UNION COUNTY Board of County Commissioners

ORDINANCE NUMBER: 870-2026
DATE OF INTRODUCTION: 11/12/2026
DATE OF ADOPTION:

AN ORDINANCE TO AMEND "THE LAWS OF UNION COUNTY: ADMINISTRATIVE CODE AND POLICIES AND GENERAL LEGISLATION" BY AMENDING PART I-ADMINISTRATIVE CODE: CHAPTER 1, UNION COUNTY GOVERNMENT STRUCTURE, ARTICLE III, BOARD OF COUNTY COMMISSIONERS, ARTICLE IV, COUNTY MANAGER, ARTICLE V, DEPUTY COUNTY MANAGER, ARTICLE XIV, DEPARTMENTS, DIVISIONS, BUREAUS, ARTICLE XV, DEPARTMENT OF FINANCE, ARTICLE XVI, DEPARTMENT OF HUMAN SERVICES, ARTICLE XVII, DEPARTMENT OF ADMINISTRATIVE SERVICES, ARTICLE XVIII, DEPARTMENT OF PARKS AND RECREATION, ARTICLE XXI, DEPARTMENT OF PUBLIC SAFETY, ARTICLE XXIII, OFFICE OF THE COUNTY COUNSEL, ARTICLE XXIV, DEPARTMENT OF ECONOMIC DEVELOPMENT; AND PART II-POLICIES AND GENERAL LEGISLATION: CHAPTER 26, BENEFITS, ARTICLE I, NONCONTRACTUAL EMPLOYEES & DIVISION AND DEPARTMENT HEADS, ARTICLE V, RETIREE HEALTH INSURANCE BENEFITS PACKAGE, ARTICLE VI, EMERGENCY CLOSINGS – EFFECT ON BENEFITS, AND CHAPTER 107, PARKS AND RECREATION, ARTICLE IV, FEES FOR RECREATION FACILITIES.

INTRODUCTION				RECORD OF VOTE				FINAL ADOPTION							
COMMISSIONER	Aye	Nay	Abs	Pass	Ord	Sec	NP	COMMISSIONER	Aye	Nay	Abs	Pass	Ord	Sec	NP
BAKER, JR.							✓	BAKER, JR.							
DELISFORT							✓	DELISFORT							
LEON	✓							LEON							
MIRABELLA	✓					✓		MIRABELLA							
NERON							✓	NERON							
PALMIERI-MOUDED	✓							PALMIERI-MOUDED							
SIGNORELLO III	✓							SIGNORELLO III							
WILLIAMS VICE CHAIR	✓				✓			WILLIAMS VICE CHAIR							
BODEK CHAIRMAN	✓							BODEK CHAIRMAN							

BE IT ORDAINED by the Union County Board of County Commissioners that the "Laws of Union County" are hereby amended, to reflect the designated deletions and corrections, or to be set forth in full as follows (those sections not listed are unchanged):

PART I – ADMINISTRATIVE CODE

Chapter 1. UNION COUNTY GOVERNMENT STRUCTURE

ARTICLE III, Board of County Commissioners

§ 1-8 through § 1-12. Unchanged.

§ 1-13. Powers of Board.

The Board of County Commissioners, in its dual role as an area-wide agency of state government empowered to administer state functions within the County and as an instrumentality of the people to provide area-wide services for their use and benefit:

1. Unchanged.
2. Shall appoint a Clerk of the Board, who shall serve at the pleasure of the Board or for such term not to exceed three years.
3. Shall appoint a County Counsel who shall serve at the pleasure of the Board.

500. through I. Unchanged.

§ 1-14 through § 1-16. Unchanged.

§ 1-17. RESERVED [Office of Open Space and Historic Preservation Trust Fund relocated to §1-100(B.)(2).]

§ 1-18. RESERVED [Office of Communication and Public Information relocated to §1-31.]

§ 1-19. RESERVED [Office of Archives & Records Management DELETED.]

§ 1-20. [NEW] Office of the Clerk of the Board.

The Clerk of the Board shall serve as the chief administrative and secretarial officer to the Board of County Commissioners and shall be responsible to:

A. Attend all regular, special, and agenda-setting meetings of the Board of County Commissioners.

B. Take, prepare, and preserve the official minutes of all Board meetings, serving as the permanent custodian of the Board's records.

C. Process, publish, maintain a permanent, continuous ledger of all official ordinances, legislative resolutions, and local laws passed by the Board.

G. Direct the day-today administrative operations, clerical affairs, and personnel working within the Office of the Clerk of the Board to effectively support members of the Board of County Commissioners in fulfilling their official duties, constituent services and administrative responsibilities to the County of Union.

§ 1-21. RESERVED [Office of Commissioner Advancing and Staffing DELETED.]

§ 1-22. RESERVED [Commissioner Aides DELETED.]

§ 1-23. Unchanged.

ARTICLE IV, County Manager

§ 1-24 through § 1-30. Unchanged.

§ 1-31. Communications and Public Information.

The County Manager shall be responsible for the management, and dissemination of all official communications and public information of the County. In fulfilling this duty, the County Manager shall oversee:

A. The production, management, and dissemination of all official County publications, reports, and digital media—including the Annual Report, the Annual County Directory, the official County website, and social media networks—as well as the digital broadcasting, live-streaming, and archiving of all Board of County Commissioners Agenda and Regular meetings.

B. The coordination of all press conferences, media presentations, and official public statements required in the ordinary course of business for the Board of County Commissioners and all County departments and divisions.

C. The generation and distribution of press releases, media kits, informational campaigns, and supporting multimedia assets—including official photography and videography—concerning County operations, events, policies, and activities.

ARTICLE V, Deputy County Manager

§ 1-32 Qualifications; appointment; term.

The position of Deputy County Manager is hereby created and may be appointed by the County Manager. The Deputy County Manager shall serve at the pleasure of and shall be responsible only to the County Manager. The Board may not prevent suspension or dismissal of the Deputy County Manager by passage of a resolution of disapproval. The Deputy County Manager shall, by education, experience and ability, be qualified to perform the duties established and need not be a resident of the County at the time of appointment, but shall become a County resident within six months thereafter.

§ 1-33. Duties.

The Deputy Manager:

A. through C. Unchanged.

§ 1-81. Division heads: unclassified service.

Division heads shall be in the unclassified service, unless otherwise determined by the County Manager at the time of the appointment. Such appointments shall be made under and in accordance with *N.J.S.A.* 11A:3-5.

ARTICLE XV, Department of Finance

§ 1-84. General purpose; departmental functions.

There shall be a Department of Finance responsible for the comprehensive financial stewardship, statutory compliance, and fiscal operations of the County. The Director of Finance shall be the head of the Department and shall be responsible to the County Manager for its operation. The Department of Finance shall include the following Divisions:

A., B. Unchanged.

C. The Division of Budget and Grant Management.

D. The Division of Pensions and Position Control Management.

§ 1-85. Division of the Treasurer.

A. Under the direction and supervision of the Director of Finance, the Division of the Treasurer's shall serve as the official custodian of all County funds and the primary manager of the County's banking and investment portfolios and be responsible to:

(1) Serve as the custodian of County funds and maintain the custody and security of all County cash and investments.

(2) Receive and collect all monies due or payable to the County.

(3.) Deposit County receipts into authorized County depositories in accordance with applicable law and established procedures.

(4) Maintain and administer all County depository relationships and banking accounts.

(5) Manage comprehensive, accurate records of all receipts, deposits, cash balances, investments, and related treasury transactions.

(6.) Invest County funds in accordance with applicable law and County investment policies, prioritizing capital safety, liquidity, and yield optimization.

(7) Prepare and submit periodic reports concerning County receipts, deposits, cash balances, investments, and interest earnings.

(8) Administer the County's debt obligations and coordinate the issuance of debt as authorized by law, ordinance, or resolution.

B. Division head. The Director of the Division of the Treasurer shall be the head of the Division and shall be responsible to the Director of Finance for its operation.

§ 1-86. Division of the Comptroller.

A. Under the direction and supervision of the Director of Finance, the Division of the Comptroller shall serve as the central accounting and fiscal control authority for the County and

(4) Enforce internal financial controls to ensure no payment is issued without proper authorization, verifying documentation, and certified available funding.

(5)Administer the County's central payroll system, manage payroll disbursements, and maintain all associated records and controls.

(6) Process client benefit payments for the County Welfare Agency and prepare mandatory State and Federal fiscal reports.

(7) Prepare comprehensive financial statements, statistical reports, schedules, and related financial disclosures.

(8) Manage the fiscal year-end closing process and compile all necessary data for the County's Annual Financial Statement.

(9) Coordinate the annual independent audit and any targeted fiscal operations audits by providing all required records, documentation, and technical assistance.

B. Division head. The Director of the Division of the Comptroller shall be the head of the Division and shall be responsible to the Director of Finance for its operation.

§ 1-87. Division of Budget and Grant Management.

A. Under the direction and supervision of the Director of Finance, the Division of Budget and Grant Management shall provide administrative support, coordination, and fiscal oversight for the County's operating, capital and grant budgets and shall be responsible to:

(1) Assist the Director of Finance and County Manager with the preparation, administration, and oversight of the County's annual operating and capital budgets, including all budget amendments, transfers, and statutory reporting.

(2) Develop comprehensive budget analyses, fiscal forecasts, schedules, and management reports for the Director of Finance.

(3) Administer the financial and budgetary components of all federal, state, and third-party grants and reimbursement programs.

(4) Provide the fiscal data, projections, and analyses necessary for grant applications and ongoing program administration.

(5) Monitor grant contracts, expenditure trends, reimbursement requests, and program balances to ensure absolute compliance with grantor requirements, while maintaining rigid financial records and controls.

(6) Enforce compliance with all applicable federal, state, grantor, and County regulations governing budgeting, grants, reimbursements, and indirect costs.

(7) Manage the County's indirect cost allocation plan and coordinate its approval and application with appropriate governmental agencies.

B. Division head. The Director of the Division of Budget and Grant Management shall be the head of the Division and shall be responsible to the Director of Finance for its operation.

§ 1-88. Division of Pensions and Position Control Management

service to the New Jersey Division of Pensions & Benefits.

(3) Process final retirement certifications, including final pay calculations, certification of final salaries, and the management of payouts for unused accumulated sick or vacation leave in strict accordance with local policies and collective bargaining agreements.

(4) Administer pension loan repayments by tracking, auditing, and deducting State-approved pension loan balances directly from active employee payroll.

(5) Maintain the definitive, authorized County position roster, ensuring every authorized job title is linked to a specific, unique, and budgeted position control number.

(6) Ensure total authorized Full-Time Equivalent (FTE) counts remain aligned with the adopted Union County Annual Budget.

(7) Approve and track fiscal impacts resulting from inter-departmental transfers, promotions, reclassifications, or salary adjustments.

B. Division head. The Director of the Division of Pensions and Position Control Management shall be the head of the Division and shall be responsible to the Director of Finance for its operation.

ARTICLE XVI, Department of Human Services

§ 1-90. General purpose; departmental organization.

A. There shall be a Department of Human Services for the purpose of promoting the coordination, integration, maximization and development of human services and providing for the planning, monitoring and administration of select human services. Such resources and services shall include, but not be limited to, those mandated by federal and state law and rules and regulations appertaining thereto. The Director of Human Services shall be the head of the Department and shall be responsible to the County Manager for its operation.

B. Unchanged.

C. [Assistant Director-- DELETED.]

D. [D. redesignated as C.; unchanged.]

§ 1-91 Unchanged.

§ 1-92 Division of Children and Youth Services.

A. Unchanged.

[Improperly designated as A., resdesignated as B.]
B. Division head. The Director of the Division of Children and Youth Services shall be the head of the Division and shall be responsible to the Director of Human Services for its operation.

[Improperly designated as B., resdesignated as C.]
C. Within the Division of Children and Youth Services shall be the following bureaus:

1. Under the direction and supervision of the Director of Human Services, the Division of Individual & Family Support Services' functions and responsibilities shall include:

    1. Developing and strengthening resources within the human services delivery system,-including but not limited to the following programs within the Division: the Homeless and Housing Continuum of Care; Behavioral Health and Substance Misuse; Intoxicated Driver Resource Center; and the Office for Persons with Disabilities and Special Needs.

    2. Unchanged.

    3. Managing grants and/or direct service provision for the following service areas: Alcoholism and Drug Misuse; Mental Health Services; Intoxicated Driver Resource Center; Homeless Assistance/Support Services; and service linkages and programs for Persons with Disabilities and Special Needs.

(4) through (7). Unchanged.

B. Unchanged.

C. The Division of Individual & Family Support Services shall be responsible for the following:

(1) Homeless and Housing Continuum of Care
(2) Behavioral Health and Substance Misuse
(3) Intoxicated Driver Resource Center
(4) Persons with Disabilities and Special Needs

§ 1-94.1 Bureau of Homeless and Housing Continuum of Care.

A. Under the direction and supervision of the Director of the Division of Individual & Family Support Services the functions and responsibilities of the Bureau shall include:

(1) through (4). Unchanged.

§ 1-94.2 Bureau of Behavioral Health and Substance Misuse.

A. Under the direction and supervision of the Director of the Division of Individual & Family Support Services the functions and responsibilities of the Bureau shall include:

(1) through (4). Unchanged.

§ 1-94.3 Unchanged.

§ 1-94.4 (Reserved) [Previous text of secction deleted.]

§ 1-94.5 Bureau for Persons with Disabilities and Special Needs.

A. Under the direction and supervision of the Director of the Division of Individual & Family Support Services the functions and responsibilities of the Bureau shall include:

A., B. Unchanged.

C. Within the Division of Outreach and Advocacy shall be the following bureaus:

(1) Human Services Constituent Relations (OHSCR)
(2) Analytics, Research and Evaluation (OARE)

D. Bureau of Human Services Constituent Relations (OHSCR)

(1) Under the direction and supervision of the Director of the Division of Outreach and Advocacy, the Bureau's functions and responsibilities shall include:

(a) through (g) Unchanged.

E. Bureau of Analytics, Research and Evaluation (OARE)

(1) Under the direction of and supervision of the Director of the Division of Outreach and Advocacy, the Bureau's functions and responsibilities include:

(a) through (c). Unchanged.

ARTICLE XVII, Department of Administrative Services

§ 1-98 General purpose; departmental organization.

There shall be a Department of Administrative Services for the purpose of conducting personnel management and labor relations, purchasing, coordinating and monitoring the administration of all County insurance programs, motor vehicle fleet management, mailroom & messenger services and telecommunication services. The Director of Administrative Services shall be the head of the Department and shall be responsible to the County Manager for its operation. There may be a Deputy Director of the Department of Administrative Services who shall under the direction and supervision of the Director of the Department of Administrative Services assist in the orderly and efficient administration of the Department, performing whatever supervisory or administrative duties the Director deems necessary and proper.

A. The Department of Administrative Services shall include the following:

(1) The Division of Personnel Management and Labor Relations.
(2) Bureau of Affirmative Action.
(3) The Division of Purchasing
(4) The Division of Motor Vehicles and Mailroom.

§ 1-99 Unchanged.

§ 1-99.1 Affirmative Action.

A. Within the Division of Personnel Management and Labor Relations there shall be a Bureau of Affirmative Action

B. The Bureau of Affirmative Action shall:

ARTICLE XVIII, Department of Parks and Recreation

§ 1-100 Department established; purpose; organization.

A. Unchanged. A. Unchanged.

B. [DELETED.]

[C. redesignated B.]
B. The Department shall have a Bureau of Cultural and Heritage Affairs and a Bureau of Open Space Recreation and Historic Preservation Trust Fund.

(1) The Bureau of Cultural and Heritage Affairs functions and responsibilities shall include:

(a) Create, support and encourage programs promoting public interest and participation in local arts, history and culture.

(b) Maintain an annual preservation awards program commending noteworthy historic preservation.

(c) Educate the public on local, state and municipal efforts to preserve historical sites.

(d) Maintain an historic inventory as a resource for federal and state agencies and local planners.

(2) The Bureau of Open Space Recreation and Historic Preservation Trust Fund functions and responsibilities shall include:

(a) Staffing and assisting the Commissioner Committee on Trust Fund issues with accompanying resolutions, by-laws and legislative approval.

(b) Supervising consultants to ensure Commissioner directives are implemented and work is completed according to specifications.

(c) Creating and administering grant programs and overseeing the Green Acres Planning Incentive Grant application process responsible for for grants awarded to the Union County Trust Fund.

(d) Assisting the County Manager with acquisition purchases by working with Green Acres and the Law Department and completing requirements prescribed by statute.

(e) Complying with statutory requirements including arranging public meetings.

(f) Staffing the public advisory committee and the three sub-committees.

(g) Overseeing the Open Space Strategic Plan, Recreation Master Plan and Historic Preservation Strategic Plan including:

(1) Division of Recreational Facilities
(2) Division of Park Maintenance
(3) Division of Park Environmental Services

ARTICLE XXI, Department of Public Safety

§ 1-123. General purpose; departmental organization.

A., B. Unchanged.

C. The Department of Public Safety shall include the following divisions:
(1) Division of Police.
(2) Division of Weights and Measures.
(3) Division of Emergency Services.
(4) Division of Health Management

§ 1-124. Unchanged.

§ 1-125. RESERVED [Division of Medical Examiner DELETED]

§ 1-126. Unchanged.

§ 1-127. Division of Emergency Services.

A. through D. Unchanged.

E. Bureau of Logistics. Under the direction and supervision of the Director of the Division of Emergency Management, the Bureau of Domestic Preparedness' functions and responsibilities shall include:

(1) Unchanged.

(2) [DELETED.]

(3) through (6) are unchanged but renumered as (2) through (5).

[G. through K. and M. are corrected without change to be designated as F. through K.]

§ 1-128. Division of Health Management.

A. There is hereby established the Division of Health Management, a certified local health agency pursuant to N.J.S.A. 26:3A2-6(b) for the purposes of serving as the certified local health agency that will receive delegated authority under the County Environmental Health Act (CEHA), N.J.S.A. 26:3A2-21 et seq., the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Department of Health and Senior Services (NJDHSS).

(1) Under the direction and supervision of the Director of Public Safety, the Division of Health Management's functions and responsibilities shall include:

(a) through (u) Unchanged.

B. Unchanged.

A. through C. Unchanged.

D. The County Counsel shall:

(1) through (3) Unchanged.

(4) Represent the County in matters of litigation and appeals in the courts and before any administrative agency and recommend to the Board any appropriate settlement thereof.

(5) Unchanged.

§ 1-140. Deputy and Asssistant Counsel.

A. There shall be as many Deputy County Counsels as the County Counsel shall recommend to the County Manager. The Deputy and Assistant County Counsels shall serve at the pleasure of the County Counsel and perform the functions and discharge such responsibilities as allocated to them by the County Counsel. .

B. During the absence or disability of the County Counsel, the Board shall appoint a qualified attorney meeting the qualifications for County Counsel pursuant to Section 1-139A of the Administrative Code as Acting County Counsel. Such person shall possess all of the powers and perform all of the duties of the County Counsel and, in the event of a vacancy in that Office, shall serve as Acting County Counsel until the appointment and qualification of a County Counsel.

C. [DELETED]

ARTICLE XXIV, Department of Economic Development

§ 1-152. Department established; purpose; organization.

A. Unchanged.

B. Within the Department of Economic Development, there shall be the Bureau of ADA Compliance, under the direction and supervision of the Director of Economic Development.

C. Unchanged.

§ 1-153. The Division of Strategic Planning

A. Unchanged.

B. The Division of Strategic Planning shall be responsible for:

(1) Community Engagement and Diversity.
(2) LGBTQ Affairs.
(3) Women Affairs
(4) Business Development
(5) Veteran's Services.

C. Division head. There may be a Director of the Division of Strategic Planning who serves as

(1) through (3). Unchanged.

§ 1-153.3. Women Affairs

A. Under the direction and supervision of the Director of the Division of Strategic Planning the functions and responsibilities of Women Affairs shall include:

(1) through (3). Unchanged.

§ 1-153.4 Business Development

A. The Division of Strategic Planning shall be responsible for Business Development to include:

(1) through (3). Unchanged.

§ 1-154. to § 1-157. Unchanged.

§ 1-158. Division of Information Technology.

A. Under the direction and supervision of the Director of The Department of Economic Development, the Division of Information Technology's functions and responsibilities shall include:

1. through 11. Unchanged.

B. Division Head. The Director of the Division of Information Technology shall be responsible to the Director of the Department of Economic Development for its operation.

PART II - *POLICIES AND GENERAL LEGISLATION*

Chapter 26, BENEFITS

ARTICLE I, Noncontractual Employees & Division and Department Heads

§ 26-1. Adoption of benefit policy.

The Board of County Commissioners of the County of Union does hereby adopt the following policy regarding benefits for all noncontractural employees and division and department heads.

A. Unchanged.

B. Annual leave: division heads and department heads.

All division heads and department heads, as herein defined, shall not be entitled to overtime or compensatory time. All such division and department heads, however, shall be entitled on an annual basis to 4 working days of paid personal leave, 15 days of paid sick leave, and a minimum of 20 days of annual paid vacation, adjusted as follows for each year of state or local government service in the State of New Jersey:

Department heads with ten (10) or more years of full-time service with the County in the position of Department Director and 25 or more years of full-time state or local government service in the State of New Jersey retiring from service with the County shall be entitled to: a) credit of the full annual vacation days for the calendar year in which he or she retires; b) payment for any earned, unused vacation days; and c) a sick-time payout of $15,000 for a minimum of 100 earned, unused sick days.

Division heads enrolled in Police & Firemen's Retirement System (PFRS) or Public Employees Retirement System (PERS) with twelve or more years of full-time service in position as a Division Head retiring on a service retirement or early retirement from:

1. PFRS Tiers 1, 2, & 3; or
2. PERS – Tiers 1, 2, 3, 4, & 5

shall be entitled to the following upon retirement: a) credit of the full annual vacation days for the calendar year in which he or she retires; b) payment for any earned, unused vacation days; and c) a sick-time payout of:

$10,000 for 100-200 earned, unused sick days;
$12,500 for 201-300 earned, unused sick days; or
$15,000 for 301 or more for any earned, unused sick days.

Division Heads enrolled in NJ Defined Contribution Retirement Program with twelve or more years of full-time service in position as a Division Head, retiring age 65 years or older and has 25 years of service with the County shall be entitled to the following benefits upon retirement: a) credit of the full annual vacation days for the calendar year in which he or she retires; b) payment for any earned, unused vacation days; and c) a sick-time payout of:

$10,000 for 100-200 earned, unused sick days;
$12,500 for 201-300 earned, unused sick days; or
$15,000 for 301 or more for any earned, unused sick days.

C. Unchanged.

ARTICLE V, Retiree Health Insurance Benefits Package

§ 26-9. Retiree subsidy.

A. Unchanged.

B. Constitutional Officers, Department Directors and Division Heads

(1) Constitutional Officers. The County shall remove the existing cap on the retiree health benefit subsidy and reimburse Medicare premiums for all individuals holding the position of Constitutional Officer who retire on or after January 1, 2027 after serving a minimum of 25 years in the position of Constitutional Officer or a combination of 25 or more years of service as a Constitutional Officer and/or full-time employee with the County of Union.

(2) Department Directors and Division Heads.

a. The County shall remove the existing cap on the retiree health benefit subsidy and reimburse Medicare premiums for all individuals holding the position of Department Director at the time of retirement from the County and who:

time of retirement from the County and who:

(1.) retire on a disability pension from the Police & Firemen's Retirement System or the Public Employees Retirement System; or

(2.) retire on or after January 1, 2027 on a service retirement or early retirement from Police & Firemen's Retirement System (PFRS) or Public Employees Retirement System (PERS) with twelve (12) or more years of full-time service in position as a Division Head; or

(3.) retire on or after January 1, 2027 from service with the County who are enrolled in the Defined Contribution Retirement Program (DCRP) or the County's 401A plan and have twelve (12) or more years of full-time service in position as a Division Head and have 25 or more years of state or local government service in the State of New Jersey.

C. Unchanged.

ARTICLE VI, Emergency Closings—Effect on Benefits

§ 26-9. Adoption of Policy.

The Union County Board of County Commissioners recognizes the importance of maintaining all County operations during severe snow and other emergency conditions, to the greatest extent possible.

The County Manager shall be authorized to declare a snow or other emergency closing.

The County of Union adopts the following policy concerning a declared emergency closing as it effects overtime, sick time, vacation time and compensatory time:

1. 24 HOUR FACILITIES:

    1. Employees who are ordered to report to work shall be compensated at double their regular rate for all hours worked during the hours of 12:00am to 11:59pm on the day of the declared emergency closing.
    2. Employees who are ordered to report to work but can not report for work due to the emergency shall have no charge to accrued time off.
    3. Employees who are on an approved leave of absence prior to the declared emergency day shall have no charge to accrued time off and shall not receive any credit for additional time off.
    4. Employees who call in sick on the emergency day shall have no charge to sick time and shall not receive any credit for additional time off.
    5. Employees who have a scheduled day off shall have no charge to their benefit time and shall not receive any credit for additional time off.

2. NON 24-HOUR FACILITIES / REQUIRED TO WORK DUE TO THE EMERGENCY:

    1. Employees who are ordered to report to work shall be compensated at double their regular rate for all hours worked during the hours of 12:00am to 11:59pm on the day of the declared emergency closing.
    2. Employees who are ordered to report to work but can not report for work due to the emergency shall have no charge to accrued time off.
    3. Employees who are on an approved leave of absence prior to the declared emergency

subsequently sent home, shall only be compensated at their regular rate for actual time worked prior to being sent home. They shall not receive credit for additional time off, nor qualify for double time or any other enhanced compensation rate.

Employees who do not report for work due to the emergency shall have no charge to accrued time off.

Employees who are on an approved leave of absence prior to the declared emergency day shall have no charge to accrued time off and shall not receive any credit for additional time off.

Employees who call in sick on the emergency day shall have no charge to sick time and shall not receive any credit for additional time off.

Employees who have a scheduled day off shall have no charge to their benefit time and shall not receive any credit for additional time off.

Chapter 107, PARKS AND RECREATION

ARTICLE IV, Fees for Recreation Facilities

§ 107-6. Park Fees.

[UNCHANGED] The Union County Board of County Commissioners annually adopts a fee schedule for all facilities and programs operated by the Department of Parks and Recreation. The Clerk of the Board will publish the required notice in the appropriate newspaper of such introduction and public hearing for the Schedule of Fees. A copy of the currently effective Schedule of Fees ordinance is on file in the Clerk of the Board's office and is available for examination during office hours.

The Director of the Department of Parks and Recreation is hereby authorized to set fees and one-time charges not specifically included in the fee schedule. Subject to the written approval of the County Manager, the Director of the Department of Parks and Recreation is hereby further authorized to amend or modify any fee set forth in the fee schedule for special promotions and events up to 12 times a year. In the event that the Director shall assess, amend or modify any fee he shall file a notice of said assessment, amendment or modification with the Clerk of the Board and the Director of the Department of Finance, no less than five days prior to the effective date of the assessment, amendment or modification.

AMENDMENTS: The following updated and new fees are hereby enacted to amend the annual adopted fees. All fees not included herein remain as previously adopted:

MASKER'S BARN -- Watchung Reservation

Weekday Rates:
Monday through Thursday

Corporations and Individuals:
Up to 2 Hours: In County: $90 Out of County: $110
Up to 4 Hours: I/C: $180 O/C: $220
Up to 6 Hours: I/C: $270 O/C: $330
Over 6 Hours: I/C: $350 O/C: $440

Non-Profit Organizations
Up to 2 Hours: I/C: $70 O/C: $90

Non- Profit Organizations
All Day, 1 Day: I/C: $300 O/C: $400
All Day, 2 Days: I/C: $550 O/C: $700
All Day, 3 Days: I/C: $ 800 O/C: $950

DESERTED VILLAGE AT FELTVILL --Watchung Reservation

Haunted Hay Ride: I/C $10/ticket O/C: $20/per ticket

TRAILSIDE NATURE & SCIENCE CENTER --Watchung Reservation

Summer Camp
Half Day I/C: $180 O/C: $215

Full Day (Includes Lunch and Free Time) I/C: $360 O/C: $430

Birthday Party Packages
Up to 14 kids with room rental I/C: $210 O/C: $280
Up to 28 kids with room rental I/C: $350 O/C: $445

Scouts
Up to 14 kids- 60 Minutes I/C: $85 O/C: $85

Adult Programs
Up to 25 adults- 60 Minutes I/C: $150 O/C: $175

Schools
Pre-first Grade (Ages 3-6) - 45 Minutes I/C: $85 O/C: $115

School/ Community Group- Grade 1 & Up:
60 Minutes- Up to 25 Children I/C: $120 O/C: $130
90 Minutes- Up to 25 Children I/C: $130 O/C: $140
2 Hours- Up to 25 Children I/C: $160 O/C: $170

Offsite/ Outreach Programs
Classroom Program – 45 Minutes (Up to 25) I/C: $150 O/C: $175
School Assemblies- 45 Minutes (Up to 200) I/C: $250 O/C: $275

Eco Van- 45 Minutes (One Class Size) (Up to 25) I/C: $150 O/C: $175

Adult Groups/ Organizations- 45 Minutes I/C: $150 O/C: $175

WATCHUNG STABLES --Watchung Reservation

Junior Troop I/C: $350 O/C: $440
Senior Troop I/C: $395 O/C: $495
Beginner Troop I/C: $295 O/C: $390
Adult Troop I/C: $350 O/C: $440
Summer Camp I/C: $425 O/C: $525
Private Lesson I/C: $65 O/C: $75
2 People Semi Private, per person I/C: $55 O/C: $65

Player's Card Holder: $19 $20
Non- Card Holder: $24 $25
Senior Player's Card: $18 $19
Youth Player's Card: $14 $14

9 Hole Cart Fees:

Requested Single: $22
Requested Senior Single $18
Two Riders/ One Cart: $12 per person
Two Senior Riders/ One Cart: $10 per person

AND, BE IT FURTHER ORDAINED, in case any section, subsection, paragraph, subdivision, clause or provision of this ordinance shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any section, paragraph, subdivision, clause or provision of this ordinance, and to this end, the provisions of each section, paragraph, subdivision, clause or provision of this ordinance are hereby declared to be severable;

AND, BE IT FURTHER ORDAINED, that each section of this ordinance shall take effect at the time and in the manner provided by law, unless otherwise indicated.