



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, DECEMBER 16, 2021
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2021-203, a contract with International Business Machines Corporation (IBM), Piscataway, NJ to reflect the correct contract period beginning January 1, 2021 through December 31, 2023 in the amount not to exceed \$104,338.14 for a total contract not to exceed \$128,188.45. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into a contract with Election Systems and Software, LLC (ES&S) for maintenance of the software, hardware, and other services relative to voting machines, paper vote tabulation machines, and electronic poll books for the Primary and General elections of 2022 in an amount not to exceed \$23,566.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter in a contract with Intersection Media LLC, Secaucus, NJ, for the purpose of providing design and advertising space for the Union County Votes App at NJ Transit train stations in advance of the 2022 Primary and General Elections for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$19,800.00. **(Chairman Alexander Mirabella)**

BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Authorizing the County Manager to exercise the County's only option to extend the pre-qualification period and the vendors prequalified pursuant to Resolution 2019-1078 for transportation services of election equipment and supplies for the Union County Board of Elections for an additional 24-month period of January 1, 2022 through December 31, 2023. **(Chairman Alexander Mirabella)**

2. Authorizing the County Manager to enter into an agreement with University Van Lines, Rahway, New Jersey, for the purposes of transporting voting machines, electronic poll books and election supplies for the Union County Board of Elections for the contract period January 1, 2022 through December 31, 2022 in an amount not to exceed \$35,364.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into a contract with Liberty Transportation & Storage Co., dba The Liberty Group, Berkeley Heights, NJ for the purpose of transporting voting machines, electronic poll books and election supplies for the Union County Board of Elections for the contract period January 1, 2022 through December 31, 2022, in an amount not to exceed \$129,616.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into a contract with Remington & Vernick, Secaucus, NJ for the purpose of providing re-warding services as required by NJ statute following the 2020 census and re-districting services for the Union County Board of Elections for the contract period commencing December 14, 2021 through January 13, 2022 in an amount not to exceed \$34,700.00. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to enter into a contract with Royal Printing Services, West New York, NJ for the purpose of providing election printing services to print challenger badges, voter and poll worker instructions and all other printing needed to conduct elections in the County of Union for the contract period of January 1, 2022 through December 31, 2022, in the amount not to exceed \$130,000.00. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha to provide on-site election resources which includes the Primary Election, General Election and Early Voting for the contract period January 1, 2022 through December 31, 2022 in an amount not to exceed \$46,750.00. **(Chairman Alexander Mirabella)**
7. Authorizing the County Manager to enter into an agreement with Election Systems & Software LLC (ES&S), Omaha, Nebraska, for the purpose of purchasing consumables for the Union County Vote Tabulation System for the contract period January 1, 2022 through December 31, 2022 in an amount not to exceed \$50,000. **(Chairman Alexander Mirabella)**
8. Authorizing the County Manager to enter into a contract with Election Systems and Software, LLC (ES&S), Omaha, Nebraska for the purpose of providing hardware, firmware and software licensing, maintenance and support for Union County's Vote Tabulation System for the contract period of March 1, 2022 through November 30, 2023 in an amount not to exceed \$382,095.00. **(Chairman Alexander Mirabella)**
9. Amending Resolution 2021-629, a contract with Election Systems and Software, LLC (ES&S), Omaha, Nebraska for additional onsite resources provided during early voting and on election day 2021 in the amount of \$20,200.00. **(Chairman Alexander Mirabella)**

10. Amending Resolution Number 2021-102, to reflect the vendor's name change to be Liberty Transportation and Storage Company, Inc., dba The Liberty Group, 50 Industrial Road, Berkeley Heights, New Jersey. **(Chairman Alexander Mirabella)**
11. Amending Resolution Number 2021-805 to reflect the vendor's name change to be Liberty Transportation and Storage Company, Inc., dba The Liberty Group, 50 Industrial Road, Berkeley Heights, New Jersey. **(Chairman Alexander Mirabella)**
12. Amending Resolution Number 2021-630 to reflect the vendor's name change to be Liberty Transportation and Storage Company, Inc., dba The Liberty Group, 50 Industrial Road, Berkeley Heights, New Jersey. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

1. Resolution amending the County of Union's Employee Handbook to incorporate the addition of Juneteenth as a paid holiday within the Holiday Schedule. **(Vice Chair Rebecca Lynne Williams)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to submit the Union County Housing Assistance Payment Program Administrative Plan to the Department of Housing and Urban Development (HUD) wherein the County of Union serves at the Public Housing Agency (PHA) to administer the Section 8 Tenant Based Assistance Housing Choice Voucher Program, for the purpose of providing financial assistance to low income tenant families in our 21 municipal jurisdictions. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with and accept funding from the State of New Jersey, Department of Community Affairs, Division of Local Government Services, under the Local Efficiency Achievement Program (LEAP) Implementation Grant, in an amount not to exceed \$250,000.00 with a required in-kind County match of \$83,340.00 for a total amount not to exceed \$333,334.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to exercise the first option to extend a contract with Millennium Strategies, Morristown, NJ, to provide grant writing and procurement services to the County of Union for the period of January 1, 2022 through December 31, 2022, in the amount not to exceed \$98,000.00 with one (1) final twelve-month option to extend remaining. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to rescind Resolution number 2021-808, which authorized the extension of a contract term to Everbridge Inc. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to amend Resolution 2021-928 to reflect the contract awarded to Everbridge Inc., 155 North Lake Avenue, Suite 900, Pasadena, CA, 91101 to begin October 1, 2021 through September 30, 2023 in an amount not to exceed \$135,000. (No change in total contract amount.) **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

1. Amending Resolution Number 2021-832 for a vendor name change only from Maser Consulting, P.A. to Colliers Engineering & Design DBA Maser Consulting of Red Bank, New Jersey. **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to adopt Procedures for Administration and Inspection of Federal Aid Highway Projects to provide Standard Procedures to be used by Union County for Administration of Federally Funded Transportation Projects administered through New Jersey Department of Transportation. **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to award a contract to DRS Imaging Group, Springfield, New Jersey to provide migration of current image files, setting up software cabinets and software support and maintenance for the period commencing January 1, 2022 through December 31, 2022 in an amount not to exceed \$29,700.00. **(Commissioner Bette Jane Kowalski)**
4. Authorizing the County Manager to award a contract to Cartegraph, Inc., Dubuque, Iowa, to provide licensing, upgrade and maintenance to the web-based Operations Management System with Enterprise Licensing for the period commencing January 1, 2022 through December 31, 2022 in the amount not to exceed \$102,253.00. **(Commissioner Bette Jane Kowalski)**
5. Approving a pre-qualified list of firms for the provision of Architectural Services for the period of January 1, 2022 through December 31, 2022. **(Commissioner Bette Jane Kowalski)**
6. Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2022 through December 31, 2022. **(Commissioner Bette Jane Kowalski)**
7. Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2022 through December 31, 2022. **(Commissioner Bette Jane Kowalski)**
8. Authorizing the County Manager to exercise the County's only option to extend the contract pursuant to Resolution 2019-1116 and originally obtained through advertised public bidding (B.A. # 45-2019) with Pennetta Industrial Automation, Little Ferry, NJ, for the purpose of Electronic & Electro-Mechanical Systems Services at various locations throughout the County for twenty-four (24) consecutive months from January 28, 2022 through January 27, 2024 in an amount not to exceed \$60,000. **(Commissioner Bette Jane Kowalski)**

9. Authorizing the County Manager to exercise the County's only option to extend the contract pursuant to Resolution 2019-1115 and originally obtained through advertised public bidding (B.A. # 44-2019) with Pennetta Industrial Automation, Little Ferry, NJ, for the purpose of Lock & Slider Maintenance and Control Systems Services at various locations throughout the County for twenty-four (24) consecutive months from January 28, 2022 through January 27, 2024 in an amount not to exceed \$35,000. **(Commissioner Bette Jane Kowalski)**
10. Authorizing the County Manager to enter into an agreement with the New Jersey Department of Environmental Protection to implement and administer the 2021-2025 Community Forestry Management Plan for the County. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Authorizing the County Manager to award a contract to Economic Planning Group, Iselin, NJ, for Retirement Planning Services pursuant to competitive contracting, N.J.S.A. 40A:11-4 (RCCP 12-2021) for the contract period of January 1, 2022 through December 31, 2023, with the option to extend for one (1) 24-month period beginning January 1, 2024 through December 31, 2025 and a final 12-month extension option beginning January 1, 2026 through December 31, 2026, at no cost to the County. **(Commissioner Christopher Hudak)**
2. Authorizing the County Manager to exercise the only option to extend a contract with Pino Consulting Group, Toms River, New Jersey, to provide consulting services for preparation of the Indirect Cost Plan and Medicare and Medicaid Cost Reports for Cornerstone Behavioral Health Hospital of Union County for an additional 24 months period of January 1, 2022 through December 31, 2023 in the total amount of not to exceed \$192,000.00. **(Commissioner Christopher Hudak)**
3. Resolution Approving Transfer of Current Fund Appropriations. **(Commissioner Christopher Hudak)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to enter into a contract with Monarch Housing Associates, Cranford, NJ to develop a Coordinated Entry System for Union County to assist persons experiencing homelessness and housing crisis access services for the period commencing January 1, 2022 through December 31, 2022 in an amount not to exceed \$30,000.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs (NJDCOA) in the approximate amount of \$12,396.00 for the County Welfare Administration (CWA) Administration of the 2021 Universal Service Fund for the period of July 1, 2021 through June 30, 2022. **(Commissioner Sergio Granados)**

3. Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs (NJDCA) in the approximate amount of \$18,594.00 for the purpose of LIHEAP (Low Income Home Energy Assistance Program) CWA Administration for the period of October 1, 2021 through September 30, 2022. **(Commissioner Sergio Granados)**
4. Amending Resolution Number 2021-218, a contract with Community Coordinated Child Care of Union County, Inc., Rahway, New Jersey, for the Union County Child Care Subsidy program to increase the contract by an additional amount of not to exceed \$3,000.00 for the period of April 1, 2021 through December 31, 2021, for a new total amount not to exceed \$37,500.00. **(Commissioner Sergio Granados)**
5. Authorizing the County Manager to award renewal subcontracts under the 2022 Alcohol/Drug Abuse (A/DA) Grant for the period of January 1, 2022 through December 31, 2022 in the amount not to exceed \$798,387.00 as specified on the attached spending plan, and allow authorization to transfer funds among the agencies listed during the contract period should service needs change and/or if any of the listed agencies fail to meet contractual obligations. **(Commissioner Andrea Staten)**
6. Authorizing the County Manager to both qualify, pursuant to a Request for Qualifications procurement process and award a professional services contract to Dr. Vipul C. Mody, Bridgewater, NJ to serve as Medical Director of the Union County Pediatric Immunization Clinic located at 40 Parker Road, Elizabeth for the period of January 1, 2022 through December 31, 2022 in the amount of \$24,000.00. **(Commissioner Sergio Granados)**
7. Authorizing the County Manager to exercise the County's second option to extend the contract awarded to Center for Family Guidance, PC, Marlton, NJ, for the provision of Medical and Psychiatric services at Cornerstone Behavioral Health Hospital, for the period of January 1, 2022 through December 31, 2022, representing Year 3 of the total five (5) year contract with two (2) one-year extension options remaining, at the County's sole discretion, in an amount not to exceed \$1,468,895.00. **(Vice Chair Rebecca Lynne Williams)**
8. Authorizing the County Manager to award subcontracts to the agencies on the attached Union County Youth Services Commission Juvenile Detention Alternative Initiative Spending Plan in the total amount not to exceed \$114,000.00 for the contract period of January 1, 2022 through December 31, 2022. This resolution would further authorize the County Manager to transfer funds among the funded agencies/municipalities during the contract period should service needs change and/or if any funded agencies/municipalities fail to meet its contractual obligation, upon approval by the New Jersey Juvenile Justice Commission. **(Commissioner Kimberly Palmieri-Mouded)**
9. Authorizing the County Manager to award a contract to MPC Bus Corporation, Brooklyn, NY, for the provision of Transportation Services for the Paratransit System pursuant to competitive contracting, N.J.S.A. 40A:11-4 (RCCP #9-2021) for the period of January 1, 2022 through December 31, 2022 in the total amount not to exceed \$3,893,002.86 for Year One, with four (4) one-year options to extend the contract at the prices quoted in the agency's competitive contract proposal. **(Commissioner Lourdes M. Leon)**

10. Authorizing the County Manager to enter into a contract with Center for Family Guidance, PC, Marlton, NJ, for the period of January 1, 2022 through January 31, 2022, for the service of Administrator at Cornerstone Behavioral Health Hospital in an amount not to exceed \$13,750.00. **(Vice Chair Rebecca Lynne Williams)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to approve KemperSports Management's operational budget for Golf Course operational expenses for the period of January 1, 2022 through December 31, 2022 in the amount not to exceed \$5,499,689.00. **(Commissioner Andrea Staten)**
2. Authorizing the County Manager to approve KemperSports Management Inc.'s operational budget for Scotch Hills Golf Course operational expenses for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$399,283.00. **(Commissioner Andrea Staten)**
3. Authorizing the County Manager to approve KemperSports Management Inc.'s operational budget for Warinanco Sports Facility operational expenses for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$699,263.00. **(Commissioner Andrea Staten)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA# 52-2021) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Country Feed & Grain, Haskell, NJ, for the purpose of providing horse feed, for a contract period of twenty-four (24) consecutive months from the date of contract execution, in the amount of not to exceed \$180,000.00. **(Commissioner Andrea Staten)**
5. Amending Resolution Number 2013-868 a contract with Colliers Engineering and Design DBA Maser Consulting, Red Bank, NJ to provide design and construction administration & inspection services for the Madison Avenue Park Synthetic Turf Field, City of Rahway, New Jersey for an additional amount of not to exceed \$73,500.00 for a new contract amount not to exceed \$169,410.00 (Union County Engineering Project Number 2013-016). **(Commissioner Andrea Staten)**
6. Amending Resolution Number 2017-931, a contract awarded to Town & County Veterinary Service, Denville, NJ, authorizing an extension of this contract through February 28, 2022, in an amount not to exceed \$6,000.00. **(Commissioner Andrea Staten)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a contract with Gen-el Safety & Industrial Products, Randolph, NJ, through State Contract #21-FOOD-01682 for the purpose of purchasing (5) AreaRAE Pro RDK Kits for the UASI HazMat units in an amount not to exceed \$374,076.15. **(Commissioner Sergio Granados)**

2. Amending Resolution Number 2021-0190, a professional services contract with Lehrer-Gibilsco Funeral Home to provide livery services, to increase the contract amount by \$105,160.00 through December 31, 2021. **(Commissioner Sergio Granados)**
3. Amending Resolution Number 2021-223, a professional agreement with three (3) per diem pathologists to be available in the absence of the County Medical Examiner to increase and expend an additional sum not to exceed \$36,700.00, for the contract period ending December 31, 2021. **(Commissioner Sergio Granados)**

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

1. Authorizing the County Manager to execute a Settlement Agreement in the matters entitled Monique Hall v. County of Union et als, in the amount not to exceed \$400,000.00, of which the amount of \$157,395.29 shall be paid by the County of Union and the remainder balance \$242,604.71 shall be paid by Chubb Insurance Company. **(Chairman Alexander Mirabella)**
2. Authorizing the Execution of Participation Agreements in the Proposed Nationwide Opioid Settlements and Agreement as to the Material Terms of New Jersey Distribution of Opioid Settlement Funds. **(Chairman Alexander Mirabella)**

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Memorandum of Agreement with PBA 73A County Police Superior Officers Collective Bargaining Agreement for the period of January 1, 2022 through December 31, 2024. **(Chairman Alexander Mirabella)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution recognizing and congratulating the newly established Township of Hillside Branch of the NAACP. **(Commissioner Angela R. Garretson & The Entire Board)**
2. Resolution recognizing the Alpha Kappa Alpha Sorority Phi Eta Omega Chapter of Scotch Plains for four years of service under President Deana Lawson. **(Commissioner Angela R. Garretson & The Entire Board)**
3. Resolution recognizing the new 2021 line for the Alpha Kappa Alpha Sorority Omega Psi Omega chapter of Elizabeth. **(Commissioner Angela R. Garretson & The Entire Board)**
4. Resolution recognizing the new 2021 line for the Alpha Kappa Alpha Sorority Theta Phi Omega chapter of Plainfield. **(Commissioner Angela R. Garretson & The Entire Board)**

5. Amending Resolution Number 2021-796, to authorize the County Manager to encumber and allocate additional grant funds from the Union County Open Space, Recreation and Historic Preservation Trust Fund for the Preserve Union County 2021 grant program in the amount not to exceed \$10,848.81 (Cranford-Hanson House), for a new total contract amount not to exceed \$310,578.81. **(Commissioner Kimberly Palmieri-Mouded)**
6. Amending Resolution Number 2021-798, a contract with Colliers Engineering and Design, Red Bank, New Jersey, for an additional amount of not to exceed \$7,000.00 to conduct further NJDEP-compliant Preliminary Assessment work at the property located at 735-737 Springfield Avenue, Berkeley Heights for a new contract total amount not to exceed \$13,500.00. **(Commissioner Kimberly Palmieri-Mouded)**
7. Authorizing the County Manager to enter into a contract with Attorney Title Services, Cranford, New Jersey for the purpose of title search, insurance and settlement services, through the Open Space, Recreation and Historic Preservation Trust Fund, for the property located at 735-737 Springfield Avenue, Berkeley Heights, New Jersey in an amount not to exceed \$7,293.00. **(Commissioner Kimberly Palmieri-Mouded)**
8. Authorizing the County Manager to enter into a contract with Colliers Engineers and Design, Red Bank, New Jersey for the purpose of conducting Preliminary Environmental assessment of structures located at 67 Stanley Avenue, Summit and 175 Glenside Avenue, Scotch Plains for the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$28,950.00. **(Commissioner Kimberly Palmieri-Mouded)**
9. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center, Rahway, NJ to produce a theatrical play on February 18, 2022 in honor of Black History Month in an amount not to exceed \$16,000.00. **(Vice Chair Rebecca Lynne Williams)**
10. Resolution offering this Board's deepest sympathies to the family of former Union County employee and Winfield Firefighter, Christopher H. Beers, during their time of sorrow. **(Chairman Alexander Mirabella, Commissioner Christopher Hudak & The Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2021 MEETING SCHEDULE

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely
Through Teleconference via Zoom Webinar

2021 MEETING SCHEDULE

AGENDA SETTING SESSION

REGULAR MEETINGS

January 21, 2021

January 21, 2021

February 4, 2021
February 18, 2021

February 4, 2021
February 18, 2021

March 4, 2021
March 25, 2021

March 4, 2021
March 25, 2021

April 8, 2021
April 22, 2021

April 8, 2021
April 22, 2021

May 6, 2021
May 20, 2021

May 6, 2021
May 20, 2021

June 10, 2021
June 24, 2021

June 10, 2021
June 24, 2021

July 22, 2021

July 22, 2021

August 12, 2021

August 12, 2021

September 2, 2021
September 23, 2021

September 2, 2021
September 23, 2021

October 7, 2021
October 21, 2021

October 7, 2021
October 21, 2021

November 4, 2021
November 18, 2021*

November 4, 2021
November 18, 2021*

December 2, 2021**
December 16, 2021**

December 2, 2021**
December 16, 2021**

*Meeting canceled.

**Meeting held In-Person at the Union County Board of County Commissioners' Meeting Room, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207. Meetings conducted as per the County Commissioners' By-Laws and the County Administrative Code as conducted prior to holding remote/virtual meetings via Zoom due to the Covid-19 Pandemic.