$1,973,802.00 for the contract period of January 1, 2021 through December 31, 2021; and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
  8. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Social Services for the Homeless (SSH) Spending Plan, for the purpose of providing emergency services and homeless prevention to residents of Union County in a total amount not to exceed \$778,400.00 for the period of January 1, 2021 to December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**
  9. Authorizing the County Manager to award subcontracts, pursuant to a fair and open process, under the 2021 Community Services Block Grant (CSBG) Spending Plan, for the purpose of providing community services for low income residents of Union County as permitted by the NJ Department of Community Affairs (DCA) in a total amount not to exceed \$679,096.00 for the period of January 1, 2021 through December 31, 2021; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**

10. Authorizing the County Manager to award 2020-2022 Community Service Block Grant (CSBG) CARES Act one-time subcontracts for the period of April 1, 2020 to July 31, 2022 in the amount not to exceed of \$1,226,720.00 and further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Sergio Granados)**
  
11. Authorizing the County Manager to award a contract to The Gateway Family YMCA, Elizabeth, NJ to operate the Dudley House Veterans Transitional Housing facility for homeless male veterans during the period of January 1, 2021 through December 31, 2021 in the total amount not to exceed \$75,000.00. **(Freeholder Sergio Granados)**



12. Authorizing the County Manager to award a contract to The Mount Olive Baptist Church, Plainfield, New Jersey for the period of January 1, 2021 through March 31, 2021, in an amount not to exceed \$25,500.00 to provide warming center services for homeless individuals on Union County designated Code Blue Nights. **(Freeholder Sergio Granados)**
13. Amending Resolution Number 2020-840, awarding a contract to CFG Health Systems LLC, Marlton, NJ, to correctly reflect the name of the vendor to Center for Family Guidance, PC, Marlton, NJ; all other terms remain the same, no further changes. **(Freeholder Rebecca Lynne Williams)**
14. Amending Resolution Number 2018-973, a resolution awarding a contract through a competitive contracting process to Primepoint, LLC for the provision of Integrated Human Resource and Outsourced Payroll System services, to include Time and Labor Management Services for the Division of Social Services in an amount not to exceed \$41,679 for a new contract for Time and Labor Management Services in an amount to exceed \$68,654 and a new total contract in the amount of \$608,312. **(Chairman Alexander Mirabella)**

#### DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

---

1. Authorizing the County Manager to enter into a lease agreement with Rutgers Cooperative Extension for the County's Nursery/Garden in the Watchung Reservation for a five year term commencing December 10, 2020 and continuing to December 10, 2025, at an annual rent of \$1.00 per year. **(Freeholder Bette Jane Kowalski)**

#### DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

---

1. Amending resolution number 2020-492, a shared service agreement between the Union County Office of Health Management (UCOHM) and the Union County Utilities Authority (UCUA) for the inspection, investigative and enforcement compliance with the County Plan and the implantation of the applicable provisions of the Solid Waste Control Work Program, to authorize the extension of an additional six (6) months. **(Freeholder Angela R. Garretson)**
2. Authorizing the County Manager to approve an annual uniform/clothing allowance for the Union County Fire Mutual Aid Coordinator and Deputy Coordinators in an amount not to exceed \$16,000.00. **(Freeholder Angela R. Garretson)**

**OFFICE OF THE COUNTY COUNSEL**Bruce H. Bergen, County Counsel

---

1. Amending Resolution Number 2020-560 dated July 23, 2020 to increase the appropriation to DeCotiis Fitzpatrick Cole & Giblin of Teaneck, NJ for Special Legal Counsel for Redevelopment Projects in an amount not to exceed \$22,000.00 for a total contract amount not to exceed \$102,000.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2020-789 dated November 5, 2020 to increase the appropriation to Florio, Perrucci, Steinhardt, Capelli, Tipton & Taylor, LLC, of New Providence, NJ, for Special Legal services related to the Coronavirus Aid, Relief, and Economic Security Act ("CARES ACT") in the amount not to exceed \$100,000.00 to be charged to Account No. G-02-20-470-300-499 for a total contract amount not to exceed \$250,000.00. **(Chairman Alexander Mirabella)**
3. Resolution Authorizing carry-over to 2021 of a portion of accrued 2019 vacation leave due to Covid-19 Pandemic **(Chairman Alexander Mirabella)**

**OFFICE OF THE COUNTY MANAGER**Edward Oatman, County Manager

---

1. Amending Resolution Number 2020-634, extending the period of the CARES Act Safe Learning Setting Grants, from September 8, 2020 through December 23, 2020. **(Chairman Alexander Mirabella, & The Entire Board)**
2. Resolution increasing the Membership of the Union County Board of Elections from four (4) current members to six (6) members as authorized under NJSA 19:6-17 effective January 1, 2021. **(Chairman Alexander Mirabella)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Resolution congratulating the Elizabeth Varsity Legends on winning the National Title for Sideline Performance and Show Cheer; this there 4th National Title. **(Freeholder Sergio Granados & The Entire Board)**
2. Resolution congratulating the Elizabeth Junior Varsity Stars on winning the National Title for Sideline Performance and Show Cheer. **(Freeholder Sergio Granados & The Entire Board)**
3. Authorizing the County Manager to award the 2020-2021 Union County STEM Scholars Grant to 51 educators and schools in the County of Union for the purpose of enhancing and providing STEM educational programs that improve

- student learning and foster understanding, deepen students' knowledge, and provide educational opportunities to expand awareness of STEM programming in an amount not to exceed \$24,766.96. **(Freeholder Christopher Hudak & The Entire Board)**
4. Resolution offering this Board's deepest condolences to the family of Union County Employee Bill Temple during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
  5. Resolution offering this Board's sympathies to the Union County employee Joseph Policay and his family, for the passing of his father Joseph J. Policay, Sr. **(Chairman Alexander Mirabella & The Entire Board)**
  6. Resolution congratulating former Union County Freeholder Angel G. Estrada upon his induction to the New Jersey Association of Counties' Hall of Fame in recognition of his 20+ years of service as a Union County Freeholder. **(Chairman Alexander Mirabella & The Entire Board)**
  7. Resolution proclaiming December 10, 2020 through April 9, 2021 as "119 Days of Education" and hereby congratulates the efforts of Bris Avrohom for reminding us of the importance of education, kindness towards others, and the need to remain vigilant against spiritual oppression. **(Freeholder Garretson, Freeholder Granados & The Entire Board)**

## ADJOURNMENT

**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING – SUNDAY, JANUARY 5, 2020 at 12:00 pm  
Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

**2020 MEETING SCHEDULE**

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 23, 2020 2020	January 23,
February 6, 2020 2020	February 6,
February 20, 2020 2020	February 20,
March 5, 2020 2020	March 5,
March 26, 2020** 2020**	March 26,
April 2, 2020** 2020**	April 2,
April 23, 2020** 2020**	April 23,
May 14, 2020*** 2020***	May 14,
May 21, 2020	May 21, 2020
June 4, 2020	June 4, 2020
June 18, 2020	June 18, 2020
July 23, 2020	July 23, 2020
August 13, 2020 2020	August 13,

---

September 3, 2020	September 3,
September 10, 2020	September 10,
October 1, 2020	October 1,
October 15, 2020	October 15,
November 5, 2020	November 5,
November 12, 2020	November 12,
December 3, 2020	December 3,
December 10, 2020	December 10,

\* March 18, 2020 Special Meeting at 5:30pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.

\*\* Meeting conducted remotely and electronically due to state of emergency relative to the COVID-19 coronavirus.

\*\*\* Meeting cancelled.