



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MARCH 16, 2023
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

APPROVAL OF MINUTES

1. Tuesday, January 3, 2023 - Installation Ceremony & Reorganizational Meeting
2. Thursday, January 26, 2023 - Agenda Setting Session
3. Thursday, January 26, 2023 - Regular Meeting

OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, Prosecutor

1. Authorizing the County Manager to enter into a contract with Lauren Boyd to serve as an independent contractor as the Assistant SART/FNE Coordinator for the period of April 1, 2023 through September 30, 2023 in an amount not to exceed \$14,572.74. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to enter into a contract with JusticeTrax, Inc., Mesa, AZ for annual software maintenance for the period of September 14, 2022 through September 13, 2023 in an amount not to exceed \$13,676.00. **(Chairman Sergio Granados)**

OFFICE OF THE UNION COUNTY SHERIFF

Peter Corvelli, Sheriff

1. Authorizing the County Manager to enter into a contract with Hannum's Mt. Holly Sales dba Liberty Harley-Davidson, Rahway, New Jersey for the purchase of two (2) 2023 FLHTP Motorcycles for the Union County Sheriff's Office in the amount not to exceed \$42,848.68. **(Chairman Sergio Granados)**

2. Approving the 2023 Union County Sheriff Five Year Spending Plan pursuant to New Jersey Laws of P.L. 2001, Chapter 370, for the use of the Document Trust Fund monies collected into the Union County Sheriff's Office Trust Account. **(Chairman Sergio Granados)**

BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Amending Resolution 2023-123, a contract with ES&S, Omaha, Nebraska, for the purpose of providing consumable products for early voting, to increase the contract amount by \$5,000.00, for a new contract amount of not to exceed \$25,000.00; and further to add a grant account number. **(Chairman Sergio Granados)**
2. Amending Resolution 2023-124, a contract with ES&S, Omaha, Nebraska, for the purpose of providing onsite support for early voting, to increase the contract amount by \$167,420.00, for a new total contract amount of not to exceed \$211,220.00; and further to add grant account numbers. **(Chairman Sergio Granados)**
3. Amending Resolution 2023-125, a contract with ES&S, Omaha, Nebraska, for the purpose of providing hardware, software and firmware agreements for early voting equipment and electronic poll books for the contract period November 1, 2023 through October 31, 2024, to increase the contract amount by \$167,660.00 for the purpose of upgrading software and firmware, for a new total contract amount of not to exceed \$347,870.00; and further to add grant account numbers. **(Chairman Sergio Granados)**
4. Amending Resolution Number 2023-126, a contract with Royal Printing Services, West New York, New Jersey, for the purpose of providing election print services, to increase the contract amount by \$10,000 for early voting; and further to include grant account numbers. **(Chairman Sergio Granados)**
5. Amending Resolution 2023-128, a contract with Liberty Transportation & Storage Co. Inc., dba The Liberty Group, Berkeley Heights, NJ for the purpose of transporting early voting equipment and supplies as well as electronic poll books for the period of January 1, 2023 through December 31, 2023, to increase the contract amount by \$70,000.00 for a new contract amount not to exceed \$140,000.00; and further to include a grant account number. **(Chairman Sergio Granados)**
6. Amending Resolution 2022-310, a contract award to ES&S, Omaha, Nebraska, to update the contract period only to reflect November 1, 2022 through October 31, 2023; all other terms and conditions of the original resolution remain the same. **(Chairman Sergio Granados)**
7. Amending Resolution 2023-127, a contract with University Van Lines, Rahway, NJ for the purpose of transporting electronic poll books for the period of January 1, 2023 through December 31, 2023, to increase the contract amount by \$8,000.00 for a new contract amount not to exceed \$43,704.00; and further to include a grant account number. **(Chairman Sergio Granados)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA Local 203, Weights and Measures, effective January 1, 2021 through December 31, 2024. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to enter into an agreement with the Chubb Group of Insurance Companies, Warren, NJ, to provide Travel Accident Insurance for Public Officials for a 33-month policy period from April 1, 2023 through December 31, 2025 in the amount of not to exceed \$3,920.00. **(Chairman Sergio Granados)**
3. Amending Resolution 2023-65, approval of dispersal of self-insured Claims & Healthcare Fees, to reflect a change in account number only; all other terms and conditions of the contracts remain the same. **(Chairman Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

1. Amending Resolution 2022-486, approving the 2022-2023 (Year 48) Consolidated Action Plan to increase CDBG funding by the amount not to exceed \$12,300.00; the amount not to exceed \$9,000.00, utilizing Plainfield Program Income funds, for additional Community Development administration costs within the CDBG program project for the City of Plainfield; and further to increase CDBG funding in an amount not to exceed \$3,300.00, utilizing contingency funds, to cover the cost to purchase kitchen oven equipment to finish the project for Sister 2 Sister, Inc. **(Chairman Sergio Granados)**
2. Amending Resolution 2020-909, a contract to Benevate, Inc. D/B/A Neighborly Software, Atlanta, GA for the provision of data analytics services, to expand the contract to include additional Neighborlytics data analytics services, reporting as well as data storage, and data storage software for the period through October 31, 2023, in the amount not to exceed \$39,720.00. **(Chairman Sergio Granados)**
3. Amending Resolution 2022-132, authorizing the County of Union to apply and receive the remaining US Department of Housing and Urban Development for HOME-American Rescue Plan (ARP) funds, to further apply and receive the remaining HOME-ARP funding for the purpose and benefit of providing housing and supportive services for all qualifying populations, in an amount not to exceed \$4,233,515.40. **(Chairman Sergio Granados)**
4. Concurring with Union County Workforce Development Board Resolution No. 2023-01 to enter into a contract with Weber Dowd Law, LLC, Woodland Park, NJ for professional legal services for the contract period of January 1, 2023 through December 31, 2023 in the total amount not to exceed \$10,000.00. **(Chairman Sergio Granados)**

5. Authorizing the County Manager to utilize the County's option to extend the open-ended contract awarded to Johnston Communications, Springfield, NJ, obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. by way of Resolution 2021-208, (BA# 24-2021) for a period of twenty-four (24) months for the purpose of providing telephone/associated services systems equipment, installation, maintenance services, for various County Departments, in a total contract amount not to exceed \$750,000.00. **(Chairman Sergio Granados)**
6. Authorizing the County Manager to utilize the County's option to extend the open-ended contract awarded to Johnston Communications, Springfield, NJ, obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. by way of Resolution 2021-207 (BA#23-2021) for a period of twenty-four (24) months upon execution of the contract amendment to provide electronic network equipment, security and cabling to various County Departments in an amount not to exceed \$382,500.00. **(Chairman Sergio Granados)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Amending Resolution 2023-161, a contract awarded through advertised public bidding (BA 1-2021) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Railroad Construction Company, Inc., of Paterson, New Jersey, approving Change Order Number 3 for the Gordon Street Bridge over "Out of Service" Conrail structure 2050150, Boroughs of Roselle and Roselle Park. This change order will increase the original contract amount by \$33,664.96 for a new contract amount not to exceed \$7,705,350.73. Subject to the approval of the New Jersey Department of Transportation. **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award a contract obtained through advertised public bidding (B.A. # 11-2023) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Pennetta Industrial Automation, Little Ferry, NJ, for the purpose of providing Pipefitting & Heating Systems Repairs, Maintenance, and Installation Services for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension, not to commence before March 28, 2023, in an amount not to exceed \$337,700.00. **(Commissioner Bette Jane Kowalski)**
3. Authorizing aerial dispensing operations county-wide by the Division of Public Works, Bureau of Mosquito Control to perform all acts for the elimination of mosquito breeding areas or tend to exterminate mosquitoes within the County of Union. **(Commissioner Bette Jane Kowalski)**
4. Granting permission to the Township of Berkeley Heights Volunteer Rescue Squad to hang a banner on Springfield Avenue and Plainfield Avenue from March 13, 2023 to April 21, 2023 and October 2, 2023 to November 4, 2023 advertising the Volunteer Rescue Squad Membership Drive. **(Commissioner Bette Jane Kowalski)**

5. Granting permission to the Township of Berkeley Heights to hang a banner across Springfield Avenue from May 1, 2023 to June 5, 2023 advertising the Downtown Summer Block Party and to hang a banner across Springfield Avenue from August 13, 2023 to September 9, 2023 advertising the 5K Charity Road Race. **(Commissioner Bette Jane Kowalski)**
6. Granting permission to the Township of Scotch Plains to hang a banner across Park Avenue on August 1, 2023 through September 5, 2023 to promote the "St. Bartholomew Italian Festival Celebration," to be held on September 1, 2023 through September 4, 2023. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Amending the 2023 Temporary Budget Ch. 96 P.L. 1951 (N.J.S.A. 40A:4-20). **(Vice Chairwoman Kimberly Palmieri-Mouded)**
2. Approving transfer of Current Fund Appropriations. **(Vice Chairwoman Kimberly Palmieri-Mouded)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution 2022-1073 to reflect an increase to the Area Plan Contract Spending Plan for Year 2 of the 2022-2024 Area Plan in the amount of \$3,000.00 for a new total not to exceed \$7,093,639.00 for the period of January 1, 2023 through December 31, 2023. **(Commissioner Lourdes M. Leon)**
2. Amending Resolutions 2022-530 and 2022-1062, a contract with Geographic Solutions, Palm Harbor FL for the provision of a Workforce Information Management System, to reflect account number changes only; all other terms and conditions under the prior resolutions and contracts remain. **(Chairman Sergio Granados)**
3. Amending Resolution 2022-1005 to reflect a change in account numbers only for the Gateway Family YMCA, an agency listed in the 2023 Community Services Block Grant (CSBG) Spending Plan; with no changes to the total amount awarded to the agency and no other changes to the Spending Plan. **(Chairman Sergio Granados)**
4. Amending Resolution 2023-227, a contract with Plainfield Action Services-Mayor's Task Force, Plainfield, NJ, for Supportive Services for clients of the American Job Center, to reflect a contract extension through May 31, 2023, with no other changes to the terms or conditions of the contract. **(Chairman Sergio Granados)**
5. Amending Resolution 2023-226, a contract with Community Access Unlimited, Elizabeth, NJ, for Supportive Services for clients of the American Job Center, to reflect a contract extension through May 31, 2023, with no other changes to the terms or conditions of the contract. **(Chairman Sergio Granados)**

6. Authorizing the County Manager to enter into agreement with New Jersey Transit to secure additional grant funding in the amount of \$211,780.32 for the period of January 1, 2023 through December 31, 2023 and inclusion in New Jersey Transit's Section 5310 FY16 Mobility Management Grant Application. **(Commissioner Lourdes M. Leon)**
7. Authorizing the County Manager to enter into a contract with Communities in Cooperation, Inc., Linden, NJ under the American Job Center 2022 Youth Comprehensive Career Services In-School Youth Spending Plan to provide comprehensive career services for youth ages 14-21 for the period of March 20, 2023, through June 30, 2023, with the option to renew the contract for up to an additional 12 months, in the total amount not to exceed \$105,000.00. **(Chairman Sergio Granados)**
8. Authorizing the County Manager to enter into a contract with Communities in Cooperation, Inc., Linden, NJ under the American Job Center 2022 Youth Comprehensive Career Services Out-of-School Youth Spending Plan to provide comprehensive career services for youth ages 16-24 for the period of March 20, 2023 through June 30, 2023, with the option to renew the contract for an additional 12 months, in the total amount not to exceed \$55,000.00. **(Chairman Sergio Granados)**
9. Amending Resolution 2023-70, a contract with Monarch Housing Associates, Cranford, NJ, for the continued development of a Coordinated Entry System in Union County, to reflect a contract extension through December 31, 2023 and to increase the contract in the amount of \$1,500.00 for a total amount not to exceed \$31,500.00. **(Chairman Sergio Granados)**
10. Amending Resolution 2023-135, to include Subaward #VCA-20-20 for the FFY2020 Victims of Crime Act – Victim Assistance Grant (VOCA-VAG), Confidential Sexual Violence Advocate (CSVA) Program. **(Chairman Sergio Granados)**
11. Amending Resolution 2022-875, a contract with the Elizabeth Coalition to House the Homeless, Elizabeth, NJ for Homeless Outreach Services and Short-term Shelter, to reflect an account number change only; no further changes to the terms or conditions. **(Chairman Sergio Granados)**
12. Authorizing the County Manager to enter into a contract with Attorney Title Services, Cranford, New Jersey for the purposes of title search, insurance and settlement services, related to the purchase of property located at 1591 Irving Street (Block 159, Lot 4), Rahway, NJ in an amount not to exceed \$2,560.75. **(Chairman Sergio Granados)**
13. Authorizing the County Manager to enter into a contract with Neglia Engineering Associates, Mountainside, NJ for an Environmental Site Assessment and site survey for 1591 Irving Street, Rahway, NJ (Block 159, Lot 4) in the total amount not to exceed \$3,850.00. **(Chairman Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATIONVictoria Durbin-Drake, Director

1. Authorizing the County Manager to enter into a contract with Picerno-Giordano Construction, LLC, Kenilworth, NJ, for the renovation of Ponderosa Park Spray Pad in the amount not to exceed \$17,800.00. **(Commissioner Rebecca Lynne Williams)**
2. Authorizing the County Manager to execute a Cooperative Services Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services in providing the County of Union with a two-year integrated wildlife damage management program aimed at reducing wildlife damage to human health and safety, property and natural resources in Union County, New Jersey for the period of March 1, 2023 through February 28, 2025 an amount not to exceed \$316,352.00. **(Commissioner Rebecca Lynne Williams)**

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

1. Authorizing the County Manager to enter into a contract with Training Specialties Inc, Exton, PA for the testing of the UASI Foam Tenders using FY22 UASI funds in the amount of not to exceed \$37,803.00. **(Commissioner James Baker Jr)**
2. Authorizing the County Manager to accept and expend the Enhancing Local Public Health Infrastructure Grant in the amount of \$715,958.00 from the NJ Association of County and City Health Officials (NJACCHO) for the Union County Office of Health Management activities and expenses. **(Commissioner James Baker Jr)**

OFFICE OF THE COUNTY MANAGEREdward Oatman, County Manager

1. Amending Resolution 2013-2, as previously amended, approving revisions to the Union County Employee Handbook. **(Commissioner Alexander Mirabella)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Offering the board's deepest condolences to the family of Lizzie Lee McCasline in their time of sorrow. **(Commissioner Angela R. Garretson, & The Entire Board)**
2. Recognizing the Cranford Rotary Club as they celebrate their 100-year anniversary of service to the community. **(Commissioner Bette Jane Kowalski, & The Entire Board)**
3. Appointing Maria Terrezza to the Union County Advisory Council on Aging for a three-year term beginning on January 1, 2023 and ending December 31, 2025. **(Commissioner Lourdes M. Leon)**

4. Congratulating Barbara Weisbart, Adult Enrichment Program Director for the JCC of Central NJ upon her retirement after 40 years of dedicated service. **(Commissioner Alexander Mirabella, Chairman Sergio Granados, & The Entire Board)**
5. Extending this Board's sincere condolences to the family of Betty Jean Blake during their time of sorrow. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
6. Appointing Adrienne Robertiello to the Advisory Board on the Disabled (ABD) for a three-year term beginning on January 1, 2023 and ending on December 31, 2025. **(Vice Chairwoman Kimberly Palmieri-Mouded)**
7. Appointing Bernadette Griswald and Jenny Davis Toth to the Workforce Development Board for a term commencing July 1, 2023 and ending June 30, 2026. **(Chairman Sergio Granados)**
8. Congratulating the following local businesses being honored by the GWACC Chamber of Commerce at their 75th Gala on April 27, 2023: Westfield Area YMCA, Boys and Girls Club of Union County, Northfield Bank, John Samsel, Tap Into Westfield, Marano & Sons, and Hehl and Hehl. **(Chairman Sergio Granados, & The Entire Board)**
9. Congratulating Union College student Ms. Carine Medellus, of Roselle, on her selection as one of twenty nationally recognized members of the 2023 All-USA Academic Team, one of the highest honors available through the Phi Theta Kapp (PTK) Honor Society and the American Association of Community Colleges (AACC), for her outstanding intellectual achievement, leadership, and community and campus engagement. **(Chairman Sergio Granados, & The Entire Board)**
10. Recognizing New Orleans' world-renowned blind musician and photographer Henry Butler, as his photographs will be featured in the "Sight Unseen" exhibition at Kean University. **(Chairman Sergio Granados, & The Entire Board)**
11. Offering this Board's most sincere condolences to the family of Brooke Campbell, 2018 Union County Woman of Excellence recipient for Children's Advocacy, during their time of sorrow. **(Chairman Sergio Granados, & The Entire Board)**
12. Offering the Board's deepest sympathies to Commissioner Alexander Mirabella and his family as they mourn the passing of his mother, Grace Theresa Mirabella. **(Chairman Sergio Granados, & The Entire Board)**

13. Offering this Board's deepest sympathies to the family of former State Senator Ronald L. Rice (28th-District), New Jersey's longest-serving African-American lawmaker, during their time of sorrow. (**Chairman Sergio Granados, Vice Chairwoman Kimberly Palmieri-Mouded, Commissioner James Baker Jr, Commissioner Joseph C Bodek, Commissioner Angela R. Garretson, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Alexander Mirabella, Commissioner Rebecca Lynne Williams**)

ADJOURNMENT

UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2023 MEETING SCHEDULE

REORGANIZATION MEETING - THURSDAY, JANUARY 3, 2023 at 6:00 pm
Union County Courthouse- 2 Broad Street. Elizabeth

AGENDA SETTING SESSION

January 26, 2023
February 9, 2023
February 23, 2023
March 16, 2023
March 30, 2023
April 13, 2023
April 27, 2023
May 11, 2023
May 25, 2023
June 8, 2023
June 22, 2023
July 13, 2023
August 17, 2023
September 7, 2023
September 21, 2023
October 12, 2023
October 26, 2023
November 9, 2023
December 7, 2023
December 21, 2023

REGULAR MEETINGS

January 26, 2023
February 9, 2023
February 23, 2023
March 16, 2023
March 30, 2023
April 13, 2023
April 27, 2023
May 11, 2023
May 25, 2023
June 8, 2023
June 22, 2023
July 13, 2023
August 17, 2023
September 7, 2023
September 21, 2023
October 12, 2023
October 26, 2023
November 9, 2023
December 7, 2023
December 21, 2023

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207.

Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise this Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.