



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, JUNE 9, 2022
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chair Williams presided over the meeting and called the meeting to order at 6:10 P.M.

ROLL CALL

Roll call showed Chair Rebecca Williams, Vice Chair Christopher Hudak, Commissioner James E. Baker, Jr., Commissioner Sergio Granados, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Alexander Mirabella, and Commissioner Kimberly Palmieri-Moudeed were present, with Commissioner Angela R. Garretson absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

APPROVAL OF COMMUNICATIONS

Note and File

Chair Williams advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2021-908 a contract with Full Service Mailers, Hackensack, NJ, to reflect an additional amount of \$11,879.00 to provide Primary election mail fulfillment services for the 2022 Primary Election to ensure that sample ballots are received before election day, in the total contract amount not to exceed \$207,866.60. (Chair Rebecca Lynne Williams)
2. Amending Resolution Number 2021-907, a contract with Royal Printing Services, West New York, NJ, to provide additional printing services necessary for Early Voting for the 2022 Primary Election of Provisional and Emergency Ballots and for

the 2022 General Elections for Provisional and Emergency Ballots and Vote-By-Mail Instructional brochures, in the amount of \$70,551.00 for a total contract amount not to exceed \$2,211,099.00. **(Chair Rebecca Lynne Williams)**

Unrelated to any of the cited items, Chair Williams asked Clerk Rajoppi for a status on the counting of mail-in ballots. She also asked Clerk Rajoppi to confirm that the 2022 Primary Election would be certified on June 20th.

Clerk Rajoppi advised that Vote-by mail ballots would be received and processed by the Board of Elections until Monday, as long as the ballot had been mailed by 8PM on Election Day. She noted that some voters would be receiving cure letters relative to their mail-in ballots, giving them an opportunity to rectify any issues with their certificate envelopes and ensure their votes are counted. She further advised that after Monday, the BOE would start processing provisional ballots, adding that the count would be finalized on Friday or Saturday of the following week in time for the certification on June 20th.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to apply for and to receive funds from the Department of Housing and Urban Development for the 2022-2023 Annual Action Plan on behalf of the Union County Community Development Block Grant Program, HOME Investment Partnerships Program and the Emergency Solutions Grant Program so that projects as listed therein may be undertaken within the County of Union. **(Commissioner Lourdes M. Leon)**
2. Amending Resolution Number 2021-583, a resolution approving the 2021-2022 Consolidated Action Plan, to increase CDBG funding, utilizing Contingency Funding, to (3) three Projects, as follows: Township of Berkeley Heights Senior Citizen Project to reflect an increase in the amount of \$2,500.00 to \$16,750.00 for the expansion of activities post pandemic and newly growing senior citizen population; Senior Citizens Housing Corporation of Scotch Plains to reflect an increase in the amount of \$6,680.00 to \$36,680.00 for the provision of the project's higher bids; and Second Street Youth Center - Plainfield to reflect an increase in the amount of \$30,620.00 to \$68,620.00 for the cost of the completion of the project. **(Commissioner Lourdes M. Leon)**
3. Resolution of the Union County Board of County Commissioners concurring with the Union County Workforce Development Board to approve the Revised Program Year 2021 Union County Workforce Area Budget, through UCWDB Resolution No. 2022-01, for the purpose of inserting additional New Jersey Department of Labor Funding in the amount of \$12,971.00, to FutureWork Systems, LLC, from the WIOA Data Reporting and Analysis, for services rendered to the Union County American Job Center. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to utilize the competitive contracting procurement method for the provision of providing Union County Emergency Rental Assistance program administration. **(Commissioner Lourdes M. Leon)**

5. Authorizing the County Manager to utilize the competitive contracting procurement method for the provision of providing Marketing Services. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

County Engineer Ricardo Matias represented the Department.

1. Amending resolution 2022-69, a contract with Netta Architects, Mountainside, NJ to provide additional On-Call Architectural Services in the additional amount of \$7,300.00 for a new contract amount not to exceed \$19,800.00. **(Commissioner Lourdes M. Leon)**
2. Authorizing the County Manager to enter into a contract with Advanced Lighting & Sound, Inc., Elmwood Park, NJ for the purchase and installation of multiple Audio Systems for Courtrooms in the County of Union in the amount not to exceed \$ 44,000.00. **(Commissioner Lourdes M. Leon)**
3. Authorizing the County Manager to utilize the County's option to extend the open-ended contract awarded to White Rock Corporation, Old Bridge, NJ, pursuant to Resolution 2020-343 and originally obtained through advertised public bidding (B.A. # 12-2020), for the purpose of providing Roofing Maintenance and Repair Services for twenty-four (24) consecutive months from July 31, 2022 through July 30, 2024 in the amount not exceed \$218,700.00. **(Commissioner Lourdes M. Leon)**
4. Authorizing the County Manager to utilize the County's option to extend a contract with the Parking Authority of the City of Elizabeth, NJ, pursuant to Resolution 2022-71, for the purpose of providing Jury Parking as per state mandate, for the period of an additional six (6) months from July 1, 2022 through December 31, 2022, in an amount not to exceed \$45,000.00. **(Commissioner Lourdes M. Leon)**
5. Authorizing the County Manager to award a contract obtained through advertised public bidding (B.A. # 15-2022) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Tri-County Termite & Pest Control Inc., Carneys Point, NJ, for the purpose of providing Exterminating and Pest Control Management Services for twenty-four (24) months commencing on July 5, 2022 upon execution of the contract, with the provision for one (1) twenty-four (24) month optional extension, in the amount not to exceed \$122,240.00. **(Commissioner Lourdes M. Leon)**
6. Resolution granting permission to the Township of Berkeley Heights to close Springfield Avenue from the intersection of Snyder Avenue to the Somerset County line on Saturday, July 16, 2022 from 6:00 pm to 2:00 am for the annual Mt. Carmel Festival. **(Commissioner Lourdes M. Leon)**
7. Resolution granting permission to the Township of Springfield to hang banners across Meisel Avenue and Mountain Avenue from August 25, 2022 to October 18, 2022 advertising the Fall Festival and Car Show; and to close Mountain Avenue between Morris Avenue and Caldwell Place on Sunday, October 16, 2022 from 6:00 am to 7:00 pm for the purposes of the Fall Festival and Car Show. **(Commissioner Lourdes M. Leon)**

8. Amending Resolution 2022-248, a contract awarded to Tap Into Local, LLC to revise account numbers only **(Commissioner Lourdes M. Leon)**

Commissioner Baker asked County Engineer Matias to elaborate on this item.

County Engineer Matias advised that the cited vendor was the publication system employed by the County to provide news and media for local municipalities relative to recycling initiatives. He added that this particular item was only mean to edit account numbers for this expense.

9. Requesting the County Manager enter into an agreement with the New Jersey Department of Transportation (NJDOT) for the "Replacement of Gordon Street Bridge over 'Out of Service' Conrail Structure No. 2050150" to be included in the 2020 ATP (Annual Transportation Program). **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

Assistant Director Karen Dinsmore represented the Department.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA 16-2022) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Human Services / Cornerstone Behavioral Health Hospital: Universal Protection Services LLC, dba Allied Universal, Bound Brook, NJ, for the purpose of providing security coverage to Cornerstone Behavioral Health Hospital of Union County, for twelve (12) consecutive months commencing on July 1, 2022 and ending June 30, 2023; with the option to extend for 2 (two) twelve (12) month periods, in the amount of not to exceed \$440,199.00. **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager to enter in to a contract with Community Coordinated Child Care of Union County, Inc., Rahway, New Jersey, for the Union County Child Care Subsidy program for the period of June 1, 2022 through December 31, 2022 in the amount not to exceed \$37,500.00. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to award a contract to the Urban League of Union County, Elizabeth, New Jersey, for the Reconnections Program to assist persons returning to the community from incarceration to access services designed to develop meaningful, productive skills, for the period of June 1, 2022 through December 31, 2022 in the total amount not to exceed \$60,000.00. **(Commissioner Sergio Granados)**

Chair Williams inquired about the services and programs included under the cited Reconnections Program.

Assistant Director Dinsmore advised that these services would be provided through the American Jobs Center in partnership with the Urban League of Union County, adding that this year the contract would increase by \$10,000 to fund two-full time case manager positions. She further advised that this program would provide comprehensive services to

those formerly incarcerated, including resources for matters of child support and obtaining legal identification.

4. Authorizing the County Manager to enter into a contract with the Union County Fatherhood Initiative Coalition, Inc., Rahway, NJ to deliver the 2022 Fathers Empowerment Program for the period commencing June 1, 2022 through December 31, 2022 in an amount not to exceed \$20,000.00. **(Commissioner Sergio Granados)**
5. Amending Resolution 2021-69 to increase the contract amount to Geneva Worldwide Interpretation Services, New York, NY for the purpose of providing interpretation services to clients of the Union County Department of Human Services, by an amount not to exceed \$6,291.47 for a new total amount not to exceed \$21,291.47 for the period of January 1, 2021 through December 31, 2021. **(Commissioner Sergio Granados)**
6. Amending Resolution Number 2022-296, a contract awarded through advertised public bidding (BA# 13-2022) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Maffey's Security Group, Elizabeth, New Jersey, approving Change Order Number 1 for Locksmith and Locking Hardware Services to increase the original contract amount by \$20,000.00 for a new contract amount not to exceed \$237,150.00 for the period of April 21, 2022 through April 20, 2024 **(Commissioner Sergio Granados)**

Commissioner Baker asked Assistant Director Dinsmore to elaborate on this change order.

Assistant Director Dinsmore advised that the original contract which was done through a bid process that was approved via resolution and was being amended to include \$20,000 specifically for the Division of Social Services under the existing contract. She added that the vendor provided locksmith and locking hardware services.

7. Amending Resolution 2022-134 to extend the contract with Center for Family Guidance, PC, Marlton, NJ for six months through December 31, 2022 to provide Administrator services at Cornerstone Behavioral Health Hospital in the amount not to exceed \$82,500.00, for a new total contract amount not to exceed \$165,000.00. **(Chair Rebecca Lynne Williams)**
8. Amending Resolution 2021-811 a contract awarded to Primepoint LLC, Mt. Holly, NJ, for Integrated Human Resource and Outsourced Payroll System, to include Time & Labor Management Services for the Department of Human Services, Division of Social Services and the American Job Center in an amount not to exceed \$5,074.00, for a total contract amount not to exceed \$194,674.00 with no other changes to the terms or conditions of the contract. **(Commissioner Sergio Granados)**
9. Amending Resolution 2022-174, a contract awarded to MPC Bus Corporation, Garden City, NY to reflect an adjustment to the appropriation accounts. **(Commissioner Lourdes M. Leon)**

Commissioner Baker asked Assistant Director Dinsmore to elaborate on this item.

Assistant Director Dinsmore advised that this item related to advertising on paratransit vehicles. She noted that the contract was typically amended various times throughout the year to include

additional grant dollars and collected revenues. She added that some grant monies were not available until July 1st which required such amendments. She further advised that this particular item was meant to change account numbers for new grant monies received which would result in a reduced amount of County appropriation.

10. Authorizing the County Manager to amend Resolution Number 2022-390 to reflect an increase in the original Area Plan Contract Spending Plan in the amount of \$1,342,176.00 for a new total of not to exceed \$6,931,474.00 with no other changes to the terms or conditions. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to award a contract to SSP Architects of Somerville, New Jersey to provide Architectural Services for the Union County Parks, Various Restroom Facility Upgrade, County of Union, New Jersey for an amount not to exceed \$105,000.00 (Union County Engineering Project Number 2022-005). **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award a contract to Matrix New World Engineering, Florham Park, NJ, to provide engineering design services, construction administration and inspection services for the Master Gardeners Site Improvement Project for the County of Union, New Jersey in an amount not to exceed \$33,060.00 (Union County Engineering Project Number 2022-008). **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA#17-2022) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Aquatic Analysts, Inc of Middletown, NJ, for the purpose of providing a Lake Management Program for the period beginning upon the execution of the contract through December 31, 2023 in an amount not to exceed \$249,590.00, with an option to extend for one additional 24 month period. **(Commissioner Bette Jane Kowalski)**

Commissioner Palmieri-Mouded asked Director Zuber to elaborate on this item.

Director Zuber advised that this item related to a two year lake-management program with the cited vendor. He noted that aquacade, herbicide, and other chemicals would be used to routinely treat the respective waterways throughout the year as a means to curb algae as well as address invasive plants.

4. Amending Resolution 2022-245, a contract with This Is It! Productions, Jersey City, NJ, for the planning, production, promotion and management of the 2022 Summer Arts Festival Concert Series to include an additional event in the amount of \$150,000.00 for a total contract amount not to exceed \$271,050.00; no other changes to the terms and conditions of the contract. **(Commissioner Bette Jane Kowalski)**
5. Authorizing the County Manager to execute an Agreement with the Township of Cranford to have its Community Day Firework Display at Nomahegan Park on

Saturday, July 2, 2022, with no proposed rain date. **(Commissioner Bette Jane Kowalski)**

6. Authorizing the County Manager to execute an Agreement with the City of Plainfield to have its Community Day Firework Display at Cedar Brook Park on Monday, July 4, 2022, with a proposed rain date of Tuesday, July 5, 2022. **(Commissioner Bette Jane Kowalski)**
7. Authorizing the County Manager to execute an Agreement with the City of Rahway to have its Community Day Firework Display at Rahway River Park, Sunday July 3, 2022, with a proposed rain date of Tuesday, July 5, 2022. **(Commissioner Bette Jane Kowalski)**
8. Authorizing the County Manager to execute an Agreement with the Township of Springfield to have its Community Day Firework Display at Meisel Park, Monday July 4, 2022, with a proposed rain date of Tuesday, July 5, 2022. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to utilize the competitive contracting procurement method for Mobile Vaccination services, to assist home-bound County residents with health care. **(Commissioner Kimberly Palmieri-Mouded)**

Commissioner Granados noted that mobile vaccination services had been incredibly beneficial to residents and asked the Director to elaborate on this item.

Director Moran advised that the Department was continuing to offer testing for COVID-19, adding that to date, the County had conducted over 200,000 tests. He further advised that as of that week, 137,000 COVID-19 vaccinations had been given, noting that 1,600 of these patients were homebound. He confirmed that the cited item would allow the Department to utilize federal funds following a required procurement process to secure a vendor to continue homebound vaccination services.

Commissioner Leon inquired about the availability of a new COVID-19 vaccine and asked Director Moran if he had any additional information on this vaccine.

Director Moran advised that he did not have any information to this effect.

Commissioner Palmieri-Mouded inquired about homebound residents and whether the County would be following up with these patients relative to booster shots.

Director Moran confirmed this to be the case, noting that these patients would be scheduled to receive their second dose upon receiving the first dose in the series.

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into Easement Agreements with the City of Elizabeth to grant sewer easements upon County-owned land located at Tax ID #4-59, Tax ID #4-59.A, Tax ID #4-1597 and Tax ID #6-921 on the Tax Map of the City of Elizabeth, in the City of Elizabeth in conjunction with the City's Elizabeth Sewer Project. **(Chair Rebecca Lynne Williams)**
2. Amending resolution 2022-313, to increase the appropriation to DeCotiis Fitzpatrick, Cole & Giblin LLP, Paramus, NJ for Special Legal Counsel in the matter entitled H.C. Equities v. UC, et als, in the amount not to exceed \$40,000.0 for a new total contract amount not to exceed \$280,000.00 **(Chair Rebecca Lynne Williams)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Resolution celebrating Williams Nursery and their 102 years of service to the greater Union County community; and further offering this Board's bitter-sweet gratitude and well wishes upon their official closing on July 3, 2022. **(Commissioner Angela R. Garretson)**
2. Resolution congratulating the Union County Fatherhood Coalition on their 10-year Anniversary being held on June 11, 2022 at the Annual Fatherhood Coalition Conference. **(Commissioner Angela R. Garretson, & The Entire Board)**
3. Authorizing the County Manager to enter into a Salary Reimbursement Agreement with Rutgers Cooperative Extension for the provision of State and Federal mandated agriculture and resource management, family and community health sciences, and 4-H youth development programs for the period of January 1, 2022 through December 31, 2022, in an amount not to exceed \$113,414.00. **(Commissioner Bette Jane Kowalski)**
4. Resolution supporting New Jersey Assembly Bill ACR23, sponsored by Assemblywoman Linda S. Carter and Assemblyman James J. Kennedy which Memorializes Congress and President to enact legislation establishing certain gun control measures. **(Commissioner Alexander Mirabella, Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
5. Resolution congratulating the following members of the Boy Scout Troop 72 for obtaining the rank of Eagle Scout at their June 12, 2022 Eagle Scout Ceremony: Evan Murphy McNamara, Peter J. Nazzaro, Richard J. Pańikiewsky, Dhillon G. Patel, and Aidan P. Sheppard. **(Commissioner Kimberly Palmieri-Mouded, Vice Chair Christopher Hudak, & The Entire Board)**
6. Resolution authorizing the 2022 National Association of Counties (NACo) professional membership in the amount not to exceed \$10,730.00. **(Chair Rebecca Lynne Williams)**
7. Resolution offering this Board's deepest sympathies to the family of George Woody, former Republican and Democrat councilman of Roselle and the State of New Jersey's first Black County Chairman, during their time of sorrow. **(Chair Rebecca Lynne Williams, Commissioner Angela R. Garretson, & The Entire Board)**

Commissioner Palmieri-Mouded advised Clerk Pellettiere that some of the listed Commissioner Sponsored Resolutions did not reflect from the entire Board.

Clerk Pellettiere confirmed that the items would be corrected and the printed Resolutions would reflect the correct language.

ADJOURNMENT

Chair Williams asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Commissioner Kowalski a voice vote showed eight members of the Board voted in the affirmative, with Commissioner Garretson absent.

The meeting was adjourned at 6:24 P.M.

**UNION COUNTY BOARD OF COUNTY COMMISSIONERS
2022 MEETING SCHEDULE
REORGANIZATION MEETING - THURSDAY, JANUARY 6, 2021 at 6:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ**

2022 MEETING SCHEDULE

AGENDA SETTING SESSION

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022

REGULAR MEETINGS

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

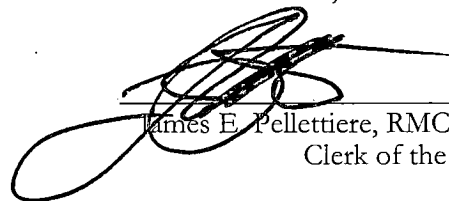
August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022


James E. Pellettiere, RMC, QPA
Clerk of the Board

* April 21, 2022 Agenda Setting Session and Regular Meeting have been rescheduled for April 28, 2022.

Please note that the County of Union's County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise said Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.