

## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, APRIL 24 2024  
AGENDA SETTING MEETING MINUTES

### CALL TO ORDER

Chairwoman Palmieri-Mouded presided over the meeting and called the meeting to order at 6:03 P.M.

Clerk of the Board Pellettiere advised that the agendas that were distributed prior to the start of the meeting were incomplete and missing pages. He asked Chairwoman Palmieri-Mouded if she wanted to continue with the presentations while new agendas were prepared and or if she preferred to pause the meeting until the new agendas were distributed.

Chairwoman Palmieri-Mouded advised that they would proceed with the presentations while the new agendas were distributed.

### ROLL CALL

Roll call showed Chairwoman Kimberly Palmieri-Mouded, Vice-Chairwoman Lourdes M. Leon, Commissioner Joseph C. Bodek, Commissioner Michèle S. Delisfort, Commissioner Bette Jane Kowalski, Commissioner Alexander Mirabella, and Commissioner Rebecca Williams were present, with Commissioner James E. Baker, Jr and Commissioner Sergio Granados absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairwoman Palmieri-Mouded asked for a moment of silence in honor of the late Congressman Donald M. Payne Jr., noting him as a great supporter and advocate for the residents of Union County and the State of New Jersey...

### PRESENTATIONS BY THE BOARD

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A presentation was made to Cesar Vega recognizing him for his great work as JVJ Stem Academy #92 Boys Volleyball Head Coach and as Assistant to the Girls Varsity Volleyball team.

Chairwoman Palmieri-Mouded asked Vice-Chairwoman Leon to join her for this resolution presentation.

Chairwoman Palmieri-Mouded noted that the Board was honored to be able to recognize the efforts of Cesar Vega, Head Coach of the Elizabeth JVJ Boys Volleyball Team as well as the Assistant Coach of the Girls Varsity Team. She recognized Mr. Vega for his dedication and contributions, not only as a coach, but also as a teacher and mentor. She commended him for his commitment to the students of Elizabeth High School and congratulated him on being recognized that evening.

Vice-Chairwoman Leon noted that Cesar Vega's recognition that evening was well deserved, noting his many contributions as a teacher and coach.

Cesar Vega thanked the Board for the recognition, noting that he was honored to be able to give back to Union County and the City of Elizabeth. He recognized his family in attendance, adding that he was grateful to have their support that evening.

A presentation was made in recognition of National Donate Life Month to NJ Sharing Network General Counsel Catherine DeAppolonio, and NJ Sharing Network Foundation Executive Director Amanda Tibok, commending their efforts to support donor families, honor the legacy of those who gave the gift of life and raise awareness about the power of organ donation and transplantation.

Chairwoman Palmieri-Mouded asked Commissioner Mirabella to join her and Vice-Chairwoman Leon for the resolution presentation.

Chairwoman Palmieri-Mouded advised that in honor of National Donate Life Month in April, the Board was proud to recognize the NJ Sharing Network Foundation in New Providence for their efforts relative to organ and tissue recovery and placement. She noted that the NJ Sharing Network Foundation was part of a national recovery system for over 100,000 people on the national waiting list, adding the growing need for such donations. She thanked the NJ Sharing Network Foundation for their continued efforts in raising awareness, advancing transplant research and supporting families through the process.

Commissioner Mirabella recognized the NJ Sharing Network Foundation for their continued efforts and for the essential services they provide. Being an organ donor himself, he encouraged others to learn more and get involved. He added that he was happy to be able to recognize the NJ Sharing Network Foundation with a Resolution from the Board.

NJ Sharing Network Foundation Executive Director Amanda Tibok thanked the Board and the County of Union for their ongoing support of the foundation's efforts. She invited everyone to participate in the upcoming 5K Celebration of Life event taking place on June 9<sup>th</sup> in New Providence.

A presentation was made to the winners of the annual Union County Arbor Day Poetry Contest. The Arbor Day Poetry Contest is held each year to encourage environmental stewardship and tree conservation among students in grades 4-8, in partnership with the Union County Shade Tree Advisory Board.

#### 4th Grade

1st place – Nature’s Heroes by Arjun Verma  
Jefferson Elementary School, Westfield

2nd place – The Tree by Ty Rios  
Jefferson Elementary School, Westfield

3rd place – The Beautiful Giants by Luke Vinokur  
Mountain Park School, Berkeley Heights

#### 5th Grade

1st Place – The Tree Tale by Giovanna Flecca  
Nettingham Middle School, Scotch Plains

2nd Place – What Will I Do? by Harper Feldman  
Mountain Park School, Berkeley Heights

3rd Place – Overlooked Heroes by Nora Lee  
Mountain Park School, Berkeley Heights

#### 6th Grade

1st Place: Arbor Day – by Sanai Johnson  
Grover Cleveland School, Rahway

2nd Place: Arbor Day – by Noah Harvey  
Grover Cleveland School, Rahway

3rd Place: Trees – by Sloane Potocek  
Terrill Middle School, Scotch Plains

#### 7th Grade

1st place – The Seasons of the Trees by Olivia Shamrakov  
Terrill Middle School, Scotch Plains

2nd place – Towers of Nature by Aidan Katz  
Terrill Middle School, Scotch Plains

3rd place – Dance like a Tree by Kelly Huang  
Columbia Middle School, Berkeley Heights

#### 8th Grade

1st place – Sturdy and Tall – by Nyla Lopez  
Mabel G. Holmes School #5 Elizabeth

2nd place- Tree Spirit – by Mohamadi Saniwidi  
Mabel G. Holmes School #5 Elizabeth

3rd place- The Red Maple Tree – by Jessica Laskowski  
Mabel G. Holmes School #5 Elizabeth

The first-place winners from each grade read their respective poems.

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#### APPROVAL OF COMMUNICATIONS

Note and File

Chairwoman Palmieri-Mouded advised that the Communications would be approved later during the Regular Meeting.

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#### APPROVAL OF MINUTES

1. Wednesday, March 13, 2024 - Agenda Setting Session
2. Wednesday, March 13, 2024 - Regular Meeting
3. Wednesday, March 27, 2024 - Agenda Setting Session
4. Wednesday, March 27, 2024 - Regular Meeting

Chairwoman Palmieri-Mouded advised that the March Minutes would be approved later during the Regular Meeting.

#### OFFICE OF THE UNION COUNTY SHERIFF

Peter Corvelli, Sheriff

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There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with Elite Vehicle Solutions through New Jersey State Contract #17-FLEET-00749 for the purchase of equipment for Union County Sheriff's transport vehicles in the amount not to exceed \$229,500.00. **(Commissioner James Baker Jr)**

#### DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

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There were no questions or comments by the Board.

1. Amending Resolution 2023-472, approving the 2023-2024 Consolidated Action Plan, to increase CDBG funding utilizing contingency funds towards projects for Cerebral Palsy League and Second Street Youth Center, in an amount not to exceed \$41,500.00. **(Chairwoman Kimberly Palmieri-Mouded)**

2. Authorizing the County Manager to execute the agreement between the Union County Workforce Development Board and the County of Union Department of Human Services for the provision of One Stop Operator (American Jobs Center Operator) of comprehensive One Stop Career Center Services. **(Chairwoman Kimberly Palmieri-MouDED)**
3. Authorizing the County Manager to execute the agreement between the Union County Workforce Development Board and the County of Union Department of Human Services for the provision of Comprehensive One Stop Career Center Services to adults and dislocated workers. **(Chairwoman Kimberly Palmieri-MouDED)**
4. Authorizing the County Manager to execute the agreement between the Union County Workforce Development Board and the County of Union Department of Human Services for the provision of comprehensive One Stop Career Center Services to youths. **(Chairwoman Kimberly Palmieri-MouDED)**
5. Concurring with Union County Workforce Development Board Resolution 2024-10, amending the contract with the County of Union Department of Human Services for the provision of comprehensive One Stop Career Center Services to adults and dislocated workers. **(Chairwoman Kimberly Palmieri-MouDED)**
6. Concurring with Union County Workforce Development Board Resolution 2024-11, authorizing the transfer of Workforce Innovation and Opportunity Act (WIOAA) expenses from Program Year 2023 to Program Year 2022. **(Chairwoman Kimberly Palmieri-MouDED)**
7. Concurring with Union County Workforce Development Board Resolution 2024-12, authorizing the payment of Indirect Costs. **(Chairwoman Kimberly Palmieri-MouDED)**
8. Concurring with Union County Workforce Development Board Resolution 2024-13, amending Resolution 2023-08 to award additional TANF funding to Workforce Advantage. **(Chairwoman Kimberly Palmieri-MouDED)**
9. Concurring with Union County Workforce Development Board Resolution 2024-14, to award funding to the Plainfield Public Library. **(Chairwoman Kimberly Palmieri-MouDED)**
10. Concurring with Union County Workforce Development Board Resolution 2024-15, to fund professional development. **(Chairwoman Kimberly Palmieri-MouDED)**

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Ricardo S. Matias, P.E., County Engineer

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There were no questions or comments by the Board.

1. Amending Resolution 2020-96 adopted January 23, 2020, a contract with Neglia Engineering Associates, Mountainside, New Jersey, to provide additional design and construction administration services related to the 2021 Road Resurfacing Project in an amount not to exceed \$38,850.00 for a new contract amount not to exceed

- \$323,589.00 (Union County Engineering Project Number 2019-023).  
**(Commissioner Joseph C Bodek)**
2. Amending Resolution 2021-77 adopted January 21, 2021, a contract with Neglia Engineering Associates, Mountainside, New Jersey, to provide additional design and construction administration services related to the 2022 Road Resurfacing Project in an amount not to exceed \$47,385.00 for a new contract amount not to exceed \$360,277.00 (Union County Engineering Project Number 2020-010).  
**(Commissioner Joseph C Bodek)**
  3. Authorizing the County Manager to enter into an Agreement between the County of Union and the City of Summit for the installation of a Rectangular Rapid Flashing Beacon (RRFB) Pedestrian Crosswalk System at the mid-block crosswalk on Morris Avenue that connects St. Teresa of Avila Church and Springfield Avenue in the City of Summit, New Jersey. System will be purchased and maintained by the City of Summit. **(Commissioner Joseph C Bodek)**
  4. Concurring with the Township of Union's Resolution 2024-107, dated February 13, 2024, to install a new traffic signal on Vauxhall Road (CR 630) at the intersection of Commerce and Winslow Avenues in the Township of Union. **(Commissioner Joseph C Bodek)**
  5. Authorizing the County Manager to adopt the Pre-Qualification Regulations for prospective bidders for NJDOT Funded Projects with a total construction value over \$5,000,000.00. **(Commissioner Joseph C Bodek)**
  6. Authorizing the County Manager to enter into a contract with RSC Architects, Hackensack, New Jersey to provide Engineering and Consulting Services for an Elevator Replacement Project at the Union County Courthouse Complex in an amount not to exceed \$135,000.00. **(Commissioner Joseph C Bodek)**
  7. Authorizing the County Manager to award the proposed contract obtained through advertising public bidding in accordance with the Local Public Contracts Law, NJSA40A:11-1 et seq; Department of Engineering, Public Works and Facilities Management to Traffic Safety Service, LLC for the purpose of providing Traffic Paint for a contract period of twenty-four months (24) in the amount not to exceed \$123,122.90 (BA#UCCP 11-2024). **(Commissioner Joseph C Bodek)**
  8. Granting permission to the Township of Berkeley Heights (PAL) to hang a banner from April 28, 2024 to May 13, 2024 across Plainfield Avenue advertising the Berkeley Heights PAL Golf Outing. **(Commissioner Joseph C Bodek)**
  9. Granting permission to the Township of Berkeley Heights to hang a banner across Plainfield Avenue from August 12, 2024 to September 30, 2024 to promote Restaurant Month sponsored by the Berkeley Heights Downtown Beautification Committee. **(Commissioner Joseph C Bodek)**
  10. Authorizing the Borough of Kenilworth to close the Boulevard from 24th Street to 14th Street on May 19, 2024 from 7:00 am to 7:00 pm for the Kenilworth Street Fair. **(Commissioner Joseph C Bodek)**

11. Granting permission to the Township of Scotch Plains to hang a banner across Park Avenue from May 1, 2024 to May 31, 2024 to celebrate "Resolve Community Counseling Center's 50th Anniversary" and to close Park Avenue from East 2nd Street to Front Street from 8:00 am to 12:00 pm on May 27, 2024 for a Memorial Day Event. **(Commissioner Joseph C Bodek)**
12. Granting permission to the Township of Scotch Plains to close Park Avenue from East 2nd Street to Front Street on October 12, 2024 from 8:00 am to 12:00 pm for a Columbus Day Event and on November 11, 2024 from 10:30 am to 12:00 pm for a Veteran's Day Event. **(Commissioner Joseph C Bodek)**
13. Granting permission to the Township of Springfield to close a portion of Mountain Avenue on May 27, 2024 from 9:00 am to 12:00 pm to hold a Memorial Day Parade. **(Commissioner Joseph C Bodek)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to award subcontracts as listed on the Union County Youth Services Commission Spending Plan to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition and Reentry in the total amount not to exceed \$215,797.85 for the contract period of May 1, 2024 through December 31, 2024. **(Vice-Chairwoman Lourdes M. Leon)**

Commissioner Mirabella inquired about the contract period from May to December.

Director Anderson advised that this grant funding was customarily awarded during this time frame.

**DEPARTMENT OF PARKS AND RECREATION**

Victoria Durbin-Drake, Director

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There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with Garden State Landscapes, Inc, Martinsville NJ through Somerset County State Approved CO-OP for Tree Removal & Trimming Services in an amount not to exceed \$300,000.00. **(Vice-Chairwoman Lourdes M. Leon)**
2. Authorizing the County Manager to execute a License Agreement with the City of Rahway to have its Fourth of July Fair and Fireworks display at the County's Rahway River Park on Wednesday, July 3, 2024, with a proposed rain date of Friday, July 5, 2024. **(Vice-Chairwoman Lourdes M. Leon)**

**COMMISSIONER SPONSORED RESOLUTIONS**

2024 County Commissioners, Chairwoman Kimberly Palmieri-Mouded

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**OFFICE OF THE CLERK OF THE BOARD**James E. Pellettiere, Clerk of the Board

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There were no questions or comments by the Board.

1. Sponsoring WallynZavy's Autistic Kids Can Do! Autism Walk and Classic Car/Bike Fundraiser for Autism Awareness to be held on April 27, 2024, in an amount not to exceed \$500.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
2. Sponsoring General Pulaski Memorial Parade Committee for their Sashing Dinner, 5k Run, Flag Raising and Polish Festival to be held on April 27, 2024, and various dates in September 2024, in an amount not to exceed \$4,000.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
3. Sponsoring Community Access Unlimited and the Ira Geller Family Fun Day, to be held on May 18, 2024, in an amount not to exceed \$750.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
4. Sponsoring the Groundwork Elizabeth Tour De Elizabeth, to be held on May 19, 2024, in an amount not to exceed \$2,000.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
5. Sponsoring the Independent Authors Book Experience Children's Book Festival, to be held on June 8, 2024, in an amount not to exceed \$1,000.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
6. Sponsoring the Frank O. Mazza Civic Association's Peterstown Cultural Festival to be held on July 24-28, 2024, in an amount not to exceed \$4,000.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
7. Sponsoring the Iris House, Inc., Fresh Food Market to be held on May 16, 2024, in an amount not to exceed \$1,000.00. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
8. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center (UCPAC), Rahway, NJ, to provide services necessary for the execution of the 2024 season of the Sensory Friendly Theater program, which will include up to five (5) performances designed and adapted for children with autism and related disabilities for the period of January 1, 2024 through December 31, 2024, in an amount not to exceed \$75,000.00. **(Chairwoman Kimberly Palmieri-Moude)**

**LAUDATORY RESOLUTIONS AND RESOLUTIONS OF CONDOLENCE**

9. Recognizing and congratulating the Elizabeth Youth Soccer Club on its 30th Anniversary. **(Commissioner Sergio Granados, & The Entire Board)**
10. Congratulating Anne Evans Estabrook upon receiving the Lifetime Achievement Award at the YWCA Inaugural Champions for Family Justice Breakfast on May 9th, 2024. **(Commissioner Alexander Mirabella, & The Entire Board)**



11. Recognizing Cesar Vega for his great work as JVJ Stem Academy #92 Boys Volleyball Head Coach and as Assistant to the Girls Varsity Volleyball team. **(Vice-Chairwoman Lourdes M. Leon, & The Entire Board)**
12. Recognizing the 2024 Linden Marshal of the Pulaski Memorial Parade Bernadetta Opar and Miss Polonia Claudia Kowalski, Junior Miss Polonia Adriana Bogutskiy, and Little Miss Polonia Sophie Matys as they are being honored at the 2024 Pulaski Day Parade Sashing Dinner. **(Chairwoman Kimberly Palmieri-Mouded, Commissioner Joseph C Bodek, & The Entire Board)**
13. Recognizing April 2024 as National Donate Life Month throughout Union County. **(Chairwoman Kimberly Palmieri-Mouded, Commissioner Alexander Mirabella, & The Entire Board)**
14. Designating the week of May 6, 2024 through May 12, 2024 as Turquoise Takeover and Lung Cancer Action Week throughout Union County. **(Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**
15. Recognizing the month of May 2024 as Mental Health Awareness Month. **(Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**
16. Offering this Board's deepest sympathies to former Hillside Councilman Don DeAugustine and his family on the passing of his mother, Victoria DeAugustine, during their time of sorrow. **(Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**
17. Offering this Board's deepest sympathies to the family, friends and legislative colleagues of Congressman Donald Payne, Jr., during their time of sorrow. **(Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**
18. Offering this Board's deepest sympathies to the family of Mark Bullock III during their time of sorrow. **(Chairwoman Kimberly Palmieri-Mouded, & The Entire Board)**

#### **ADJOURNMENT**

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Chairwoman Palmieri-Mouded asked for a motion to adjourn the meeting. On a motion made by Commissioner Mirabella and seconded by Commissioner Bodek roll call showed seven members of the Board voted in the affirmative, with Commissioner Baker and Commissioner Granados absent.

The meeting was adjourned at 6:38 P.M.

**UNION COUNTY BOARD OF COUNTY COMMISSIONERS  
2024 MEETING SCHEDULE**


**REORGANIZATION MEETING - THURSDAY, JANUARY 4, 2024 at 6:00 PM  
Union County Courthouse- 2 Broad Street. Elizabeth**

**AGENDA SETTING SESSION**

- Thursday, January 25, 2024
- Wednesday, February 7, 2024
- Wednesday, February 21, 2024
- Wednesday, March 13, 2024
- Wednesday, March 27, 2024
- Wednesday, April 10, 2024
- Wednesday, April 24, 2024
- Wednesday, May 8, 2024
- Wednesday, May 22, 2024
- Wednesday, June 5, 2024
- Wednesday, June 19, 2024
- Wednesday, July 17, 2024
- Wednesday, August 14, 2024
- Wednesday, September 11, 2024
- Wednesday, September 25, 2024
- Wednesday, October 9, 2024
- Wednesday, October 23, 2024
- Wednesday, November 13, 2024
- Wednesday, December 4, 2024
- Wednesday, December 18, 2024

**REGULAR MEETINGS**

- Thursday, January 25, 2024
- Wednesday, February 7, 2024
- Wednesday, February 21, 2024
- Wednesday, March 13, 2024
- Wednesday, March 27, 2024
- Wednesday, April 10, 2024
- Wednesday, April 24, 2024
- Wednesday, May 8, 2024
- Wednesday, May 22, 2024
- Wednesday, June 5, 2024
- Wednesday, June 19, 2024
- Wednesday, July 17, 2024
- Wednesday, August 14, 2024
- Wednesday, Sept. 11, 2024
- Wednesday, Sept. 25, 2024
- Wednesday, October 9, 2024
- Wednesday, October 23, 2024
- Wednesday, Nov. 13, 2024
- Wednesday, Dec. 4, 2024
- Wednesday, Dec. 18, 2024

  
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 James E. Pellettiere, RMC, QPA  
 Clerk of the Board

Please note that the County Commissioners' meetings, with the exception of the January 25, 2024 meetings, are to be regularly held on Wednesday evenings. These meetings are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted. All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6<sup>th</sup> floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207. Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.