



UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, MARCH 30, 2023
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Granados presided over the meeting and called the meeting to order at 6:00 P.M.

ROLL CALL

Roll call showed Chairman Sergio Granados, Vice-Chairwoman Kimberly Palmieri-Mouded, Commissioner Joseph C. Bodek, Commissioner Angela R. Garretson, Commissioner Bette Jane Kowalski, Commissioner Lourdes M. Leon, Commissioner Alexander Mirabella, and Commissioner Rebecca Williams were present, with Commissioner James E. Baker, Jr. absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Granados advised that the Communications would be approved later during the Regular Meeting.

PRESENTATIONS BY THE BOARD

A resolution presentation was made by the Board to the following agencies and community organizations in recognition of April 2023 as Autism Acceptance Month: The Arc of New Jersey, Children's Specialized Hospital, Spectrum All Stars, Elizabeth Parent Support Group and The Division of Special Services, Elizabeth Board of Education.

Chairman Granados noted that he was proud to be able to recognize the efforts and contributions of the aforementioned agencies and community organizations during Autism Acceptance Month in April. He noted the Board's commitment to ensuring all individuals in Union County, including individuals with autism feel accepted, supported and seen as well as have access to the resources and services they may need to thrive. He noted that the County

also offered a variety of programs year-round for individuals with Disabilities and Special Needs. Chairman Granados called upon Commissioner Leon to join him for the presentation.

Commissioner Leon noted that Autism Acceptance Month was a cause that was near-and-dear to her heart, adding that she was happy to be able to recognize these individuals and entities for their unyielding efforts in supporting individuals with autism year-round. The following individuals were recognized: Thomas Baffuto, Executive Director of the Arc of New Jersey; Natalia Gonzalez of Children's Specialized Hospital; Lori Gonzalez, Founder of U.C. Spectrum All Stars; Liana Cheverez of Elizabeth's Parent Support Group; and Dr. Diana Pinto Gomez and other members of Elizabeth's Public School Division of Special Services.

Executive Director, Thomas Baffuto, thanked the Board for the recognition on behalf of the Arc of NJ. He noted that he was happy with the partnership established with the County of Union and with Diana Calle, Director of the Office of Persons with Disabilities and Special Needs. He noted the importance of bringing awareness to people struggling with intellectual and developmental disabilities and offering them the needed resources and support to thrive.

Chairman Granados recognized County employees Diana Calle and Christina Topolosky for their efforts. He once again thanked everyone for their efforts.

APPROVAL OF MINUTES

1. Thursday, February 9, 2023 - Agenda Setting Session
2. Thursday, February 9, 2023 - Regular Meeting
3. Thursday, February 23, 2023 - Agenda Setting Session
4. Thursday, February 23, 2023 - Regular Meeting

Chairman Granados advised that the February Minutes would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY PROSECUTOR

William Daniel, Prosecutor

First Assistant Prosecutor James O. Tansey represented the Office.

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with Special Services Group, Denair, CA for the purchase of Pole Cameras in an amount not to exceed \$34,491.00. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to enter into a contract for the renewal of Cellebrite UFED 4PC Ultimate Licenses from Cellebrite, Inc., of Parsippany, NJ in an amount not to exceed \$24,400.00. **(Chairman Sergio Granados)**

3. Amending Resolution Number 2022-896, to extend the contract with Catherine Vulcano to serve as an Acting SART/FNE Coordinator for the period of April 1, 2023 through September 30, 2023 and to increase the contract for an additional amount not to exceed \$26,684.00 for a new total contract amount not to exceed \$46,181.00. **(Chairman Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

There were no questions or comments by the Board.

1. Amending Resolution 2022-989, a contract with Curry Davis Consulting Group, Fairburn, GA for the Administration of the Union County Emergency Rental Assistance Program (UCERAP) to administer the Union County Emergency Rental Assistance Program Round 2, in an amount not to exceed \$8,200,733.48. **(Chairman Sergio Granados)**
2. Appointing the Union County Department of Finance as the Fiscal Agent responsible for disbursing grant funds for local workforce investment activities under the direction of the Union County Workforce Development Board. **(Chairman Sergio Granados)**
3. Authorizing the County Manager to distribute Round Three (3) Community Development Block Grant COVID-19 Funds (Phase 3, Round 2), to support activities that prevent, prepare for, and respond to the coronavirus, throughout Union County through non-profit organizations and Municipalities as listed. These funds are in the amount not to exceed \$2,129,000.00 for the period of March 1, 2023 through August 31, 2023. **(Chairman Sergio Granados)**
4. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Department of Community Affairs, Division of Local Government Services, under the Local Efficiency Achievement Program (LEAP) Implementation Grant, in the amount not to exceed \$400,000.00. **(Chairman Sergio Granados)**
5. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Department of Community Affairs, Division of Local Government Services, under the Local Efficiency Achievement Program (LEAP) Implementation Grant, in an amount not to exceed \$400,000.00. **(Chairman Sergio Granados)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Amending Resolution Number 2021-131, a contract awarded through advertised public bidding (BA# 2-2021) in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Kalogridis Contracting LLC, North Brunswick, NJ for the Lenape Park Dam Rehabilitation Project, Borough of Kenilworth, NJ. This Final Change Order Number 1 will decrease the contract amount by \$108,504.62 in an amount not to exceed \$421,495.38. **(Commissioner Bette Jane Kowalski)**

Commissioner Mirabella asked Director Graziano to elaborate on this item.

Director Graziano advised that the contract for the Lenape Park Dam Rehabilitation Project was being closed-out, noting that the County had revised the contract which resulted in the cited decrease of \$108,504.62. He noted that the vendor had originally been contract to complete the work, but due to certain concerns related to the use of Tandem dump trucks, the County opted to revise the contract and complete the paving using single-axels trucks.

2. Amending Resolution Number 2023-95, awarding a contract to McMahon Associates, Inc., Burlington, NJ to provide On-Call Traffic Engineering Services, to reflect a vendor name change only from McMahon Associates to Bowman Consulting Group LTD of Burlington, New Jersey. **(Commissioner Bette Jane Kowalski)**
3. Granting permission to the Township of Scotch Plains to close Mountain Avenue to Park Avenue from Westfield Avenue/East 2nd Street to Front Street on Monday, May 29, 2023 for a Memorial Day Parade. **(Commissioner Bette Jane Kowalski)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a lease agreement with Union College of Union County, NJ to rent space for the 2023 Intoxicated Driver Resource Center (IDRC) education classes for fifty-two (52) IDRC class dates at a rate of \$247.50 per day during the period of January 1, 2023 through December 31, 2023 in the total amount not to exceed \$12,870.00. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to award a contract to SAGE Eldercare, Inc., Summit, NJ, to provide information and assistance to seniors (age 60 years and older and/or their caregivers) regarding health insurance benefits for the period of April 1, 2023 through March 31, 2024 which represents year three of a three-year contract, in the amount not to exceed \$35,000.00. **(Commissioner Lourdes M. Leon)**

DEPARTMENT OF PARKS AND RECREATION

Victoria Durbin-Drake, Director

1. Authorizing the County Manager to enter into a contract with Dylan's Landscaping Services, LLC, of Union, NJ, for the installation of disc golf tee boxes at Oak Ridge Park, for the Department of Parks & Recreation, Division of Park Maintenance, in the amount not to exceed \$26,295.00. **(Commissioner Rebecca Lynne Williams)**

Commissioner Mirabella thanked Director Durbin-Drake and County Manager Oatman for their efforts relative to the installation of tee boxes and the disc golf course at Oak Ridge Park. He noted that he was pleased relative to the improvements.

Director Durbin-Drake thanked the Board, noting that the Disc Golf Club at Oak Ridge Park was grateful and pleased with the cited improvements on the course.

2. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center, Rahway, NJ, for the purpose of talent acquisition, booking

and day of facilitation for the 2023 Summer Arts Festival Concert Series, 2023 Rhythm and Blues by the Brook Concert, and the 2023 Fall Concert at Oak Ridge Park, Clark, NJ, to commence upon execution of the contract and through December 31, 2023 in the amount not to exceed \$320,000.00. **(Commissioner Rebecca Lynne Williams)**

3. Authorizing the County Manager, through the Office of Cultural and Heritage Affairs, to execute any and all agreements for the 2023 HEART (History Education Arts Reaching Thousands) Grant Program for the total allocated amount of \$150,000.00 to 65 recipients. **(Commissioner Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into a contract with KemperSports Management, Inc., Northbrook, IL to provide concessionaire services at Oak Ridge Park from April 1, 2023 through December 31, 2023, for the sale of food and beverages with a guaranteed annual concession fee of 8% of Gross Revenue generated. **(Commissioner Rebecca Lynne Williams)**
5. Authorizing the County Manager to enter into a contract with MAST Construction Services, Inc., Little Falls, NJ to provide Owner's Representative/Construction Management Services for the Berkeley Heights Park Project, Lightning Brook Park Project, Green Lane Walking Trail Project, Watchung Stables Therapeutic Riding Ring Project, Echo Lake Dog Park Improvement Project and Glenside Avenue Park Development Project over a 45-month period in the amount not to exceed \$1,269,275.00. **(Commissioner Rebecca Lynne Williams)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a contract with Federal Resources Supply Co., Stevensville, Maryland, to provide HazMat IQ Training to members of the UASI DECON Task Force from the Urban Area Security Initiative (UASI) Region, through the 2020 UASI grant, in an amount not to exceed \$22,300.00. **(Commissioner James Baker Jr)**

Chairman Granados asked Director Moran to elaborate on this item.

Director Moran advised that this item was related to a UASI project that would enable for a consolidated training of five separate fire departments, including the Linden Fire Department, relative to decontamination for major incidents.

2. Authorizing the County Manager to award into a contract with WAR Industrial Services LLC, Port Matilda, PA for repairs to the Roll Off System and UASI Neptune Unit located at IMTT in Bayonne using FY20 UASI funds in the amount not to exceed \$22,006.72. **(Commissioner James Baker Jr)**
3. Amending Resolution Number 2022-1079, a contract with Lehrer-Gibilisco Funeral Home, Inc., Rahway, NJ, for livery services for the period of January 1, 2022 through December 31, 2022 to increase the contract in an amount of \$1,683.93 for a total contract not to exceed \$271,683.93. **(Commissioner James Baker Jr)**

4. Authorizing the County Manager to award a contract with Lehrer-Gibilisco Funeral Home, Inc., Rahway, NJ, to provide livery services for the Union County Medical Examiner's Office for the period of January 1, 2023 through December 31, 2023, in a total amount not to exceed \$225,000.00. **(Commissioner James Baker Jr)**
5. Authorizing the County Manager to enter into contracts with two (2) per diem pathologists to be available in the absence of the County Medical Examiner for the period of January 1, 2023 through December 31, 2023 in the amount not to exceed \$300,000.00. **(Commissioner James Baker Jr)**

OFFICE OF THE COUNTY COUNSEL

Bruce H. Bergen, County Counsel

There were no questions or comments by the Board.

1. Amending Resolution Number 120-77, as amended, which created the Union County Construction Board of Appeals, to eliminate the requirement of Union County residency for members. **(Chairman Sergio Granados)**
2. Amending Resolution Number 2022-916, a contract to Kingston Coventry, LLC of Parsippany-Troy Hills, NJ, to provide General Counsel and potential litigation services to the County of Union, to reflect an additional amount not to exceed \$30,000.00 for a new contract amount not to exceed \$75,000. **(Chairman Sergio Granados)**
3. Authorizing the Execution of Participation Agreements and other documents in the Proposed "Second Wave" of nationwide opioid settlements and continued Agreement as to the Material Terms of New Jersey Distribution of Opioid Settlement Funds. **(Chairman Sergio Granados)**
4. Authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union during the year 2023 in amount not to exceed \$40,000.00. **(Chairman Sergio Granados)**

COMMISSIONER SPONSORED RESOLUTIONS

1. Recognizing the month of April 2023 as Alcohol Awareness Month throughout the County of Union **(Commissioner James Baker Jr, & The Entire Board)**
2. Congratulating the following honorees of the Appreciation Award of the Annual Women's High Tea Women's History Month Celebration on Sunday, March 26th, 2023: Barbara Greco-Brady, Rebecca Kerins-Tattoli, Kelly A. Koziol, Danie Orelie-Armstead, and Laura "Sissy" Sasarak; further recognizing the many contributions each of the honorees have provided the City of Linden. **(Commissioner Joseph C Bodek, & The Entire Board)**
3. Offering the board's deepest condolences to the family of Andrew Thomas Williams III in their time of sorrow. **(Commissioner Angela R. Garretson, & The Entire Board)**

4. Recognizing and congratulating the Portuguese Instructive Social Club on its 101st Anniversary which was celebrated on March 18, 2023. **(Chairman Sergio Granados, Commissioner Lourdes M. Leon, & The Entire Board)**
5. Recognizing the month of April 2023 as "Autism Acceptance Month" (AAM) throughout Union County; and further recognizing and emphasizing the shift from "Awareness" to "Acceptance". **(Chairman Sergio Granados, Vice Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**
6. Recognizing the month of April 2023 as Sexual Assault Awareness Month (SAAM) throughout the County of Union. **(Chairman Sergio Granados, & The Entire Board)**
7. Recognizing the month of April 2023 as National Fair Housing Month throughout the County of Union. **(Chairman Sergio Granados, & The Entire Board)**
8. Amending Resolution Number 2023-148, a contract with Groundwork Elizabeth, Elizabeth, NJ, for the administration and implementation of two programs encompassed under the grant program entitled: "Union County Plant A Seed Grant Program" for the period of January 1, 2023 through December 31, 2023, to reflect an additional amount of \$5,000.00 for a total contract not exceed amount of \$70,000.00; the Community Garden Grant in the amount not to exceed \$20,000.00 and the Union County Kids Dig In! School Garden Grant Program in the amount not exceed \$50,000.00. **(Chairman Sergio Granados, & The Entire Board)**

ADJOURNMENT

Chairman Granados asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Vice-Chairwoman Palmieri-Mouded a voice vote showed eight members of the Board voted in the affirmative, with Commissioner Baker absent.

The meeting was adjourned at 6:16 P.M.

UNION COUNTY BOARD OF COUNTY COMMISSIONERS
2023 MEETING SCHEDULE
REORGANIZATION MEETING - THURSDAY, JANUARY 3, 2023 at 6:00 pm
Union County Courthouse- 2 Broad Street. Elizabeth

AGENDA SETTING SESSION

January 26, 2023
February 9, 2023
February 23, 2023
March 16, 2023
March 30, 2023
April 13, 2023
April 27, 2023
May 11, 2023
May 25, 2023
June 8, 2023
June 22, 2023
July 13, 2023
August 17, 2023
September 7, 2023
September 21, 2023
October 12, 2023
October 26, 2023
November 9, 2023
December 7, 2023
December 21, 2023

REGULAR MEETINGS

January 26, 2023
February 9, 2023
February 23, 2023
March 16, 2023
March 30, 2023
April 13, 2023
April 27, 2023
May 11, 2023
May 25, 2023
June 8, 2023
June 22, 2023
July 13, 2023
August 17, 2023
September 7, 2023
September 21, 2023
October 12, 2023
October 26, 2023
November 9, 2023
December 7, 2023
December 21, 2023



James E. Pelletiere, RMC, QPA
Clerk of the Board

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207.

Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise this Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.