



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MAY 12, 2022  
AGENDA SETTING MEETING MINUTES

### CALL TO ORDER

Chair Williams presided over the meeting and called the meeting to order at 6:02 P.M.

### ROLL CALL

Roll call showed Chair Rebecca Williams, Vice Chair Christopher Hudak, Commissioner James E. Baker Jr., Commissioner Angela R. Garretson, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, and Commissioner Alexander Mirabella were present, with Commissioner Sergio Granados and Commissioner Kimberly Palmieri-Mouded absent:

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

### PRESENTATIONS BY THE BOARD

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A presentation was made to the Board by the 2021-2022 Shade Tree Arbor Day Poetry Contest Winners.

Chair Williams called upon Commissioner Leon, liaison to the Shade Tree Advisory Board, to join her in the award presentations to the poetry contest winners.

Commissioner Leon congratulated all of the winners and recognized Shade Tree Advisory Board Chairman James Nichnadowicz for his efforts. She noted that as a former educator she was happy with all the wonderful and inspiring poems that had been submitted.

Commissioner Granados joined the meeting.

Shade Tree Advisory Board Chairman James Nichnadowicz noted the many entries received and thanked the students for such wonderful submissions and for their love and enthusiasm of nature.

Chair Williams presented Giovanni Diaz, Jordan Thomas, and Valerie Faustino—the

first, second, and third place 4<sup>th</sup> grade winners respectively.

Chair Williams presented Alisa Arnold, Isabela Conti, and Sofia Narra—the first, second, and third place 5<sup>th</sup> grade winners respectively.

Chair Williams presented Henry Regeiro Quinones, Emma Pisarchic, and Arianna Lespinasse—the first, second, and third place 6<sup>th</sup> grade winners respectively.

Chair Williams presented Emma Stellenworth, Anya Sonota, and Zachary Ladek—the first, second, and third place 7<sup>th</sup> grade winners respectively.

Chair Williams presented Miriam Saman, Maite Serrano, and Emily Ramirez—the first, second, and third place 8<sup>th</sup> grade winners respectively.

The first place winner of each grade read their poems aloud.

Chair Williams congratulated all the teachers for promoting the arts in their students and encouraging them to be environmental conscious. She congratulated the winners once again, noting that she looked forward to their arbor-day inspired poems in the future.

#### **ORDINANCE FOR ADOPTION**

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The following Ordinance would adopted during the Regular Meeting:

**838-2022 BOND ORDINANCE TO AUTHORIZE THE RENOVATION AND EXPANSION OF THE PHYSICAL EDUCATION FACILITY AT THE CRANFORD CAMPUS FOR UNION COUNTY COLLEGE IN, BY AND FOR THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$5,635,800 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

#### **APPROVAL OF COMMUNICATIONS**

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Note and File

Chair Williams advised that the Communications would be approved later during the Regular Meeting.

#### **OFFICE OF THE UNION COUNTY PROSECUTOR**

William Daniel, Prosecutor

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First Assistant Prosecutor James O. Tansey represented the Office.

There were no questions or comments by the Board.

1. Authorizing the County Manager to apply for and accept grant funding from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney

General, Edward Byrne Memorial Justice Assistance Grant (JAG) Program to support the Multi-Jurisdictional Gang, Gun, and Narcotics Task Forces for the period of July 1, 2019 through June 30, 2020 in the amount of \$167,878.00. **(Chair Rebecca Lynne Williams)**

2. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase software, equipment, and related training from Cellebrite Inc., Parsippany, New Jersey, for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$22,510.99. **(Chair Rebecca Lynne Williams)**
3. Amending Resolution Number 2021-909, a contract with Kristen Balsamo- Kleinbach, to increase the contract in an additional amount not to exceed \$13,560.00 for a new total contract amount not to exceed \$25,196.00 during the period of January 1, 2022 through June 30, 2022. All other terms and conditions remain the same. **(Chair Rebecca Lynne Williams)**

#### **BOARD OF ELECTIONS**

Nicole DiRado, Administrator

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1. Amending Resolution 2021-992, a contract with ES&S, Omaha, Nebraska, to include onsite services for Early Voting in the Primary and General Elections in the additional amount not to exceed \$175,000.00 for a total contract amount of not to exceed \$221,750.00. **(Chair Rebecca Lynne Williams)**

Commissioner Granados asked Administrator DiRado to elaborate on this item.

Administrator DiRado advised that this item would increase the contract amount with the cited vendor, adding that ES&S was their election technology provider. She noted that this item would allow the Board of Elections to secure on-site support during three days of early voting for primary elections and nine days during the general elections at each of the BOE's seven early-voting locations.

Commissioner Baker asked about the cost of the initial contract amount.

Administrator DiRado advised that the initial contract amount was for \$40,400 and would provide on-site support exclusively for Primary Election Day in June and General Election Day in November. She added that early voting costs were covered by state grant funding which allowed her to increase the original contract amount and secure an additional four on- site techs to assist on election day.

Commissioner Garretson asked how many amendments had been made to this particular contract.

Administrator DiRado advised that this was the first amendment to this particular contract related to on-site support services. She added that the BOE had previously amended the item to include grant account numbers for early-voting. She advised that ES&S was also contracted by her department to provide hardware and software support services as well as consumables for voting machines. She noted that the contracts with ES&S had been amended to include early-voting services, paid through grant funding.

Commissioner Garretson requested a summary of election-related expenditure, including any grant monies received to off-set operating expenses.

Administrator DiRado advised that she would provide the requested information following the meeting.

## DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

1. Authorizing the County Manager to enter into a Shared Services Agreement between the County of Union and Union County Vocational Technical Schools to establish shared services to administer the health and prescription benefits to Union County Vocational Technical Schools for an initial term of 24 months, July 1, 2022 through June 30, 2024 at no cost to the County and there will be a shared savings. **(Chair Rebecca Lynne Williams)**

Commissioner Granados asked Director Scutari to elaborate on this item.

Director Scutari advised that this item related to a new shared services agreement between the County and UCVTS, adding that 125 UCVTS employees would be joining the County's medical and prescription plan. She noted that this item could potentially save the County \$400,000, which would be split equally between the County of Union and UCVTS.

Commissioner Granados noted that this was an amazing cost-saving opportunity.

Commissioner Mirabella applauded the efforts of County Manager Oatman and Director Scutari for their leadership and for pursuing such a innovative, cost-saving opportunity.

County Manager Oatman thanked the Department of Finance and Personnel as well as County Counsel for their efforts related to this matter.

2. Authorizing the County Manager to sign any and all documents necessary to enter into a Memorandum of Agreement with Superior Correction Officers Local 199A Collective Bargaining Agreement effective January 1, 2022 through December 31, 2026. **(Chair Rebecca Lynne Williams)**
3. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA 108--Sheriff Officers effective January 1, 2021 through December 31, 2022. **(Chair Rebecca Lynne Williams)**
4. Authorizing the County Manager to sign any and all documents necessary to enter into a collective bargaining agreement with Local 68 - Operating Engineers effective January 1, 2022 through December 31, 2025. **(Chair Rebecca Lynne Williams)**
5. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with International Association of EMTs and Paramedics Local R2-119 effective October 19, 2018 through December 31, 2023. **(Chair Rebecca Lynne Williams)**

**DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Crisp Wagner, Deputy County Manager/Director

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1. Authorizing the County Manager to amend Resolution 2021-583 approving the 2021-2022 (Year 47) Consolidated Action Plan to increase CDBG funding to (3) three projects, as follows: The ARC of Union County Project an increase from \$22,000.00 to \$31,569.70; Toddler Learning Center Project from \$40,000.00 to \$49,700.00 and Plainfield Roadway Rehabilitation from \$352,000.00 to \$575,498.15. **(Chair Rebecca Lynne Williams)**

Commissioner Kowalski asked Deputy County Manager Wagner to elaborate on the increase.

Deputy County Manager Wagner advised that these monies were contingency funding that allowed a receiving agency to return funding for incomplete projects and or projects that were valued lower than the funding initially received. She noted that agencies that required more monies could apply for contingency funds and a revenue sharing committee composed of 19 representatives, one from each municipality, would establish which items were funding-worthy, which would subsequently come before the Board for approval. She advised that Elizabeth and Union received direct allocations from HUD and as a result were not represented on the revenue sharing committee.

2. Authorizing the County Manager to approve the City of Plainfield's request to use Program Income from their account to help offset the cost of demolition of two properties destroyed by fire. These funds are associated with the successful administration of the Community Development Block Grant Program by the City, in an amount not to exceed \$88,000.00. **(Chair Rebecca Lynne Williams)**

Vice Chair Hudak inquired about who owned the cited properties and if there were any slated development plans for the sites.

Deputy County Manager Wagner advised that these properties were privately owned but were abandoned following a fire. She added that these properties met the criteria for CDBG monies to be used to demolish the structures, adding that she was not aware of any development plans at the moment.

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

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1. Amending Resolution Number 2020-589, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to New Jersey Overhead Door, Bayville, New Jersey, approving Change Order Number 1 for Overhead Door and Gate System Services. This change order will increase the original contract amount by \$20,000.00 for a new contract amount not to exceed \$144,700.00 (BA# 32-2018). **(Commissioner Lourdes M. Leon)**

Commissioner Baker asked for the reason behind the change order.

Director Graziano advised that his Department customarily sought a two-year bid for this item, adding that additional funds were needed to see the project to its conclusion in July. He added that the item would go out for bid again following the conclusion of the original

contract in July, noting that many, unexpected issues arose requiring additional repairs to be needed throughout the County.

2. Amending resolution #2021-832, awarding a contract to Colliers Engineering & Design DBA Maser Consulting PA of Red Bank, New Jersey to provide additional services for Three Culverts, Plainfield, Scotch Plains, and Springfield for an additional amount of \$62,000.00 for a new contract amount not to exceed \$570,680.00 (Union County Engineering Project Number 2010-006C). **(Commissioner Lourdes M. Leon)**

Chair Williams asked Director Graziano to elaborate on this item.

Director Graziano advised that \$40,000 of the \$62,000 being requested were needed for unexpected, emergency expenditures related to Hurricane Ida, noting several areas of damage throughout the area. He added that said damage claims had been submitted to FEMA for reimbursement, but no updates were available, noting that if the claim was approved, the County would be reimbursed 75% of the repair costs.

#### DEPARTMENT OF FINANCE

Bibi Taylor, Director

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There were no questions or comments by the Board.

1. Resolution to exceed the County tax levy limit and to establish a CAP Bank (N.J.S. 40A: 4-45.14). **(Commissioner Sergio Granados)**
2. Resolution Adopting the 2022 County of Union Budget. **(Commissioner Sergio Granados)**
3. Resolution combining several authorizations of Bonds into a single Issue and prescribing the details and Bond Form thereof for \$49,970,000 General Improvement Bonds of 2022 dated June 15, 2022. **(Commissioner Sergio Granados)**
4. Resolution combining several authorizations of Bonds into a single Issue and prescribing the details and Bond Form thereof for \$1,900,000 County Vocational-Technical School Bonds of 2022 (New Jersey School Bond Reserve Act) dated June 15, 2022. **(Commissioner Sergio Granados)**
5. Resolution combining two authorizations of Bonds into a single Issue and prescribing the details and Bond Form thereof for \$11,158,000 County College Bonds of 2022 (Series A) (Chapter 12 State Aid) dated June 15, 2022. **(Commissioner Sergio Granados)**
6. Resolution combining several authorizations of Bonds into a single Issue and prescribing the details and Bond Form thereof for \$8,050,000 County College Bonds of 2022 (Series B) dated June 15, 2022. **(Commissioner Sergio Granados)**
7. Resolution authorizing the publication, printing and distribution of a Notice of Sale and the publication of a Summary Notice of Sale and prescribing the forms thereof for \$71,078,000 Bonds consisting of \$49,970,000 General Improvement Bonds of

2022, \$1,900,000 County Vocational-Technical School Bonds of 2022 (New Jersey School Bond Reserve Act), \$11,158,000 County College Bonds of 2022 (Series A) (Chapter 12 State Aid) and \$8,050,000 County College Bonds of 2022 (Series B), each issue dated June 15, 2022, approving the preparation, distribution and execution of a Preliminary and a Final Official Statement for such Bonds, undertaking to provide continuing disclosure of financial information, covenanting to comply with the Internal Revenue Code of 1986, as amended, and authorizing various matters in connection with electronic bidding for the Bonds. **(Commissioner Sergio Granados)**

#### DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

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1. Amending Resolution Number 2022-347 to reflect an increase in the original Area Plan Contract Spending Plan in the amount of \$149,222.00 for a new total not to exceed \$5,693,298.00 for the period of January 1, 2022 through December 31, 2022. **(Commissioner Lourdes M. Leon)**

Chair Williams asked Director Anderson to elaborate on this item.

Director Anderson advised that this item would add more grant monies from CARES Act funding as well as additional monies from federal and state funding.

#### DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

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1. Authorizing the County Manager to enter into an agreement with Landscape Solutions LLC., Union, NJ, for the purpose of providing supplemental lawn maintenance and landscaping services to small park areas throughout Union County, for the period of nine (9) months from April 1, 2022 through December 31, 2022 in an amount not to exceed \$40,000.00. **(Commissioner Bette Jane Kowalski)**

Vice Chair Hudak asked if this item related to a customary expense.

Director Zuber advised that this item had been done annually for the last five years, adding that this would cover lawn maintenance for smaller areas throughout the Parks System, allowing the Department to focus on larger projects.

2. Authorizing the County Manager to award a contract to Colliers Engineering and Design, Red Bank, New Jersey to provide Engineering Services for the Cedar Brook Tennis Courts Improvement, Cedar Brook Park, City of Plainfield, County of Union, New Jersey for an amount not to exceed \$54,975.00 (Union County Engineering Project Number 2022-006). **(Commissioner Bette Jane Kowalski)**

Chair Williams asked Director Zuber to elaborate on this item and asked whether or not this area was affected by the issue with Middlesex Water Company.

Director Zuber advised that this item related to pathway, surface, and lighting upgrades, adding that he did not believe the area was affected by the cited issue.



3. Amending Resolution Number 2017-884, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Billy Contracting & Restoration Inc., Pine Brook, New Jersey approving Change Order Number 1 for the Wheeler Park Pool House and new Construction Project, Linden, County of Union, New Jersey. This change order will increase the original contract amount by not to exceed \$49,500.00 for a new contract amount not to exceed \$2,020,500.00 (Union County Engineering Project Number 2014-029; BA# 63-2017). **(Commissioner Bette Jane Kowalski)**

Vice Chair Hudak asked Director Zuber to elaborate on this item.

Director Zuber advised that following the construction project in 2019, the County had not been satisfied with the standard of work and had negotiated to have the remaining additions completed before finalizing payment to the vendor.

4. Authorizing the County Manager to enter into a contract with Universal Vending Management, Westfield, NJ, to provide vending machine products sales and services to various locations within the County in accordance with the NJ State Contract (18-GNSV2-00440/T0644) for the period of 36 months upon contract execution with two (2) twelve (12) month extension options. This is a revenue generating contract with a commission of 34.1% Year 1, 33.5% Year 2, and 33.2 Year 3. **(Commissioner Bette Jane Kowalski)**

#### COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution offering this Board's deepest sympathies to the family of James Ballentine during their time of sorrow. **(Commissioner Angela R. Garretson, & The Entire Board)**
2. Resolution determining that the 2022 Union County Budget shall be read by title and declaring that the public hearing conditions set forth pursuant to N.J.S.A.:40A: 4-8(1a)(1b) have been satisfied. **(Commissioner Sergio Granados)**
3. Resolution recognizing May as Older American's Month throughout the County of Union; and further urging every citizen to take the time this month to advocate for and support the needs of all older adults in Union County. **(Commissioner Lourdes M. Leon, & The Entire Board)**
4. Resolution offering this Board's sincere condolences to the family of Deborah Gervase-Kirk, during their time of sorrow. **(Commissioner Lourdes M. Leon, & The Entire Board)**
5. Resolution acknowledging and congratulating Larry Burns upon the upcoming celebration of his 100th birthday on July 31, 2022. **(Commissioner Lourdes M. Leon, & The Entire Board)**
6. Resolution reaffirming the County of Union's support for the diversion of a quarter-acre of Green Acres Protected Parkland in the Passaic River Park in Berkeley Heights, New Jersey. **(Commissioner Alexander Mirabella)**

7. Authorizing the County Manager to enter into a contract with CME Associates, Parlin, New Jersey for the purpose of conducting a Wetlands Delineation of a potential acquisition of property for and through the Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$5,500.00. **(Commissioner Alexander Mirabella)**
8. Proclaiming the week of May 15 - May 21, 2022 as National Police Week throughout the County of Union. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
9. Resolution recognizing and proclaiming the week of May 6, 2022 through May 12, 2022 as Nurses Appreciation Week to shine a spotlight on the incredible nurses across the County that have devoted their lives to the betterment of the lives of others, especially in the wake of the COVID-19 pandemic **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
10. Resolution recognizing and proclaiming the week of May 15, 2022 through May 22, 2022 as Emergency Medical Services Week throughout Union County, and further commending all Emergency Services Personnel who serve this County for their dedication to the safety, health, and well-being of all County citizens. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
11. Resolution commending Thomas Cutro, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**
12. Resolution commending Max Kapetanakis, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**
13. Resolution commending Joshua Schwartz, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**
14. Resolution commending Jack Gard, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**
15. Resolution commending Logan Gard, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**
16. Resolution commending Harrison Brown, of Boy Scout Troop 75, upon earning the rank of Eagle Scout at their Court of Honor held on June 5, 2022. **(Vice Chair Christopher Hudak, Commissioner Bette Jane Kowalski, & The Entire Board)**

17. Resolution recognizing the month of May as Asian American and Pacific Islander Heritage Month (AAPI) awareness month throughout the County of Union; and further recognizing the generations of Asian American and Pacific Islanders who have enriched America's history and are instrumental in its future success; and further denouncing the recent trend of bigotry, intolerance and prejudice against the Asian American and Pacific Island community. **(Chair Rebecca Lynne Williams, & The Entire Board)**
18. Resolution recognizing and congratulating the 200 Club of Union County Valor Award recipients for their distinguished heroic acts above and beyond the call of duty at their Annual Valor Awards ceremony held on May 13, 2022. **(Chair Rebecca Lynne Williams, & The Entire Board)**
19. Resolution opposing the potential overturn of Roe v. Wade. **(Chair Rebecca Lynne Williams, Commissioner Angela R. Garretson, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
20. Resolution offering this Board's deepest sympathies to Governor Jim McGreevey, and the McGreevey family, on the passing of his father, Jack McGreevey. **(Chair Rebecca Lynne Williams, & The Entire Board)**
21. Resolution offering this Board's deepest sympathies to the family of former Union County Freeholder Anthony Amalfe, during their time of sorrow. **(Chair Rebecca Lynne Williams, & The Entire Board)**

#### ADJOURNMENT

Chair Williams asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Vice Chair Hudak a voice vote showed eight members of the Board voted in the affirmative, with Commissioner Palmieri-Mouded absent.

The meeting was adjourned at 6:36 P.M.

# UNION COUNTY BOARD OF COUNTY COMMISSIONERS

## 2022 MEETING SCHEDULE

REORGANIZATION MEETING - THURSDAY, JANUARY 6, 2022 at 6:30 pm  
Administration Building, 6<sup>th</sup> Floor  
Commissioner Meeting Room

### AGENDA SETTING SESSION

January 20, 2022

February 3, 2022  
February 17, 2022

March 3, 2022  
March 24, 2022

April 7, 2022  
April 28, 2022\*

May 12, 2022  
May 26, 2022

June 9, 2022  
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022  
October 20, 2022

November 10, 2022

December 1, 2022  
December 15, 2022

### REGULAR MEETINGS

January 20, 2022

February 3, 2022  
February 17, 2022

March 3, 2022  
March 24, 2022

April 7, 2022  
April 28, 2022\*

May 12, 2022  
May 26, 2022

June 9, 2022  
June 23, 2022

July 14, 2022

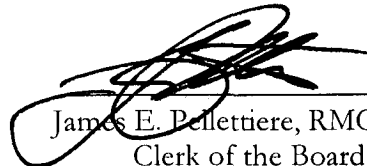
August 11, 2022

September 15, 2022

October 6, 2022  
October 20, 2022

November 10, 2022

December 1, 2022  
December 15, 2022



James E. Pellettiere, RMC, QPA  
Clerk of the Board

\* April 21, 2022 Agenda Setting Session and Regular Meeting have been rescheduled for April 28, 2022.

Please note that the County of Union's County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6<sup>th</sup> floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise said Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.