

UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, JANUARY 20, 2022
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chair Williams presided over the meeting and called the meeting to order at 6:11 P.M.

ROLL CALL

Roll call showed Chair Rebecca Williams, Vice Chair Christopher Hudak, Commissioner James E. Baker, Jr., Commissioner Angela R. Garretson, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Alexander Mirabella were present; with Commissioner Sergio Granados and Commissioner Kimberly Palmieri-Mouded absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

APPROVAL OF COMMUNICATIONS

Note and File

Chair Williams advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

There were no questions or comments by the Board.

1. Pursuant to New Jersey Laws of 2001, Chapter 371, the Union County Clerk is required to submit a five-year spending plan to the Board of County Commissioners for the use of the Document Trust Fund monies collected into the Union County Clerk's Trust Account. **(Chair Rebecca Lynne Williams)**

OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, Prosecutor

First Assistant Prosecutor James O. Tansey represented the Office.

There were no questions or comments by the Board.

1. Authorizing the County Manager, through the Office of the Union County Prosecutor, to apply for and accept funding for the purpose described in the application from the Office of the Insurance Fraud Prosecutor, State of New Jersey, Office of the Attorney General, in the amount of \$250,000.00 for the period of January 1, 2022 through December 31, 2022, to continue efforts of insurance fraud investigation in Union County (Cycle 2022). **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager, through the Office of the Union County Prosecutor, to apply for and accept funding for the purpose described in the application from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the 2021 BJA FY21 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program in the amount of \$876,280.00 for the period of October 1, 2021 through September 30, 2023. **(Chair Rebecca Lynne Williams)**
3. Amending Resolution number 2021-633, authorizing on-call exam fees of Sexual Assault Nurse Examiners/Forensic Nurse Examiners who serve as Independent Contractors as part of the Union County Sexual Assault Response Team, to add account number to financial impact. (All other terms remain unchanged.) **(Chair Rebecca Lynne Williams)**

BOARD OF ELECTIONS

Nicole DiRado, Administrator

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with Remington and Vernick, Secaucus, New Jersey for the purposes of redistricting and ongoing consulting services as it relates to the County's election information in the State Voter Registration System in Union County in an amount not to exceed \$28,270.00 for the period of February 1, 2022 through December 31, 2022. **(Chair Rebecca Lynne Williams)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

There were no questions or comments by the Board.

1. Amending Resolution Number 2018-746, a contract awarded through advertised public bidding (BA#11-2015) in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Ritacco Construction Company of Belleville, New Jersey, approving Change Order No. 2 for the Replacement of Short Hills Avenue Culvert, SP-39, Township of Scotch Plains, New Jersey. This change order will increase the original contract amount by \$131,752.33 for a new contract amount not to exceed \$626,612.33 (Union County Engineering Project Number 2010-006c). **(Commissioner Lourdes M. Leon)**

2. Authorizing the County Manager to enter into a contract with Victory Industrial Supply Inc., Linden, New Jersey for the purchase of hardware, factory and mill supplies for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$44,000.00. **(Commissioner Lourdes M. Leon)**
3. Authorizing the County Manager to exercise the option to extend a contract with Lorco Petroleum Services, Elizabeth, NJ for an additional 24 months from October 1, 2021 to September 30, 2023 in an amount not to exceed \$6,000. **(Commissioner Lourdes M. Leon)**
4. Authorizing the County Manager to exercise the option to extend a contract with Electronic Manufacturers Recycling Management, LLC (MRM), Minneapolis, MN for the twenty-four month period of January 1, 2022 through December 31, 2023 at no cost to the County. **(Commissioner Lourdes M. Leon)**
5. Authorizing the County Manager to enter into a contract with NJ Advance Media, Iselin, NJ for advertisement of collection and recycling events in Union County for the period beginning March 1, 2022 to November 30, 2022 in an amount not to exceed \$21,550.00. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

There were no questions or comments by the Board.

1. Amending Resolution 2021-767 to add the following motels: the RATAN Secaucus LLC, - Roadway Inn, Secaucus NJ; RATAN LLC, North Bergen, NJ; and RATAN PALACE LLC, - Days Hotel, North Bergen, NJ under the Countywide Code Blue Emergency Shelter Initiative to be inclusive of dollars to be allocated in emergency sheltering situations and/or on days that qualify under the State of New Jersey's Code blue law for the period of January 1, 2022 through December 31, 2022, with no change in the total appropriation. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to enter into a contract with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the period of July 1, 2021 through June 30, 2022, and to accept grant funds in the amount of \$74,247.00 for the Union County Rape Crisis Center (RCC) to provide services for sexual violence victims through the FFY19 Victims of Crime Act – Victim Assistance Grant (VOCA-VAG), Confidential Sexual Violence Advocate (CSVA) Program with a required County In-Kind Match of not to exceed \$18,562.00 in existing RCC personnel expenses and CSVA volunteer hours, for a program grand total not to exceed \$92,809.00. **(Commissioner Sergio Granados)**
3. Amending resolution 2021-967, a contract awarded to MPC Bus Corporation, Garden City NY to reflect a change in appropriation accounts only. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to award 2022 HEART Grants through the Office of Cultural & Heritage Affairs in the amount of not to exceed \$125,000.00. **(Commissioner Bette Jane Kowalski)**

Chair Williams asked for clarification relative to the cited dollar amount.

Director Zuber advised that the NTE dollar amount should reflect \$125,000.00

Chair Williams asked Clerk of the Board Pellettiere to note the revision.

Clerk of the Board Pellettiere confirmed the item would be corrected.

2. Authorizing the County Manager to Amend Resolution Number 2017-042, a contract awarded through advertised public bidding (BA#9-2017) in accordance with Local Public Contracts Law, N.J.S.A. 40AA:11-1 et seq., to Mar-Bridge Enterprises, Inc., Matawan, NJ, approving Change Order No. 2 (final) for the Ash Brook Golf Course Clubhouse Project, Scotch Plains, County of Union, NJ. This change order will reduce the original contract amount by (\$1,752.00) for a new contract not to exceed \$10,085,790.00. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

County Manager Edward T. Oatman represented the Department.

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into professional services contracts with three (3) per diem pathologists to be available in the absence of the County Medical Examiner for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$300,000.00. **(Commissioner Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to enter into an open ended contract with TriTech Software Systems (CentralSquare Technologies LLC), Lake Mary, FL, for maintenance/support renewal and domain security upgrades for the Computer Aided Dispatch (CAD) and Records Management System (RMS) as they come due throughout the year for the Department of Public Safety and the Sheriff's Office for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$264,034.58. **(Commissioner Kimberly Palmieri-Mouded)**
3. Authorizing the County Manager to enter into a ten (10) year Shared Services Agreement with the Borough of Roselle for 911 Police, Fire and EMS Dispatching Services, commencing January 1, 2022 through December 31, 2032 in the amount of \$188,503.00 for the first year, with a 2% increase January 1st of each subsequent calendar year. **(Commissioner Kimberly Palmieri-Mouded)**
4. Authorizing the County Manager to enter into a contract with Gold Type Business Machines Inc. (GTBM), East Rutherford, NJ, for the purchase of an Automatic License Plate Reader System and accessories in an amount not to exceed \$31,600.00 utilizing the 2019 and 2020 Urban Area Security Initiative Grant Funds. **(Commissioner Kimberly Palmieri-Mouded)**

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

1. Authorizing the County Manager to enter agreements with various vendors for the purchase of law books, legal internet services and materials as is necessary for various departments, constitutional offices and agencies within the County of Union for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$18,750.00. **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager to enter into contracts with West Publishing Corporation dba West, a Thomson Reuters business for the purchase of law books, internet services and materials as is necessary for various departments, constitutional offices and agencies within the County of Union for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$42,825.00. **(Chair Rebecca Lynne Williams)**

Commissioner Mirabella inquired about the format of these legal materials.

County Counsel Bergen advised that many of the resources were in a digital format, with few resources necessitated as hard copies.

3. Authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union during the year 2022 in amount not to exceed \$47,000.00. **(Chair Rebecca Lynne Williams)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution offering this Board's sincerest condolences to the family of Shamika Wormley during their time of sorrow. **(Commissioner Angela R. Garretson & The Entire Board)**
2. Resolution sponsoring the Union County Saint Patrick's Day Parade Committee in the amount of not to exceed \$4,000 in support of their St. Patrick's Day Parade to be held on March 12, 2022. **(Commissioner Sergio Granados & The Entire Board)**
3. Resolution offering this Board's deepest sympathies to the family of Oliver Brown, of Plainfield, during their time of sorrow. **(Chair Rebecca Lynne Williams & The Entire Board)**
4. Resolution extending this Board's deepest condolences to the family of Anna Russo, wife of County Adjuster Anthony Russo, who passed away peacefully in her home on January 14, 2022. **(Chair Rebecca Lynne Williams & The Entire Board)**
5. Resolution offering this Board's sympathies to the family of Jane Moran, mother of Union County Public Safety Director Andrew Moran, during their time of sorrow. **(Chair Rebecca Lynne Williams & The Entire Board)**

6. Resolution offering this Board's sympathies to the family of Doris Wooten, of Plainfield, during their time of sorrow. **(Chair Rebecca Lynne Williams & The Entire Board)**

ADJOURNMENT

Chair Williams asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Commissioner Kowalski a voice vote showed seven members of the Board voted in the affirmative; with Commissioner Granados and Commissioner Palmieri-Mouded absent.

The meeting was adjourned at 6:08 P.M.

**UNION COUNTY BOARD OF COUNTY COMMISSIONERS
2022 MEETING SCHEDULE
REORGANIZATION MEETING - THURSDAY, JANUARY 6, 2021 at 6:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ**

2022 MEETING SCHEDULE

AGENDA SETTING SESSION

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022

REGULAR MEETINGS

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022


August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022


James E. Pellettiere, RMC, QPA
Clerk of the Board

Please note that the County of Union's County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the

procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise said Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.