

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2023 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD’s website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2023 CoC Priority Listing Detailed Instructions and FY 2023 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: County of Union New Jersey

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2023 CoC Priority Listing Detailed Instructions and FY 2023 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2024 into one or more new projects? No

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC’s Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Reallocation	PSH/RRH	Expansion
Visions & Pathway..	2023-09-22 11:37:....	Joint TH & PH-RRH	Elizabeth/Union C...	\$123,020	1 Year	20	PH Bonus		
Family Promise PH...	2023-09-28 09:45:....	PH	Elizabeth/Union C...	\$273,133	1 Year	19	PH Bonus	PSH	

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.	X
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	X
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.	

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
Gateway YMCA Madi...	2023-09-28 09:43:...	1 Year	Elizabeth /Union C...	\$90,397	14	PSH	PH		
Gateway YMCA Ind-...	2023-09-28 11:36:...	1 Year	Elizabeth /Union C...	\$339,904	5	PSH	PH		
Gateway YMCA 14-C...	2023-09-28 09:44:...	1 Year	Elizabeth /Union C...	\$505,850	8	PSH	PH		
EHA-BWY CH-2023	2023-09-28 11:35:...	1 Year	Elizabeth /Union C...	\$129,673	15	PSH	PH		
ECHH-Gateway Join...	2023-09-28 11:22:...	1 Year	Elizabeth /Union C...	\$294,499	12		Joint TH & PH-RRH		
Covenant House NJ...	2023-09-28 09:47:...	1 Year	Elizabeth /Union C...	\$113,161	16	RRH	PH		
CAU Jaques-2023	2023-09-28 09:48:...	1 Year	Elizabeth /Union C...	\$195,951	11	PSH	PH		
YWCA-2023	2023-09-28 11:20:...	1 Year	Elizabeth /Union C...	\$281,941	13	PSH	PH		
CAU 96 & 116 West...	2023-09-28 09:50:...	1 Year	Elizabeth /Union C...	\$122,323	7	PSH	PH		
CAU Colonial-Mors...	2023-09-28 09:49:...	1 Year	Elizabeth /Union C...	\$33,741	1	PSH	PH		
BWY-PHA 35U-2023	2023-09-28 11:31:...	1 Year	Elizabeth /Union C...	\$573,057	9	PSH	PH		
BWY-PHA 25U-2023	2023-09-28 11:29:...	1 Year	Elizabeth /Union C...	\$411,367	2	PSH	PH		
BWY-PHA 15U-2023	2023-09-28 11:29:...	1 Year	Elizabeth /Union C...	\$236,064	6	PSH	PH		

BWY- PHA 11U- 2023	2023-09- 28 11:27:...	1 Year	Elizabeth /Union C...	\$170,353	10	PSH	PH		
BWY- EHA 45U- 2023	2023-09- 28 11:26:...	1 Year	Elizabeth /Union C...	\$772,305	3	PSH	PH		
BWY- EHA 20U- 2023	2023-09- 28 11:25:...	1 Year	Elizabeth /Union C...	\$310,438	4	PSH	PH		
BWY- 2023	2023-09- 28 11:24:...	1 Year	Elizabeth /Union C...	\$30,149	17	PSH	PH		

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
Union County CoC ...	2023-09-25 11:56:...	1 Year	Elizabeth/Union C...	\$322,178	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2023 NOFO, CoCs must rank all YHDP Renewal projects that HUD initially funded in the FY 2016 (Round 1) YHDP Competition.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted ?	Rank	PSH/RRH	Consolidation Type
This list contains no items									

Continuum of Care (CoC) YHDP Replacement Project Listing

Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2023 NOFO, CoCs must rank all YHDP Replacement applications for projects replacing YHDP Renewal projects that HUD initially funded in the FY 2016 (Round 1) YHDP Competition.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	Rank
This list contains no items							

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked the New, Renewal, Round 1 YHDP Renewal and Round 1 YHDP Replacement projects, or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$4,611,173
New Amount	\$396,153
CoC Planning Amount	\$322,178
YHDP Amount - Competitive	\$0
YHDP Amount - Non-Competitive	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$5,329,504

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	Consistency Plan	09/27/2023
Other	No		
Other	No		
Project Rating and Ranking Tool (optional)	No	Project Rating an...	09/28/2023

Attachment Details

Document Description: Consistency Plan

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Project Rating and Ranking Tool

Submission Summary

**WARNING: The FY2021 CoC Consolidated Application requires 2 submissions.
Both this Project Priority Listing AND the CoC Consolidated Application MUST
be submitted.**

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be submitted.**

Page	Last Updated
Before Starting	No Input Required
1A. Identification	08/29/2023
2. Reallocation	08/29/2023
5A. CoC New Project Listing	09/28/2023
5B. CoC Renewal Project Listing	09/28/2023
5D. CoC Planning Project Listing	09/27/2023
5E. YHDP Renewal Project Listing	No Input Required
5F. YHDP Replacement Project Listing	No Input Required
Funding Summary	No Input Required
Attachments	09/28/2023
Submission Summary	No Input Required

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U.S. Department of Housing
and Urban Development

Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Elizabeth/Union County CoC NJ-515

Project Name: See attached.

Location of the Project: See attached.

Name of
Certifying Jurisdiction: City of Elizabeth

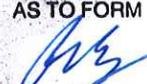
Certifying Official
of the Jurisdiction Name: J. Christian Bollwage

Title: Mayor

Signature: 

Date: September 22, 2023


Yolanda M. Roberts, R.M.C.
Municipal Clerk

CITY OF ELIZABETH APPROVED AS TO FORM 
PHYSICAL CONDITIONS
TERMS & CONDITIONS 
DESCRIPTION

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

FY2023 CoC SuperNOFO Application

Applicant: Elizabeth/Union County CoC NJ-515
Certifying Jurisdiction: City of Elizabeth

New Project:

- **Family Promise PH-RRH 8U-2023**
402 Union Ave., Elizabeth, NJ 07208

Renewal Projects:

- **Bridgeway Supportive Housing**
- **Bridgeway/Elizabeth Housing Authority 20U TRA**
- **Bridgeway/Elizabeth Housing Authority 45U TRA**
615 N. Broad St., Elizabeth, NJ 07208

- **Community Access Unlimited – Colonial/Morse**
- **Community Access Unlimited – Jaques**
- **Community Access Unlimited – W. Grand**
80 W. Grand St., Elizabeth, NJ 07202

- **Covenant House New Jersey - UC**
231 Court Street, 2nd floor, Elizabeth, NJ 07207

- **Elizabeth Housing Authority/Bridgeway**
688 Maple Ave., Elizabeth, NJ 07202

- **The Gateway Family YMCA – Madison**
- **The Gateway Family YMCA – Individual Supportive Housing**
- **The Gateway Family YMCA – Family Supportive Housing**
- **The Gateway Family YMCA - ECHH TH-PH RRH**
135 Madison Ave., Elizabeth, NJ 07201

- **YWCA Union County Supportive Housing/Family Promise**
1131 E. Jersey St., Elizabeth, NJ 07201/402 Union Ave., Elizabeth, NJ 07208

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Elizabeth/Union County CoC NJ-515

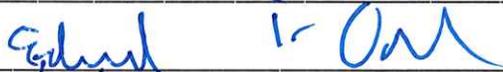
Project Name: See attached.

Location of the Project: See attached.

Name of
Certifying Jurisdiction: County of Union, NJ

Certifying Official
of the Jurisdiction Name: Edward T. Oatman

Title: County Manager

Signature: 

Date: 9/21/23

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

FY2023 CoC SuperNOFO Application

Applicant: Elizabeth/Union County CoC NJ-515
Certifying Jurisdiction: County of Union, NJ

New Project:

- **Union County CoC Planning Project**
10 Elizabethtown Plaza, Elizabeth, NJ 07207
- **Visions & Pathways PH-RRH 6U-2023**
49 Brahma Ave., Bridgewater, NJ 08807/1371 Park Ave., Plainfield, NJ 07060

Renewal Projects:

- **Bridgeway/Plainfield Housing Authority 11U TRA**
- **Bridgeway/Plainfield Housing Authority 15U TRA**
- **Bridgeway/Plainfield Housing Authority 25U TRA**
- **Bridgeway/Plainfield Housing Authority 35U TRA**
615 N. Broad St., Elizabeth, NJ 07208/510 E. Front St., Plainfield, NJ 07060

**UNION COUNTY CONTINUUM OF CARE (CoC) SUPERNOFO
PROJECT PRIORITY LISTING AND RANKING PROCEDURE**

CoC PRIORITY RANKING COMMITTEE'S ROLE

The Union County Continuum of Care Priority Ranking (CPR) Committee serves as the primary vehicle for evaluation of projects and sets the ranking priorities for the Continuum of Care application for the Union County Continuum of Care (UC-CoC). This is an Ad Hoc Subcommittee under the Union County Comprehensive Emergency Assistance System (CEAS) and Continuum of Care (CoC) Committee (hereafter referred to as CEAS/CoC).

The CPR Committee is a network of public and private entities. Committee members may not submit project applications or receive HUD CoC Homeless Assistance Program funding. Committee members must sign a conflict of interest form for the purpose of assessing any potential conflicts of interest. This ensures that the CPR Committee members have no direct benefit and allows for use of objective criteria. (See below for more detail.)

The UC-CoC has utilized a CPR Committee to rank new projects since 1998. In 2013 the CPR Committee began ranking both New and Renewal projects. The CPR Committee primary goal is to meet the national goals of preventing and ending homelessness in the County of Union, NJ. The CPR Committee uses objective, performance-based scoring criteria and selection priorities that are outlined below to determine the extent to which each project addresses HUD's policy priorities.

The CPR Committee meets year-round to effectively implement a CoC NOFO planning process, including annually with the release of the CoC application. Special meetings may be called provided that five (5) business days' notice is given electronically or by mail to the members. At each meeting an agenda is developed and meeting minutes are prepared immediately following the meeting. Both items are maintained on file with the meeting sign in sheet, materials distributed and the Committee member's conflict of interest form.

The functions and purpose of the Committee are as follows:

- a. Assess provider organization(s) (applicant/sponsor) eligibility and capacity;
- b. Review and evaluate project readiness/eligibility;
- c. Review project quality;
 - % of permanent housing exit destinations
 - % increases in income
 - program participant eligibility
 - utilization rates
 - drawdown rates
 - frequency and/or amount of funds recaptured by HUD
- d. Review project match and all leveraging letter(s) to ensure they meet HUD requirements;
- e. Review site visit(s) and CoC Monitoring Findings;
- f. Review CoC membership involvement;
- g. Review HMIS participation status and data quality ensuring that youth, domestic violence & LGBTQ clients would be served;
- h. Assess cost effectiveness;
- i. Assess number of housed to be served and receive mainstream resources (cash and non-cash benefits);
- j. Assess number of households to be served and by various target populations;
- k. Assess provider organization experience;
- l. Assess spending (fast or slow); and
- m. Review HUD APR for Performance results.

PROJECT RANKING PROCESS

Renewal Project Scoring: Renewal projects approved by CPR for inclusion in the CoC project ranking will be scored according to an objective scoring tool based on their individual project performance, alignment with HUD and CoC policy priorities, and compliance. Performance and HMIS elements are heavily weighted measures used by HUD in determining the overall CoC score for the NOFO. Data used in the project scoring tool comes largely from projects' most recently submitted Annual Performance Report (APR). Scoring tools are provided in the Appendix. First-time renewals are projects that have not yet completed their first operating year, and thus,

cannot be scored for their performance due to not having a completed Annual Performance Report (APR). However, the CPR will evaluate each first time renewal to ensure that each project is achieving satisfactory progress.

New Project Selection: New project applicants will be assessed on the following: project design, how the project addresses local priority needs, how the project aligns with local strategies and HUD's priority to end homelessness, budget appropriateness and accuracy, project match, leveraging, CoC participation, community collaboration, organizational capacity, use of Housing First, and implementation timeline. There may be new projects that fail to score well enough to be included in the NOFO submission, or there may not be enough new project funding to fund all requests. New project applicants are highly encouraged to review the new project application guide and instructions while preparing their application, which provide a wealth of resources on best practices, policies, procedures, and requirements. Scoring tools are provided in the Appendix.

Ranking Order: Renewal projects approved for inclusion in the CoC's project ranking will be ranked in the following order

1. Renewal permanent supportive housing projects, ranked in order of highest to lowest percentage score (projects that have not completed a full operating year will be ranked at bottom of PSH programs)
2. Renewal rapid re-housing projects, ranked in order of largest number of units to smallest number of units

Coordinated Access SSO projects and new projects, including regular and domestic violence projects, will be ranked after the CPR Committee has evaluated all new and renewal projects. Coordinated Access SSO and new projects will be ranked in such a way to (1) maximize the CoC's overall application score; (2) maximize the score of Tier 2 projects and ensure the highest possibility of having projects funded; (3) increase the CoC's system performance; and (4) effectively meet HUD policies and priorities.

Tie-Breakers: Ties within the same project type will be broken in the following order:

- Highest % of clients exiting to or retaining permanent housing
- Highest utilization rate

The CPR may adjust individual projects up or down in the ranking or reallocate in order to fulfill HUD priorities, prevent potential losses of funding, and maximize the overall CoC application score.

If any project is rejected by the CPR Committee, a written letter is provided to the provider organization listing the reason(s) for denial. This letter is required to be sent to the provider organization no later than 15 days prior to the submission of the CoC consolidated application to HUD. The provider organization can appeal the process. (See below for more detail.)

All motions and other actions of the CPR Committee are to be approved by a majority vote. This recommendation is then presented at the CEAS/CoC Committee meeting. Once approved a copy of the Consolidated application is uploaded to the County's website (www.ucnj.org) under the Continuum of Care unit and the UC-CoC consolidated application is submitted to HUD.

CONFLICT OF INTEREST POLICY

Members of the Continuum of Care Priority Ranking Committee are precluded from participating in their official capacity in discussions and/or decision-making regarding funding of programs or monitoring of programs for which they are employed, serve as a board member, or as a volunteer, or have a financial interest. In addition, the potential for conflict of interest is reviewed.

For purposes of assessing potential conflict of interest, Continuum of Care Priority Ranking members are asked to disclose information on themselves, their spouse, and other family members*.

**Family members include: children, parents, grandparents/grandchildren, uncles/aunts, siblings, in-laws, significant other, or other members of the immediate household.*

COUNTY'S ROLE

The County's role in this CPR Committee shall be through the Union County Department of Human Services Continuum of Care Unit (UC-CoC). This unit sends an email solicitation notification to the UC-CoC informing

them of the Continuum of Care application. This solicitation outlines the requirements for provider organizations interested in applying for these funds. Outreach is done to faith-based groups and all homeless social service provider agencies within the geographic area of UC-CoC. It is announced at the CEAS/CoC meeting and other meetings in the geographic area of UC-CoC.

UC-CoC staff provides information on HUD and Union County Independent Monitoring Unit (IMU) findings in an effort to assist CPR Committee members in the ranking of project applications. IMU findings include, but are not limited to: adherence to HUD regulations, participant eligibility documentation, level of service, and support services provided. HUD APRs are reviewed weekly by UC-CoC staff. UC-CoC staff provides all Project applications to the CPR Committee for review. Committee members ask questions and are provided the necessary information to rate all project applications.

APPEALS

It is the policy of Union County that any agency/organization participating in Continuum of Care funding processes shall have the recourse to an appeal **based on procedural matters**. To ensure a uniform and equitable means of applying this policy, the following guidelines shall structure the appeals procedures. Any agency/organization shall have the right to appeal any Union County CPR Committee's funding recommendation on a **Procedural** basis if:

- a) *The funding was not publicized; there was insufficient time to prepare a completed proposal; or the application requirements or processes were inappropriate for the funds requested; or*
- b) *A conflict of interest charge can be substantiated against any Committee member.*

If any agency/organization chooses to appeal the funding disposition, the agency's Executive Director and/or Chief Operating Office must:

- i. *Contact the Union County Division of Individual & Family Support Services as of the date specified in the letter of funding disposition in order to formally initiate an appeal. The first contact must be by telephone to 908-527-4839 to be followed by a formal letter setting forth the reason(s) for the appeal.***
- ii. *Personally appear to present the appeal and submit any documents of evidence or proof of the procedural violation on the day/time of the appeal hearing as set forth by the Appeals Committee.*

*** All appeals must be initiated by telephone (with follow-up letter) on or before the date specified in the notification letter to the Union County Division of Individual & Family Support Services, Administration Building – 4th Floor, Elizabeth, NJ 07207, or by FAX (908) 558-2562. Program staff will notify the appealing agency of the date, time and location of the appeal hearing by telephone during the afternoon preceding the scheduled appeal hearing.*

Appeals Process

- A. Agencies applying for funds are advised of "Appeals Process".
- B. The Continuum of Care Priority Ranking (CPR) Committee makes tentative decisions regarding agency funding.
- C. All agencies submitting funding requests are advised of the tentative allocation recommendations in writing. Agencies not recommended for funding are given a brief explanation of the CPR Committee's decision, and are advised of procedures for appeal.
- D. The Committee will convene a meeting to hear appeal presentation(s) of agencies (up to 15 minutes allowed per agency). The Committee can reject the agency's appeal which thereby upholds the CPR Committee's original funding recommendations. The Committee can concur with the agency's appeal. In this case, the Committee must return documentation to serve as compelling reasons for the CPR Committee to review its original funding recommendations. In all cases, the final determining authority for all funding recommendations shall be the CPR Committee. The resulting recommendations are presented to CEAS/CoC.
- E. CEAS/CoC votes on the final funding recommendations. Persons in conflict shall abstain from the vote.

AMENDMENTS

The Project Priority Listing and Ranking Procedure may be amended by the two-thirds (2/3) vote of the voting members of the CEAS/CoC Committee, following an electronic or written notice at least two (2) weeks in advance to all Committee members indicating the proposed amendment or revision.

UNION COUNTY CONTINUUM OF CARE (CoC) SUPERNOFO REALLOCATION PROCESS & PROCEDURE

CoC PRIORITY RANKING COMMITTEE'S ROLE

The Union County Continuum of Care Priority Ranking (CPR) Committee serves as the primary vehicle for reallocation of any Continuum of Care projects for the Union County Continuum of Care (UC-CoC). This is an Ad Hoc Subcommittee under the Union County Comprehensive Emergency Assistance System (CEAS) and Continuum of Care (CoC) Committee (hereafter referred to as CEAS/CoC).

The CPR Committee is a network of public and private entities. Committee members may not submit project applications or receive HUD CoC Homeless Assistance Program funding. Committee members sign conflict of interest forms for the purpose of assessing any potential conflicts of interest.

REALLOCATION PROCESS

The UC-CoC considers reallocation through the CPR Committee meeting(s). This process includes a review of HUD priorities, gaps analysis of homeless populations and types of housing and services available in the community, utilization rates, quarterly reviews of HMIS data including the PIT and HIC counts and data trends over time, annual monitoring and threshold review data of the current CoC and ESG funded programs, and prioritizing needs of subpopulations.

Any decision to reallocate is considered and recommended by the CPR Committee. The recommendation is then presented to the full CEAS/CoC Committee for review/approval.

CoC Projects can voluntarily ask to be reallocated:

- **Voluntary Reallocation:** Currently-funded NOFO project applicants interested in voluntarily reallocating should notify UC-CoC in writing of their intent no later than 2 weeks prior to the due date of HUD's Grant Inventory Worksheet (GIW). The GIW will serve as UC-CoC tool to identify Project Applicants' intent to reapply for CoC funding.

For purpose of reallocated project funding (to create a new permanent housing project), strong preference will be given to those projects that voluntarily apply to reallocate.

This Reallocation Policy and Procedure incorporates the following general objectives:

- To ensure the CoC's responsibility in submitting to HUD an application that is consistent with HUD guidelines and the HEARTH ACT;
- To ensure the amount to be reallocated is sufficient to fund effective PH program(s); and,
- To best position the bulk of the existing transitional housing (TH) programs for continued HUD funding in an environment of changing strategies.

All renewal projects are reviewed by the Union County Department of Human Services (UCDHS) to determine if a project should be considered for reallocation. The UCDHS staff will provide technical assistance, correcting technical inaccuracies if they arise in conversation, and reminding the project funded agency of their responsibilities if they step outside their authority.

Through the reallocation process, the UC-CoC ensures that projects submitted with the CoC Collaborative Application best align with the HUD CoC funding priorities and contribute to a competitive application that secures HUD CoC dollars to address and end homelessness in Union County. The UC-CoC will make decisions based on alignment with HUD guidelines, performance measures, and unspent project funds. Reallocated projects will be encouraged to seek funders that will support the contributions these projects make to the CoC.

FY2023 Continuum of Care (CoC) SuperNOFO Application - Ranking Score Criteria

Maximum points available – 105 base points, 10 bonus points available, 115 points maximum

1. Performance Measures and Project Effectiveness (40 points total)

- Housing stability – Measure 7 b.2
- Leavers income – Measure 4.6
- Stayers income – Measure 4.3
- Stayers earned income – Measure 4.1
- Annual updates - HMIS data question 6c
- Overall increase in income – System Performance Measures 4.1, 4.3, 4.6
- Timely submission of annual assessments - SAGE
- Utilization rate
 - By units – last completed APR
 - By beds – last completed APR
- Sponsor Capacity/Project Value
 - The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion. This data is derived from their efficiency and number of clients served in other County, State and Federal funding streams.
 - The project under review provides a valuable service/housing opportunity to the homeless in Union County.

2. Serving High Need Populations (20 points total)

• **Priority - Chronic Homelessness, Victims of Domestic Violence, and Most Vulnerable populations**

- *Chronic Homelessness – HMIS data quality Q.26*
- *Victims of Domestic Violence – HMIS data quality Q.14*
- *Most Vulnerable – Number of 2 or more disabling conditions, HMIS data Q.13 a 2*

As seen in the past few Continuum of Care funding cycles, our Continuum is placing a large emphasis on the ability to house the chronically homeless, veterans and victims of domestic violence. For this reason, the following points will be awarded based on the percentage of households being specifically served within the project by the provider:

- **10** points will be awarded to any project that has dedicated 100% of their beds to the chronically homeless, veterans and / or victims of domestic violence.
 - **8** points will be awarded to any project that has dedicated 75% of their beds to the chronically homeless, veterans and / or victims of domestic violence.
 - **6** points will be awarded to any project that has dedicated or prioritized at least 50% of their beds to chronically homeless, veterans and / or victims of domestic violence.
 - **4** points will be awarded to any project that dedicated or prioritized at least 35% of their beds to the chronically homeless, veterans and / or victims of domestic violence.
 - **2** points will be awarded to any project that dedicated or prioritized at least 25% of their beds to the chronically homeless, veterans and / or victims of domestic violence.
- **Housing First Model** – From Internal Monitoring Reviews and Quarterly Voucher Submission
The CoC has been successful in utilizing best practices to work towards ending homelessness. One of the most effective best practices has been for projects to utilize a Housing First approach to housing. To receive the **10** points associated with being a housing first project, the project must:
 - Demonstrate that they are a low barrier program by showing that participants are not screened out of their program due to any of the below reasons.
 - Having too little of no income.
 - Active or history of substance abuse.
 - Having a criminal record with exceptions for State-Mandated restrictions.

- History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement), and
- Demonstrate that the clients are not terminated from the program for the reasons outlined in any of the below.
 - Failure to participate in supportive services.
 - Failure to make progress on service plan.
 - Loss of income or failure to improve income.
 - Being a victim of domestic violence.
 - Any other activity not covered in a lease agreement typically found in the project's geographic area.

3. Equity Factors (20 points total)

- Serving/served persons who:
 - Identify as LGBTQIA+ - HMIS data quality Q.10
 - BIPIOC - Black and Indigenous people of color - HMIS data quality Q.12a
 - Hispanic/Latino - HMIS data quality 12b
 - Persons with disabilities (2 or more, as all of the CoC projects serve persons with disabilities) - *Number of 2 or more disabling conditions, HMIS data Q.13 a 2*
 - Mental Health - HMIS data quality Q.13a1
 - Substance Abuse - HMIS data quality Q.13a1

4. Project Financial Information (15 total points)

- **Percent of CoC funding expended last operating years**
 - CoC Amount Awarded Last Operating Year – Grant Agreements
 - CoC Amount Expended Last Operating Year – from LOCCS

- **Budget Appropriateness**

Due to recent budget constraints and education in funding, it is essential for the local Continuum process to ensure all projects are requesting appropriate funds for projects as well as utilizing any funding they are currently receiving. For these reasons, maximum points will be awarded to projects in which:

- The budget is reasonable and appropriate for the number of households/persons that are expected to serve.
- Administration funding requested do not exceed 7% of the total of the budget line items.
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars). – Match % from the APR

5. Participation in Local Priorities (10 Points)

Our Continuum has continued to put an emphasis on collaboration and participation in local priorities, such as ending veteran homelessness, chronic homelessness, and survivors of Domestic Violence - as well as the requirement of participating in the coordinated assessment system of the community. Full points will be awarded for agencies that fully participate in all local homelessness initiatives.

- PIT Participation – List of the participants during the unsheltered count verbally shared
- CEAS/CoC – Meeting Minutes
 - The agency has attended at least 4 of the Comprehensive Emergency Assistance System and Continuum of Care (CEAS/CoC) Committee meetings held in the last year.

6. Bonus Points (up to 10 Points)

This is a section where additional points can be added or deducted based on the performance of the project, whether criteria has been met or not during previous years, such as:

- Match – exceeding the 25% required match - Match percentage from the APR
 - Leasing – drawing all rental assistance and/or leasing – unspent percentage of total funds from LOCCS
 - Serving Youth (25 and under) – HMIS data quality Q.5

**FY2023 Continuum of Care (CoC) SuperNOFO Application
Ranking Score Sheet**

Renewal Projects

Name Project: 156, 157, 158, 159, 160, 162, 171, 173, 174, 271, 311, 334, 389, 392, 483, 538, 563

Evaluator's Number: _____

- | | | |
|--|-------------------------|-------|
| 1. Performance Measures and Project Effectiveness | (40 points) | _____ |
| 2. Serving High Need Populations | (20 points) | _____ |
| 3. Equity Factors | (20 points) | _____ |
| 4. Project Financial Information | (15 points) | _____ |
| 5. Participation in Local Priorities | (10 points) | _____ |
| 6. Bonus Points | (up to 5 points) | _____ |

Which agency has been most cooperative?

in implementing Coordinated Entry
in answering phones and emails
in receiving referrals
in housing your clients
in running service fairs
served the most clients (not just CoC)
in returning contracts

in submitting vouchers in a timely manner
in having accurate voucher forms
in responding to IMU letters
and making the necessary corrections
in performing street outreach
people who do not speak English
HMIS dollars - CAU

**FY2023 Continuum of Care (CoC) SuperNOFO Application
Ranking Score Sheet**

NEW Project(s)

Name Project: Family Promise PH-PSH 8U-2023 / Visions & Pathways PH-RRH 6U

Evaluator's Number: _____

- | | | |
|--|-------------------------|-------|
| 1. Performance Measures and Project Effectiveness | (40 points) | _____ |
| 2. Serving High Need Populations | (20 points) | _____ |
| 3. Equity Factors | (20 points) | _____ |
| 4. Project Financial Information | (15 points) | _____ |
| 5. Participation in Local Priorities | (10 points) | _____ |
| 6. Bonus Points | (up to 5 points) | _____ |