



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, APRIL 17, 2025  
AGENDA SETTING MEETING AGENDA

### CALL TO ORDER

Chairwoman Leon presided over the meeting and called the meeting to order at 6:11 P.M.

### ROLL CALL

Roll call showed Chairwoman Lourdes M. Leon, Vice-Chairman Joseph C. Bodek, Commissioner James E. Baker Jr., Commissioner Michèle S. Delisfort, Commissioner Sergio Granados, Commissioner Bette Jane Kowalski, Commissioner Kimberly Palmieri-Mouded, and Commissioner Rebecca Williams were present, with Commissioner Alexander Mirabella absent.

Also present were County Manager Edward T. Oatman, County Counsel Bruce H. Bergen Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

### PRESENTATIONS BY THE BOARD

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A presentation was made in recognition of National Donate Life Month to Janet Zanetich, Manager of Philanthropy and Gary Mignone, Public Relations Manager of the NJ Sharing Network and the NJ Sharing Network Foundation, commending each of their efforts to support donor families, honor the legacy of those who gave the gift of life and raise awareness about the power of organ donation and transplantation.

Chairwoman Leon called upon Vice-Chair Bodek and Commissioner Palmieri-Mouded to join her for the Resolution Presentation.

Chairwoman Leon recognized the NJ Sharing Network, a non-profit organization responsible for facilitating organ and tissue donation and transplants throughout NJ. She advised that in 2024, NJ had reached a record of 297 organ donors and 743 organs translated, marking the sixth consecutive year of growth. She further advised that nearly 4,000 NJ residents were currently on the waiting list for life-saving transplants, adding that over 103,000 people were on the national waiting list. She encouraged families to talk to each other about becoming organ and tissue donors, noting that one donor had the power to save up to eight lives and enhance the lives of more than 75 others. She thanked the NJ Sharing Network and the NJ Sharing Network Foundation for their continued, critical efforts.

Janet Zanetich, Manager of Philanthropy for the NJ Sharing Network, thanked the Board for the recognition. She noted that her staff worked tirelessly to help facilitate the gift of life through organ and tissue donation as well as honor organ heroes for their incredible generosity. She advised that during the month of April, Donate Life Month, the NJ Sharing Network wanted to acknowledge and spread awareness about the organization's life-saving mission. She noted the organization's upcoming 5K Celebration of Life event on June 8<sup>th</sup>, marking the 15<sup>th</sup> anniversary of the event. She thanked the Board once again for the recognition and for the County's continued partnership.

A presentation was made to the winners of the annual Union County Arbor Day Poetry Contest. The Arbor Day Poetry Contest is held each year to encourage environmental stewardship and tree conservation among students in grades 4-8, in partnership with the Union County Shade Tree Advisory Board.

Chairwoman Leon asked Commissioner Kowalski and Commissioner Palmieri-Moudou to join her for the second presentation.

Chairwoman Leon noted that as a former educator she was proud to be able to recognize the winners of the 2025 Arbor Day Poetry Contest. She noted that in partnership with the Union County Shade Tree Advisory Board, this annual contest encouraged environmental stewardship and tree conservation among students grades 4-8.

The following students were recognized for their Arbor Day Poetry Contest submissions and read their poems aloud:

#### **4th Grade**

**1st Place** – *Lovely Trees* by Nathaly Sinchi, Jerome Dunn Academy #9, Elizabeth

**2nd Place** – *My Tree Is So Special to Me* by Elijah Rivers, Mountain Park Elementary School, Berkeley Heights

**3rd Place** – *An Arbor of Trees* by Jonathan E. Wehye, Hurden Looker Elementary School, Hillside

#### **5th Grade**

**1st Place** – *Arbor Day Green Trees* by Caleb Hughes, School 4, Linden

**2nd Place** – *Providers of Life* by Anna Cuevas, Grover Cleveland School, Rahway

**3rd Place** – *The Grand Tree* by Emma Brzezinski, Hehnly School, Clark

**6th Grade**

**1st Place** – *The Charming Sequoia* by Lya Darius, St. John the Apostle, Clark

**2nd Place** – *The Heart of the Forest* by Emily Kiefner, Columbia Middle School, Berkeley Heights

**3rd Place** – *Trees* by Alice Fisher, Terrill Middle School, Scotch Plains

**7th Grade**

**1st Place** – *Beyond the Branches* by Shaila Jimenez, School 27, Elizabeth

**2nd Place** – *Priceless* by Ellen Barnhurst, Columbia Middle School, Berkeley Heights

**3rd Place** – *Lost* by Julia Ruiz, Columbia Middle School

**8th Grade**

**1st Place** – *More Than Just a Tree* by Enzo Rigonato Silva, Lincoln School, Garwood

**2nd Place** – *I'll Always Remember* by Jada Santos, Deerfield School, Mountainside

**3rd Place** – *We Owe It to the Trees* by Saheila Morgan, Terrill Middle School

Chairwoman Leon and Commissioner Kowalski congratulated all the winners and thanked the teachers and parents for their support.

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**APPROVAL OF COMMUNICATIONS**

Note and File

Chairwoman Leon advised that the Communications would be approved later during the Regular Meeting.

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**APPROVAL OF MINUTES**

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1. March 13, 2025 - Agenda Setting Session
2. March 13, 2025 - Regular Meeting
3. March 13, 2025 - Executive Session
4. March 27, 2025 - Agenda Setting Session
5. March 27, 2025 - Regular Meeting

Chairwoman Leon advised that the Minutes would be approved later during the Regular Meeting.

**BOARD OF ELECTIONS**

Nicole DiRado, Administrator

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1. Authorizing the County Manager to enter into a contract with Momentum Telecom, Atlanta, Georgia for the purpose of providing maintenance for a private network solution for programming elections and tallying election results between the Union County Board of Elections and the County Clerk's office for the contract period July 1, 2025 through June 30, 2028 in the amount not to exceed \$50,040.00. **(Chairwoman Lourdes M. Leon)**
2. Authorizing the County Manager to enter into a contract with Election Systems & Software, Omaha, Nebraska, for the purpose of providing hardware and software maintenance and licensing for the Union County Vote Tabulation System for the contract period January 1, 2025 through December 31, 2026, with an option to extend for an additional twenty-four months in the amount not to exceed \$727,021.00. **(Chairwoman Lourdes M. Leon)**
3. Amending Resolution 2025-114, a contract with Election Systems & Software LLC (ES&S), Omaha, NE, to provide on-site election resources during the expanded Primary Election early voting period and for an additional three locations, to increase the contact by the amount of \$141,450.00 for a total contract amount not to exceed \$400,675.00 for the contract period January 1, 2025 through December 31, 2025. **(Chairwoman Lourdes M. Leon)**

Commissioner Palmieri-Mouded asked Administrator DiRado to elaborate on the three additional locations.

Administrator DiRado advised that the three additional early voting locations would be the Donald M. Payne Vauxhall Meeting Center in Union Township and Berkeley Heights Municipal Building in Berkeley Heights. She also noted that for the first time, the Department would be piloting a mobile unit at Cedar Brook Park in Plainfield for early voting for the Primary Election in June.

Commissioner Baker asked Administrator DiRado to clarify the purpose of the mobile unit.

Administrator DiRado advised that the mobile unit would serve as an early voting location where residents would be able to cast ballots for the June Primary Election.

4. Amending Resolution 2025-117, a contract with Liberty Transportation & Storage Co. Inc., Berkeley Heights, NJ, to increase the contract amount for the purpose of transportation services for voting machines, electronic poll books and election supplies for three additional early voting sites for the contract period January 1, 2025 through December 31, 2025, in an additional amount of \$30,000.00, for a total contract amount not to exceed \$170,000.00. **(Chairwoman Lourdes M. Leon)**
5. Amending Resolution 2023-1080, a contract with Election Systems & Software, Omaha, Nebraska, to cancel the contract period from January 1, 2025 through November 30, 2025. **(Chairwoman Lourdes M. Leon)**

**OFFICE OF THE COUNTY CLERK**

Joanne Rajoppi, County Clerk

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Clara Fernandez represented the Office.

There was no question or comments by the Board.

1. Amending Resolution 2025-125, a contract with Business Automation Technologies Inc., dba Data Network Solutions, Little Silver, NJ to provide internet service and maintenance on equipment in the Union County Clerk's offices, to reflect an increase the amount by \$20,382.07 for a new contract from January 1, 2025 to August 31, 2028 in an amount not to exceed \$143,322.07. **(Chairwoman Lourdes M. Leon)**

**OFFICE OF THE COUNTY SHERIFF**

Peter Corvelli, County Sheriff

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There was no question or comments by the Board.

1. Authorizing the County Manager to enter into a contract with CFG Health Systems LLC, Marlton, New Jersey for the provision of comprehensive institutional healthcare services for incarcerated adults at the Union County Correctional Hub for the contract period of January 1, 2025 through December 31, 2025, in an amount not to exceed \$1,373,436.96. **(Commissioner James Baker Jr)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

Laura Scutari, Director

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1. Authorizing the County Manager to enter into a Shared Services Agreement between the County of Union and Union County Vocational Technical Schools (UCVTS) to administer the health and prescription benefits to Union County Vocational Technical Schools for the period of July 1, 2025 through December 31, 2026 at no cost to the County. **(Chairwoman Lourdes M. Leon)**
2. Amending Resolution 2025-55, to allow for an increase of funding for Medical and Prescription claims incurred by Union County Vocational/ Technical Schools in an amount not to exceed \$8,500,000.00 for the period of July 1, 2025 through December 31, 2027. **(Chairwoman Lourdes M. Leon)**
3. Amending Resolution 2025-50, an agreement for Prescription Benefit Management Services for the County's Employee Self-Insurance Program with CAREMARKPCS

HEALTH, L.L.C. d/b/a as CVS CAREMARK, to allow for an increase of funding for administration fees due to the increase in members from Union County Vocational/ Technical Schools in an amount not to exceed \$25,000.00, for a new not to exceed amount of \$2,800,000.00, for the period of July 1, 2025 through December 31, 2027. **(Chairwoman Lourdes M. Leon)**

4. Amending Resolution 2025-49, an agreement for Third Party Administrator Services with Horizon Blue Cross Blue Shield of New Jersey, to allow for an increase of funding for Administration fees to Horizon Blue Cross Blue Shield of New Jersey due to the increase in members from Union County Vocational/ Technical Schools in an amount of \$277,500.00 for a not to exceed amount of \$5,978,500.00 for the period of July 1, 2025 through December 31, 2027. **(Chairwoman Lourdes M. Leon)**

Commissioner Baker asked Director Scutari to elaborate on the increase in members.

Director Scutari advised that Item Nos. 1-4 were related to the renewal of a contract with Union County Vocational Technical Schools. She noted that this contract had been in place since 2022, adding that this would cover approximately 180 members.

5. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with the PBA 199--Correction Officers, effective January 1, 2024 through December 31, 2027. **(Chairwoman Lourdes M. Leon)**

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Crisp Wagner, Deputy County Manager/Director

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There was no question or comments by the Board.

1. Amending Resolution Number 2024-229, an agreement with the NJ Department of Community Affairs (NJDCA) to secure grant funding for the Local Recreation Improvement Grant (LRIG), changing the contract period from June 1, 2024 through May 31, 2025 to June 1, 2024 through April 30, 2026, with no other changes to the agreement. **(Chairwoman Lourdes M. Leon)**
2. Concurring with the Union County Workforce Development Board's Resolution No. 2025-11 authorizing the payment of indirect costs for Program Year 2023 in the amount of \$250,593.84. **(Chairwoman Lourdes M. Leon)**
3. Concurring with the Union County Workforce Development Board's Resolution No. 2025-12 authorizing the payment of indirect costs for Program Year 2024 in the amount of \$324,571.38. **(Chairwoman Lourdes M. Leon)**
4. Concurring with the Union County Workforce Development Board's Resolution 2025-13 authorizing the transfer of Workforce Innovation and Opportunity Act (WIOA) expenses from Program Year 2024 to Program Year 2023 in the amount of \$447,659.93. **(Chairwoman Lourdes M. Leon)**

5. Amending Resolution 2025-257, to revise WIOA Adult Account Numbers from Program Year 2023 to Program Year 2024 for the contract with United Way of Greater Union County. **(Chairwoman Lourdes M. Leon)**
6. Amending Resolution 2024-544, concurring with the Union County Workforce Development Board's Resolution 2025-16, to award an additional \$140,000.00 to Workforce Advantage for Temporary Assistance to Needy Families (TANF) funding for a revised total contract amount not to exceed \$840,000.00 for the contract period of July 1, 2024 through June 30, 2025. **(Chairwoman Lourdes M. Leon)**
7. Concurring with Resolution 2025-17 of the Union County Workforce Development Board to award Summer Youth Employment Program funds to the City of Elizabeth and to the United Way of Greater Union County for the contract period of April 1, 2025 through October 31, 2025, in the amount not to exceed \$1,950,000. **(Chairwoman Lourdes M. Leon)**
8. Concurring with Resolution 2025-15 of the Union County Workforce Development Board amending the contract with UCNJ, Union College of Union County, NJ to increase funding by \$140,000.00 and change the contract period to June 1, 2024 through September 30, 2025, for the provision of career services to adults and dislocated workers under the Workforce Innovation and Opportunity Act. **(Chairwoman Lourdes M. Leon)**
9. Amending Resolution 2025-309, a contract with Johnston Communications, Springfield, NJ, obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq, to include additional account numbers only. **(Chairwoman Lourdes M. Leon)**
10. Amending Resolution 2024-615 FY 2024-2025 (Year 49) Consolidated Action Plan, to increase CDBG funding utilizing contingency funds in the amount of \$20,000.00, to cover the cost to complete existing elevator projects for New Providence Barabash Manor Sr. Housing ADA Elevator, for a new not to exceed total of \$85,000.00. **(Chairwoman Lourdes M. Leon)**

#### **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Policay, Director

1. Amending Resolution 2023-681, a contract with Michael Baker International for professional engineering and other services, to include the intersections along East and West 7th Street, East Front Street and Leland Avenue, City of Plainfield. **(Commissioner Michèle S. Delisfort)**
2. Concurring with the Township of Cranford's Ordinance 2025-01, prohibiting right turns on red signal at the intersection of South Avenue and Centennial Avenue, between the hours of 7:00 am – 9:00 am and 2:00 pm – 4:00 pm on weekdays. **(Commissioner Michèle S. Delisfort)**
3. Amending Resolution 2023-1037 for the Martine Avenue Bridge, over stream 10-7-22-1, Township of Scotch Plains, New Jersey, to reflect a time extension in the project award date as per NJDOT requirements. **(Commissioner Michèle S. Delisfort)**

4. Amending Resolution 2023-550, for the Intersection Improvements along East and West 7th Street, East Front Street and Leland Avenue, City of Plainfield, New Jersey, to reflect a time extension in the project completion date as per NJDOT requirements. **(Commissioner Michèle S. Delisfort)**
5. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to JC Contracting of Rahway, New Jersey for Intersection Improvements along East & West 7th Street (CR601) and Intersection of East Front Street (CR620) and Leland Avenue, City of Plainfield, New Jersey for an amount not to exceed \$2,461,215.59. **(Commissioner Michèle S. Delisfort)**

Commissioner Williams recognized the Department for their efforts relative to the intersection improvements in the City of Plainfield.

Relative to Item Nos. 1 & 5 Commissioner Baker asked for clarification about the specific roles assigned to each vendor.

Director Policay advised that one vendor was the contracting consultant (Engineer) and the other was the actual contractor (winning bid).

6. Authorizing the adoption of Pre-Qualification Regulations for prospective bidders in conformance with those of the New Jersey Department of Treasury, Division of Property Maintenance and Construction relative to Union County projects of construction, reconstruction, demolition, alteration, repair or maintenance of buildings. **(Commissioner Michèle S. Delisfort)**
7. Authorizing the County Manager to express the County of Union's support of the State of New Jersey Department of Transportation project for the Route 124 Bridges over Passaic River Project at the County of Union border. **(Commissioner Michèle S. Delisfort)**
8. Amending Resolution 2024-566, a contract obtained through advertised public bidding in accordance with Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Colonnelli Brothers LLC of Hackensack, New Jersey for the Replacement of Irving Street Bridge, City of Rahway, New Jersey for a change in account numbers only. **(Commissioner Michèle S. Delisfort)**
9. Authorizing the County Manager to extend the contract pursuant to Resolution 2023-166, originally obtained through advertised public bidding, with Pennetta Industrial Automation, Little Ferry, NJ for the purpose of providing Computerized Monitoring & Controlling of Automation Systems Equipment services for twenty-four (24) consecutive months from May 1, 2025 through April 30, 2027, in an amount not to exceed \$300,000.00. **(Commissioner Michèle S. Delisfort)**
10. Resolution authorizing the Township of Berkeley Heights to hang a banner on Springfield Avenue for Mental Health Awareness Month from April 30, 2025 to May 31, 2025. **(Commissioner Michèle S. Delisfort)**

11. Resolution authorizing the Township of Berkeley Heights to close Springfield Avenue from Plainfield Avenue to Snyder Avenue on Sunday, June 8, 2025 from 11:00am to 5:00pm for their annual Block Party. **(Commissioner Michèle S. Delisfort)**
12. Authorizing the Township of Berkeley Heights to hang a banner across Springfield Avenue to promote the Our House 4 Mile Run from April 25, 2025 through May 9, 2025. **(Commissioner Michèle S. Delisfort)**
13. Authorizing the Township of Berkeley Heights to hang a banner on Plainfield Avenue from April 15, 2025 through May 7, 2025 to promote the Berkeley Heights PAL Golf Outing. **(Commissioner Michèle S. Delisfort)**
14. Authorizing the City of Linden to close Wood Avenue between Elm Street and Blancke Street on Saturday, May 17, 2025 from 9:00am to 6:00pm for its 100th Anniversary Celebration; to close Wood Avenue between Elm Street and Elizabeth Avenue on Saturday, June 28, 2025 from 11:00am to 10:00pm for its Unity Day / Juneteenth Celebration; to close Wood Avenue between Blancke Street and Elm Street on Tuesday, August 5, 2025 from 3:00pm to 8:00pm for its Annual National Night Out event; on Friday, October 3, 2025 from 3:00pm to 7:00pm for their Annual Fire Prevention Night and on Saturday, October 4, 2025 from 11:00am to 9:00pm for their Annual Latin Festival; to close Wood Avenue between Routes 1&9 and Gibbons Street on October 26, 2025 from 10:00am to 4:30pm for their Annual Halloween Parade; to close Wood Avenue between Blancke Street and Elm Street on Friday, December 5, 2025 from 5:00pm to 8:00pm for their Annual Holiday Tree Lighting; and to hang a banner across Wood Avenue between Gibbons Street and Curtis Street from April 1, 2025 through December 31, 2025, celebrating its 100th Anniversary. **(Commissioner Michèle S. Delisfort)**
15. Authorizing the Borough of Mountainside to hang a banner on Mountain Avenue from May 1, 2025 through May 30, 2025 promoting Mental Health Awareness Month; July 7, 2025 through August 8, 2025 promoting National Night Out; September 8, 2025 through September 29, 2025 promoting their Rotary Car Show; and September 29, 2025 through October 27, 2025 promoting Restaurant Week. **(Commissioner Michèle S. Delisfort)**
16. Authorizing the Township of Scotch Plains to close Park Avenue from East 2nd Street to Front Street and Front Street from Park Avenue to Senger Place on Tuesday, June 17, 2025 for Patrick's Downtown Race to Summer 5K. **(Commissioner Michèle S. Delisfort)**
17. Authorizing the Borough of New Providence to close Springfield Avenue from Central Avenue to Gales Drive on Monday, May 26, 2025 from 9:00am to 11:00am for the Annual Memorial Day Parade; South Street from Gales Drive to Springfield Avenue on Thursday, July 3, 2025 from 5:00pm to 11:00pm for the Annual Independence Day Celebration; Springfield Avenue from South Street to Livingston Avenue on Sunday, October 26, 2025 from 7:00am to 7:00pm for the Fall Fest; and South Street from Gales Drive to Springfield Avenue on Friday, November 28, 2025 from 4:00pm to 10:00pm for the Holiday Festival. **(Commissioner Michèle S. Delisfort)**

18. Authorizing the Borough of New Providence to hang a banner on Springfield Avenue during the month of May 2025, promoting Mental Health Awareness Month. **(Commissioner Michèle S. Delisfort)**

**DEPARTMENT OF FINANCE**

Bibi Taylor, Director

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1. Prescribing the details and bond form thereof for \$3,097,000 County College Bonds of 2025 (Chapter 12 State Aid) dated June 15, 2025, authorizing the publication, printing and distribution of a notice of sale and the publication of a summary notice of sale and prescribing the form thereof for such bonds, approving the preparation, distribution and execution of a preliminary and a final official statement for such bonds, undertaking to provide continuing disclosure of financial information, covenanting to comply with the internal revenue code of 1986, as amended, and authorizing various matters in connection with electronic bidding for the bonds. **(Commissioner Rebecca Lynne Williams)**

Commissioner Williams asked Director Taylor to elaborate on this item.

Director Taylor advised that this item would allow the County to issue the debt associated with Ordinance No. 850-2024, previously adopted on December 18<sup>th</sup>, 2024. She added that this Ordinance authorized improvements to the gymnasium facility at Union College of Union County's Cranford campus.

2. Amending Resolution 2025-10, authorizing departmental signatories for Calendar Year 2025. **(Commissioner Rebecca Lynne Williams)**
3. Approving the COLA Resolution to establish a CAP Bank (N.J.S.A. 40A: 4-45.14). **(Commissioner Rebecca Lynne Williams)**
4. Adopting the 2025 County of Union Budget. **(Commissioner Rebecca Lynne Williams)**
5. Canceling unexpended grant account balance. **(Chairwoman Lourdes M. Leon)**

**DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

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Assistant Director Karen Dinsmore represented the Department.

There was no question or comments by the Board.

1. Amending Resolution Number 2024-974 to reflect an increase in the original Area Plan Contract Spending Plan in the amount of \$112,531.00 to reflect a new total not to exceed \$5,580,572.00, with no other changes to the terms or conditions. **(Commissioner James Baker Jr)**

2. Authorizing the County Manager to apply for and accept a grant from the New Jersey Department of Community Affairs (NJDCA) in the amount of \$11,595.00 for the County Welfare Administration (CWA) Administration Grant of the 2024 Universal Service Fund for the period of July 1, 2024 through June 30, 2025. **(Commissioner Sergio Granados)**

## **DEPARTMENT OF PARKS AND RECREATION**

Victoria Durbin-Drake, Director

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1. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Parks & Recreation: Terminal Construction Corp, for the purpose of constructing an Ice Rink at Warinanco Park, in the amount of \$26,598,000.00 (BA 6-2025; Engineering Project 2024-16) **(Commissioner Bette Jane Kowalski)**

Commissioner Palmieri-Mouded asked Director Durbin-Drake to confirm this item was related to the construction of an additional ice rink.

Director Durbin-Drake confirmed this to be the case, adding that this additional rink would be an enclosed skating center.

2. Amending Resolution Number 2022-1039, a Professional Services Contract with MAST Construction Services Inc of Little Falls, New Jersey for additional Construction Management Services for the Ash Brook Clubhouse Renovation Project, in an amount not to exceed \$38,915.00 for a new contract amount not to exceed \$226,915.00. **(Commissioner Bette Jane Kowalski)**

## **DEPARTMENT OF PUBLIC SAFETY**

Dennis Burke, Director

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There was no question or comments by the Board.

1. Amending Resolution 2023-1034, a contract with Coronis Health RCM, LLC, Morganville, NJ for the provision of EMS billing and collection services for the County of Union, to reflect an increase to the contract in the amount of \$38,667.79, for a new total amount not to exceed \$369,283.12. **(Commissioner Alexander Mirabella)**

## **OFFICE OF THE COUNTY COUNSEL**

Bruce H. Bergen, County Counsel

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There was no question or comments by the Board.

1. Amending Resolution 2025-23 to increase the appropriation to Genova Burns, LLC, of Newark, NJ, to serve as Litigation, Defense and General Counsel for the period of January 1, 2025 through December 31, 2025 in an additional amount not to exceed \$150,000.00, for a total contract amount not to exceed \$250,000.00. **(Chairwoman Lourdes M. Leon)**

2. Authorizing the County Manager to execute a Quitclaim Deed to vacate a public right-of-way on property within the Township of Springfield, adjoining the property designated on the tax map of Springfield as Block 501, Lot 1, and Morris Avenue, of approximately .028 acres, no longer needed for a public purpose. **(Chairwoman Lourdes M. Leon)**
3. Authorizing the County Manager to execute and record a Declaration of Conservation Restriction/Easement to impose a deed restriction upon County property designated on the tax map of Union as Block 301, Lot 25.01 to establish a Stormwater Management Area pursuant to municipal and NJDEP approval to develop the property. **(Chairwoman Lourdes M. Leon)**

#### **COMMISSIONER SPONSORED RESOLUTIONS**

2025 Board of County Commissioners, Clerk of the Board

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##### **OFFICE OF OPEN SPACE, RECREATION AND HISTORICAL PRESERVATION**

Victoria Durbin-Drake, Administrator

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There was no question or comments by the Board.

1. Authorizing the County Manager to extend the contract with Groundwork Elizabeth, Elizabeth, NJ, pursuant to Resolution 2023-148, for the administration and implementation of two programs encompassed under the grant program entitled: "Union County Plant A Seed Grant Program" for the period of January 1, 2025 through December 31, 2025 in the total amount not to exceed \$65,000.00 with one (1) additional one-year option to extend. **(Chairwoman Lourdes M. Leon)**

##### **OFFICE OF THE CLERK OF THE BOARD**

James E. Pellettiere, Clerk of the Board

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There was no question or comments by the Board.

1. Determining that the 2025 Union County Budget shall be read by title and declaring that the public hearing conditions set forth pursuant to N.J.S.A.:40A: 4-8(1a)(1b) have been satisfied. **(Commissioner Rebecca Lynne Williams)**
2. Authorizing the County Manager, through the Office of Cultural and Heritage Affairs, to execute any and all agreements for the 2025 HEART (History, Education, Arts Reaching Thousands) Grant Program for the total allocated amount not to exceed \$150,000.00. **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager, through the Office of Cultural and Heritage Affairs, to allocate funds received from the New Jersey Historical Commission to various Union County agencies and organizations as recommended and approved by the Cultural and Heritage Programs Advisory Board, in an amount not to exceed \$55,200.00. **(Commissioner Bette Jane Kowalski)**

4. Authorizing the County Manager to enter into an agreement with the Union County Performing Arts Center to provide services necessary for the execution of the 2025 Summer Theater Camp Scholarship Program, which will provide for a four (4) week summer conservatory held at the Hamilton Stage in Rahway to present Beetlejuice Jr. for campers 8-12 years and campers 13-18 years for the period of July 1, 2025 through July 27, 2025, in an amount not to exceed \$35,000. **(Chairwoman Lourdes M. Leon)**
5. Amending Resolution Number 2025-068, a contract with UCPAC, Rahway, New Jersey to provide additional services necessary for the execution of the Sensory Friendly Theater Program and to include up to four (4) sensory friendly movies hosted at the Union County Performing Arts Center in Rahway, New Jersey, in an additional amount of \$31,765.00 for a total contract not to exceed amount of \$96,765.00. **(Commissioner Sergio Granados)**
6. Sponsoring the House of Hearts Network in an amount not to exceed \$500.00 in support of their Breaking Barriers Conference to be held on May 1, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
7. Sponsoring the Queen City Film & Television Workshop in an amount not to exceed \$750.00 in support of their Screentalk NJ: Season 3 to be held on May 10, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
8. Co-Sponsoring the City of Rahway's following events in a total amount not to exceed \$11,000.00: Independence Day Fireworks (July 3, 2025); Emergency Services Jiu Jitsu Event (September 14, 2025); Artsfest (September 20, 2025); Halloween Spooktacular (October 25, 2025); Tree Lighting Ceremony (November 28, 2025); and Santa Comes to Town (December 5, 2025). **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
9. Reappointing the following members to the Motion Picture and Television Advisory Board: Pamela Morgan and J.D. Varady for terms ending December 31, 2026; and Ellen Chase, Kelly Martins, and Amy Wagner for terms ending December 31, 2027. **(Commissioner Rebecca Lynne Williams)**

#### **LAUDATORY RESOLUTIONS AND RESOLUTIONS OF CONDOLENCE**

1. Congratulating Erica Bell upon her nomination to New Jersey's 100 Innovating Leaders on May 12, 2025. **(Commissioner Michèle S. Delisfort, & The Entire Board)**
2. Recognizing Northern New Jersey Community Foundation for their efforts in creating a Federal North Jersey National Heritage Area across portions of North Jersey and Union County. **(Commissioner Michèle S. Delisfort, & The Entire Board)**
3. Congratulating the 2025 Unity Achievement Award recipients upon being honored by the Union County Human Relations Commission at their Award Reception held on Monday, May 12, 2025. **(Commissioner Alexander Mirabella, & The Entire Board)**

4. Congratulating K9 Resorts upon 20 years of service in Union County. **(Commissioner Alexander Mirabella, & The Entire Board)**
5. Recognizing May as Mental Health Awareness Month (MHAM) to increase outreach and education regarding mental health and reduce the stigma often associated with mental illness. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
6. Honoring Ralph Bernardo of the Township of Clark Municipal Alliance Program on receiving the 2025 Union County Volunteer of the Year Award. **(Commissioner Kimberly Palmieri-Mouded, & The Entire Board)**
7. Extending the Board's deepest condolences to the family of Peter Luis Estevez during this time of sorrow. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
8. Congratulating the Plainfield High School Boys Varsity Basketball Team, Coaches and Managers upon winning the New Jersey State Interscholastic Athletic Association Group IV Championship on Sunday, March 16, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**

Commissioner Williams thanked her colleagues for supporting this item. She congratulated the Plainfield Boys High School Varsity Basketball Team for securing the NJ State Interscholastic Athletic Association Group IV Championship.

9. Congratulating Avery C. Atexide, Freesia A. Callum, Natasha R. Elleston, Bryanna A. Holder, Samaya I. Joseph, Raquel A. Tege, Renace Smith, Marita Parham, Michael Smith, Kelly Price and Dr. Cynthia Harris-Frederick upon being honored at the 52nd Annual Founders' Day Awards Celebration on Saturday, May 3, 2025. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
10. Extending the Board's deepest condolences to the family of Margaret C. Montford during this time of sorrow. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
11. Congratulating Saint Theresa of the Child of Jesus Catholic Church upon celebrating their 100th anniversary on Sunday, April 27, 2025. **(Vice-Chairman Joseph C Bodek, & The Entire Board)**
12. Recognizing Pet Partners as they designate April 30, 2025, as National Therapy Animal Day. **(Chairwoman Lourdes M. Leon, Commissioner Kimberly Palmieri-Mouded, Commissioner Michèle S. Delisfort, & The Entire Board)**
13. Congratulating Nicholas Agostinho upon earning the Boy Scouts of America Eagle Scout Badge. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
14. Congratulating Melanio Nistal upon earning the Boy Scouts of America Eagle Scout Badge. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
15. Congratulating James Whelan upon earning the Boy Scouts of America Eagle Scout Badge. **(Chairwoman Lourdes M. Leon, & The Entire Board)**

16. Congratulating John Bernier upon earning the Boy Scouts of America Eagle Scout Badge. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
17. Congratulating Daniel Whelan upon earning the Boy Scouts of America Eagle Scout Badge. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
18. Recognizing April 2025 as Autism Awareness Month throughout the County of Union, to raise awareness and acceptance for those living with Autism Spectrum Disorder in Union County and throughout the world. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
19. Recognizing National Public Safety Telecommunicators Week from April 13-19, 2025, in honor of the men and women whose diligence and professionalism keep our citizens safe; and further acknowledging four telecommunicators for their outstanding service. **(Chairwoman Lourdes M. Leon, & The Entire Board)**
20. Extending the Board's deepest condolences to the family of Irv Hyatt, Second Vice President and longstanding member of the Union County Performing Arts Center Board of Trustees, during this time of sorrow. **(Chairwoman Lourdes M. Leon, Commissioner Sergio Granados, & The Entire Board)**

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#### ADJOURNMENT

Chairwoman Leon asked for a motion to adjourn the meeting. On a motion made by Commissioner Palmieri-Mouded and seconded by Commissioner Baker, roll call showed eight members of the Board voted in the affirmative, with Commissioner Mirabella absent.

The meeting was adjourned at 6:46P.M.

## UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2025 MEETING SCHEDULE

REORGANIZATION MEETING - MONDAY, JANUARY 6, 2025 at 6:00 PM  
Union County Courthouse- 2 Broad Street, Elizabeth

### AGENDA SETTING SESSION

Thursday, January 13, 2025\*  
Thursday, January 23, 2025  
Thursday, February 6, 2025  
Thursday, February 27, 2025  
Thursday, March 13, 2025  
Thursday, March 27, 2025  
Thursday, April 17, 2025  
Thursday, May 15, 2025  
Thursday, June 12, 2025  
Thursday, July 24, 2025  
Thursday, August 21, 2025  
Thursday, September 4, 2025  
Thursday, September 18, 2025  
Thursday, October 16, 2025  
Thursday, November 13, 2025  
Thursday, December 4, 2025  
Thursday, December 18, 2025

### REGULAR MEETINGS


Thursday, January 13, 2025\*  
Thursday, January 23, 2025  
Thursday, February 6, 2025  
Thursday, February 27, 2025  
Thursday, March 13, 2025  
Thursday, March 27, 2025  
Thursday, April 17, 2025  
Thursday, May 15, 2025  
Thursday, June 12, 2025  
Thursday, July 24, 2025  
Thursday, August 21, 2025  
Thursday, September 4, 2025  
Thursday, September 18, 2025  
Thursday, October 16, 2025  
Thursday, November 13, 2025  
Thursday, December 4, 2025  
Thursday, December 18, 2025

### Special Meeting\*

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings. These meetings are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6<sup>th</sup> floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.



James E. Pellettiere, RMC, QPA  
Clerk of the Board