



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, JULY 14, 2022
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Vice Chair Hudak presided over the meeting and called the meeting to order at 6:04 P.M.

ROLL CALL

Roll call showed, Vice Chair Christopher Hudak, Commissioner James E. Baker Jr., Commissioner Lourdes M. Leon, Commissioner Alexander Mirabella, and Commissioner Kimberly Palmieri-Mouded were present, with Chair Rebecca Williams, Commissioner Angela R. Garretson, Commissioner Sergio Granados and Commissioner Bette Jane Kowalski absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Vice Chair Hudak asked for a moment of silence relative to the passing of Union County Lt. Tom Zub, a supervising EMT within the Department of Public Safety, who passed away earlier that day.

APPROVAL OF COMMUNICATIONS

Note and File

Vice Chair Hudak advised that the Communications would be approved later during the Regular Meeting.

APPROVAL OF MINUTES

1. Thursday, June 9 2022 - Agenda Setting Session
2. Thursday, June 9, 2022 - Regular Meeting
3. Thursday, June 23, 2022 - Agenda Setting Session
4. Thursday, June 23, 2022 - Regular Meeting

Vice Chair Hudak advised that the Minutes would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, County Prosecutor

There were no questions or comments by the Board.

Prosecutor Daniel noted that today marked the one-year anniversary of him being appointed to the position of Union County Prosecutor and thanked everyone, including the Board, County Manager Oatman, and the various Directors, for all their assistance and support over the year.

Vice Chair Hudak congratulated Prosecutor Daniel on his one-year anniversary as Prosecutor, adding that he looked forward to continuing to work with him.

1. Authorizing the County Manager to enter into an agreement with Tecan US Inc., Morrisville, NC, to purchase service agreements for instrument maintenance necessary to perform DNA testing for the period of 12 months in an amount not to exceed \$19,874.00. **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to apply for and accept funding from the State of New Jersey, Division of Administration, Department of Law and Public Safety, Office of the Attorney General for FFY21 STOP Violence Against Woman Act (VAWA) Grant Program in the amount of \$37,223.00 in federal funds with a required match not to exceed \$12,408.00 for a total project cost not to exceed \$49,631.00 for the period of July 1, 2022 through June 30, 2023 (Subaward number VAWA 50-21). **(Chair Rebecca Lynne Williams)**
3. Amending Resolution Number 2021-915, a contract for the Sexual Assault Nurse Examiners/Forensic Nurse Examiners who serve as Independent Contractors as part of the Union County Sexual Assault Response Team, to update grant account numbers. (All other terms and conditions remain the same.) **(Chair Rebecca Lynne Williams)**
4. Authorizing the County Manager to enter into a contract with Nichevision Forensics, LLC, Akron, OH for the purchase of software upgrades in an amount not to exceed \$16,400.00. **(Chair Rebecca Lynne Williams)**
5. Authorizing the County Manager to enter into an Affiliation Agreement with Trinitas Regional Medical Center, Child and Adolescent Outpatient Unit, Department of Psychiatry and The Friends of the Child Advocacy Center of Union County for licensed clinician / therapist services for the period of July 1, 2022 through June 30, 2023. **(Chair Rebecca Lynne Williams)**

OFFICE OF THE BOARD OF ELECTIONS

Nicole Dirado, Administrator

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with Window Film Depot, Freehold, NJ through State Contract #65MCESCCPS for the purpose of providing safety enhancements for the Union County Board of Elections in an amount not to exceed \$74,538.60. **(Chair Rebecca Lynne Williams)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp-Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into a contract with Lighthouse Collaborative LLC, Hillside, NJ to pilot Gender and Sexuality Alliances (GSAs) in four (4) middle schools in Union County beginning with the 2022/2023 school year in an amount not to exceed \$34,500.00. **(Chair Rebecca Lynne Williams)**

Commissioner Leon asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that this item related to a GSA pilot-program to be offered through select middle schools in Union County, adding that eight towns within four municipalities already had GSAs in the school. She noted that children in the LGBTQ + community had higher instances of suicide and other mental health issues and those numbers were significantly less in school with GSA programs.

2. Authorizing the County Manager to enter into a contract with NACo Professional Development Academy, Clackamas, OR for the purchase of two High Performance Leadership courses in an amount not to exceed \$3,090.00. **(Chair Rebecca Lynne Williams)**
3. Authorizing the County Manager to approve the Revised Program Year 2021 Union County Workforce Development Area Budget—through Resolution No. 2022-29—for the purpose of allocating carry-over funds, in an amount not to exceed \$888,000.00. **(Chair Rebecca Lynne Williams)**
4. Concurring with the Union County Workforce Development Board's (UCWDB) adoption of the Program Year 2022 Union County Workforce Development Area Budget, as per UCWDB Resolution No. 2022-30, in accordance with Workforce Innovation and Opportunity Act, Final Rules. **(Chair Rebecca Lynne Williams)**
5. Assigning budget account numbers, in accordance with Resolution Number 2022-579, and authorizing the use of budget account numbers by the Union County Department of Human Services to continue to function as an American Job Center Services Operator for the period of July 1, 2022 through June 30, 2023. **(Chair Rebecca Lynne Williams)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

County Manager Edward T. Oatman represented the Department.

There were no questions or comments by the Board.

1. Authorizing the County Manager to award a contract, to Colliers Engineering & Design, Red Bank, New Jersey to provide Engineering Services for the Lightning

Brook Park Improvements in an amount not to exceed \$254,943.00.
(Commissioner Lourdes M. Leon)

DEPARTMENT OF FINANCE

Bibi Taylor, Director

There were no questions or comments by the Board.

1. Modifying the 2022 Union County adopted budget in the amount of \$609,475.00 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Service Block Grant (CSBG). **(Commissioner Sergio Granados)**
2. Modifying the 2022 Union County adopted budget in the amount of \$469,800.00 as a result of notification received from the State of New Jersey, Department of Environment Protection for a program entitled: Recycling Enhancement Act Grant. **(Commissioner Sergio Granados)**
3. Modifying the 2022 Union County adopted budget in the amount of \$1,260,961.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: Workforce Innovation and Opportunity Act (WIOA) Adult Grant. **(Commissioner Sergio Granados)**
4. Modifying the 2022 Union County adopted budget in the amount of \$1,224,800.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: Workforce Innovation and Opportunity Act (WIOA) Youth Grant. **(Commissioner Sergio Granados)**
5. Modifying the 2022 Union County adopted budget in the amount of \$1,461,731.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Grant. **(Commissioner Sergio Granados)**
6. Modifying the 2022 Union County adopted budget in the amount of \$84,000.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: Workforce Learning Link Program Grant. **(Commissioner Sergio Granados)**
7. Modifying the 2022 Union County adopted budget in the amount of \$2,408,436.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: WorkFirst New Jersey (WFNJ) Grant. **(Commissioner Sergio Granados)**
8. Modifying the 2022 Union County adopted budget in the amount of \$15,000.00 as a result of notification received from the North Jersey Transportation Planning Association for a program entitled: Subregional Support Program Grant. **(Commissioner Sergio Granados)**
9. Modifying the 2022 Union County adopted budget in the amount of \$137,822.00 as a result of notification received from the North Jersey Transportation Planning

Association for a program entitled: Subregional Transportation Program (STP) Grant. **(Commissioner Sergio Granados)**

10. Amending Resolution 2022-13, a resolution authorizing departmental signatories for Calendar Year 2022. **(Commissioner Sergio Granados)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

There were no questions or comments by the Board.

1. Amending Resolution Number 2022-207 to extend the 2021-2022 HEARTH Emergency Solutions Grant (HES) term by five (5) months through December 31, 2022; with no changes to the overall spending plan. **(Commissioner Sergio Granados)**
2. Authorizing the County Manager to approve the 2022-2023 HEARTH Emergency Solutions (HES) Grant Program Spending Plan, pursuant to a Request for Proposal (RFP) procurement process, in the total amount not to exceed \$368,878.00 for subcontracted services to be provided during the period of August 1, 2022 to July 31, 2023. **(Commissioner Sergio Granados)**
3. Amending Resolution 2022-206, a contract with Geneva Worldwide Interpretation Services, New York, NY for the purpose of providing interpretation services to clients of the Union County Department of Human Services, in an additional amount not to exceed \$35,000.00 for a new total amount not to exceed \$50,000.00 for the period of March 1, 2022 through December 31, 2022. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to apply for and accept State of New Jersey, Juvenile Justice Commission, Juvenile Detention Alternatives Initiative (JDAI) 2023 Innovations Funding in the amount of \$120,000.00 for the period of January 1, 2023 through December 31, 2023 to serve youth in the Union County Juvenile Justice System. **(Commissioner Kimberly Palmieri-Mouded)**
5. Authorizing the County Manager to apply for and execute the FY2023 Community Services Block Grant (CSBG) contract in the amount of \$318,912.00 from the State of New Jersey, Department of Community Affairs (NJDCOA) for the grant period of October 1, 2022 through September 30, 2024 for the purpose of providing community programming for low income residents of Union County. **(Commissioner Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATION

Ronald Zuber, Director

1. Authorizing the County Manager to conduct the 2022-2023 Deer Management Program for Union County, relative to the reduction of the white-tailed deer population within certain areas of the County, and to restrict areas when conditions necessitate in an amount not to exceed \$17,500.00. **(Commissioner Bette Jane Kowalski)**

Commissioner Mirabella advised that he was glad to see this item on the agenda, adding that managing the white-tailed deer population was an important issue. He recognized Director Zuber for his continued efforts relative to this issue, adding that the Director was always open to new ideas to manage the deer population.

2. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Clarke Moynihan Landscaping & Construction, LLC, Andover, New Jersey for the Azalea Garden in Warinanco Park for an amount not to exceed \$419,996.75 (BA# 19-2022). **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to award the 2022 Union County Public Art/Mural Grants as received by the Office of Cultural and Heritage Affairs in the amount not to exceed \$58,750.00. **(Commissioner Bette Jane Kowalski)**
4. Authorizing the County Manager to award a contract to Remington and Vernick Engineers, Secaucus, NJ to provide engineering design services to improve storm water and stream conditions at Galloping Hill and Ash Brook Golf courses in an amount not to exceed \$262,265.00. **(Commissioner Bette Jane Kowalski)**

Vice Chair Hudak noted that it was great to see this item on tonight's agenda, adding that this was an important step in an effort to improve waterway conditions to mitigate flooding issues.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

There were no questions or comments by the Board.

Director Moran thanked Vice Chair Hudak for the moment of silence in honor of Lt. Thomas Zub, adding that Mr. Zub's family and the Department were devastated by the loss.

1. Authorizing the County Manager to enter into a contract with ESI Equipment Inc., Montgomeryville, PA, through State Contract #17-FLEET-00820 for the purpose of purchasing Holmatro Extrication Equipment for the UASI Metro Strike Team through the Urban Area Security Initiative grant in an amount not to exceed \$124,889.24. **(Commissioner Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to enter into a contract with Indentisys Inc., Eden Prairie, MN, for the purpose of purchasing computer hardware and software for the Union County Credential/ID Card System using FY2020 and FY2021 UASI funds in an amount not to exceed \$18,184.00. **(Commissioner Kimberly Palmieri-Mouded)**
3. Amending Resolution 2022-563, an agreement with the New Jersey Department of Health, DHSTS COVID-19 Vaccination (Supplement 2022) Grant, to reflect a new project and budget period change of April 1, 2022 through March 31, 2023. (All other agreement terms remain unchanged.) **(Commissioner Kimberly Palmieri-Mouded)**

4. Authorizing the County Manager to utilize the competitive contracting procurement method for laboratory services for Covid-19 testing. **(Commissioner Kimberly Palmieri-Mouded)**

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

There were no questions or comments by the Board.

1. Authorizing the County Manager to execute a Settlement Agreement in the matter entitled Richard Riviera v. Union County Prosecutor's Office, et als, in the amount not to exceed \$140,000.00. **(Chair Rebecca Lynne Williams)**
2. Amending Resolution Number 2021-587 to increase the appropriation to Kologi Simitz, Linden, NJ as Special Counsel to the Union County Prosecutor's Office in an amount not to exceed \$20,000.00 for a total contract amount not to exceed \$40,000.00. **(Chair Rebecca Lynne Williams)**

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into an Agreement with 921 Elizabeth Avenue, LLC. for the acquisition of property designated on the tax map of the City of Elizabeth as Block 7, Lot 376 for the sum of \$6,367,549.24. **(Chair Rebecca Lynne Williams)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Recognizing Ms. Sonja A. Ash for her dedicated service as a 30+ year Member and former Chair of the County Alliance Steering Subcommittee (CASS) and longtime Member/Vice-Chair of the Union County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA), and Mental Health Board (MHB). **(Commissioner James Baker Jr, & The Entire Board)**
2. Amending Resolution Number 2022-428, a resolution supporting various events of the City of Rahway in the total amount of not to exceed \$10,000.00, to remove the Hot Rod's & Harleys event on May 14, 2022 and replace said event with the City of Rahway's Celebration events on June 2, 9, 16, 23, and 30, 2022. (No change in total amount.) **(Commissioner Sergio Granados, & The Entire Board)**
3. Recognizing Jose Rodriguez, Daumielle Adelman, Alessandra Jarquin, Travis Bowens, Mauricio Viecco, Alvin Romerò, and Michelle Pais for donating to The Latino Chamber of Commerce fundraiser for New Horizons in Autism. **(Commissioner Sergio Granados, & The Entire Board)**
4. Recognizing Dean Talcott, former Union County employee and Tree Steward, for his many years of dedicated public service. **(Commissioner Bette Jane Kowalski, & The Entire Board)**

5. Recognizing the month of July as "Park and Recreation Month" throughout Union County; and further acknowledging Union County's 36 parks encompassing more than 6,200 acres providing opportunities for all residents and non-residents to enjoy both passive and active recreation; including programming at the Trailside Nature & Science Center, Watchung Stables, the County's two public golf courses, the Walter Ulrich Memorial Swimming Pool, the John Russell Wheeler Spray Park, the Warinanco Sports Center and the Watchung Reservation. **(Commissioner Bette Jane Kowalski)**
6. Authorizing the County Manager to amend Resolution Number 2020-916, a contract with USA Architects, Somerville, New Jersey for continued design services and construction administration for work at the Union County Performing Arts Center in Rahway, New Jersey, in an additional amount of \$20,250.00 for a total contract not to exceed amount of \$64,550.00. **(Commissioner Alexander Mirabella)**
7. Authorizing the County Manager to enter into a contract with Colliers Engineering and Design, Red Bank, New Jersey for a Park Concept plan for county parkland located at 175 Glenside Avenue, Scotch Plains, New Jersey, in an amount not to exceed \$11,500.00. **(Commissioner Alexander Mirabella)**
8. Authorizing the County Manager to enter into a contract with Remington Vernick Engineering, Secaucus, New Jersey to develop a Park Concept plan for county parkland located at 735 Springfield Avenue, Berkeley Heights, New Jersey in an amount not to exceed \$25,050.00. **(Commissioner Alexander Mirabella)**
9. Resolution honoring the life of Donald A. Carrelli, as the Kenilworth Chess Club hosted the Donald A. Carrelli Memorial Chess Tournament at the Westfield YMCA on July 3, 2022. **(Commissioner Alexander Mirabella, & The Entire Board)**
10. Thanking Mark Fedorczyk, as the Board recognizes his hard work and dedication to the maintenance of Union County's Madison Avenue Baseball Field. **(Vice Chair Christopher Hudak)**
11. Authorizing the County Manager to enter in to a contract with A&B Promotions, Cranford, NJ for the purchase of various items marketing the County of Union, its programs and special events in an amount not to exceed \$2,463.05. **(Chair Rebecca Lynne Williams)**
12. Re-appointing Maggie Petino (Criminal Justice) and appointing Rebecca Bobrowski (Unfunded Agency) to the Union County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) to fill a three-year term ending December 31, 2024. **(Chair Rebecca Lynne Williams)**
13. Offering this Board's deepest sympathies to the family of Ella Mae Kurtz Casset during their time of sorrow. **(Chair Rebecca Lynne Williams, & The Entire Board)**

ADJOURNMENT

Vice Chair Hudak asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Commissioner Palmieri-Mouded a voice vote

showed five members of the Board voted in the affirmative, with Chair Williams, Commissioner Garretson, Commissioner Granados, and Commissioner Kowalski absent.

The meeting was adjourned at 6:14 P.M.

UNION COUNTY BOARD OF COUNTY COMMISSIONERS

2022 MEETING SCHEDULE

REORGANIZATION MEETING - THURSDAY, JANUARY 6, 2021 at 6:00 pm
Courthouse Plaza, 2 Broad Street, Elizabeth, NJ

2022 MEETING SCHEDULE

AGENDA SETTING SESSION

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022

REGULAR MEETINGS

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 21, 2022

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

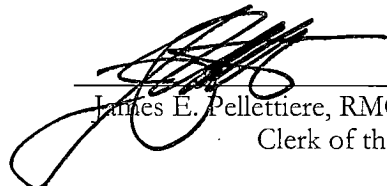
August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022


James E. Pellettiere, RMC, QPA
Clerk of the Board

* April 21, 2022 Agenda Setting Session and Regular Meeting have been rescheduled for April 28, 2022.

Please note that the County of Union's County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise said Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.