

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 20, 2012
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Alexander Mirabella called the meeting to order at 7:02 PM.

Attendee Name	Title	Status	Arrived
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Deborah P. Scanlon	Freeholder	Present	
Daniel P. Sullivan	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Linda Carter	Vice Chairman	Present	
Alexander Mirabella	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. And Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were lead by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

MOMENT OF SILENCE

Chairman Alexander Mirabella asked those present to please join the Freeholder Board in a moment of silence in remembrance of the twenty beautiful children and six heroic faculty members who lost their lives in the tragic massacre at the Sandy Hook Elementary School in Newtown, Connecticut on December 14, 2012.

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY PROSECUTORTheodore J. Romankow, Union County Prosecutor

First Assistant Albert F. Cernadas, Jr. represented the Office.

Vice Chairman Carter asked where the funding will come from for the items on the agenda.

Mr. Cernadas stated that items 1, 2 and 5 are grants that were obtained by the Lab Director Matt Gabriel; item 3 is an annual award, which is paid for by funding from the Victims of Crime Act Program and item 4 is from the State.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Union County Prosecutor's Office: Porter Lee Corporation, Schaumburg, Illinois, for the purpose of providing six additional licenses for the Biology section of the Union County Forensic Lab with additional customization to meeting the workflow needs in the amount of \$119,602.50. (Chairman Alexander Mirabella)
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Union County Prosecutor's Office: Pardigm Systems, Inc., Yorktown, Virginia, for the purpose of providing installation of CHOP software and data base and maintenance for three years in the amount of \$57,550.00. (Chairman Alexander Mirabella)
3. Authorizing the County Manager through the Union County Prosecutor's Office to apply for and accept funding from the Division of Criminal Justice, State Office of Victim Witness Advocacy for the project entitled Victims of Crime Act (VOCA) Grant Program for the period of December 1, 2012 through November 30, 2013 in the amount of \$228,240. There is a required county match of \$57,060. (Chairman Alexander Mirabella)
4. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Police Training Commission for the 2013 law Enforcement Officers Training and Equipment Grant, Part I for the period of July 1, 2012 through October 31, 2012 in the amount of \$3,852.00. (Chairman Alexander Mirabella)
5. Authorizing the County Manager to award the proposed contract obtained through negotiation after two unsuccessful public bids in accordance with the Local Public Contracts Law, NJSA 40A:11-5 (3): Union County Prosecutor's Office: Life Technologies Corporation, for the purpose of providing DNA Analysis Instruments and Software, in the Carlsbad, California. (Chairman Alexander Mirabella)

DEPARTMENT OF ADMINISTRATIVE SERVICESMatthew N. DiRado, Esq., Director

1. Authorizing the County of Union to utilize contracts entered into by the State of New Jersey for the purchase of materials, supplies and equipment pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c). (Chairman Alexander Mirabella)
2. Authorizing the County Manager to renew the agreement with the Somerset County Cooperative Pricing System under N.J.A.C. 5:30-11-1 et seq. for the contract period of January

- 1, 2013 through December 31, 2013 for the purpose of using any vendors of the system that would result in cost savings over a state contract. (Chairman Alexander Mirabella)
3. Authorizing the County Manager to retain the services of arbitrators, mediators, and fact finders through the New Jersey State Board of Mediators, New Jersey Public Employee Relation Commission, Staff, Certified Panel of Interest Arbitrators or Certificate Panel of Grievance Arbitration in connection with collective negotiations and employment litigation for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$17,500.00 per Arbitrator and a total contract amount not to exceed \$30,000.00. (Chairman Alexander Mirabella)
 4. Authorizing the County Manager to award a contract with HUB International, Berkeley Heights, New Jersey, for Insurance Consultant/Broker Services for the period of January 1, 2013 through December 31, 2013 at no cost to the County. (Chairman Alexander Mirabella)
 5. Authorizing the County Manager to enter into a contract with Intervention Strategies International, Inc., Midland Park, New Jersey to provide a comprehensive Employee Assistance Program (EAP) to County employees and their families for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$57,120.00. (Chairman Alexander Mirabella)
 6. Authorizing the County Manager to renew the contract with Discovery Benefits, Fargo, North Dakota, to provide COBRA Administration and billing services for 24 months in an amount not to exceed \$76,000.00. (Chairman Alexander Mirabella)
 7. Authorizing the County Manager to enter into a contract with Complete Care, Scotch Plains, New Jersey for the provision of Alcohol/Drug Testing Procedures for employees with Commercial Drivers Licenses for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$12,500. (Chairman Alexander Mirabella)
 8. Authorizing the County Manager to renew the Vision Plan with VSP, Vision Care for Life Insurance Company in an amount not to exceed \$183,958.80 from January 1, 2013 through December 31, 2015. This is a decrease of 25% from last year's premium. (Chairman Alexander Mirabella)
- Freeholder Kowalski asked how the reduction in the contract pertaining to item 8 was obtained. Director DiRado explained that the reduction was based on utilization over the past few years.
9. Authorizing the County Manager to renew the New Jersey Counties Excess Joint Insurance Fund to administer and provide extra insurance for the following: Liability (other than motor vehicles), Property Damage (other than motor vehicles), Motor Vehicles, Public Officials Liability/Employment Practices Liability, and Workers Compensation. Union County's portion of the budget for period of January 1, 2013 through December 31, 2013 is \$2,218,125.00. (Chairman Alexander Mirabella)
 10. Authorizing the County Manager to renew the Insurance Policy for UC Marine 1 and 2 patrol vessels with Marine Insurance policy with the Hartford Fire Insurance Company from January 1, 2013 through December 31, 2013 in an amount not to exceed \$22,229 per year. (Chairman Alexander Mirabella)

11. Authorizing the County Manager to enter into an Equipment Maintenance Policy with the State National Insurance Company, Oak Creek, Wisconsin, from January 1, 2013 through December 31, 2013 in an amount not to exceed \$214,074. This policy provides coverage for maintenance costs for electronic office equipment due to mechanical failure. (Chairman Alexander Mirabella)
12. Authorizing the County Manager to extend the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Administrative Services, Division of Motor Vehicles: Elizabeth Truck Center, Elizabeth, New Jersey, for the purpose of providing collision repair services for medium and heavy duty trucks, buses, shuttle buses and specialty equipment for a period of 24 months in an amount not to exceed \$158,000.00. (Chairman Alexander Mirabella)
13. Authorizing the County Manager to renew the Public Officials Bonds with the Hartford Fire Insurance Company for the following County employees: Joseph Bowe January 1, 2013 through December 31, 2013 in the amount of \$740.00; Frank W. Padusniak, Jr. January 1, 2013 through December 31, 2013 in the amount of \$350; Joann Rajoppi January 1, 2013 through December 31, 2015 in the amount of \$680.00; Nicole DiRado January 1, 2013 through December 31, 2015 in the amount of \$1,750.00; and James LaCorte January 1, 2013 through December 31, 2015 in the amount of \$680.00 for a total combined amount-not to exceed \$4,200. (Chairman Alexander Mirabella)

DEPARTMENT OF CORRECTIONSBrian Riordan, Director

1. Authorizing the County Manager to enter into a contract with The Keefe Group Edison, New Jersey, to provide off-site inmate commissary services, hygiene kits, and inmate trust funding accounting system for the Union County Jail for the contract period of January 1, 2013 through December 31, 2015 at no cost to the County. {This is a revenue producing contract.} (Chairman Alexander Mirabella)
2. Authorizing County Manager to enter into a Shared Services Agreement with Hudson County for the relocation of inmates from Union County to Hudson County for a period of January 15, 2013 to December 31, 2013 for an amount not to exceed \$3,750,000. (Chairman Alexander Mirabella)

Freeholder Estrada asked if item 2 is in lieu of the dollars spent at Delaney Hall. Director Riordan responded no, they still use the facility. He said that in mid January they will be making improvements to the jail, mostly refurbishing the showers. In order to make these improvements, they must close a housing unit in the jail, which will allow for swing space.

Freeholder Estrada asked if this is a new expense at the cost of the County. Director Riordan stated yes, it will come from capital funding.

3. Authorizing the County Manager to exercise the option to renew a contract awarded to Corizon Health of NJ, Brentwood, Tennessee, to provide medical health care services for inmates and residents of the Union County Jail and Juvenile Detention Center for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$5,790,373.00. (Chairman Alexander Mirabella)

Director Riordan noted that the amount in item 3 was reduced from \$5,790,373 to \$5,402,334, as they have been working on getting the amount reduced.

Chairman Mirabella asked for an explanation. Director Riordan stated that they were exercising the last year of the contract to renew the contract to provide medical health care services for inmates and residents of the Union County Jail and the Juvenile Detention Center. He said the reduction was based on the decreased population in the previous years.

Chairman Mirabella asked if it is a flat rate. Director Riordan stated it is a "not to exceed" amount. They received rebate checks for approximately \$5,402,000.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

1. Amending Resolution Number 2011-633, (BA# 56) a contract through public bidding process with M&M Construction Company, Union, New Jersey, approving Change Order No. 1 (final) to bring the Courthouse Complex up to current fire codes in an amount not to exceed \$200,000.00 for a new contract amount of \$2,467,000.00. **(Chairman Alexander Mirabella)**

Chairman Mirabella asked for an update of the Change Order mentioned in item 1.

Director Graziano explained that it is a three part project, as a result of a State code violation at the Court House. He said the next phase will begin in April. He said the Change Order is a decrease as a result of negotiations of 38% from the original submission, based upon contingency work in the contract. He said this is the final Change Order for Phase I.

Freeholder Estrada asked how much the next phase will cost. Director Graziano stated that they are not sure.

Director Graziano introduced Rich Brown, Senior Vice President of Mast Construction to explain.

Mr. Brown stated that there are two combined phases, which will cost approximately \$10 to \$14 million. He said more information is needed for one of the phases in order to give a better estimate.

Freeholder Estrada asked if the total cost will be around \$16 million.

Mr. Brown replied, yes.

Chairman Mirabella explained that item 1 is the result of the State requiring an internal staircase in the Court House to satisfy a fire violation.

2. Authorizing the County Manager to execute a Permanent Easement and Right-of-Way Agreement between the County of Union and the Township of Scotch Plains for the replacement of the Raritan Road Culvert (Sc06), Township of Scotch Plains. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to award the proposed contract obtained through advertise public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities; Division of Facilities Management and Runnells Specialized Hospital; Core Mechanical, Inc., Pennsauken, New Jersey, for the purpose of providing pipefitting & heating repairs for a contract period of January 24, 2013 through January 23, 2015 in the amount of \$210,616.00. **(Chairman Alexander Mirabella)**

4. Authorizing the County Manager to award the proposed contract using State and Federal cooperative contracts: Department of Engineering, Public Works & Facilities; Division of Facilities Management: Xerox Corporation, Woodbridge, New Jersey, for the purpose of providing equipment leasing and labor service for an on-site Print Shop for the period of January 1, 2013 through December 31, 2017 in the not to exceed amount of \$1,831,758.00. The use of the Print Shop is extended to all other governmental entities in Union County as a Shared Service. **(Chairman Alexander Mirabella)**

Freeholder Kowalski asked how many entities participate in shared services.

Bureau Chief of the Bureau of Government Relations and Community Outreach Amy Wagner stated that 15 of the 21 municipalities order through the County's print shop and 2 educational facilities. He said it is also available to non-profit organizations and it is constantly growing.

Freeholder Kowalski asked about the quality of the print services provided. Ms. Wagner stated yes, and added that they have received 33% more revenue compared to last year.

County Manager Faella interjected stating that they are pursuing non-profit organizations to take advantage of this shared service. He stated that they shared the information with the municipalities. In 2011 they sent major print shops mailings of samples and they will have a marketing piece for their vendors.

Director Graziano stated that this contract, over a five year period, will result in a savings of over \$1 million.

5. Concurring with the Township of Berkeley Heights granting permission to the Highlander Booster Club to hang a banner across Springfield Avenue for the period of December 31, 2012 through January 14, 2013 to advertise their "Super Fantastic Friday/ Saturday" event to be held on January 11, 2013 & January 12, 2013. **(Chairman Alexander Mirabella)**
6. Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2013 through December 31, 2013. **(Chairman Alexander Mirabella)**
7. Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2013 through December 31, 2013. **(Chairman Alexander Mirabella)**
8. Approving a pre-qualified list of firms for the provision of Architectural Services for the period of January 1, 2013 through December 31, 2013. **(Chairman Alexander Mirabella)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

Chairman Mirabella asked if items 1, 2 and 3 are acceptance of grants. Director Taylor replied, yes, and without these grants, needed services could not be provided by the County.

Freeholder Estrada asked if these items are for the 2012 budget. Director Taylor stated that it is for the Fiscal Year ending June 30th.

1. Modifying the 2012 Budget in the amount of \$367,764 as a result of notification received from the County of Middlesex for a Program Entitled: Public Health Emergency Preparedness Grant - LINC. **(Freeholder Daniel P. Sullivan)**

2. Modifying the 2012 Budget in the amount of \$493,441 as a result of notification received from the US Department of Housing and Urban Development for a Program Entitled: Supportive Housing Program. (**Freeholder Daniel P. Sullivan**)
3. Modifying the 2012 Budget in the amount of \$39,830 as a result of notification received from the County of Middlesex for a Program Entitled: Chronic Disease Coalition Grant. (**Freeholder Daniel P. Sullivan**)
4. Approving appropriation transfers pursuant to N.J.S.A. 40A: 4-58 in the amount of \$1,055,000.00. (**Freeholder Daniel P. Sullivan**)

DEPARTMENT OF HUMAN SERVICESFrank Guzzo, Director

1. Authorizing the County Manager to award a contract to Children's Specialized Hospital in the amount of \$39,200 for the period of January 1, 2013 through December 31, 2013. These funds represent the match as stipulated by a State Statute (Title 9:13-7 and 8) requiring the County to match the Special Child Case Management and Early Intervention grant from the NJ Department of Health and Senior Services. (**Freeholder Bette Jane Kowalski**)
2. Amending Resolution Number 2012-714, to include payment in advance that may be necessary to meet program start-up costs and/or to avoid any undue hardships in achieving objectives of the 2012-2013 Family Support and Prevention (FSP) program. (**Freeholder Bette Jane Kowalski**)
3. Authorizing the County Manager to enter into a contract with Jewish Family Services for the purposes of providing ongoing care management services to clients eligible for the Global Options Program (GO) for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed, \$182,400.00. (**Freeholder Bette Jane Kowalski**)
4. Authorizing the County Manager to allocate local match funds in the total amount of \$250,910 as required by NJ Department of Human Services for the period of January 1, 2013 through December 31, 2015 under the 2013-2015 Area Plan Contract to three (3) state programs: Social Services Block Grant (SSBG) \$186,057; State Weekend Home Delivered Meals (SWHDM) \$17,544; and Safe Housing and Transportation (SHTP) \$47,309. (**Freeholder Bette Jane Kowalski**)
5. Authorizing the County Manager to award subcontracts under the 2013 Community Services Block Grant (CSBG) program, for the period of January 1, 2013 through December 31, 2013, in the total amount of \$450,000 and to further authorize the County Manager to transfer funds among awarded agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. (**Freeholder Bette Jane Kowalski**)
6. Authorizing the County Manager to award subcontracts pursuant to a Request For Proposals (RFP) procurement process under the 2013 Social Services for the Homeless (SSH) Grant for the contract period of January 1, 2013 through December 31, 2013 in the total amount of \$611,520, and to authorize the County Manager to transfer funds among the awarded agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation and to further authorize payment in advance that may be

necessary to meet program start-up costs and/or to avoid any undue hardships in achieving objectives of the program. (Freeholder Bette Jane Kowalski)

7. Authorizing the County Manager to accept and enter into contract with the US Department of Housing & Urban Development (HUD) in the total amount of \$493,441 for the 2011 McKinney-Vento Act Homeless Assistance competitive grant award to Covenant House NJ for the contract period of December 14, 2012 through December 13, 2015. This funding is for a new Supportive Housing Program project included in the County's competitive application submitted October 28, 2011. (Freeholder Bette Jane Kowalski)
8. Amending Resolution Number 2012-900, to change the daily rate in the lease agreement with Prevention Links Inc., from \$250 per day to \$262.50 per day for a new total amount not to exceed \$12,600 and to change the agency's main office address to 121-125 Chestnut Street in Roselle, New Jersey. (Freeholder Bette Jane Kowalski)
9. Amending Resolution Number 2012-645, to extend the contract with United Way of Greater Union County, Elizabeth, New Jersey, from July 1, 2012 through December 31, 2012 to July 1, 2012 through March 31, 2013, with no change in contract amount. (Freeholder Bette Jane Kowalski)
10. Authorizing the County Manager to extend the current contracts with Meals on Wheels Inc. for a period of three (3) months commencing on January 1, 2013 through March 31, 2013 in the total amount not to exceed \$518,700.00 to allow the County the necessary time to prepare for competitive procurement of these services. (Freeholder Bette Jane Kowalski)
11. Authorizing the County Manager to award a contract pursuant to competitive contracting law, N.J.S.A. 40A:11-4 for the contract year January 1, 2013 through December 31, 2013 to Veolia Transportation Services, Inc., Lombard, Illinois, for the provision of Transportation Services in the form of routing scheduling and dispatch and road operator services for the Union County Paratransit System including the Route 22 Shuttle and the Welfare to Work Shuttle, at a cost of \$49.71 per vehicle service hour in an amount not to exceed \$3,922,931.00, pending sufficiency of funds for the program. (Freeholder Bette Jane Kowalski)

Freeholder Hudak asked how item 11 compares to the 2012 contract.

Director Guzzo stated to date, it is \$250,000 lower. He said they have not received notice for the funding for the Route 22 Work Shuttle, but they need to act on what they have received.

Freeholder Hudak asked if the service is consistent with prior years.

Director Guzzo replied, yes.

Freeholder Estrada said that he was under the impression that there was a reduction in the number of rides provided due to the 30% decrease in Casino Revenue which funds the service.

Director Guzzo explained that this contract is for 2013 and it is consistent with 2012.

Freeholder Estrada asked how long there has been a change in service. Director Guzzo stated 2 or 3 years.

Freeholder Hudak asked how the contracts are compared to year 2011. Director Guzzo stated that he was uncertain, but will provide the Board with the information.

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Director

1. Authorizing the County Manager to award a contract to Town & Country Veterinary House Calls/Dr. Michael Aromando, DVM, Chester, New Jersey, to provide routine and emergency services for the horses at the Watchung Stables for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$26,000. (**Freeholder Daniel P. Sullivan**)
2. Authorizing the County Manager to enter into a contract with Dr. David Foster, DVM, Morganville, New Jersey, to provide routine and emergency dental services to the horses at the Watchung Stables for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$6,500. (**Freeholder Daniel P. Sullivan**)
3. Authorizing the County Manager County Manager to make an application to the North Jersey Transportation Planning Authority for funds for the Fiscal Year 2014 Subregional Transportation Planning Program and to sign any and all agreements for the implementation of the aforementioned program in the amount of \$131,443.75. (\$105,155.00 - Grant; \$26,288.75 - County Match) (**Freeholder Angel G. Estrada**)
4. Authorizing the County Manager to enter into a Memorandum of Understanding with the Renaissance Jr., Golf, Inc., Newark, New Jersey, for access and use of the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth for the period of January 1, 2013 through December 31, 2013. (**Freeholder Daniel P. Sullivan**)
5. Authorizing the County Manager to enter into a Memorandum of Understanding with the Girls for Golf Program, Daytona Beach, Florida, for access and use of the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth for the contract period of January 1, 2013 through December 31, 2013. (**Freeholder Daniel P. Sullivan**)
6. Authorizing the County Manager to enter into a Memorandum of Understanding with the NJ Golf Foundation, South Piscataway, New Jersey, for access and use of the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth for the period of January 1, 2013 through December 31, 2013. (**Freeholder Daniel P. Sullivan**)
7. Authorizing the County Manager to enter into a Memorandum of Understanding with the First Tee of America Raritan Valley Chapter, Kenilworth, New Jersey, for access and use of the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth for the period of January 1, 2013 through December 31, 2013. (**Freeholder Daniel P. Sullivan**)
8. Amending Resolution Number 2011-590, (BA# 54) a contract through the public bidding process, with Claremont Construction Group, Far Hills, New Jersey, approving Change Order No. 1 (final) for the Galloping Hill Golf Course Clubhouse & Learning Center, Kenilworth, New Jersey in the amount of \$750,000.00 for a new contract amount not to exceed \$15,628,776.00. (**Freeholder Daniel P. Sullivan**)

Freeholder Sullivan asked for an explanation on the Change Order mentioned in item 8.

Director Zuber stated that Nick Netta of Netta Architects and Dan Cunningham, the Construction Management for KemperSports and Director of Golf Operations Armando Sanchez were in attendance for questions pertaining to item 8.

Mr. Cunningham stated that this is the one and only Change Order consisting of five different items: code enforcements, upgrades, site work and utility and mechanical and artistic architecture, all rolled into one.

He stated that the anticipated completion date is April 1, 2013 and the first event is scheduled for mid April. He said it is 85% complete to date.

Director Sanchez added that there are currently 20 events scheduled for next year.

9. Amending Resolution Number 2011-255, an agreement with KemperSports Management, North Brook, Illinois, to include operational expenses for the management and maintenance of the golf courses as required by the contract document for the year 2013 in an amount not to exceed \$5,229,768. (**Freeholder Daniel P. Sullivan**)
10. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Community Renewal: Culinary Depot, Monsey, New York, for the purpose of the acquisition and installation of Food Service Equipment for the Galloping Hill Clubhouse, in the amount of \$379,639.15. (**Freeholder Daniel P. Sullivan**)
11. Authorizing the conduct of the 2013 Deer Management Program for Union County, through which white-tailed deer will be removed from the Watchung Reservation, the Summit portion of Passaic River Park, Lenape Park for the period of January 5, 2013 to February 9, 2013 in the manner prescribed by the Fish and Game Code of the State of New Jersey and the 2013 Deer Management for Union County Program Guidelines. (**Freeholder Daniel P. Sullivan**)

Chairman Mirabella asked if the program in item 11 is similar to last year.

Director Zuber stated that the only difference is it includes the Watchung Reservation in the Summit section due to its deer population.

Chairman Mirabella stated that he has received calls from elected officials to make sure they were on schedule.

12. Authorizing the County Manager to enter into a Shared Services Agreement with the Township of Union relative to the contract costs for the improvement, cleaning, clearing and de-snagging of accumulated debris and silt for the Rahway River (section STA. 10+00 to STA. 11+00 and STA 11+00 to STA 19:00 as designated in sheet 7 of 35 of the Vauxhall Branch Stream Cleaning Plan Set) which traverse along County park lands in the amount of \$221,442.20. (**Freeholder Daniel P. Sullivan**)

Freeholder Kowalski asked if the condition and time mentioned in item 12 is related to the Storm Sandy clean-up.

Director Zuber replied no. The condition of the Rahway River in Union has been worsening and needs attention.

DEPARTMENT OF PUBLIC SAFETY**Andrew Moran, Director**

1. Authorizing the County Manager to enter into an agreement with Aristatek, Laramie, Wyoming, for the purposes of purchasing HazMat software and databases in an amount not to exceed \$48,675. (Chairman Alexander Mirabella)
2. Authorizing the County Manager to enter into an agreement with The University of Medicine and Dentistry, Newark, New Jersey, for use of table space in their autopsy suite to perform autopsies at a cost of \$200.00 per case, external examinations at a cost of \$60.00 per case and histology at \$25.00 per case for an estimated 200 cases, for the contract period of January 1 2013 through December 31, 2013 in an amount not to exceed \$70,000.00. (Chairman Alexander Mirabella)

Freeholder Estrada asked if there has been an increase in cost to item 2.

Director Moran stated that the only difference is for the histology slides. The cost went from \$15 to \$25 per case.
3. Authorizing the County Manager to enter into contract with per diem pathologists to perform autopsies at a rate of \$700.00 per case, external examinations at a rate of \$100.00 per case, to be on call at a rate of \$250.00 per day (when there are no autopsies) and \$600.00 for testimony in court for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$90,000.00. (Chairman Alexander Mirabella)
4. Authorizing the County Manager to accept a sub-grant award from the County of Middlesex for a Public Health Preparedness and Response program, awarded by the New Jersey Department of Health from the United States Centers for Disease Control and Prevention, for the period of August 1, 2012 through June 30, 2013 in the amount of \$367,764.00. (Chairman Alexander Mirabella)
5. Authorizing the County Manager to enter contract with Funeral Services of New Jersey, Inc., Hillside, New Jersey, for transporting deceased from place of death to either UMDNJ, Growney Funeral Home, or The Northern Regional Medical Examiner Office at a cost of \$215.00 per case and transportation of removal from The Regional Medical Examiner Office at \$125.00 per case and refrigeration/storage of bodies after four days at \$20.00 per day, for a contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$75,000.00. (Chairman Alexander Mirabella)
6. Authorizing the County Manager to enter into contract with per diem morgue technicians for the purpose of assisting during autopsies at a cost of \$175.00 per case, \$225.00 per homicide and or autopsies performed on children under the age of four years, \$75.00 per external examination and \$75.00 for being on call for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$30,000.00. (Chairman Alexander Mirabella)
7. Authorizing the County Manager to enter into a contract with the Northern Regional Medical Examiner's Office, Newark, New Jersey, for the purpose of providing access to the decomposition room to perform autopsies at a cost of \$300.00 per case and \$35.00 per x-ray CD for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$5,000.00. (Chairman Alexander Mirabella)

8. Authorizing the County Manager to accept and execute a Sub-Grant Agreement with Middlesex County for inclusion in the New Jersey Department of Health, Chronic Disease Coalition Grant Program for the period of July 1, 2012 through June 30, 2013. (**Chairman Alexander Mirabella**)

RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Administrator

There were no questions.

1. Authorizing County Manager to renew the contract with Sanolite, Elizabeth, New Jersey, for the provision of chemicals for the Laundry Department from January 1, 2013 through December 31, 2013 in an amount not to exceed \$28,000.00. (**Freeholder Vernell Wright**)
2. Authorizing the County Manager to enter into an agreement with practitioners to provide professional medical services for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the contract period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$60,000. (**Freeholder Vernell Wright**)
3. Authorizing the County Manager to certify to the New Jersey Department of Human Services, Division of Mental Health Services ("NJ DHS-DMHS") that the County of Union will continue to operate a psychiatric facility from January 1, 2013 through December 31, 2013. (**Freeholder Vernell Wright**)
4. Authorizing the County Manager to approve the minutes of the October 3, 2011 Runnells Specialized Hospital Advisory Board of Managers Meeting. (**Freeholder Vernell Wright**)

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

Chairman Mirabella asked if most of the items on the Agenda are for materials and services.

County Counsel Barry stated that most of the items are establishing prequalified lists for various litigation and others are for books and materials. He said the law books are not only for the County Counsel's Office, but also used by the Prosecutor's Office, Runnells Specialized Hospital, Social Services Attorneys, the Sheriff's Department, Administrative Services and the Clerk of the Board's Office.

Chairman Mirabella asked if there is on-line access to these books.

County Counsel stated that the amounts have been lowered significantly. He said at one time they used West Law and they changed to NexisLexis and online costs have been cut in half.

1. Approving a list of Qualified Litigation Defense Counsel for the year 2013. (**Chairman Alexander Mirabella**)
2. Approving a list of Qualified Labor/Personnel Counsel for the period of January 1, 2013 through December 31, 2013. (**Chairman Alexander Mirabella**)

3. Appointing and designating Special Counsels for the Union County Solid Waste Management District for the period of January 1, 2013 through December 31, 2013. (Chairman Alexander Mirabella)
4. Approving a list of Qualified Shorthand Reporters for the period of January 1, 2013 through December 31, 2013. (Chairman Alexander Mirabella)
5. Authorizing the County Manager to award a contract to Judith L. DiAntonio, Clark, New Jersey, for Court Reporting Services for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$20,000.00. (Chairman Alexander Mirabella)
6. Approving a list of Qualified Mental Health Patient Counsel Services for the period of January 1, 2013 through December 31, 2013. (Chairman Alexander Mirabella)
7. Authorizing the County Manager to award a contract to Donald Smith, Esq., Elizabeth, New Jersey, to Provide Mental Health Patient Counsel Services for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$54,000.00. (Chairman Alexander Mirabella)
8. Authorizing the County Manager to award a contract to Antonelli Minchello, PC, Union, New Jersey to provide Mental Health Patient Counsel Services for the period of January 1, 2013 through December 31, 2013 in amount not to exceed \$10,000.00. (Chairman Alexander Mirabella)
9. Authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union in amount not to exceed \$30,000.00. (Chairman Alexander Mirabella)
10. Authorizing the County Manager to enter into an agreement with Thompson West, Stamford, Connecticut, for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$71,360.00. (Chairman Alexander Mirabella)
11. Authorizing the County Manager to enter into an agreement with Gann Law Books, Newark, New Jersey, for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$36,725.00. (Chairman Alexander Mirabella)
12. Authorizing the County Manager to enter into an agreement with Lexis Nexis, Philadelphia, Pennsylvania, for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$54,622.00. (Chairman Alexander Mirabella)
13. Authorizing the County Manager to enter into an agreement with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$63,439.00. (Chairman Alexander Mirabella)

OFFICE OF THE COUNTY MANAGERAlfred J. Faella, County Manager

County Manager Faella stated that the items listed on the Agenda from his office have been approved by the Fiscal Committee.

1. Authorizing the County Manager to adjust and/or change the Internal Position Control schedules of the budget. (**Freeholder Daniel P. Sullivan**)
2. Authorizing the County Manager to adopt the 2013 Constitutional Officers wage increases in the amount of 2% effective January 1, 2013. (**Freeholder Daniel P. Sullivan**)

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Kowalski asked to join Freeholder Hudak in sponsoring item 3.

Freeholder Sullivan asked to join Freeholder Estrada in sponsoring item 2.

Freeholder Scanlon and Vice Chairman Carter asked if the Entire Board could join Freeholder Hudak in sponsoring item 3.

1. Recognizing Colombianos Sin Fronteras, Inc., for their charitable efforts throughout various communities. (**Freeholder Angel G. Estrada**)
2. Congratulating the Elizabeth High School Football Team for capturing the NJSIAA North Jersey, Section 2, Group 5 State Title with a thrilling 37-33 victory over Piscataway at Kean University. (**Freeholder Angel G. Estrada**)
3. Expressing the Board's deepest sympathy to the family of Riley Regan in this their time of sorrow. (**Freeholder Christopher Hudak**)
4. Appointing Terri Lassiter, PhD, MPH as a member to the Prevention of Youth Violence Advisory Board to fill an unexpired term ending May 31, 2013. (**Freeholder Mohamed S. Jalloh**)
5. Congratulating Marthelly & Louisanne Luc of Roselle, New Jersey, who celebrated their 50th Wedding Anniversary on November 22, 2012. (**Freeholder Mohamed S. Jalloh**)
6. Resolution co-sponsoring the Union County St. Patrick's Day Parade though the funding of the Union County St. Patrick's Day Parade Committee the sum of \$4,000.00. (**Freeholder Daniel P. Sullivan**)
7. Congratulating the Summit High School Football Team for capturing the NJSIAA North Jersey, Section 2, Group 3 Championship with a 30-0 victory over Palisades Park at MetLife Stadium. (**Chairman Alexander Mirabella**)
8. Thanking Freeholder Deborah P. Scanlon for her 15 years of service to the residents of the County of Union as a member of the Freeholder Board. (**Chairman Mirabella and the Entire Board**)

9. Authorizing the County Manager to enter into an agreement to extend the contract for archival services with Cornerstone Records Management, South River, New Jersey, in accordance with N.J.S.A. 40A: 11-15 for a month-to-month basis, as needed to complete the contractual transfer of Official County Records, in an amount not to exceed 24,000.00. (Chairman Alexander Mirabella)

EXECUTIVE SESSION

To the extent known, the following items will be discussed in Executive Session:

- 1) Attorney Client privileged communication relative to potential litigation Maryann King V. Union Township, American Traffic Solutions, Inc., et als.
- 2) Attorney Client privileged communication pending negotiations with the Union County Improvement Authority relative to golf operations, management and assets.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing attorney- client privileged communication relative to potential litigation Maryann King V. Union Township, American Traffic Solutions, Inc., et als and attorney-client privileged communication pending negotiations with the Union County Improvement Authority relative to golf operations, management and assets.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it may not take formal action as it is an Agenda Meeting. Formal action may take place at the Regular Meeting to follow.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Motion to enter Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Linda Carter, Vice Chairman; **SECONDER:** Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter, Chairman Mirabella;

Motion to return from Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Linda Carter, Vice Chairman; **SECONDER:** Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter, Chairman Mirabella;

County Counsel Barry stated that as a result of discussions during Executive Session an additional Resolution will be added for the Regular Meeting which will pertain to authorizing the County Manager to enter into a Memorandum of Understanding between the County of Union and the Union County Improvement Authority relative to potentially moving Union County's golf assets

under the Union County Improvement Authority.

ADJOURNMENT

Motion to adjourn the meeting at 8:05 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Christopher Hudak, Freeholder;
SECONDER: Deborah P. Scanlon, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak,
Freeholder Jalloh, Freeholder Kowalski, Freeholder Scanlon, Freeholder Sullivan, Freeholder
Wright, Vice Chairman Carter, Chairman Mirabella;

2012 UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2012 at 12:00pm

Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

January 19, 2012

February 2, 2012

February 16, 2012

March 1, 2012

March 15, 2012

April 5, 2012

April 26, 2012

May 3, 2012

May 17, 2012

June 14, 2012

June 28, 2012

July 12, 2012

August 9, 2012

September 6, 2012

September 20, 2012

October 4, 2012

October 18, 2012

November 8, 2012

Tues., November 20, 2012

December 6, 2012

December 20, 2012

REGULAR MEETINGS

January 26, 2012

February 9, 2012

February 23, 2012

March 8, 2012

March 22, 2012

April 19, 2012

April 26, 2012

May 3, 2012

May 31, 2012

June 14, 2012

June 28, 2012

July 19, 2012

August 16, 2012

September 13, 2012

September 27, 2012

October 11, 2012

October 18, 2012

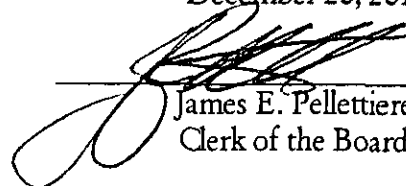
November 8, 2012

November 29, 2012

December 6, 2012

December 20, 2012

JEP:mb



James E. Pelletiere
Clerk of the Board