



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, AUGUST 11, 2022
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, Prosecutor

1. Authorizing the County Manager to enter into a contract with Mesa Laboratories Inc., Lakewood, CO, to implement a continuous temperature monitoring system for a period of 12 months in an amount of not to exceed \$14,145.20 (Grant funded). **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager to enter into a contract with SHI International Corp., Somerset, NJ for the purchase of maintenance support in an amount not to exceed \$3,777.60. **(Chair Rebecca Lynne Williams)**
3. Amending Resolution Number 2022-568, a contract with Catherine Vulcano to serve as an Acting SART/FNE Coordinator, to reflect a three (3) month extension through September 30, 2022. (All other contract terms remain the same.) **(Chair Rebecca Lynne Williams)**
4. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Division Administration, Department of Law and Public Safety, Office of the Attorney General for FFY21 Victims of Crime Act (VOCA) Grant Program for project titled County Office of Victim Witness Advocacy in the amount of \$451,631.00 in federal funds with a required match of not to exceed \$112,908.00 for a project total cost of \$564,539.00 for the period of July 1, 2022 through June 30, 2023. **(Chair Rebecca Lynne Williams)**
5. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General for State Fiscal Year (SFY) 2022 for the project titled Operation Helping Hand Grant Program in an amount not to exceed \$123,809.50 for the period of September 1, 2022 through August 31, 2023. **(Chair Rebecca Lynne Williams)**
6. Authorizing the County Manager to award a contract to Flock Group, Inc. Atlanta, GA, to purchase surveillance equipment in an amount not to exceed \$31,000.00. **(Chair Rebecca Lynne Williams)**

OFFICE OF THE UNION COUNTY SHERIFFPeter Corvelli, Sheriff

1. Authorizing the County Manager to enter into a contract with Visual Computer Solutions, Inc. (VCS, Inc.) Freehold, New Jersey for SaaS renewal services for the Union County Sheriff's Office for the period of September 1, 2022 to August 31, 2023 in an amount not to exceed \$28,453.75. **(Commissioner Sergio Granados)**

BOARD OF ELECTIONSNicole DiRado, Administrator

1. Amending Resolution Number 2022-306, a contract with Liberty Transportation and Storage Company, Berkeley Heights, NJ for the purpose of providing additional transportation services for early voting and delivery of the Electronic Poll Books to increase the contract amount by \$6,834.00 for a total contract amount not to exceed \$136,450.00. **(Chair Rebecca Lynne Williams)**

DEPARTMENT OF ADMINISTRATIVE SERVICESLaura Scutari, Director

1. Authorizing the County Manager to award the Short-Term Disability Insurance policy with Metropolitan Life Insurance Company for the period of September 1, 2022 through August 31, 2025 in an amount not to exceed \$600,000.00 with one option to renew for up to four (4) months. **(Chair Rebecca Lynne Williams)**
2. Authorizing the County Manager to approve the adoption of The County of Union, Conflict of Interest Policy. **(Vice Chair Christopher Hudak)**
3. Authorizing the County Manager to approve the adoption of The County of Union, Anti-Nepotism Policy. **(Vice Chair Christopher Hudak)**
4. Authorizing the County Manager to approve the adoption of The County of Union, Information Technology Policies. **(Vice Chair Christopher Hudak)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Crisp Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to apply for and accept funding from the United States Department of Transit (US DOT) for the Safe Streets and Roads for All (SS4A) Grant Program for the development of an Action Plan for roadway fatalities and serious injuries prevention. **(Chair Rebecca Lynne Williams)**
2. Amending Resolution Number 2022-630, a contract with Lighthouse Collaborative LLC, Hillside, NJ, to reflect a change in the account number. (All other contract terms remain the same.) **(Chair Rebecca Lynne Williams)**
3. Amending Resolution Number 2022-486, approving the 2022-2023 Annual Consolidated Action Plan, to include the additional projects funded with Community Development Program Income Funds received from the City of Rahway and City of Plainfield. **(Chair Rebecca Lynne Williams)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

1. Amending resolution 2017-136, awarding a contract to Remington & Vernick Engineers, Cherry Hill, New Jersey, to provide additional services for Stelle Avenue Bridge Replacement, City of Plainfield, New Jersey for an additional amount of \$1,567.55 for a new total contract amount not to exceed \$145,751.55. **(Commissioner Lourdes M. Leon)**
2. Concurring with the Township of Springfield's Resolution No. 2022-177 adopted on June 28, 2022 designating South Springfield Avenue between Mountain Avenue and Shunpike Road as "Saint James Way." **(Commissioner Lourdes M. Leon)**
3. Amending Resolution Number 2019-1106 (BA# 41-2019), a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Centralpack Engineering Corporation of Hibernia, New Jersey, approving Change Order Number 1 (final) for the HVAC Equipment replacement at the Administration Building, City of Elizabeth, County of Union, New Jersey. This change order will reduce the original contract amount by (\$29,977.79) for a new contract amount not to exceed \$416,872.21. **(Commissioner Lourdes M. Leon)**
4. Amending Resolution Number 2020-811 (BA# 15-2020), a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Foggia Trinity Electric, LLC of Scotch Plains, New Jersey, approving Change Order Number 1 (final) for Intersection Improvement at River Road (CR649), Chatham Road and Miele Place, City of Summit, County of Union, New Jersey. This change order will reduce the original contract amount by (\$14,180.15) for a new contract amount not to exceed \$346,008.21. (Union County Engineering Project Number 2017-007) **(Commissioner Lourdes M. Leon)**
5. Authorizing the County Manager to continue a rental agreement with Williams Scotsman, Inc., Woodbridge, NJ for two office trailers at Houdaille Quarry, Springfield NJ for the Divisions of Motor Vehicles and Parks Maintenance through December 31, 2022 in an amount not to exceed \$29,000.00. **(Commissioner Lourdes M. Leon)**
6. Authorizing the County Manager to award a contract obtained through advertised public bidding (B.A. # 24-2022) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Continenal Hardware Inc., Newark, NJ, for the purpose of providing Lumber and Associated Materials for a period of twenty-four (24) months in the amount not to exceed \$289,083.65. **(Commissioner Lourdes M. Leon)**
7. Amending Resolution Number 2020-692, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, NJ.S.A. 40A:11-1 et seq., to DavEd Fire Systems, Inc., Hackensack, New Jersey, approving Change Order Number 1 for Fire Alarm Services. This change order will increase the original contract amount by \$250,000.00 for a new contract amount not to exceed \$785,360.00 (B.A. # 51-2018). **(Commissioner Lourdes M. Leon)**

8. Authorizing the County Manager to enter into a lease agreement with the State of New Jersey, Department of Treasury, Division of Property Management and Construction for occupancy of two thousand six hundred and nineteen (2,619) square feet of office space on the first floor of the County of Union New Annex Courthouse, Elizabethtown Plaza, Elizabeth, NJ, for use by the Judiciary, Chancery Division over a ten-year period in the total amount of \$701,865.24. This ten-year lease shall be effective retroactive to October 1, 2020 and will expire on September 30, 2030 and is Revenue Generating. **(Commissioner Lourdes M. Leon)**
9. Authorizing the County Manager to award a contract to USA Architects, Somerville, New Jersey to provide On-Call Architectural Services commencing August 15, 2022 through December 31, 2022 in an amount not to exceed \$20,000.00 **(Commissioner Lourdes M. Leon)**
10. Authorizing the County Manager to enter into a contract with GT Mid Atlantic, (Groff Tractor Mid Atlantic LLC) Folcroft, PA for the purchase of parts and repairs to the road tech milling machine for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$44,000.00. **(Commissioner Lourdes M. Leon)**
11. Authorizing the County Manager to enter into a contract with Henderson Products, Inc., Kenil, NJ to purchase snow plow parts for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$44,000.00. **(Commissioner Lourdes M. Leon)**
12. Granting permission to the City of Linden to close Wood Avenue between Blancke Street and Elm Street on October 7, 2022 from 2:00 pm to 9:00 pm to host the annual Fire Prevention Night. **(Commissioner Lourdes M. Leon)**
13. Granting permission to the City of Linden to close Wood Avenue between Blancke Street and Elm Street on September 17, 2022 from 8:00 am to 11:00 pm for the Annual Polish Festival. **(Commissioner Lourdes M. Leon)**
14. Granting permission to the Township of Springfield to hang a banner across Mountain Avenue and North Trivett Avenue from August 15, 2022 to September 19, 2022 advertising the Springfield Community Day to be held on September 18, 2022. **(Commissioner Lourdes M. Leon)**
15. Granting permission to the Township of Scotch Plains to hang a banner across Park Avenue from August 1, 2022 to September 6, 2022 to promote St. Bartholomew/UNICO's Italian Festival. **(Commissioner Lourdes M. Leon)**
16. Granting permission to the Town of Westfield/Greater Westfield Area Chamber of Commerce to close the Central Avenue parking lot and Lenox Avenue on Sunday, September 18, 2022 from 10:00 am to 5:00 pm for the FestiFall. **(Commissioner Lourdes M. Leon)**

17. Granting permission to the Township of Springfield through Saint James Church to close South Springfield Avenue between Mountain Avenue and Shunpike Road on Sunday, September 11, 2022 from 12:45 pm to 2:00 pm for the unveiling of the commemorative naming of "Saint James Way." **(Commissioner Lourdes M. Leon)**
18. Authorizing the County Manager to award a contract to TAPInto, New Providence, NJ for advertising and promotion of the Union County Recycling and Clean Communities Initiatives and promotion of the Union County Recycling events for the period of September 1, 2022 through August 31, 2023 in an amount not to exceed \$50,400.00. Grant funded, No cost to the County. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF FINANCEBibi Taylor, Director

1. Modifying the 2022 Union County adopted budget in the amount of \$723,072.00 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Local Information Network Communications (LINCS) Grant. **(Commissioner Sergio Granados)**
2. Modifying the 2022 Union County adopted budget in the amount of \$299,990.00 as a result of notification received from the State of New Jersey, Department of Human Services for a program entitled: SNAP American Rescue Plan Act (ARPA) Grant. **(Commissioner Sergio Granados)**
3. Modifying the 2022 Union County adopted budget in the amount of \$450,000.00 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Covid-19 Vaccination Supplemental Funding Grant. **(Commissioner Sergio Granados)**
4. Modifying the 2022 Union County adopted budget in the amount of \$123,809.50 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Operation Helping Hand (OHH) Grant. **(Commissioner Sergio Granados)**
5. Modifying the 2022 Union County adopted budget in the amount of \$9,660.72 as a result of notification received from the State of New Jersey, Department of State for a program entitled: UCBOE - Ballot Drop Box 2022 Grant. **(Commissioner Sergio Granados)**
6. Modifying the 2022 Union County adopted budget in the amount of \$12,971.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a program entitled: DOL WIOA Data Reporting and Analysis Allocation Grant. **(Commissioner Sergio Granados)**
7. Modifying the 2022 Union County adopted budget in the amount of \$36,114.80 as a result of notification received from the State of New Jersey, Office of Homeland Security and Preparedness for a program entitled: FFY19 Urban Areas Security Initiative (UASI) Grant. **(Commissioner Sergio Granados)**

8. Modifying the 2022 Union County adopted budget in the amount of \$30,000,000.00 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: FY23 Legislative Grant (Capital Projects). **(Commissioner Sergio Granados)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to award the 2022 Homeless Trust Fund (HTF) Spending Plan in the total amount not to exceed \$300,000.00 for subcontracted services to be provided during the period of September 1, 2022 through March 31, 2023 and authorizing the County Manager to transfer funds among the agencies listed during the contract period should service needs change. **(Commissioner James Baker Jr)**
2. Authorizing the County Manager to apply for and enter into agreement with the NJ Department of Community Affairs (NJDCA) to secure Recreation Opportunities for People with Disabilities (ROID) Program grant funding in the amount of \$35,000.00 with a required County Match of not to exceed \$7,000.00 for a total program amount of not to exceed \$42,000.00 for the period of July 1, 2022 through June 30, 2023. **(Commissioner Sergio Granados)**
3. Authorizing the County Manager to approve the 2022 Union County GAP One-Time Spending Plan in the total amount not to exceed \$381,570.00 for subcontracted services to be provided during the period of August 1, 2022 through December 31, 2022 and authorizing the transfer of funds among the agencies during the contract period should service needs change. **(Commissioner Sergio Granados)**
4. Authorizing the County Manager to approve the 2022 Aging GAPA Spending Plan in the total amount not to exceed \$508,000.00 for subcontracted services to be provided during Year One period of May 1, 2022 to December 31, 2022 of an anticipated three (3) year period including two one-year extensions, and authorizing the transfer funds among the agencies during the contract period should services needs change. **(Commissioner Lourdes M. Leon)**
5. Authorizing the County Manager to award a contract to Foveonics Document Solutions, Clinton, NJ, through the Educational Services Commission of NJ #65MCESCCPS, to provide Cornerstone Behavioral Health Hospital scanning and document management for patient medical records for patients discharged during the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$21,500.40. **(Chair Rebecca Lynne Williams)**
6. Authorizing the County Manager to amend Resolution Number 2022-537, a contract with Community Access Unlimited, Elizabeth, NJ for the provision of comprehensive career services for youths ages 14-24 (In- School), to expand work experience services provided in the contract and increasing the contract in the amount of \$183,000, for a total amount not to exceed \$258,000. (All other terms remain the same.) **(Commissioner Sergio Granados)**

7. Authorizing the County Manager to amend Resolution 2022-536, a contract with Community Access Unlimited, Elizabeth, NJ to increase the contract award to expand work experience services provided in the contract and to continue the provision of comprehensive career services for youth ages 14-24 (Out-of-School), in the amount of \$77,000, for a total contract not to exceed \$152,000. (All other terms remain the same.) **(Commissioner Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to enter in to a contract with Aquatic Analysts Inc, Middletown NJ, for the purchase of an Aerator for the Nomahegan Park Pond in the amount not to exceed \$8,371.00. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a contract with Komplete Ballistics LLC, Toms River, NJ, for Ballistics Firearm Examination services for the period of August 1, 2022 through December 31, 2022 in an amount not to exceed \$30,000.00. **(Commissioner Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to accept and expend the New Jersey Department of Health Grant Award for Local Core Capacity for Public Health Emergency Preparedness (LINCS Grant) in the amount of \$723,072.00 for the contract period of July 1, 2022 through June 30, 2023. **(Commissioner Kimberly Palmieri-Mouded)**
3. Authorizing the County Manager to accept and expend New Jersey Department of Health grant funds to support Vaccination Supplemental Funding in an amount not to exceed \$450,000.00 for the period of July 1, 2022 through June 30, 2023. **(Commissioner Kimberly Palmieri-Mouded)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding (BA# 22-2022) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Public Safety: Airpower International Inc., Pennsauken, New Jersey for the purpose of upgrading the (5) UASI Air Trucks, in an amount not to exceed \$397,500.00. **(Commissioner Kimberly Palmieri-Mouded)**
5. Authorizing the County Manager to enter into an agreement with POWER DMS, Orlando, Florida, for electronic document management services for the period of May 12, 2022 to May 11, 2023 in the amount of not to exceed \$3,778.00. **(Commissioner Kimberly Palmieri-Mouded)**
6. Authorizing the County Manager to enter into a contract with Kean University, Union, NJ, to use Kean University for Covid-19 testing and laboratory services for the contract period of August 1, 2022 through Jan 31, 2023 in an amount not to exceed \$425,00.00 with the option to extend for two additional 12-month terms. **(Commissioner Kimberly Palmieri-Mouded)**

OFFICE OF THE COUNTY COUNSELBruce H. Bergen, County Counsel

1. Amending Resolution 2022-262 to increase funds to Florio, Perrucci, Steinhardt, Cappelli, Tipton and Taylor, LLC to assist the County in procuring funds and obtaining regulatory guidance and compliance with the requirements of the American Rescue Plan Act of 2021/Coronavirus State and Local Fiscal Recovery Funds (ARPA) for an additional amount not to exceed \$70,000. For a new contract total amount not to exceed \$140,000.00. **(Chair Rebecca Lynne Williams)**
2. Amending Resolution 2022-585 to increase funds to Weiner Law Group, LLP, Parsippany, NJ, to represent the County of Union in the matter entitled Weldon Materials, Inc. v. County of Union, et al. in the amount not to exceed \$10,000.00 for a total contract not to exceed \$20,000.00. **(Chair Rebecca Lynne Williams)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Sponsoring the Puerto Rican Alliance of Elizabeth's Puerto Rican Parade & Festival being held on September 25, 2022 in an amount not to exceed \$2,500.00. **(Commissioner Sergio Granados, & The Entire Board)**
2. Sponsoring the City of Plainfield's House Music Festival for a Cause being held on September 17, 2022 in an amount not to exceed \$1,000.00. **(Commissioner Sergio Granados, & The Entire Board)**
3. Sponsoring the Winfield Fire Department & Ambulance Squad's Annual Carnival held on July 27, 2022 through July 30, 2022 in an amount not to exceed \$2,500.00. **(Commissioner Sergio Granados, & The Entire Board)**
4. Recognizing the Peruvians for Progress, Inc and further recognizing and celebrating the Bicentenary of Peru's Independence as they held the Peruvian flag raising at Elizabeth City Hall on July 28, 2022. **(Commissioner Sergio Granados, Commissioner Lourdes M. Leon, & The Entire Board)**
5. Congratulating Jay Boxwell, of Cranford, upon the honored distinction of his election as State Commander for the Veterans of Foreign Wars (VFW). **(Commissioner Bette Jane Kowalski, & The Entire Board)**
6. Authorizing the County Manager to amend Resolution Number 2022-618, a contract with Remington & Vernick Engineers, Secaucus, New Jersey to revise the account number only in the amount not to exceed \$25,050.00. **(Commissioner Alexander Mirabella)**
7. Authorizing the County Manager to amend Resolution Number 2022-617, a contract with Colliers Engineering and Design, Red Bank, New Jersey to revise the account number only in the amount not to exceed \$11,500.00. **(Commissioner Alexander Mirabella)**

8. Authorizing the County Manager to enter into contract, on behalf of the Open Space, Recreation and Historic Preservation Trust Fund, with Appraisal Associates, Inc., Cranford, New Jersey, for the purpose of providing general appraisal services related to matters before the Open Space, Recreation and Historic Preservation Trust Fund committee for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$20,000.00. **(Commissioner Alexander Mirabella)**
9. Authorizing the County Manager to enter into a contract, on behalf of the Open Space, Recreation and Historic Preservation Trust Fund, with Sterling DiSanto & Associates, Somerville, New Jersey, for the purpose of providing general appraisal services related to matters before the Open Space, Recreation and Historic Preservation Trust Fund committee, for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$20,000.00. **(Commissioner Alexander Mirabella)**
10. Recognizing August 26, 2022 as Women's Equality Day; celebrating the 120th anniversary of the ratification of the 19th Amendment which secured for women the fundamental right to vote. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
11. Re-Appointing Bibi Taylor as County Treasurer for a three (3) year term commencing August 1, 2022 to July 31, 2025. **(Chair Rebecca Lynne Williams)**
12. Offering this Board's deepest sympathies to the family of Union County Captain Thomas Zub during this time of sorrow. **(Chair Rebecca Lynne Williams, & The Entire Board)**
13. Recognizing July 22, 2022 as "Fragile X Awareness Day" throughout the County of Union and encourage all Union County residents to work together to raise awareness of the need for early diagnosis and treatment for the disorder as well as continued research to find a cure. **(Chair Rebecca Lynne Williams, & The Entire Board)**
14. Congratulating Jamaica in celebration of its 60th year of independence; and further recognizing the Jamaica Organization of New Jersey (JONJ) as they host the Jamaica Independence Day Flag Raising at Plainfield City Hall. **(Chair Rebecca Lynne Williams, & The Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2022 MEETING SCHEDULE

REORGANIZATION MEETING - THURSDAY, JANUARY 6, 2022 at 6:30 pm
Administration Building, 6th Floor
Commissioner Meeting Room

AGENDA SETTING SESSION

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 28, 2022*

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022

REGULAR MEETINGS

January 20, 2022

February 3, 2022
February 17, 2022

March 3, 2022
March 24, 2022

April 7, 2022
April 28, 2022*

May 12, 2022
May 26, 2022

June 9, 2022
June 23, 2022

July 14, 2022

August 11, 2022

September 15, 2022

October 6, 2022
October 20, 2022

November 10, 2022

December 1, 2022
December 15, 2022

* April 21, 2022 Agenda Setting Session and Regular Meeting have been rescheduled for April 28, 2022.

Please note that the County of Union's County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise said Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.