



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, DECEMBER 2, 2021  
AGENDA SETTING MEETING MINUTES

### CALL TO ORDER

Chairman Mirabella presided over the meeting and called the meeting to order at 5:31 P.M.

### ROLL CALL

Roll call showed Chairman Alexander Mirabella, Commissioner Angela R. Garretson, Commissioner Sergio Granados, Commissioner Christopher Hudak, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Kimberly Palmieri-Mouded, and Commissioner Andrea Staten were present; with Vice Chair Williams absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Mirabella addressed the public:

*Good evening, and welcome to tonight's meeting.*

*To begin, I want to recognize that tonight marks the first in-person public meeting of the Commissioner Board since the beginning of the COVID-19 outbreak, in March 2020. This is a big step forward in our efforts to return to normal operations.*

*We appreciate your patience and cooperation with our COVID safety measures. Please keep your masks in place and be respectful of maintaining social distance from those around you. The Clerk of the Board will provide you with guidance on the arrangements for public comment.*

*We still have a long way to go, but we have also come a very long way since the first days of the pandemic. And I would like to thank, on behalf of the Board, the many people who have made this possible -- above all, the County staff and volunteers who mobilized to ensure the health and safety of our community from the very first days of the outbreak, and who continue to put in the extra effort. Due*

*to their efforts, we were able to get the first mass test center in New Jersey up and running at the beginning of the outbreak.*

*Since then, we have provided free tests and vaccines for hundreds of thousands of residents and first responders. We have also distributed 12 million pounds in emergency food supplies to those impacted by the pandemic. Details about our testing, vaccination, and food distribution programs are all available online at the County website, [ucnj.org](http://ucnj.org). Please contact our COVID-19 Call Center at 908- 613-7829 if you need additional assistance.*

*We also share your concerns over the new Omicron variant. We have already included it in our testing program, and the Union County COVID-19 Test Lab at Kean University is also testing samples from the past 30 days. So far it has not appeared in Union County, and we will continue to exercise vigilance.*

*For those of you who have questions about the vaccines for children ages five to eleven, I encourage you to attend the virtual COVID-19 Town Hall on Zoom, at 6:00 p.m. on Tuesday, December 7. A pre-registration link is available at [ucnj.org/covid19/town-hall](http://ucnj.org/covid19/town-hall). A panel of pediatric medicine and infectious disease experts will present information and answer your questions. And, we continue to stress how important it is to get vaccinated.*

*Moving now to other topics, here is a reminder from FEMA: the deadline for applying for Hurricane Ida disaster relief is Monday, December 6. FEMA can take your application online, and they can assist by phone. Visit [DisasterAssistance.gov](http://DisasterAssistance.gov), use the [FEMA app](#), or call the FEMA helpline at 800-621-3362.*

*Also, our Fresh Start program for unsheltered Union County residents served its first clients yesterday in Elizabeth. Fresh Start is a mobile program that provides a chance to do laundry, get a shower, and connect with guidance on employment, housing and other resources. This is the first county-based service of its kind in New Jersey, and I am told that other counties are already regarding it as a model to follow. The Fresh Start program will be visiting locations throughout the County on request. Agencies and organizations that are interested can send a request via email to [freshstart@ucnj.org](mailto:freshstart@ucnj.org).*

*And finally, a word about fiscal matters. Yesterday, we were notified by Moody's that Union County's Triple-A bond rating has been reaffirmed. The rating reflects the efforts of our strong County Management team and affirms our ability to continue fulfilling the civic mission of County government including public safety, public works, human services and other foundational programs.*

*And now, let's turn to the business of tonight's meeting.*

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## APPROVAL OF COMMUNICATIONS

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

#### OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

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1. Authorizing the County Manager to make any and all purchases of goods and/or services required in the process of preparing and conducting elections to be provided by various vendors and to provide miscellaneous products and services for the period January 1, 2022 through December 31, 2022 in an amount not to exceed \$43,000.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into a contract with B & B Press Inc., Lebanon, New Jersey, to provide print services for Mail-in-Ballots and Provisional Ballots for the 2022 and 2023 Primary, General and Special Elections for the period of January 1, 2022 through December 31, 2023 with the option to extend for an additional twenty-four (24) months in an amount not to exceed \$645,084.70. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into a contract with Royal Printing Services, West New York, New Jersey, to provide election printing services of primary sample ballots, emergency ballots, tally sheets, and official voting machine set-up, for the 2022 and 2023 Primary, General and Special Elections, for the period of January 1, 2022 through December 31, 2023 with the option to extend for an additional twenty-four (24) months in an amount not to exceed \$2,140,548.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into a contract with Full Service Mailers, Hackensack, New Jersey, to provide election mail fulfillment services for the 2022 and 2023 Primary, General and Special Elections for the period of January 1, 2022 through December 31, 2023 with the option to extend for an additional twenty four (24) months in an amount not to exceed \$195,987.60. **(Chairman Alexander Mirabella)**

Commissioner Kowalski asked about price increases affecting the election services and or supplies.

County Clerk Rajoppi advised that she had been informed that paper supplies were limited and prices had increased on all items printed on paper which included ballots for mail-in voting and their respective envelopes. She noted that she expected this to be the case for a while which was why she had decided to order these supplies early.

#### OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, Prosecutor

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1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a contract with Kristen Balsamo-Kleinbach, Paramus, New Jersey, to serve as a LIMS support analyst at the Union County Prosecutor's Forensic Laboratory for

the period of January 1, 2022 through June 30, 2022 in an amount not to exceed \$11,636.00. **(Chairman Alexander Mirabella)**

2. Authorizing the County Manager to award a contract to Axon Enterprises, Inc., Scottsdale, Arizona through NJ State Contract # 17-FLEET-00736, for the purchase of body worn cameras and Evidence.com license and storage in an amount not to exceed \$358,688.00. **(Chairman Alexander Mirabella)**

Commissioner Granados inquired about the cost per body cam.

Prosecutor Daniel advised that this item related to an Attorney General directive requiring the use of body cams by law enforcement officials. He added that the cited monies would cover body cams for detective personnel within his department as well as for swat and emergency response personnel, including one-year maintenance and support for the equipment. He advised that body cams cost \$699 per unit.

Commissioner Granados expressed the Board's support of the body cam initiative, noting that Union County was among the first counties to require body cams to be worn by their law enforcement offices prior to an official directive from the AG's office.

3. Authorizing the County Manager to enter into a contract with The Rodgers Group, LLC, Island Heights, NJ for specialized and consulting services for Law Enforcement Accreditation for the period of December 1, 2021 to May 31, 2022 in an amount not to exceed \$21,950.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager, through the Union County Prosecutor's Office, to award a contract to Gracie Global, LLC, Torrance, CA, for Gracie Survival Tactics (GST) Level 1 and 2 Dual Certification Courses in an amount not to exceed \$72,000.00 for the period of December 13, 2021 through December 22, 2021. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2021-843, a resolution to apply for and accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety for FFY 2021 Overdose Data to Action – Operation Helping Hand Grant Program, to reflect the correct award amount of \$52,631.57 and Subaward number FFYOH-18-2021. All other aspects of the Resolution will remain the same. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager, through the Union County Prosecutor's Office, to apply for and accept funding for the purpose described in the application from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General, Division of State Police Grant Program for FY20 Paul Coverdell Forensic Science Improvement Grant Program, Project Titled Improvement Computerization and Reduce CDS Backlog in the amount of \$31,981.00 in federal funds for the period of October 1, 2021 through September 30, 2022 (Subaward number 20-PC- 03). **(Chairman Alexander Mirabella)**
7. Amending Resolution Number 2021-750, contracts for the Sexual Assault Nurse Examiners/Forensic Nurse Examiners who serve as Independent Contractors as part of the Union County Sexual Assault Response Team (SART) to add a stipend for Sexual Assault Nurse Examiners/Forensic Nurse Examiners for certain assault

cases in the amount of \$440.00 per case, for approximately 30 cases a year for a total of not to exceed \$13,200.00 and also adding trial preparation and testimony fee for an additional hourly rate of \$105.00 per hour, for approximately 36 hours for a total of not to exceed \$3,780.00. The total additional estimated amount is not to exceed \$16,980.00. **(Chairman Alexander Mirabella)**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

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1. Amending Resolution Number 2021-26, a professional services contract with Hatfield Schwartz LLC, Cedar Knolls, NJ, counsel for Labor and Personnel matters, to increase the contract by \$90,000.00 for a total amount not to exceed \$295,000.00. **(Commissioner Christopher Hudak, Chairman Alexander Mirabella)**
2. Amending Resolution Number 2021-36, a tuition reimbursement program for job related courses for pre-approved Union County full-time employees, to increase the contract by \$40,000.00 for a new total not too exceed \$190,000.00; no other changes to the terms or conditions of the agreement. **(Chairman Alexander Mirabella)**

Commissioner Palmieri-Mouded asked Director Scutari about how many employees participated in this program.

Director Scutari advised that 18 employees were currently enrolled in the tuition reimbursement program.

3. Amending Resolution Number 2021-28, a contract with Ruderman & Roth, LLC, Springfield, New Jersey, specialized legal counsel for personnel matters, to increase the contract by \$60,000.00 for a new total contract amount not to exceed \$190,000.00. **(Chairman Alexander Mirabella)**

## DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

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1. Amending Resolution Number 2021-726, a resolution concurring with the Union County Workforce Development Board Resolution No. 2021-28 providing WorkFirst New Jersey services, to indicate the correct contact award in the not to exceed amount of \$307,042.00; no other changes to the terms or conditions of the agreement. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to apply for and accept funding from the Department of Community Affairs, Division of Local Government Services for the Local Efficiency Achievement Program (LEAP) County Coordinator Fellowship Grant in an amount not to exceed \$50,000.00 to support the County hiring a full-time Shared Services County Coordinator Fellow for a one-year period. **(Chairman Alexander Mirabella)**
3. Resolution of the Union County Board of County Commissioners to concur with Resolution No. 2021-32 of the Union County Workforce Development Board to amend its agreement with Union County College by revising the contract start-and-end period as follows: from beginning on January 1, 2021 and ending on December 31, 2021 to the new contract period beginning on January 1, 2021 and ending on

- March 31, 2022; this Resolution amends County Commissioners Resolution No. 2021-250. **(Chairman Alexander Mirabella)**
4. Resolution of the Union County Board of County Commissioners to concur with Resolution No. 2021-31 of the Union County Workforce Development Board to amend its agreement with Union County College by revising the contract start-and-end period as follows: from beginning on July 1, 2019 and ending on December 31, 2020 to the new contract period beginning on July 1, 2019 and ending on March 31, 2022. **(Chairman Alexander Mirabella)**
  5. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board's action to approve the Revised Program Year 2021 Union County Workforce Development Area Budget—through WDB Resolution No. 2021-33—for the purpose of assigning the Workforce Innovation and Opportunity Act grants the requisite indirect cost rate allowable under the approved Center Service Cost Allocation Plan. **(Chairman Alexander Mirabella)**
  6. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board's action to approve the Revised Program Year 2020 Union County Workforce Development Area Budget—through WDB Resolution No. 2021-34—for the purpose of assigning the Workforce Innovation and Opportunity Act grants the requisite indirect cost rate allowable under the approved Center Service Cost Allocation Plan. **(Chairman Alexander Mirabella)**
  7. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board's (UCWDB) action to approve the Revised Program Year 2020 Union County Workforce Development Area Budget — through WDB Resolution No. 2021-35—for the purpose of allocating funding for class-size training contracts. **(Chairman Alexander Mirabella)**
  8. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing general economic development services to private businesses within the County of Union for the period of January 1, 2022 through December 31, 2022, in an amount not to exceed \$100,000.00. **(Chairman Alexander Mirabella)**
  9. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing procurement training/technical assistance to private businesses within Union County for the period of January 1, 2022 through December 31, 2022, in an amount not to exceed \$125,000.00. **(Chairman Alexander Mirabella)**

Commissioner Leon asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager that this program would assist local businesses in securing government contracts. She added that this year, there had been 45,000 in-matches resulting in \$125 million worth of business for 300 unique participants, noting that not all participants were from within the County.

10. Authorizing the County Manager to enter into a contract with Everbridge Inc., 155 North Lake Avenue, Suite 900, Pasadena, CA, 91101 to provide software and support services to the County of Union for the initial period of December 1, 2021 to November 30, 2023 with one 24-month option to extend, in an amount not to exceed \$135,000.00. **(Chairman Alexander Mirabella)**

Chairman Mirabella noted the importance of this communication tool and thanked Robert Charkowsky for his efforts in assisting the local municipalities in transitioning and managing this important resource.

Deputy County Manager Wagner noted the importance of this resource in communicating with residents during emergencies like COVID-19 and Hurricane Ida, adding that fees for this service had not increased.

11. Authorizing the County Manager to enter into a contract with We Are One New Jersey Inc., Trenton, NJ, to provide social and human services that educate, empower, and uplift working families under the We Are One New Jersey Project, for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$245,000.00. **(Chairman Alexander Mirabella)**

Commissioner Granados asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that this program included citizenship exam preparation for qualifying participants as well as assistance with green card extensions applications, among other services. She noted that 122 participants out of 442 had obtained their American citizenship with the help of this program. She added that overall, 2,700 individuals had taken classes through the program.

12. Authorizing the County Manager to exercise the first option to extend a contract with Development Directions LLC, Rahway, NJ for Administration of the Union County Housing Voucher Program (HAPP) (Section 8) for the period of January 1, 2022 through December 31, 2022 in the amount not to exceed \$400,000.00 with one (1) final twelve-month option to extend remaining. The administrative fees are set forth annually by the US Department of Housing and Urban Development (HUD). **(Chairman Alexander Mirabella)**

## **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

Deputy County Manager Wagner represented the Department.

1. Amending Resolution Number 2021-491, a contract with French & Parello Associates, Wall, NJ to provide additional services for the 2022 Inspection of Dams, to increase the amount by an additional \$5,165.00 for a new contract amount not to exceed \$20,665.00 (Union County Engineering Project Number 2021-004). **(Commissioner Bette Jane Kowalski)**
2. Amending Resolution Number 2019-999, a contract awarded through advertised public bidding (BA# 34-2019) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to KM Construction Corporation, Irvington, NJ, approving Change Order Number 1 (final) for the Replacement of Lawrence Avenue Minor Bridge, Borough of Mountainside, New Jersey. This change order will reduce

the original contract amount by (\$79,474.45) for a new contract amount not to exceed \$374,329.92 (Union County Engineering Project Number 2016-042). **(Commissioner Bette Jane Kowalski)**

Commissioner Leon noted that it was good to see this project come under budget by almost \$80,000.

3. Resolution requesting a waiver of Union County's residency requirement for Ricardo S. Matias, PE, CME, CFM, (County Engineer), Department of Engineering, Public Works and Facilities Management, Division of Engineering. **(Vice Chair Rebecca Lynne Williams)**
4. Authorizing the County Manager to submit a grant application, on behalf of the County of Union, and if awarded, to enter into an Agreement with the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2022 Local Transportation Project Funds. LTPF-2022-Amphibious Excavator Grapple Loader – 00074. **(Commissioner Bette Jane Kowalski)**
5. Resolution authorizing the County Manager to award an open-ended contract obtained through advertised public bidding (BA# 50-2021) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management: Bristol Donald Co. Inc., Newark, NJ, Lots 1 & 4 of Snow Plow & Salt Spreader Equipment Parts & Accessories for a period of 24 consecutive months in an amount not to exceed \$80,000.00. **(Commissioner Bette Jane Kowalski)**
6. Resolution granting permission to the City of Linden to close Wood Avenue between Elizabeth Avenue and Elm Street on December 3, 2021 from 4:00 pm to 10:00 pm for its Annual Holiday Tree Lighting Event. **(Commissioner Bette Jane Kowalski)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

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There were no questions or comments by the Board.

1. Resolution modifying the 2021 Union County adopted budget in the amount of \$31,981.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Paul Coverdell - Forensic Science Improvement Grant. **(Commissioner Christopher Hudak)**
2. Resolution modifying the 2021 Union County adopted budget in the amount of \$74,247.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Victims of Crime Act (VOCA) Victim Assistance Grant. **(Commissioner Christopher Hudak)**
3. Resolution modifying the 2021 Union County adopted budget in the amount of \$65,000.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a program entitled: STEP Traffic Safety Enforcement Grant. **(Commissioner Christopher Hudak)**



4. Resolution modifying the 2021 Union County adopted budget in the amount of \$61,000.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a program entitled: Drug Recognition Expert (DRE) Callout Program Grant. **(Commissioner Christopher Hudak)**
5. Resolution modifying the 2021 Union County adopted budget in the amount of \$23,391.00 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Disability Services for a program entitled: Personal Attendant Services Program - (PASP). **(Commissioner Christopher Hudak)**
6. Resolution modifying the 2021 Union County adopted budget in the amount of \$11,068.00 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Aging Services for a program entitled: Area Plan Contract. **(Commissioner Christopher Hudak)**
7. Resolution modifying the 2021 Union County adopted budget in the amount of \$9,204.00 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Services Block Grant (CSBG). **(Commissioner Christopher Hudak)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to enter into a contract with The Mount Olive Baptist Church, Plainfield, New Jersey to provide warming center services for homeless individuals on Union County designated Code Blue Nights for the period of January 1, 2022 through March 31, 2022, in an amount not to exceed \$25,500.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to continue the Lease Agreement for Cornerstone Psychiatric Unit, with Runnells BH Operating, Inc. for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$4,758,084.25. **(Vice Chair Rebecca Lynne Williams)**
3. Authorizing the County Manager to certify to the NJ Department of Human Services, Division of Mental Health Services that there have been no changes to the plan for delivery of mental health services and that the County of Union will continue to operate a psychiatric facility during the 2022 calendar year. **(Vice Chair Rebecca Lynne Williams)**
4. Authorizing the County Manager to enter into a contract with Pharma-Care Inc., Clark, NJ to provide pharmacy consulting services for the patients at Cornerstone Behavioral Health Hospital for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$12,000.00. **(Vice Chair Rebecca Lynne Williams)**
5. Authorizing the County Manager to award subcontracts on the attached Union County Youth Services Commission Spending Plan to provide program services

based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition, and Reentry in the total amount not to exceed \$511,656.00 for the contract period of January 1, 2022 to December 31, 2022. This resolution would further authorize the County Manager to transfer funds among the funded agencies/municipalities during the contract period should service needs change and/or if any funded agencies/municipalities fail to meet its contractual obligation, upon approval by the New Jersey Juvenile Justice Commission. **(Commissioner Kimberly Palmieri-Mouded)**

Commissioner Garretson asked Director Anderson to elaborate on this item.

Director Anderson advised that this state-partnership program aimed at preventing at-risk youth from ending up in the juvenile-detention system, noting that the program was 100% grant funded. She added that approximately 47 youth had been served under this initiative that year.

6. Authorizing the County Manager to award FY2023 Alliance Program subcontracts pursuant to the Governor's Council on Alcoholism and Drug Abuse (GCADA) for the period of July 1, 2022 to June 30, 2023 in an amount not to exceed \$244,862.00 as specified in the spending plan; and to further authorize the County Manager to transfer funds among the municipalities listed during the contract period should service needs change and/or if any of the listed municipality/agencies fail to meet contractual obligation. **(Commissioner Andrea Staten)**
7. Authorizing the County Manager to award a contract to The Gateway Family YMCA, Elizabeth NJ to operate the Dudley House Veterans Transitional Housing facility for homeless veterans and eligible homeless males during the period of January 1, 2022 through December 31, 2022 in the total amount not to exceed \$75,000.00. **(Commissioner Sergio Granados)**

Commissioner Granados thanked Director Anderson for the great work relative to this initiative.

Director Anderson noted the importance of this resource as well as the challenges of finding housing due to COVID-19.

8. Authorizing the County Manager to award a contract to Prevention Links, Inc., Roselle, NJ, for the 2022 Union County Helping Hands 365 Program or the period of January 1, 2022 to December 31, 2022 in the amount of not to exceed \$110,000.00. **(Commissioner Sergio Granados)**

Commissioner Staten asked Director Anderson to elaborate on this item.

Director Anderson advised that this initiative had started thanks to Commissioner Hudak and aimed to provide supportive services to qualifying residents in place of incarceration.

9. Authorizing the County Manager to award a contract to Family Promise, Inc., Summit, NJ, for the 2022 Shelter Diversion program for the period of January 1, 2022 to December 31, 2022 in the amount of not to exceed \$150,000.00. **(Commissioner Sergio Granados)**

10. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA# 49-2021) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, to HFT Management Inc., Long Valley, NJ to provide advertising on the Union County Paratransit System vehicles, as a Revenue Producing contract, for a period of twenty-four (24) consecutive months with the option to extend for 24 months. **(Commissioner Lourdes M. Leon)**
11. Authorizing the County Manager to enter into a contract with SOS Corporation, Pinehurst, NC, to provide computer software license, maintenance and support for Cornerstone Behavioral Health Hospital of Union County for the contract period of January 1, 2022 through December 31, 2022 in the total amount not to exceed \$14,159.05. **(Vice Chair Rebecca Lynne Williams)**
12. Approving Medical Practitioners authorized to provide services to Cornerstone Behavioral Health Hospital of Union County for the period of January 1, 2022 through December 31, 2022. **(Vice Chair Rebecca Lynne Williams)**
13. Authorizing the County Manager to enter into agreements with pre-qualified Medical Practitioners to provide necessary services for the patients of the Cornerstone Behavioral Health Hospital of Union County for the contract period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$15,000.00. **(Vice Chair Rebecca Lynne Williams)**
14. Authorizing the County Manager to award a contract pursuant to competitive contracting law, (RCCP #10-2021) N.J.S.A. 40A:11-4 for the period of January 1, 2022 through December 31, 2022 to YWCA of Eastern Union County, Kenilworth, NJ, for the operation of the Union County Family Justice Center in the total amount not to exceed \$317,852.00 for Year One, with four (4) one-year options to extend the contract at the prices quoted in the agency's competitive contract proposal. **(Commissioner Sergio Granados)**
15. Amending Resolution Number 2021-476 to extend the contract with Geographic Solutions of Palm Harbor, FL for continuation of Workforce Information Management Data System, for the period of January 1, 2022 through June 30, 2022 in the amount not to exceed \$29,550.00. **(Commissioner Sergio Granados)**
16. Authorizing the County Manager to award a contract to the United Way of Greater Union County to provide services under the 2022 Union County Family Support and Prevention (FSP) Program for the period of January 1, 2022 through December 31, 2022 in the total amount not to exceed \$250,000.00; and furthermore, requesting authorization to permit a one-time advance payment of up to one month of the award amount for the agency to carry out the program activities. **(Commissioner Sergio Granados)**
17. Authorizing the County Manager to award a contract to the United Way of Greater Union County to provide services under the 2022 Union County Family Success Center (FSC) Program for the period of January 1, 2022 through December 31, 2022 in the total amount not to exceed \$286,000.00; and furthermore, requesting authorization to permit a one-time advance payment of up to one month of the award amount for the agency to carry out the program activities. **(Commissioner Sergio Granados)**

18. Authorizing the County Manager to award contracts under the 2022 Social Services for the Homeless (SSH) Spending Plan, for the purpose of providing emergency services and homeless prevention to residents of Union County in a total amount not to exceed \$1,140,400.00 for the period of January 1, 2022 to December 31, 2022; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Commissioner Sergio Granados)**

Commissioner Palmieri-Mouded asked Director Anderson to elaborate on this item.

Director Anderson advised that this initiative provided various types of aid including emergency food and shelter services as well as rental, mortgage, and security deposit assistance, among others. She noted that the cited monies reflected a \$362,000 increase from last year. She advised that during 2021, approximately 337 families had been served under this initiative.

19. Authorizing the County Manager to award contracts to the agencies on the attached list under the 2022 Community Service Block Grant (CSBG) Spending Plan for the period January 1, 2022 to December 31, 2022, in an amount not to exceed \$662,625.00; further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Commissioner Sergio Granados)**
20. Amending Resolution Number 2020-883, to extend the 2021 Community Services Block Grant (CSBG) Spending Plan grant term by six (6) months for a new subcontract term of January 1, 2021 through June 30, 2022; with no other changes to the spending plan or terms of the agreements. **(Commissioner Sergio Granados)**
21. Amending Resolution Number 2021-541, to extend the 2020-21 HEARTH Emergency Solutions (HES) Grant Spending Plan grant term by three (3) months for a new subcontract term of August 1, 2020 to March 31, 2022; with no other changes to the spending plan or terms of the agreement. **(Commissioner Sergio Granados)**
22. Authorizing the County Manager to award a contract to Foveonics Document Solutions, Clinton, NJ, through the Educational Services Commission of NJ #65MCESCCPS, to provide Cornerstone Behavioral Health Hospital scanning and document management for patient medical records for the period of December 3, 2021 through April 30, 2022 in an amount not to exceed \$80,977.44. **(Commissioner Sergio Granados)**
23. Amending Resolution Number 2021-821 with Village Super Market, Inc. dba ShopRite of Union, Springfield, NJ, for the purpose of providing food for the Union County COVID-19 Emergency Food Distribution events for the period of December 1, 2021 through December 31, 2021 in an amount not to exceed \$200,000.00, for a new total contract amount not to exceed \$2,185,000.00. **(Commissioner Sergio Granados)**
24. Amending Resolution Number 2021-822 with Frank M. Gargiulo & Son, Inc. dba Gargiulo Produce, Hillside, NJ, for the purpose of providing food for the Union County COVID-19 Emergency Food Distribution events for the period of December 1, 2021 through December 31, 2021, to increase funding in an amount

not to exceed \$155,000.00, for a new total contract amount not to exceed \$1,465,000.00. **(Commissioner Sergio Granados)**

## DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

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1. Amending Resolution Number 2021-342, a contract awarded to Paragon Restoration Corp., Kenilworth, NJ for the Improvements at Building #4 and #7 at Deserted Village of Feltville/Glenside Park, (Union County Engineering #2019-004) in the amount not to exceed \$852,500.00 to reflect a reallocation between two Account Numbers; No change in terms of the agreement or contract amount. **(Commissioner Andrea Staten)**

Chairman Mirabella asked Director Zuber to elaborate on this item.

Director Zuber advised that this item was only meant to reallocate account numbers. He added that the project itself would allow for improvements to be done to the structures at the Deserted Village, noting the Department had approximately \$652,000 in grant monies to fund the project.

## DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

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1. Authorizing the County Manager to declare UC Marine 1, Hull No. Sama1745b606, a 2005 36' Sea Ark Dauntless marine vessel, as surplus, no longer needed for County purposes and further authorizing the transfer of title to the Borough of Carteret Police Department. **(Commissioner Sergio Granados)**

Commissioner Leon inquired about why this marine vessel was being transferred to the Borough of Carteret.

Director Moran that the equipment had been purchased 16 years ago through the UASI grant and now the County was transferring the equipment to Carteret, another local UASI agency.

2. Authorizing the County Manager to approve an annual uniform/clothing allowance for the Union County Fire Mutual Aid Coordinator and Deputy Coordinators in an amount not to exceed \$17,000.00. **(Commissioner Sergio Granados)**
3. Adoption of the 2021 Countywide All Hazards Mitigation Plan. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to enter into an agreement to authorize approval for participation in the Defense Logistics Agency, Law Enforcement Support Office (LESO), 1033 Program to enable Union County Police Department to request and acquire excess Department of Defense Equipment from January 1, 2022 through December 31, 2022. **(Commissioner Sergio Granados)**

5. Authorizing the County Manager to enter into a Memorandum of Agreement for Tuberculosis Services with the New Jersey Medical School Global Tuberculosis Institute for a one-year period from January 1, 2021 through December 31, 2021 in an amount not to exceed \$92,314.20. **(Commissioner Sergio Granados)**

Commissioner Kowalski noted that it was concerning to see the continued need for the resources provided by the NJ Medical School Global Tuberculosis Institute and inquired about the average number of patients served through this initiative.

Director Moran advised that the numbers of patients varied, noting this item allowed for direct contacts through clinics, ensuring the parties had adequate access to treatment. He added that 5,000 contacts had been made last year.

#### **OFFICE OF THE COUNTY COUNSEL**

Bruce H. Bergen, County Counsel

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There were no questions or comments by the Board.

1. Amending Resolution Number 2021-107, authorizing County Counsel to engage the services of litigation support experts, to increase the appropriation in an amount not to exceed \$5,000.00 for a total contract sum not to exceed \$50,000.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2021-688, a contract with Lum, Drasco & Positan, LLC, Roseland, NJ to provide legal representation to the County of Union associated with Redevelopment Project Litigation matters (Union County Government Complex) in the City of Elizabeth, NJ, to increase the appropriation in an amount not to exceed \$50,000.00 for a total sum not to exceed \$200,000.00. **(Chairman Alexander Mirabella)**

#### **OFFICE OF THE COUNTY MANAGER**

Edward Oatman, County Manager

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There were no questions or comments by the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Memorandum of Agreement with PBA 199 Correction Officers Collective Bargaining Agreement for the period of January 1, 2021 through June 30, 2021. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2021-850, a MOA with PBA Local 199, to reflect the correct negotiated term of July 1, 2021 through December 31, 2022. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to sign any and all documents necessary to enter into a Memorandum of Agreement with PBA 73 County Police Officers Collective Bargaining Agreement for the period of January 1, 2021 through December 31, 2021. **(Chairman Alexander Mirabella)**

4. Authorizing the County Manager to adopt exclusionary wage increases as follows: Salary increases for 2022 shall be based upon each employee's performance evaluation and not to exceed 2% said salary increases shall be effective January 1, 2022. **(Commissioner Christopher Hudak)**
5. Resolution authorizing payment for accrued 2020 Vacation Leave due to COVID-19 Pandemic. **(Chairman Alexander Mirabella)**
6. Resolution authorizing the County Manager to sell the real property owned by the County of Union commonly known as 121-123 Westfield Avenue, Elizabeth, NJ no longer needed for public use, to the Elizabeth Board of Education in the amount of \$365,000.00. **(Commissioner Bette Jane Kowalski)**

Commissioner Granados noted that he was pleased to see this location being given to the Elizabeth Board of Education, noting a strong need in the community for more space to accommodate students. He thanked County Manager Oatman for facilitating this item.

7. Resolution requesting a waiver of Union County's residency requirement for Kelly Martins (Director/Public Information Officer), Department of Public Information. **(Vice Chair Rebecca Lynne Williams)**

#### **COMMISSIONER SPONSORED RESOLUTIONS**

1. Resolution congratulating Assemblywoman Quijano upon being honored by Groundwork Elizabeth Inc., at their Urban Farm Dinner on Sunday, November 14, 2021. **(Commissioner Sergio Granados, Commissioner Lourdes M. León & The Entire Board)**
2. Resolution authorizing the County Manager to enter into a Salary Reimbursement Agreement with Rutgers Cooperative Extension for the provision of State and Federal mandated agriculture and resource management, family and community health sciences, and 4-H youth development programs for the period of January 1, 2021 through December 31, 2021, in an amount not to exceed \$112,898.00. **(Commissioner Bette Jane Kowalski)**
3. Amending Resolution Number 2021-569, a contract awarded through advertised public bidding (BA#32-2021) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to PAX Mundus Enterprises, LLC, Monmouth Junction, NJ, approving Change Order Number 1 (final) for the Union County Performing Arts Center--Paint Project, City of Rahway, New Jersey. This change order will reduce the original contract amount by (\$6,116.65) for a new contract amount not to exceed \$220,383.35 (Union County Engineering Project Number 2020-020). **(Commissioner Kimberly Palmieri-Mouded)**
4. Resolution offering this Board's deepest sympathies to the family of Newton Jones Burkett, Jr., during their time of sorrow. **(Commissioner Lourdes M. Leon & The Entire Board)**
5. Resolution appointing Mary Claire Gilvelber, MD to the Mental Health Board (MHB) for a term commencing January 1, 2022 and ending December 31, 2024. **(Commissioner Andrea Staten)**

6. Resolution appointing Malaika Walker to the Local Advisory Committee on Alcoholism and Drug Abuse for a term ending December 31, 2025. **(Commissioner Andrea Staten)**
7. Resolution honoring the late William "Bill" Frolich and further recognize the street at the corner of East Avenue and Chestnut Street in Roselle as "Bill Frolich Way". **(Commissioner Andrea Staten & The Entire Board)**
8. Resolution recognizing George "G.G." Woody Jr. on being honored in Roselle with a street renaming ceremony on November 27, 2021. The official renaming of 9th Avenue between Chestnut Street and Walnut Street as "George 'G.G.' Woody Jr. Way." **(Commissioner Andrea Staten & The Entire Board)**
9. Resolution commending Jim Madden of the New Providence Municipal Alliance on being named LACADA's 2021 Union County Volunteer of the Year. **(Commissioner Andrea Staten, & The Entire Board)**
10. Resolution Commemorating the 100th Anniversary of the Union County Parks System. **(Commissioner Andrea Staten & The Entire Board)**
11. Resolution approving Constitutional Officers' Salary. **(Commissioner Christopher Hudak)**
12. Authorizing the County Manager to award a contract obtained through a competitive contracting process in accordance with the Local Public Contracts Law, NJSA 40A:11-4.1 et seq; Office of the Clerk of the Board: Cityside Archives LLC for the purposes of providing records storage and management services of the County's official documents for a period of five years commencing January 1, 2022 through December 31, 2026, in the total amount not to exceed \$441,794.05. **(Chairman Alexander Mirabella)**
13. Resolution offering the Board's deepest condolences to the family of Stephen "Steve" Haggerty of Union who passed away on November 27, 2021. **(Chairman Alexander Mirabella & The Entire Board)**

#### ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Commissioner Kowalski and seconded by Commissioner Palmieri-Mouded a voice vote showed eight members of the Board voted in the affirmative; with Vice Chair Williams absent.

The meeting was adjourned at 6:01 P.M.



**UNION COUNTY BOARD OF COUNTY COMMISSIONERS  
2021 MEETING SCHEDULE**

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm  
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely  
Through Teleconference via Zoom Webinar**

**2021 MEETING SCHEDULE**

**AGENDA SETTING SESSION**

January 21, 2021

February 4, 2021  
February 18, 2021

March 4, 2021  
March 25, 2021

April 8, 2021  
April 22, 2021

May 6, 2021  
May 20, 2021

June 10, 2021  
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021  
September 23, 2021

October 7, 2021  
October 21, 2021

November 4, 2021  
November 18, 2021

December 2, 2021  
December 16, 2021

**REGULAR MEETINGS**

January 21, 2021

February 4, 2021  
February 18, 2021

March 4, 2021  
March 25, 2021

April 8, 2021  
April 22, 2021

May 6, 2021  
May 20, 2021

June 10, 2021  
June 24, 2021

July 22, 2021

August 12, 2021

September 2, 2021  
September 23, 2021

October 7, 2021  
October 21, 2021

November 4, 2021  
November 18, 2021

December 2, 2021  
December 16, 2021

  
James E. Pellettiere, RMC, QPA  
Clerk of the Board

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM Webinar. All members of the public may view the meeting by livestream at [ucnj.org/commissioners](http://ucnj.org/commissioners). Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>> to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>>. All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name** and **town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: [www.ucnj.org/commissioners](http://www.ucnj.org/commissioners) <<http://www.ucnj.org/commissioners>>.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.