



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 2, 2021  
AGENDA SETTING MEETING MINUTES

### CALL TO ORDER

Vice Chair Williams presided over the meeting and called the meeting to order at 5:07 P.M.

### ROLL CALL

Roll call showed Chairman Alexander Mirabella, Vice Chair Rebecca Williams, Commissioner Sergio Granados, Commissioner Christopher Hudak, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, and Commissioner Andrea Staten were present; with Commissioner Angela R. Garretson and Commissioner Kimberly Palmieri-Mouded absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Mirabella addressed the public:

*Good evening, and welcome to another remote meeting of the Union County Board of County Commissioners.*

*We have some important updates on last night's storm, and the recovery efforts.*

*But first, let us share our respect for the 13 American service men and women who were killed in Afghanistan last week. They served our nation with honor and dignity. Let's all observe a moment of silence...thank you.*

*Those who are returning home from Afghanistan deserve our respect and appreciation. We are proud to support the veterans and active duty military of the Union County community, and their families. If you need guidance or assistance with resources, please get in touch with the Union County Office of Veteran Affairs at 908-527-4918.*

*Moving to Hurricane Ida, tragically several members of our Union County community lost their lives in the storm. Our hearts go out to their families and*

*loved ones. If you need help with shelter, food and other resources can call the Union County Department of Human Services Action Line at (888) 845-3434 or (908) 558-2288. The Action Line is open for extended hours until 6:00 tonight, or call them tomorrow during regular hours between 8:00 a.m. and 4:00 p.m.*

*We also want to commend the hundreds of Union County personnel, and all first responders, who worked throughout the night to help people in life-threatening situations. Staff from our Public Works and Parks departments and First Responders continued to work throughout the day to restore our roads and facilities to working condition, and we want to thank them for their hard work as well.*

*Our Human Services Department has also been making every effort to help those in need. I would like to thank officials in Cranford for working with us to open up the Cranford Recreation Center as a countywide shelter for those left homeless by the disaster.*

*Our Meals on Wheels program is also working with local restaurants to resume delivers as soon as possible.*

*A number of County offices were closed today due to storm damage, including the Courts, and the Clerk and Surrogate's offices in Elizabeth. Our parks were also impacted. Please visit the County website, at [ucnj.org](http://ucnj.org), for updates on the status of those offices and facilities on Friday. And again, we want to express our deep appreciation for everyone who has gone above and beyond to help our community weather this storm.*

*Before we begin the business of tonight's meeting, I would like to draw your attention to the 20th anniversary of the attacks of September 11, 2001. Many of our residents, members of this Board included, continue to feel the pain and loss of that day. Each year we gather together, in remembrance of those who were taken from us, and in support of those who remain.*

*I know there are events taking place this year all around Union County, including in my home town of Scotch Plains. We will also be holding a commemorative ceremony at the Union County September 11th Memorial in Echo Lake Park, in Mountainside, beginning at 11:00 on Saturday, September 11.*

*And now, let's turn to the business of tonight's meeting.*

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## **APPROVAL OF COMMUNICATIONS**

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

## **BOARD OF ELECTIONS**

Nicole DiRado, Administrator

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Chairman Mirabella recognized Administrator DiRado and her staff for their efforts in preparing for the 2021 General Election.

There were no questions or comments by the Board.

1. Amending Resolution Number 2021-99, a contract to Royal Printing Services, West New York, New Jersey, to provide additional printing services to facilitate early voting in the additional amount not to exceed \$14,020.00, for a new contract amount of not to exceed \$144,020.00 and to include a grant account number. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2021-102, a contract to The Liberty Group, Berkeley Heights, New Jersey, to provide additional transportation services for early voting equipment and electronic poll books on election day in an additional amount of \$8,300.00 for a new contract amount of not to exceed \$68,300.00 and to include a grant account number. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2021-101, a contract with University Van Lines, Rahway, New Jersey, to provide additional transportation services of electronic poll books for election day in an additional amount of \$5,600.00 for a new contract amount of not to exceed \$30,600.00 and to include a grant account number. **(Chairman Alexander Mirabella)**
4. Amending Resolution Number 2021-97, a contract to Election Systems and Software, LLC (ES&S), Omaha, Nebraska, for the purpose of adding a grant account number to purchase consumable items for early voting (no change in contract amount). **(Chairman Alexander Mirabella)**
5. Amending Resolution 2021-103, a contract to A. Rifkin & Co., Wilkes-Barre, Pennsylvania, for the purpose of providing secure election supplies, to include a grant account number and include purchases for early voting (no change in contract amount). **(Chairman Alexander Mirabella)**

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Crisp Wagner, Deputy County Manager/Director

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1. Authorizing the County Manager to enter into an agreement with Intersection Media LLC, Secaucus, New Jersey, for the purpose of providing print advertising on buses and at NJ train stations for the Emergency Rental Assistance Program for a contract period of September 6, 2021 through September 26, 2021, in an amount not to exceed \$29,998.25. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2021-583 dated July 12, 2021 approving the 2021-2022 Annual Action Plan to include projects funded with Community Development Program Income Funds received from the City of Rahway and City of Plainfield. **(Chairman Alexander Mirabella)**

Vice Chair Williams asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that a few communities within the County have programs that generate project income allowing them to redirect that income to other programs and projects. She added that the redirection of funding customarily happened once or twice a year depending on how much income was accumulated. She noted that the City of Plainfield had requested to use their monies to fund their community development office and cover respective administration costs. She also noted that the City of Rahway had requested their program income be directed to code enforcement, administration of programs, and road projects, among others. She confirmed that all monies being used were generated through the cited program.

3. Amending Resolution Numbers 2020-479 and 2020-540 approving the 2020-2021 Annual Consolidated Action Plan to increase CDBG funding to include \$9,506.16 for the Neighborhood House Project for an installation of a HVAC system. **(Chairman Alexander Mirabella)**

#### **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

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Chairman Mirabella thanked Director Graziano, Director Moran, and Director Zuber for their efforts relative to Hurricane Ida and addressing the subsequent damage caused throughout the County.

There were no questions or comments by the Board.

1. Amending Resolution Number 2021-83, a contract with NV5 Inc., Parsippany, New Jersey, to provide additional On-Call Traffic Engineering Services for an additional amount of \$10,000.00 for a new contract amount not to exceed \$20,000.00 (Union County Engineering Project Number 2020-016). **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into an Agreement between the County of Union and Township of Hillside for the County to install a LED Pedestrian Crosswalk Sign at Conant Street (C.R. 630) and Sanford Street in Hillside. The system will be maintained by the Township of Hillside. **(Commissioner Bette Jane Kowalski)**
3. Amending Resolution Number 2020-810, a contract awarded through advertised public bidding (BA# 16-2019) in accordance with the Local Public Contracts Law, N.J.S.A.40A:11-1 et seq., to T.R. Weniger, Inc of Piscataway, New Jersey, approving Change Order Number 2 (final) for the 2018 Bridge Improvement Project, various municipalities, County of Union, New Jersey. This change order will reduce the original contract amount by (\$10,498.99) for a new contract amount not to exceed \$961,471.01 (Union County Engineering Project Number 2017-024). **(Commissioner Bette Jane Kowalski)**
4. Amending Resolution Number 2020-659 a contract with Mott MacDonald, Morristown, New Jersey, to provide additional engineering design and construction inspection services associated with the Lenape Park Dam Rehabilitation Project, in an amount not to exceed \$77,000.00 for a new contract

amount not to exceed \$257,700.00 (Union County Engineering Project Number 2016-044). **(Commissioner Bette Jane Kowalski)**

5. Authorizing the County Manager to award the proposed contract obtained through advertising public bidding in accordance with the Local Public Contracts laws, NJSA 40A:11-1 et seq.: to Louis Barbato Landscaping, Holbrook, New York (BA UCCP #33-2021) for the purpose of providing and planting trees throughout Union County Parks and Roadways for the Department of Engineering, Public Works & Facilities Management for a twelve (12) month contract period commencing upon execution of the contract in the amount not to exceed \$90,210.00. **(Commissioner Bette Jane Kowalski)**

## DEPARTMENT OF FINANCE

Bibi Taylor, Director

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Chairman Mirabella asked Director Taylor to confirm these items related to grants.

Director Taylor confirmed this to be the case.

1. Resolution modifying the 2021 Union County adopted budget in the amount of \$462,626.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Body-Worn Camera Grant. **(Commissioner Christopher Hudak)**
2. Resolution modifying the 2021 Union County adopted budget in the amount of \$35,785.00 as a result of notification received from the State of New Jersey, Department of Health and Middlesex County for a program entitled: Comprehensive Cancer Control Grant. **(Commissioner Christopher Hudak)**
3. Resolution modifying the 2021 Union County adopted budget in the amount of \$90,476.19 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: SFY Operation Helping Hand Grant. **(Commissioner Christopher Hudak)**
4. Resolution modifying the 2021 Union County adopted budget in the amount of \$55,123.96 as a result of notification received from the City of Rahway, New Jersey, for a program entitled: Rahway 2021 Special School Election Reimbursement Grant. **(Commissioner Christopher Hudak)**
5. Resolution modifying the 2021 Union County adopted budget in the amount of \$251,524.00 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a program entitled: County Environmental Health Act (CEHA) Grant. **(Commissioner Christopher Hudak)**
6. Resolution modifying the 2021 Union County adopted budget in the amount of \$115,647.00 as a result of notification received from the State of New Jersey, Department of Children and Families, Division on Women for a program entitled: Domestic State Grant. **(Commissioner Christopher Hudak)**

7. Resolution modifying the 2021 Union County adopted budget in the amount of \$222,655.00 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Aging Services for a program entitled: Area Plan Contract. **(Commissioner Christopher Hudak)**
8. Resolution modifying the 2021 Union County adopted budget in the amount of \$726,523.05 as a result of notification received from the State of New Jersey, Department of State for a program entitled: UCBOE Early Voting Reimbursement Phase II Grant. **(Commissioner Christopher Hudak)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to award a contract to Community Access Unlimited, Elizabeth, New Jersey to promote youth, teen and community development through prevention programs including self-empowerment and youth leadership, Interfaith initiatives and collaboration among community programs for youth and families for the period of August 1, 2021 through December 31, 2021 in the amount of not to exceed \$50,000.00. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into contract with Community Access Unlimited, Elizabeth, NJ, the agency listed on the American Job Center 2021 Youth Comprehensive Career Services Out of School Youth Spending Plan, to provide comprehensive career services to enhance employment goals for youth ages 14-21 for the period of October 1, 2021 through June 30, 2022 in the total amount not to exceed \$75,000.00. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to enter into a contract with Community Access Unlimited, Elizabeth, NJ the agency listed on the American Job Center 2021 Youth Comprehensive Career Services In-School Youth Spending Plan, to provide comprehensive career services to enhance employment goals for youth ages 14-21 for the period of October 1, 2021 through June 30, 2022, in the total amount not to exceed \$75,000.00. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to enter into a contract with Trinitas Regional Medical Center, Elizabeth, NJ for the provision of wraparound services to eligible Union County residents experiencing Opioid Use Disorder (OUD), under the NJ Division of Mental Health and Addiction Services (DMHAS) FY2022 One-Time Alcohol and Drug Abuse Innovative (ADAI) funding in the amount not to exceed \$169,574.00 for the period September 1, 2021 through August 31, 2022. **(Commissioner Andrea Staten)**
5. Authorizing the County Manager to enter into agreement with A & B Promotions, Cranford, NJ, for the purchase of promotional materials for the period of August 1, 2021 through December 31, 2021 in the total amount not to exceed \$7,000.00. **(Commissioner Sergio Granados)**
6. Amending Resolution Number 2019-1042, authorizing a lease agreement with Runnells BH Operating Inc, for the operations of Cornerstone Behavioral Health

Hospital, for an additional amount of \$22,506.65 to cover all lease and tax payments in 2020, for a new total amount not to exceed \$4,601,498.05. **(Vice Chair Rebecca Lynne Williams)**

Vice Chair Williams asked Director Anderson to elaborate on this item.

Director Anderson advised this item related to operational expenses for Runnell's per the lease agreement for taxes and other shared portions of the facility. She added that this item was not charged in 2020 due to the COVID-19 pandemic.

Chairman Mirabella thanked Director Anderson and her Department for their proactive efforts relative to Hurricane Ida and providing essential resources to assist with recovery efforts.

7. Amending Resolution Number 2021-475 with Village Super Market, Inc. dba ShopRite of Union, Springfield, NJ, for the purpose of providing food for the Union County COVID-19 Emergency Food Distribution events for the period of October 1, 2021 through December 31, 2021 in an amount not to exceed \$770,000.00, for a new total contract amount not to exceed \$1,785,000.00. **(Commissioner Sergio Granados)**
8. Amending Resolution Number 2021-477 with Frank M. Gargiulo & Son, Inc. dba Gargiulo Produce, Hillside, NJ, for the purpose of providing food for the Union County COVID-19 Emergency Food Distribution events for the period of October 1, 2021 through December 31, 2021 in an amount not to exceed \$130,000.00, for a new total amount not to exceed \$1,030,000.00. **(Commissioner Sergio Granados)**
9. Amending resolution 2020-885 with The Gateway YMCA, Elizabeth, NJ to operate the Dudley House Veterans Transitional Housing Facility for homeless male veterans, as well as homeless males, with no other changes. **(Commissioner Sergio Granados)**
10. Authorizing the County Manager to exercise the County's option to extend the contract awarded to Mutual of America, Parsippany, New Jersey, for the implementation of an employee 401(a) benefits plan for county employees not covered under the Public Employee Retirement System (PERS) in an amount not to exceed \$66,389.00 for the period of July 1, 2021 through June 30, 2022. **(Commissioner Bette Jane Kowalski)**
11. Authorizing the County Manager to exercise the County's option to extend the contract awarded to Mutual of America, Parsippany, New Jersey, for the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS), in an amount not to exceed \$12,926.00 for the period of July 1, 2021 through June 30, 2022. **(Commissioner Bette Jane Kowalski)**

#### **DEPARTMENT OF PARKS AND RECREATION**

**Ron Zuber, Director**

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There were no questions or comments by the Board.

1. Authorizing the County Manager to enter in to an Agreement with the City of Plainfield to host their House Music Festival for Prostate Cancer Awareness at the County's Cedar Brook Park, Plainfield, NJ on September 18, 2021; this is at no cost to the County. **(Commissioner Andrea Staten)**
2. Amending Resolution Number 2021-90, authorizing the 2021 HEART Grant Program, to include the Union County Latino Chamber of Commerce for the Union County Hispanic Heritage Celebration in the amount of \$4,000.00, for a total grant award in an amount not to exceed \$119,700.00. **(Commissioner Andrea Staten)**

#### DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

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Chairman Mirabella thanked Director Moran and his Department for their efforts relative to Hurricane Ida and the damaged caused.

Director Moran advised that it had been a challenging night contending with the storm and thanked all those involved, noting it was a group effort. He extended his thoughts and prayers to the victims and their families.

1. Authorizing the County Manager to enter into an agreement with TriTech Software Systems, a CentralSquare Company, Lake Mary, FL, for maintenance/support renewal and domain security upgrades to the Computer Aided Dispatch (CAD) and Records Management System (RMS) operated by the Union County Department of Public Safety for the contract period January 1, 2021 through December 31, 2021 in an amount not to exceed \$236,891.34. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into a contract with Spec Rescue International, Virginia Beach, Virginia to coordinate, conduct, evaluate and review the annual Metro UASI Strike Team Training Exercise through the 2020 UASI grant, in an amount not to exceed \$35,025.00. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to accept and execute a Sub-Grant Agreement with Middlesex County for inclusion in the New Jersey Department of Health, Comprehensive Cancer Control Grant in the amount of \$35,785.00 for the period of July 1, 2021 through June 30, 2022. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to accept and expend New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) Grant Funds to support CEHA activities for the contract period of July 1, 2021 through June 30, 2022 in the amount of \$251,524.00. **(Commissioner Sergio Granados)**
5. Authorizing the County Manager to enter into an agreement with Mandell Lead Inspectors, Inc. dba Mandell Environmental Consulting, Totowa, NJ, for the inspection of lead in homes of children with elevated blood lead levels through



grant funds, in an amount not to exceed \$10,000.00. **(Commissioner Sergio Granados)**

Commissioner Garretson joined the meeting.

#### **OFFICE OF THE COUNTY COUNSEL**

Bruce H. Bergen, County Counsel

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There were no questions or comments by the Board.

1. Amending Resolution Number 2021-316 to increase the appropriation to Lum, Drasco & Positan, LLC of Roseland, NJ to provide legal representation in regards to legal services associated with Redevelopment Projects (Union County Government Complex) in the City of Elizabeth, NJ in an amount not to exceed \$50,000.00 for a total sum not to exceed \$150,000.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2018-260 to reflect Wilentz, Goldman, Spitzer, P.A., is replacing The Keefe Law Firm, to pursue litigation related to the opioid epidemic. **(Chairman Alexander Mirabella)**

#### **OFFICE OF THE COUNTY MANAGER**

Edward Oatman, County Manager

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1. Resolution Authorizing the County Manager to Execute a Grant Agreement Awarding American Rescue Plan Act Funds for Improvements to the Assemblyman Gerald B. Green Plaza. **(Commissioner Christopher Hudak)**

Vice Chair Williams noted that she was happy to see this item on the agenda and asked about the potential start date for the improvements.

County Manager Oatman noted that he hoped to start the project as soon as possible, weather permitting. He advised that this particular item would allow for the County to seek quotes for the project.

#### **Commissioner Sponsored Resolutions**

1. Resolution offering this Board's deepest sympathies to the family of Wanda M. Payne of Newark, during their time of sorrow. **(Commissioner Angela R. Garretson & The Entire Board)**
2. Resolution congratulating Kathryn Noonan and Dowlings Irish Pub on being on honored by the Union County Police Fire Pipes and Drums at their 20th Anniversary, on Friday, November 5, 2021. **(Commissioner Christopher Hudak & The Entire Board)**
3. Sponsoring the NAACP Elizabeth Branch's Community Day held on August 7, 2021 at the Elizabeth Water Front in the amount not to exceed \$200.00. **(Commissioner Christopher Hudak & The Entire Board)**

4. Resolution recognizing September 2021 as National Suicide Prevention Month and September 10, 2021 as National Suicide Prevention Day. **(Commissioner Andrea Staten & The Entire Board)**
5. Resolution recognizing September, 2021 as National Recovery Month. **(Commissioner Andrea Staten & The Entire Board)**
6. Resolution congratulating John and Sheila O'Malley on the occasion of their family reunion. **(Vice Chair Rebecca Lynne Williams & The Entire Board)**
7. Resolution congratulating Eddie Donnelly, Irishman of the Year and Jen Bradshaw-Lowney, Irishwoman of the Year on being honored by the Union County Emerald Society 39th Annual Pub Nite, Saturday, October 9, 2021. **(Chairman Alexander Mirabella & The Entire Board)**
8. Resolution extending best wishes and sincerest appreciation to Judge Karen Cassidy, Superior Court Judge, upon this, the occasion of her retirement, after years of loyal and dedicated service to the County of Union and its citizenry. **(Chairman Alexander Mirabella & The Entire Board)**
9. Resolution designating September, 2021 as "Ovarian Cancer Awareness Month." **(Chairman Alexander Mirabella & The Entire Board)**
10. A Resolution proclaiming Friday, September 17, 2021 as POW/MIA Remembrance Day throughout the County of Union. **(Chairman Alexander Mirabella & The Entire Board)**
11. Resolution recognizing Leonard Komar, Grand Knight of Columbus' 2020/2021 Grand Knight, on his dedication and leadership to the Knights of Columbus Council #4504 and further congratulating him on his honor at the annual Past Grand Knights dinner on Saturday, October 9, 2021. **(Chairman Alexander Mirabella & The Entire Board)**

#### ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Commissioner Staten and seconded by Commissioner Leon a voice vote showed eight members of the Board voted in the affirmative; with Commissioner Palmieri-Moudeed absent.

The meeting was adjourned at 5:22 P.M.

**UNION COUNTY BOARD OF COUNTY COMMISSIONERS  
2021 MEETING SCHEDULE**

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2021 at 12:00 pm  
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ & Remotely  
Through Teleconference via Zoom Webinar**

**2021 MEETING SCHEDULE**

**AGENDA SETTING SESSION**

**REGULAR MEETINGS**

January 21, 2021

January 21, 2021

February 4, 2021  
February 18, 2021

February 4, 2021  
February 18, 2021

March 4, 2021  
March 25, 2021

March 4, 2021  
March 25, 2021

April 8, 2021  
April 22, 2021

April 8, 2021  
April 22, 2021

May 6, 2021  
May 20, 2021

May 6, 2021  
May 20, 2021

June 10, 2021  
June 24, 2021

June 10, 2021  
June 24, 2021

July 22, 2021

July 22, 2021

August 12, 2021

August 12, 2021

September 2, 2021  
September 23, 2021

September 2, 2021  
September 23, 2021

October 7, 2021  
October 21, 2021

October 7, 2021  
October 21, 2021

November 4, 2021  
November 18, 2021

November 4, 2021  
November 18, 2021

December 2, 2021  
December 16, 2021

December 2, 2021  
December 16, 2021



James E. Pelletiere, RMC, QPA  
Clerk of the Board

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 5:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the County Commissioners' meetings will be open to the public by electronic means, and as such, will be conducted through a teleconference via ZOOM Webinar. All members of the public may view the meeting by livestream at [ucnj.org/commissioners](http://ucnj.org/commissioners). Any member of the public wishing to participate in the teleconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>> to receive the meeting-specific link and password to gain access to the teleconference. All requests **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the teleconference, may continue to participate in the County Commissioners meetings by emailing comments relative to resolutions being offered for adoption and/or on any governmental issue that a member of the public feels may be of concern to the residents of the county to the Clerk of the Board at [jpellettiere@ucnj.org](mailto:jpellettiere@ucnj.org) <<mailto:jpellettiere@ucnj.org>>. All relevant comments received will be read into the record during each Regular Meeting's Public Comment Portion, prior to the Board's consideration of resolutions for adoption, and will be addressed accordingly by the Board. All emails **must** be submitted and received by the Clerk of the Board **no later than noon of the corresponding Regular Meeting date** and, as is always the case, **must** include the public member's **full name and town of residence** and **resolution number** to which comments are being referred for the record. Agendas will be posted for the public's viewing on the County's official website at: [www.ucnj.org/commissioners](http://www.ucnj.org/commissioners) <<http://www.ucnj.org/commissioners>>.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.