



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 7, 2010
MINUTES OF THE AGENDA SETTING MEETING

Chairman Daniel P. Sullivan called the meeting to order at 7:00pm. Vice Chairman Deborah P. Scanlon, Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella and Freeholder Rayland Van Blake were present. Freeholder Rick Proctor and Freeholder Nancy Ward were absent.

Also present were County Manager George W. Devanney, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

The Prayer and Salute to the Flag were led by the Clerk of the Board.

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

RESOLUTIONS

Freeholder Nancy Ward entered the meeting at this point.

OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore Romankow, Union County Prosecutor

County Counsel Robert E. Barry, Esq. represented the Office of the Prosecutor.

1. Authorizing the County Manager through the Union County Prosecutor's Office to purchase confidential intelligence equipment from confidential vendors in an amount not to exceed **\$6,000. (CHAIRMAN SULLIVAN)**
2. Authorizing the County Manager through the Union County Prosecutor's Office to purchase confidential intelligence equipment from confidential vendors in an amount not to exceed **\$9,000. (CHAIRMAN SULLIVAN)**

Freeholder Estrada asked if the funds for this equipment were coming out of the budget for the Office of the Prosecutor, or from some other source of funding. Director of Finance, Lawrence Caroselli, advised that these funds were in fact from the Prosecutor's general operating budget.



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager / Director

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with the **Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.** (CHAIRMAN SULLIVAN)
 - a. Department of Human Services, Division of Youth Services: iSECUREtrac Corp, Omaha, Nebraska, to exercise a 24 month extension option for the leasing of a home detention electronic monitoring system for the period of December 1, 2010 through November 30, 2012 in an amount not to exceed **\$98,002.50**.

Freeholder Mirabella asked for further clarification on item #1a, and if this expenditure involved juveniles that were no longer housed at the Juvenile Detention Center. Deputy County Manager Genievich stated that this is a 2 year contract extension, which involved youths ages 11-17, who are at high risk and in the jurisdiction of the Superior Court of New Jersey and no longer housed at the Juvenile Detention Facility. Director of Human Services, Frank Guzzo interjected and stated that these juveniles would have normally stayed at the Detention Center, but that this program helps to keep the population at the Center low, and that it is easier for the juveniles to be assimilated back into the community.

Freeholder Mirabella then asked the Deputy County Manager if she had an approximate number of juveniles enrolled in the program. Deputy County Manager Genievich stated that as of September 30, 2010 there were 60 juveniles enrolled in the program. She also stated that in 2008 there had been 77 juveniles in the program, and in 2009 there had been 78 juveniles in the program.

2. Amending Resolution No. 2010-149, a contract with **HR Systems, Frazer, Pennsylvania**, to provide on-going technical support and software consulting services for the County of Union's Integrated Human Resources Management/Payroll System in an additional amount of \$12,000 for a total amount not to exceed **\$22,000**. (CHAIRMAN SULLIVAN)
3. Rescinding Resolution No. 2010-552, awarding a contract to **HR Systems, Frazer, Pennsylvania**, to provide on-going software updates and enhancements along with unlimited technical support for the County of Union's Integrated Human Resources Management Payroll System. (CHAIRMAN SULLIVAN)

Vice Chairman Scanlon asked if items #2 and #3 were related in some way. Deputy County Manager Genievich stated that although it seemed as if they were related, #2 was a resolution adding funds to the account of the County's Integrated Human Resources



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

Management/Payroll System, ABRA. She also stated that #3 was an addition of services since HR systems had asked to be released of their existing contract.

4. Authorizing the County Manager to enter into a contract with **Sage Software, Inc., St. Petersburg, Florida**, for on-going software updates and enhancements for the County of Union's Integrated Human Resources Management/Payroll System for the contract period of June 1, 2010 through May 31, 2012 in an amount not to exceed **\$41,421.987**. **(CHAIRMAN SULLIVAN)**
5. Authorizing the County Manager accept a truck donation from the City of Linden for a 1953 Studebaker 3 ton Wrecker VIN#M30985. This vehicle will be donated in an "as is" condition. The County of Union shall be responsible for all costs relative to the licensing and obtaining proper insurance coverage for the vehicle. **(CHAIRMAN SULLIVAN)**
6. Awarding vehicles to the following state contract vendors pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c): **Warnock Automotive Inc., East Hanover, New Jersey**, in the amount of **\$170,000**; **Day Chevrolet, Monroeville, Pennsylvania**, in the amount of **\$36,408** and **Mall Chevrolet, Cherry Hill, New Jersey**, in the amount of **\$65,347** for a total amount of **\$271,755**. {Vendor totals are estimates and not intended expenditure figures.} **(CHAIRMAN SULLIVAN)**

Freeholder Estrada asked Deputy County Manager Genievich if these cars were replacements for older police cars. Deputy County Manager Genievich stated that these cars were in fact replacement vehicles for worn out cars that are going up for auction.

DEPARTMENT OF CORRECTIONAL SERVICES

Brian Riordan, Director

No requests have been submitted at this time.



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

Director Graziano stated that he would have an additional resolution for next week's meeting which pertains to the closing of Broad Street in Summit for a 5k run being organized by the Summit YMCA.

1. Concurring with the **Township of Berkeley Heights**, granting permission to the Rotary Club to hang a banner across Springfield Avenue from October 1, 2010 through November 6, 2010 for the "Berkeley Heights Rotary Pancake Breakfast." **(CHAIRMAN SULLIVAN)**
2. Authorizing the use of competitive contracting process for the procurement of the design and installation of multiple solar photovoltaic systems at various Union County sites pursuant to N.J.S.A. 40A:11-3. **(CHAIRMAN SULLIVAN)**

Freeholder Estrada asked for further clarification on item #2. Director Graziano states that these were panels that were needed for solar projects for various county locations such as Trailside Nature and Science Center, the Juvenile Detention Center, the Union County Vocational-Technical school, the Stamler Police Academy, and Runnells Specialized Hospital. He stated that this resolution will allow the County to go out for competitive contracting for installation of the solar panels.

Freeholder Estrada then asked if this was the same or similar to the solar panel project of the Union County Improvement Authority. Director Graziano stated that the Improvement Authority's project went out to municipalities of the County. He also stated that this particular project began in 2009, before the Improvement Authority's project began.

3. Concurring with the **City of Linden's Ordinance No. 54-46**, pickup and drop off-zones located on North Wood Avenue, East, a County Road. **(CHAIRMAN SULLIVAN)**
4. Concurring with the **City of Linden's Ordinance No. 54-39**, "handicapped parking" specifically relating to 600 North Wood Avenue, a County Road. **(CHAIRMAN SULLIVAN)**
5. Amending Resolution No. 2010-397, (BA#35) a bid award to **GPS, Inc., Millburn, New Jersey**, ratifying Change Order No. 1 for the deletion (deduct) of 3 elevator replacements and adjacent bathroom renovation portion of work specified for the Union County Justice Complex Renovations in the amount of \$799,500 for a new contract amount of **\$2,239,500** and authorizing the amendment of the contract to reflect same. **(CHAIRMAN SULLIVAN)**



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

DEPARTMENT OF FINANCE

Lawrence Caroselli, Director

There were no questions.

1. Modifying the 2010 Union County Adopted Budget in the amount of **\$2,265** as a result of notification received from the State of New Jersey for a program entitled: **“Global Options Grant”** for a total grant amount of **\$524,085. (FREEHOLDER MIRABELLA)**
2. Modifying the 2010 Union County Adopted Budget in the amount of **\$24,093** as a result of notification received from the State of New Jersey Department of Health and Senior Services for a program entitled: **“Older Americans Title III Federal Grant”** for a total grant amount of **\$3,452,646. (FREEHOLDER MIRABELLA)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution No. 2009-1172, increasing the funds for the **2010 Personal Assistance Services Program Spending Plan**, in an additional amount of \$80,000 for two subcontract provider agencies to accommodate an increased need for services during the contract period. The amended spending plan also includes a \$3,000 shift in PASP grant funds between services for the contract period of January 1, 2010 through December 31, 2010 for a total contract amount of **\$743,179. {Other funding: \$80,000} (FREEHOLDER KOWALSKI)**

Freeholder Kowalski asked why there was an increase in the dollar amount of item #1. Director Guzzo stated that the County was allocated more funding through cost sharing and co-payments required by the state, Therefore the dollar amount needed to be raised.

2. Authorizing the County Manager to enter into a contract with **LCH Consulting, Hackettstown, New Jersey**, for the provision of Life Skills Training for the contract period of October 15, 2010 through December 31, 2011 in an amount not to exceed **\$30,500**. This 20 hour course will be completed by approximately 220 participants of the “Green Skills=Green Jobs” program. The Life Skills program will provide each participant with 20 hours of training that will focus on job search, interview skills, resume preparation, proper work attire, social skills in the workplace, and an introduction to the utility industry. {Federal funding: \$30,500} **(FREEHOLDER KOWALSKI)**
3. Authorizing the County Manager to enter into a contract with **Steven J. St. Laurent/Bridges Safety Institute, Leominster, Massachusetts**, to provide OSHA



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

10 and OSHA 30 occupational safety training for a minimum of 220 participants for the contract period of October 15, 2010 through December 31, 2011 in an amount not to exceed **\$30,000**. OSHA training is a requirement of the “Green Skills=Green Jobs” Program. Eligible participants must be at least 18 years of age. Each participant will be provided OSHA training for five hours per day for two days for a total of 10 hours. A participant must complete the OSHA 10 training course as a prerequisite to be enrolled in the OSHA 30 training. {Federal funding: \$30,000} **(FREEHOLDER KOWALSKI)**

4. Authorizing the County Manager to enter into a contract with **The Tri-County Red Cross, Plainfield, New Jersey**, to provide health and safety training in Cardiopulmonary Resuscitation, Automated External Defibrillators and First Aid for the contract period of October 15, 2010 through December 31, 2011 in an amount not to exceed **\$15,000**. The training will provide participants of the “Green Skills=Green Jobs” Program with the CPR and First Aid Certification requirement. Participants will be at least 18 years of age, enrolled in the “Green Skills=Green Jobs” curriculum. Training will consist of an 8 hour course for approximately 220 participants and will combine Adult CPR, AED, and First Aid. CPR/AED certification will be valid for 1 year and First Aid Certification will be valid for 2 years. {Federal funding: \$15,000} **(FREEHOLDER KOWALSKI)**

Freeholder VanBlake asked if all these skills training programs were being provided to the same individuals. Director Guzzo stated that these were consistent with Noel Christmas’ presentation which awards contracts for various skills trainings and certifications for the same group of individuals.

5. Endorsing the **Union County Interim Plan to End Homelessness**, recommended by the Union County Comprehensive Emergency Assistance System Committee. **(FREEHOLDER KOWALSKI)**

Freeholder Estrada asked for more information about item #5. Director Guzzo stated that this was the interim plan to end homelessness within 10 years. Freeholder Estrada asked Director Guzzo if he thought the final plan would be in place. Director Guzzo stated that they are waiting for new Presidential guidelines. Freeholder Estrada also asked Director Guzzo if ending homelessness within ten years was a realistic goal, Director Guzzo stated that these were incremental measures to decrease homelessness incidents, not to completely eradicate homelessness.

6. Creating the **Union County Homelessness Trust Fund Task Force** as required under Chapter 123 otherwise known as the County Homelessness Trust Fund Act. **(FREEHOLDER KOWALSKI)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

Alfred Faella, Director

No requests have been submitted at this time.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

There were no questions.

1. Authorize the County Manager to enter into a contract with **Enforsys Police Systems, Inc., Roseland, New Jersey**, to cover the 2010 maintenance fees for the computer software provided to the Union County Office of Emergency Management in the amount of **\$12,560. (CHAIRMAN SULLIVAN)**

RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Acting Administrator

There were no questions.

1. Authorizing the County Manager to enter into an agreement with **Peminic, New Milford, New Jersey**, for software maintenance, support and licensing for “Incident Management” and “Customer Relations Managers” for Runnells Specialized Hospital for the contract period of September 1, 2010 through December 31, 2011 in the amount of **\$46,689. (FREEHOLDER JALLOH)**

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

No requests have been submitted at this time.

OFFICE OF THE COUNTY MANAGER

George W. Devanney, County Manager



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

There were no questions.

1. Authorizing the County Manager to enter into agreements with County municipalities to utilize the services of the County Print and Sign Shops in conducting in house business and for advertising and informing their constituents. **(CHAIRMAN SULLIVAN)**

FREEHOLDERS

Chairman Sullivan stated that he would have additional laudatory resolutions and appointments for next week's meeting. He also stated that next week there would be a presentation regarding the Parks Master Plan.

Vice Chairman Scanlon stated that she would have two additional resolutions on the Agenda for next week's meeting pertaining to the Open Space, Recreation, and Historic Preservation Trust Fund.

Freeholders Van Blake and Estrada asked if the entire Board may join Vice Chairman Scanlon on 3 Resolutions, congratulating Trinitas Hospital on their 10th Anniversary, congratulating the Sisters of Charity of Saint Elizabeth on their 150th Anniversary, and congratulating Sister Marion Scranton for her many dedicated years of working with and for the poor in various ways as a sister of charity.

FREEHOLDER ANGEL G. ESTRADA

1. Congratulating **Maryellen Schneeberger, Union County Vocational-Technical School**, graduate of the Academy for Allied Health Sciences, upon receiving the 2010 New Jersey Association of Counties Foundation and Verizon Foundation Partners for Educational Excellence Scholarship.

FREEHOLDER BETTE JANE KOWALSKI

1. Appointing the following members to the Workforce Investment Board: **Erich Peter, (Economic Development Corporation), Pat Dobson, (Workforce New Jersey), Charles Gillon, (Public Assistance Representative) and Edward Zarnock, (Organized Labor)** for a term commencing July 1, 2010 and terminating June 30, 2011; **Frank Lehr, (Private Sector), John Malcolm, (Organized Labor), Myrna Pinckney, (Division of Vocational Rehabilitation), MaryAnn Anderson, (One-Stop Manager), Carmen Centuolo, (Union County Superintendent of Schools) and John Perry, (Community Based Organization)** for a term commencing July 1, 2010 and terminating June 30, 2012; **Jacques Howard, (Economic Development),**



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

Kevin Lynott, (Private Sector), Dr. Margaret McMenamin, (Community College), Anna Belin-Pyles, (Abbott School District), Thomas Bistocchi, (Union County Vocational Tech Schools), Donna A. Dedinsky, (Private Sector), Philip Connelly, (Adult Education & Literacy), Liz Garcia, (Private Sector) and James Horne, Jr., (Community Based Organization) for a term commencing July 1, 2010 and terminating June 30, 2013.

FREEHOLDER ALEXANDER MIRABELLA

1. Congratulating the following Community Access Unlimited honorees: **Congressman Frank Pallone, Jr., Humanitarian Award; Robert C. Griffin, Esq., Geller Award; Gregory Felzenberg, Disability Services, Fraser Award and Kenneth Archie, Youth Services, Fraser Award.**
2. Proclaiming October 23, 2010 through October 31, 2010 as **“Red Ribbon Week”** for Drug Awareness and D.A.R.E.

FREEHOLDER RICK PROCTOR

1. Appointing **Regina Caulfield** to the **Mental Health Advisory Board** for a term commencing January 1, 2010 through December 31, 2012.

VICE CHAIRMAN DEBORAH P. SCANLON

1. Congratulating **Trinitas Regional Medical Center** as they celebrate their 10th Anniversary.
2. Congratulating the **Sisters of Charity of Saint Elizabeth** on their 150th Anniversary Celebration.
3. Congratulating **Sister Marion Scranton** for her many dedicated years of working with and for the poor in various ways as a Sister of Charity.

ADJOURNMENT



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

Chairman Sullivan called for a motion to adjourn the meeting at 7:30pm. On a motion made by Vice Chairman Scanlon and seconded by Freeholder Van Blake, roll call showed eight members of the Board voted in the affirmative with Freeholder Proctor absent.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' 2010 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

Agenda Setting Meetings

November 4

Wed., December 8

Wed., December 22

Double Meeting

Double Meeting

Regular Meetings

October 14

Tues., November 23

Wed., December 8

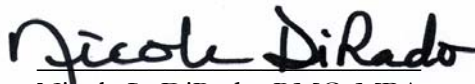
Wed., December 22

UPCOMING PUBLIC HEARINGS

October 14, 2010

11:00am

Division on Aging Area Plan Contract 2011
Plainfield Senior Center, 400 E. Front St., Plainfield


Nicole L. DiRado, RMC, MPA
Clerk of the Board

NLD:sms