



# UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 26, 2026  
AGENDA SETTING MEETING AGENDA

**CALL TO ORDER**

**ROLL CALL**

**PRAYER AND SALUTE TO THE FLAG**

**STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

**PRESENTATION BY THE BOARD**

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A resolution presentation will be made by the Board to Union County Vocational-Technical Schools Superintendent Gwendolyn Ryan, joined by students from the various Academies of the Vocational-Technical School, in recognition of National Career and Technical (CTE) Month and National Future Farmers of America (FFA) Week.

**EXECUTIVE SESSION**

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To the extent known, the Board of County Commissioners has a need to enter into Executive Session to discuss the following item:

1) Attorney-client privileged communication concerning the potential settlement in the matter entitled Meghan Tomlinson v. Union County.

**APPROVAL OF COMMUNICATIONS**

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Note and File

**APPROVAL OF MINUTES**

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1. January 1, 2026 - Installation Ceremony and Re-Organizational Meeting
2. January 29, 2026 - Agenda Setting Session
3. January 29, 2026 - Regular Meeting

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**ORDINANCE FOR ADOPTION**

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1. **AN ORDINANCE TO AMEND “THE LAWS OF UNION COUNTY: ADMINISTRATIVE CODE AND POLICIES AND GENERAL LEGISLATION” BY AMENDING PART II-GENERAL LEGISLATION: CHAPTER 107, PARKS AND RECREATION, ARTICLE IV, FEES FOR RECREATION FACILITIES.**

**Final Reading Statement**

Vice Chair Rebecca L. Williams, Policy Committee Chair, will move Ordinance number 864-2026 for Final Reading and authorize the Clerk of the Board to advertise same in accordance with the law.

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**ORDINANCE FOR INTRODUCTION**

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1. **AN ORDINANCE TO AMEND “THE LAWS OF UNION COUNTY: ADMINISTRATIVE CODE AND POLICIES AND GENERAL LEGISLATION” BY AMENDING: PART II-POLICIES AND GENERAL LEGISLATION: CHAPTER 49, FEES, ARTICLE X (NEW), GENERAL FEES TO OFFSET THE COST OF ELECTRONIC RECEIPT TRANSACTIONS.**

**First Reading Statement**

Vice Chair Rebecca L. Williams, Policy Committee Chair, will move Ordinance Number 865-2026 for First Reading and Authorize the Clerk of the Board to advertise same in accordance with the law. The Public Hearing and Final Reading will be held on March 26, 2026.

**OFFICE OF THE COUNTY CLERK**

JOANNE RAJOPPI, COUNTY CLERK

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1. Amending Resolution 2025-901, a contract with Royal Printing Services, West New York, New Jersey for printing services associated with elections needed by the County for 2026–2027, to reflect additional Grant account numbers and an additional funding in the combined amount of \$195,361.00, for a new contract total not to exceed \$2,596,881.00, for the following: 2026 Berkeley Heights Special School Election; 2026 Westfield Special School Election; Early Voting for the 2026 Primary; 2026 General; Mail-in Voter Education Program. **(Chairman Joseph C. Bodek)**
2. Amending Resolution 2025-903, a contract with Full Service Mailers, East Rutherford, NJ, for mail fulfillment services associated with elections needed by the County for 2026–2027, to reflect additional Grant account numbers and additional funding in the combined amount of \$8,659.81.00, for a new contract total not to exceed \$254,256.71, for the following: 2026 Berkeley Heights Special School Election; 2026 Westfield Special School Election; Mail-in Voter Education Program. **(Chairman Joseph C. Bodek)**

3. Amending Resolution 2025-904, a contract with B & B Press Inc., Lebanon, New Jersey, for print services for Mail-in-Ballots and Provisional Ballots for 2026 and 2027 elections, to reflect additional Grant account numbers and additional funding amounts in the combined amount of \$28,021.50, for a new contract total not to exceed \$776,664.24, for the following: 2026 Berkeley Heights Special School Election; and 2026 Westfield Special School Election. **(Chairman Joseph C. Bodek)**

**OFFICE OF THE COUNTY PROSECUTOR**WILLIAM A. DANIEL, COUNTY PROSECUTOR

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1. Amending Resolution Number 2025-435, a Memorandum of Understanding with Trinitas Regional Medical Center/RWJ Barnabas Health, to extend the contract period from March 1, 2025 through May 31, 2026. **(Chairman Joseph C. Bodek)**

**OFFICE OF THE COUNTY SURROGATE**CHRISTOPHER E. HUDAK, ESQ., COUNTY SURROGATE

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1. Approving the 2026 Union County Surrogate Five Year Spending Plan. **(Chairman Joseph C. Bodek)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**LAURA SCUTARI, DIRECTOR

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1. Authorizing the County Manager to enter into a contract with ComPsych Corporation, Chicago, IL, for the provision of a comprehensive Federal Family and Medical Leave Act (FMLA), the State of New Jersey Family Leave Act (FLA) and Military Leave Administration Program to County employees for the period of March 1, 2026 through December 31, 2026 in an amount not to exceed \$46,000.00, with two (2) 12-month options to extend. **(Chairman Joseph C. Bodek)**
2. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with Council 8, effective January 1, 2024, through December 31, 2027. **(Chairman Joseph C. Bodek)**

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**JOSEPH POLICAY, DIRECTOR

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1. Authorizing the County Manager to enter into a Shared Services Agreement with Union College of Union County, NJ to incorporate their Cranford Campus paving project into the Union County annual Paving Project, where said Union College of Union County paving project is to be funded and paid for by Union College of Union County, NJ. **(Commissioner James E. Baker, Jr.)**
2. Authorizing the County Manager to enter into a contract with Radiac Research Corp., d/b/a Radiac Environmental Services, Brooklyn, NY, for the purpose of providing four (4) Union County household hazardous waste program events for 2026 in an amount not to exceed \$240,000.00. **(Commissioner James E. Baker, Jr.)**

3. Authorizing the County Manager to enter into a contract with DIGroup Architecture of New Brunswick, New Jersey to provide On-Call Architectural Services commencing January 1, 2026 through December 31, 2026, in an amount not to exceed \$10,000.00. **(Commissioner James E. Baker, Jr.)**
4. Authorizing the County Manager to enter into a contract with Opengov Inc. of San Francisco, California, to provide the licensing, upgrade and maintenance to the web-based Operations Management System with Enterprise Licensing for a contract period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$129,764.26. **(Commissioner James E. Baker, Jr.)**
5. Authorizing the County Manager to enter into a contract with PS&S, of Warren, New Jersey to provide Professional Services required for the NJDEP Stormwater Permit Application and Class B Recycling Center Permit Application for necessary permits for required Capital Projects in an amount not to exceed \$103,080.00. **(Commissioner James E. Baker, Jr.)**
6. Authorizing the County Manager to enter into a contract with USA Architects of Somerville, New Jersey to provide engineering design, construction administration and inspection services for the relocation of various Union County Departments and Union County Judiciary via space planning services for both Union County and Union County Judiciary in an amount not to exceed \$30,000.00. **(Commissioner James E. Baker, Jr.)**
7. Amending Resolution 2024-511, a contract with USA Architects, Somerville, NJ to provide Design Services, Procurement Assistance, and Construction Administration relating to the renovations of various Union County Facilities within the City of Elizabeth, New Jersey in an additional amount of \$107,000.00 for a new contract amount not to exceed \$436,062.50. **(Commissioner James E. Baker, Jr.)**
8. Amending Resolution 2024-410, a contract with USA Architects, Somerville, NJ to provide Design Services, Procurement Assistance, and Construction Administration for a Fire Sprinkler Installation project in the New Annex Courthouse building, Elizabeth, NJ, increasing the contract by \$107,680.00 for a new contract amount not to exceed \$431,649.00. **(Commissioner James E. Baker, Jr.)**

**DEPARTMENT OF FINANCE**BIBI TAYLOR, DIRECTOR

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1. Approving transfer of Current Fund Appropriations. **(Commissioner Kimberly Palmieri-Mouded)**

**DEPARTMENT OF HUMAN SERVICES**DEBBIE-ANN ANDERSON, DIRECTOR

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1. Authorizing the County Manager to enter into agreements with various community-based organizations for the purpose of providing shelter night stays and crisis intervention services for Temporary Assistance for Needy Families (TANF), General Assistance (GA) and/or Emergency Assistance (EA) recipients for the period of January 1, 2026 through December 31, 2026 with a County Match in an amount not to exceed \$275,700.00. **(Commissioner Stanley J. Neron)**
2. Authorizing the County Manager to enter into a revenue-generating agreement with SAGE Eldercare, Inc., Summit, New Jersey for the provision of transportation services through the Union County Paratransit System for Adult Day Care clients for an estimated revenue amount of \$32,000.00 for the period of January 1, 2026 through December 31, 2026. **(Commissioner James E. Baker, Jr.)**
3. Authorizing the County Manager to enter into a revenue-generating agreement with Inroads to Opportunities, Roselle, New Jersey for the provision of transportation services through the Union County Paratransit System for Partial Care clients for an estimated revenue amount of \$14,000.00 for the period of January 1, 2026 through December 31, 2026. **(Commissioner James E. Baker, Jr.)**
4. Authorizing the County Manager to enter into an agreement with Boxwood Learning Center Inc., 115 Second Avenue, #3, Roselle, NJ 07203 to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition, and Reentry, for the contract period of January 1, 2026 through December 31, 2026 in a total amount not to exceed \$215,797.85. **(Commissioner Joseph Signorello III)**
5. Authorizing the County Manager to enter into subcontracted agreements as listed on the Union County Youth Services Commission Spending Plan to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition, and Reentry, for the contract period of January 1, 2026 through December 31, 2026 in a total amount not to exceed \$334,345.15. **(Commissioner Joseph Signorello III)**
6. Authorizing the County Manager to enter into a subcontracted agreement with Communities in Cooperation, Inc., Linden, NJ, to provide court-ordered disposition program services for youth in the local juvenile justice system as per the Union County Youth Services Commission Juvenile Detention Alternative Initiative Spending Plan, for the contract period of January 1, 2026 through December 31, 2026 in a total amount not to exceed \$114,000.00. **(Commissioner Joseph Signorello III)**
7. Authorizing the County Manager to approve the 2025-2026 HEARTH Emergency Solutions (HES) Grant Program Spending Plan for subcontracted services to be provided during the period of August 1, 2025 to July 31, 2026 in a total amount not to exceed \$369,409.00. **(Commissioner Stanley J. Neron)**

8. Amending Resolution 2025-884 to authorize the transfer of funds amongst the funded agencies listed in the 2026 Alcohol/Drug Abuse Grant (A/DA) Spending Plan for subcontracted services to be provided during the period of January 1, 2026 through December 31, 2026 with a change in appropriation accounts. **(Commissioners Lourdes M. Leon)**

**DEPARTMENT OF PARKS & RECREATION**VICTORIA DURBIN-DRAKE, DIRECTOR

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1. Authorizing the County Manager to exercise the County's option to extend the contract with OFF Management LLC, Roselle, NJ, pursuant to Resolution 2022-1069, for mobile food/ice cream truck concession services at the Phil Rizzuto Park, Union, New Jersey, for the period of two (2) additional seven (7) month seasons for an estimated revenue amount of \$9,870.00. **(Commissioner James E. Baker, Jr.)**
2. Authorizing the County Manager to award the 2026 Local Arts Program grant to 44 Union County agencies and organizations in an amount not to exceed \$300,500.00. **(Vice Chair Rebecca L. Williams)**
3. Amending Resolution 2025-102, a Cooperative Services Agreement with the United States Department of Agriculture, Animal Plant, Health Inspection Service, Wildlife Services (USDA, APHIS, WS) to increase the appropriation for the year 2025, in the amount of \$9,287.25 for a new total amount not to exceed \$144,287.25. **(Commissioner James E. Baker, Jr.)**
4. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Danny's Soft Serve, Corporation, Elizabeth NJ, for the purpose of providing Mobile food/ice cream truck and services for Ponderosa Park, Scotch Plains, New Jersey, for the contract period of three (3) seasons, commencing upon contract execution, April 2026 through October 2028, with the option to extend for two (2) additional seasons, in a revenue-generating amount of \$12,630.99. **(Commissioner James E. Baker, Jr.)**
5. Rescinding Resolution Number 2026-97, authorizing the County Manager to apply for and execute a grant from the New Jersey Department of Community Affairs under the 2026 Local Recreation Improvement Grant (LRIG), in the amount of \$75,000.00. **(Commissioner James E. Baker, Jr.)**
6. Authorizing the County Manager to apply for and execute a grant from the New Jersey Department of Community Affairs under the 2026 Local Recreation Improvement Grant (LRIG) for Basketball Court Improvements at Conant Park, Hillside, NJ in the amount of \$75,000.00. **(Commissioner James E. Baker, Jr.)**

**OFFICE OF THE COUNTY COUNSEL**BRUCE H. BERGEN, COUNTY COUNSEL

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1. Amending Resolution 2025-699 to increase the appropriation amount to Thorton Tomasetti of Newark, NJ to provide litigation expert architectural and engineering consulting and litigation support services by an additional amount not to exceed \$100,000.00, for a total contract amount not to exceed \$200,000.00, in the matter of County of Union v. Cumming Construction Mgmt., Inc., et al. **(Chairman Joseph C. Bodek)**
2. Amending Resolution 2026-123, agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union for the year 2026 to increase \$3,000 to the Prosecutor's Office appropriation amount, for a total contract amount not to exceed \$49,700.00. All other departments remain the same. **(Chairman Joseph C. Bodek)**
3. Authorizing the County Manager to execute a Settlement Agreement in the matter entitled Meghan Tomlinson v. Union County Prosecutor's Office, et al., Docket No. UNN-L-02518-23, in an amount not to exceed \$500,000.00, of which the amount of \$181,000.00 shall be paid by the County of Union and the remaining balance of \$319,000.00 shall be paid by Chubb Insurance Company. **(Chairman Joseph C. Bodek)**

**OFFICE OF THE COUNTY MANAGER**EDWARD T. OATMAN, COUNTY MANAGER

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1. Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs in the amount of \$9,000,000.00 **(Commissioner Kimberly Palmieri-Mouded)**

**COMMISSIONER SPONSORED RESOLUTIONS**2026 BOARD OF COUNTY COMMISSIONERS, CHAIRMAN JOSEPH C. BODEK

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**OFFICE OF THE CLERK OF THE BOARD**JAMES E. PELLETTIERE, CLERK OF THE BOARD

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1. Appointing the following members to the Human Services Advisory Council (HSAC): Misrak McPherson, Dr. Stephanie Falana, and Fiorella Rodriguez to a three-year term expiring December 31, 2028. **(Commissioner Stanley J. Neron)**
2. Appointing the following members to the Behavioral Health Advisory Board (BHAB): Tendai Merriweather to a three-year term expiring December 31, 2028. **(Commissioner Lourdes M. Leon)**
3. Acknowledging the internet website publication of all Union County legal notices effective March 1, 2026, pursuant to P.L. 2025, c. 72. **(Chairman Joseph C. Bodek)**

**OFFICE OF OPEN SPACE, RECREATION AND HISTORICAL PRESERVATION**VICTORIA DURBIN-DRAKE, ADMINISTRATOR

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1. Authorizing the County Manager to extend the contract with Groundwork Elizabeth, Elizabeth, NJ, pursuant to Resolution 2024-140, for the administration and implementation of the Union County Plant A Seed Program for a one-year period commencing January 1, 2026 through December 31, 2026 in a total amount not to exceed \$40,000.00. **(Commissioner Alexander Mirabella)**
2. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center (UCPAC), Rahway, NJ for the presentation of "Sensory Friendly Theater" for children with autism and special needs for up to four (4) performances and four (4) movies during the period of January 1, 2026 through December 31, 2026, in an amount not to exceed \$60,000.00. **(Commissioner Alexander Mirabella)**
3. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center (UCPAC), Rahway, NJ for implementation of the 2026 Summer Theater Camp Scholarship Program, a four-week summer conservatory held at the Hamilton Stage for campers between the ages of 8-17 years for the period of June 29, 2026 through July 26, 2026, in an amount not to exceed \$31,500.00. **(Commissioner Alexander Mirabella)**

**LAUDATORY RESOLUTIONS AND RESOLUTIONS OF CONDOLENCE**

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1. Recognizing the passing of Civil Rights activist, Rev. Jesse Jackson, on February 17, 2026, as the County of Union and the nation celebrate Black History Month. **(Commissioner James E. Baker, Jr., Chairman Joseph C. Bodek, Vice Chair Rebecca L. Williams, and the Entire Board)**
2. Extending the Board's deepest condolences to the family of Matthew and Felice Henry during this time of sorrow. **(Commissioner Alexander Mirabella, and the Entire Board)**
3. Extending the Board's deepest condolences to the family of Troy Mildred McCray during this time of sorrow. **(Vice Chair Rebecca L. Williams, and the Entire Board)**
4. Congratulating Frank Mea upon being promoted to Chief of the Berkeley Heights Police Department on January 2, 2026. **(Chairman Joseph C. Bodek, and the Entire Board)**
5. Offering this Board's deepest sympathies and sincere condolences to Robert Renaud and his family on the passing of his granddaughter, Siena Marie Brachelli, during this time of sorrow. **(Chairman Joseph C. Bodek, and the Entire Board)**
6. Extending the Board's deepest condolences to the family of Darryl Gent during this time of sorrow. **(Chairman Joseph C. Bodek, and the Entire Board)**

7. Recognizing the Tia Maria Foundation for its dedication to empowering our county's students and educators at the Tia Maria Foundation's 2nd Annual Scholarship Gala on Friday, March 13, 2026; and further recognizing and congratulating the Tia Maria Foundations' 2nd Annual Scholarship Gala honorees: Jay La'Porte and Marianne Wilson upon being honored with the Hall of Fame Award, and Abner Rodriguez, the Deputy Chief of Police for the City of Elizabeth, upon being honored with the Impact Award, and Renee Drummond upon being honored with the Teachers' Insurance Plan Educator of the Year Award. **(Chairman Joseph C. Bodek, Commissioner Stanley J. Neron, Commissioner Lourdes M. Leon, and the Entire Board)**
8. Recognizing the Union County St. Patrick's Day Parade Committee as they host the 29th Union County St. Patrick's Day Parade on Saturday, March 14, 2026; and further recognizing and congratulating Kerry Schardien-Ricci (Grand Marshal), James Holmes (Adjutant) and Gabby Sully (General Chairwoman). **(Chairman Joseph C. Bodek, and the Entire Board)**
9. Extending the Board's deepest condolences to the family of O'Keitha Syreina Nurse during this time of sorrow. **(Chairman Joseph C. Bodek, Vice Chair Rebecca L. Williams, and the Entire Board)**
10. Congratulating the Borough of Roselle Park upon celebrating its 125th Anniversary on Sunday, March 22, 2026. **(Chairman Joseph C. Bodek, Commissioner Alexander Mirabella, Commissioner Joseph Signorello III, and the Entire Board)**
11. Recognizing the New Jersey School Boards Association (NJSBA) upon hosting their annual Union County Unsung Heroes on Wednesday, March 11, 2026. **(Chairman Joseph C. Bodek, Commissioner Kimberly Palmieri-Mouded, and the Entire Board)**

**ADJOURNMENT**

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**Union County Board of County Commissioners  
2026 Meeting Schedule**

**Reorganization Meeting - Thursday, January 1, 2026 at 11:00 a.m.  
Union County Courthouse- 2 Broad Street, Elizabeth**

**Agenda Setting Session**

Thursday, January 29, 2026  
Thursday, February 26, 2026  
Thursday, March 26, 2026  
Thursday, April 30, 2026  
Thursday, May 28, 2026  
Thursday, June 25, 2026  
Thursday, July 30, 2026  
Thursday, August 27, 2026  
Thursday, September 24, 2026  
Thursday, October 15, 2026  
Thursday, November 12, 2026  
Thursday, December 10, 2026

**Regular Meeting**

Thursday, January 29, 2026  
Thursday, February 26, 2026  
Thursday, March 26, 2026  
Thursday, April 30, 2026  
Thursday, May 28, 2026  
Thursday, June 25, 2026  
Thursday, July 30, 2026  
Thursday, August 27, 2026  
Thursday, September 24, 2026  
Thursday, October 15, 2026  
Thursday, November 12, 2026  
Thursday, December 10, 2026

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings. These meetings are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted. All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6th floor, located at 10 Elizabethtown Plaza, Elizabeth, New Jersey, 07207. Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.