



# COUNTY OF UNION

DEPARTMENT OF ADMINISTRATIVE SERVICES

*Laura M. Scutari, Director*

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CHOSEN FREEHOLDERS**

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*County Counsel*

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*Clerk of the Board*

**MEMO TO:** All Potential Bidders

**FROM:** Laura Scutari, Director  
Division of Purchasing

**DATE:** July 25, 2019

**RE:** CLARIFICATION NO.1

**BA# 33-2019 – Wide Format Printers and Flatbed Finishing  
System**

## CLARIFICATION No. 1

### BID SUBMISSIONS DUE 8/8/2019

This clarification is to provide a contact name and number.

For any vendor wishing to schedule a site visit, please call the County of  
Union Print Shop at:  
Vincent Paparella – (908)659-7402

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**DIVISION OF PURCHASING**



**COUNTY OF UNION**  
*BID SUBMISSION CHECKLIST*

**BA# 33-2019 WIDE FORMAT PRINTERS &  
FLATBED FINISHING SYSTEM**

- \_\_\_\_\_ 1. Bid Form Page(s)
- \_\_\_\_\_ 2. Bidder Signature Page – *follow instructions and fill out completely*
- \_\_\_\_\_ 3. Statement of Ownership Disclosure (2 pages) – *fill out completely and notarize*
- \_\_\_\_\_ 4. Non-Collusion Affidavit – *fill out completely and notarize*
- \_\_\_\_\_ 5. Affirmative Action Requirement
- \_\_\_\_\_ 6. Disclosure of Investment Activities in Iran
- \_\_\_\_\_ 7. Americans with Disabilities Form
- \_\_\_\_\_ 8. Copy of a State of New Jersey **Business Registration Certificate (“BRC”)** issued in the company name of the bidder and in the names of any subcontractors, if applicable
- \_\_\_\_\_ 9. Addenda Receipt Form – ONLY INCLUDE IF ADDENDA(S) WERE RECEIVED
- \_\_\_\_\_ 10. Compliance Pages – Pages 13 to 27
- \_\_\_\_\_ 11. Expertise Statement
- \_\_\_\_\_ 12. Installation Projects Client List
- \_\_\_\_\_ 13. Repair Service Client List

***Each bidder should complete this form, initial each entry, sign and date at the bottom and submit with bid.***

NAME OF BIDDER: \_\_\_\_\_ DATE: \_\_\_\_\_

# COUNTY OF UNION

## Notice To Bidders

SEALED BIDS will be received by the Director of the Division of Purchasing of the County of Union, New Jersey or her designee on August 8, 2019, at **2:30 p.m.** prevailing time in the **3<sup>rd</sup> Floor Conference Room**, U.C. Administration Building, 10 Elizabethtown Plaza, Elizabeth, New Jersey for:

### **BA# 33-2019 – WIDE FORMAT PRINTERS & FLATBED FINISHING SYSTEM**

in accordance with the specifications and forms of the bid packages furnished by the Division of Purchasing. The County reserves the right to reject any and all bids and to waive any and all informalities in the bid.

Bids shall be submitted in a sealed envelope and clearly marked with the subject of the bid, name and address of the bidder, phone & fax number, and date of the bid opening. Each bid must be delivered to reach the Division of Purchasing prior to the stated time of the opening of the bids. **No** late bids will be accepted. The County will not be responsible for late delivery by the U.S. Mail or any other carrier. If hand delivered, please note that parking and security access at the County Complex may cause delays and bidders should take them into consideration in order to submit a timely bid. **No** late bids will be accepted.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.

Bid packages may be obtained by registering and downloading at <http://ucnj.org/bid-specs> or in person from the Division of Purchasing (3<sup>rd</sup> floor), Union County Administration Building, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207 or via U.S. Mail per request. Fax requests for bid packages to 908-558-2548 or call 908-527-4130.

Laura M. Scutari, QPA, Director of Purchasing

**UNION COUNTY BOARD  
OF CHOSEN FREEHOLDERS**

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*We're Connected to You!*

## GENERAL SPECIFICATIONS

Revised 4/21/2016  
Goods & Services

### 1. RECEIPT OF BIDS

The Division of Purchasing will receive sealed bids for this work at the Union County Administration Building, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207 on the date and time and in the place noted on the sheet marked "Notice to Bidders".

Bids for this work should be enclosed in a sealed envelope addressed to the Purchasing Division, County of Union, New Jersey, Union County Administration Building, 10 Elizabethtown Plaza, Elizabeth, New Jersey 07207, with the full name of the bid and the bid opening date and time clearly marked on the outside. Any outer shipping container must be marked in the same way. Refer to the sheet marked "Notice to Bidders" for the correct name of the bid and the bid opening date.

The County will not assume responsibility for bids forwarded by U.S. mail or any other delivery service. It is the bidder's responsibility to see that the bids are presented to the Purchasing Division at the time and place designated. Under no circumstances will a bid be accepted after the time designated for the bid opening.

All Bid Form pages are to be filled out with a typewriter or pen and ink. The bidder in ink must initial erasures or alterations. Bid prices will be accepted only on the Bidding Sheet supplied. In the event there is a discrepancy between any unit price given and the extended total, the unit price will govern. Any discrepancies will be mathematically adjusted.

When two or more low bids are equal in all respects, awards will be made according to the provisions of N.J.S.A. 40A:11-6(d).

The County reserves the right to reject any or all bids and also reserves the right to waive any non-material defects in the bids received.

All delivery costs (FOB: Union County Ship to Address) shall be included in the total bid prices, unless the bid specifications specifically state otherwise.

N.J.S.A. 54:32B-1 et seq. exempts all materials sold to the County of Union from sales or use taxes and these should not be included in the prices provided on the Bidding Sheet.

The Bidder's Signature Page, Non-Collusion Affidavit, and Bidder's Disclosure Statement must be completely filled out and submitted in the sealed bid. If specified, Equipment Statement, Experience Statement, Bid Bond, Consent of Surety, N.J. Public Works Contractor's Registration Certificate, a State of New Jersey Department of the Treasury Business Registration Certificate and List of Sub-contractors must also be included in the sealed bid. Refer to the Bid Document Submission Checklist for all required documents.

### 2. BID AND PERFORMANCE GUARANTEE

If specified, each bidder must furnish a guarantee in the form of a Bid Bond, Certified Check or Bank Cashier's Check in the required amount as specified on the Bid Document Submission Checklist page. Checks shall be drawn to the order of the County of Union, New Jersey.

If specified, each bidder must furnish with the bid, the Consent of Surety form signed by a Surety Company stating that if the bid is accepted the Surety Company which provides the Consent shall be required to furnish a Performance Bond in the amount as specified on the Bid Document Submission Checklist page. Such Surety Company will provide the Contractor with Bonds guaranteeing the faithful performance of the work in accordance with the specifications, and the payment for labor, materials, and all other indebtedness which may accrue on the account of this work. The Performance Bond will be required at the time of the signing of the Contract and will be written by a firm authorized to issue the bonds under the laws of the State of New Jersey and be in a form acceptable to the County Counsel. The County of Union has provided its Consent of Surety form for your use. The use of this form by your Surety Company will expedite the bid review process and eliminate the possibility of having your bid rejected. If, however, you should need to use another form, please use language similar to that used on the Union County form and avoid making any additions or deletions to the Union County form language. The Performance Bond will have a term equal to the entire contract period. In lieu of the Consent of Surety, the Bidder **MAY** submit a Certified Check for the required amount

The County of Union shall award the contract or reject all bids within sixty (60) days; except that the bids of any bidders' who consent thereto may, at the request of the County, be held for consideration such longer periods as may be agreed.

The County will return all bid guarantees after the bids have been opened, read, tabulated and checked except those of the three (3) bidders whose bids are considered the lowest responsible bids. The bid bonds of the low three (3) bidders will be returned within ten (10) days of the date of the award of the contract.

If the successful bidder refuses or neglects to sign the said Agreement and/or fails to furnish the required performance bond, the Surety of such bidder will be held and used by the County as liquidated damages for such refusal or neglect.

### **3. QUALIFICATION OF BIDDERS**

The County of Union may make such investigation, as it deems necessary to determine the ability of bidder to perform the work. The County of Union reserves the right to reject any bid if investigation of such bidder fails to satisfy the County of Union that such bidder is properly qualified to carry out obligations of Contract, and to complete work contemplated therein.

Bidders are required to submit the names and addresses of the officers or principals of the Corporation, Firm or Partnership submitting a proposal or bid. Failure to comply will result in the rejection of such bid as non-responsive.

The County of Union has the right to reject any and all bids from any bidder that is in, or contemplates bankruptcy of any chapter or nature. Said bidder shall notify the County, in writing, of any condition or knowledge of the same.

### **4. RESERVATIONS**

The County reserves the right to reject any or all bids and also reserves the right to waive any non-material defects in the bids received. The contractor shall not assign, transfer, convey, sublet or otherwise dispose of the contract or any part thereof to anyone without the written consent of the County of Union, New Jersey.

### **5. AWARD AND EXECUTION OF CONTRACTS**

The County of Union, in accordance with N.J.S.A. 40A:11-24, shall award the contract or reject all bids within 60 days; except that the bids of any bidders who consent thereto may, at the request of the County be held for consideration for such longer periods as may be agreed.

When two or more low bids are equal in all respects, awards will be made according to the provisions of N.J.S.A. 40A:11-6.1(d).

### **6. BRAND NAMES**

Whenever an item specified by manufacturer's model number, brand or trade name, it is understood that such description is only for the purpose of defining the level of quality desired, and does not in any way restrict bidding to the named brand. Bids on other brands may be submitted by any responsible supplier, provided such brands are equal to or better than the one named in the specifications. However, the burden of proof as to the comparative quality and suitability of alternate or substitute equipment, articles or materials lies with the bidder and, he shall furnish, at his own expense, all information necessary or related thereto as required by the County of Union. The County of Union shall be the sole judge as to the comparative quality and suitability of alternate or substitute equipment, articles, or materials, and the decision shall be final.

The trade name(s) or brand name(s) offered must be shown on the vendor's response bid form pages.

### **7. PATENT CLAIMS**

The successful bidder (contractor) shall protect and save the County harmless from all and every demand for damages, royalties, or fees on any patented invention used by it in connection with the supplies furnished under this contract hereunder, and it shall be the duty of the contractor, if so demanded by the County, to furnish said County with proper legal release or indemnity from and against all such claims and any and all payments due under such contract are furnished if the County so elects.

## **8. INSURANCE REQUIREMENTS**

Vendor shall procure and maintain at all times while the contract is in full force and effect, the following insurance coverage with an insurance company or companies acceptable to the County, with limits not less than those shown below. A Certificate of Insurance shall be filed with the County prior to commencement of the work reflecting the following:

- a) **Commercial General Liability (CGL):** Coverage for all operations including, but not limited to, contractual, products and completed operations, and personal injury with limits no less than \$1,000,000 per occurrence/\$2,000,000 aggregate. The County of Union, its Board of Chosen Freeholders, officers, employees, agents, servants and the State of New Jersey; are included as Additional Insured. The General Liability Insurance coverage is provided on primary and non-contributory basis to the County of Union, et al.
- b) **Automobile Liability:** Coverage for all owned, non-owned and hired vehicles with limits not less than \$1,000,000 per occurrence, combined single limits (CSL) or its equivalent.
- c) **Workers Compensation:** As required by the State of New Jersey and Employers Liability with limits not less than \$1,000,000 per accident for bodily injury or disease.

Where applicable, a waiver of subrogation in favor of the County of Union, its Board of Chosen Freeholders, officers, employees, agents, servants is to be included in those policies of insurance where permitted by law.

**Notice of Cancellation:** Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity.

**\*Special Risks or Circumstances:** The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

## **9. INDEMNIFICATION REQUIREMENTS**

The Supplier shall indemnify and hold harmless the County and its agents and employees from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from the performance of the contract which is attributable to personal injury, including bodily injury, property damage and the loss of use resulting there from, or the loss of use of tangible property, which has not been physically injured or destroyed, and is caused in whole or in part by an act or omission of the Supplier, any subcontractor of the supplier, any one directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

## **10. NON-DISCRIMINATION**

The parties to this contract do hereby agree to comply with the provisions of N.J.S.A. 10:2-1 through 10:2-4, N.J.S.A. 10:5-31 through 10:5-38 et seq. (P.L. 1975, c. 127), dealing with discrimination in employment on public contracts and the rules and regulations promulgated pursuant thereunto are hereby made a part of this contract and are binding on them. The bidder agrees that it will not discriminate against any employee who is employed in the work to be covered by any contract resulting from this bid because of color, race, creed, religion, national origin or ancestry.

## **11. AMERICANS WITH DISABILITIES ACT OF 1990**

Discrimination on the basis of disability in contracting for the delivery of services is prohibited. Respondents are required to read the Americans with Disabilities language that is part of the documents attached hereto and agree that the provisions of Title II of the Act are made part of the contract. The contractor is obligated to comply with the Act and hold the owner harmless.

## **12. INVESTMENT ACTIVITIES WITH IRAN**

Pursuant to P.L. 2012, c.25, codified as NJSA 52:32-55 et seq., prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran.

## **13. ROYALTIES AND PATENTS**

The Contractor shall pay all royalties and license fees. He shall defend all suits or claims for infringement of any patent rights and shall hold the County harmless from loss on account thereof.

#### **14. CONTRACTOR'S EMPLOYEES**

The Contractor must employ only suitable and competent labor in the work, and must remove from the work any incompetent, unsuitable, or disorderly person upon complaint from the County.

The parties to any contract resulting from this bid do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 (discrimination in employment on public works contracts): 34:11-56.25 et seq. (payment of prevailing rate of wages determined pursuant to N.J.S.A 34:11-56.30 by the Commissioner), and the Rules and Regulations promulgated pursuant thereto, are hereby made a part of any contract and are binding upon them.

There will be no discrimination against any employee who is employed in the work to be covered by any contract resulting from this bid because of age, race, creed, color, national origin, ancestry, marital status or sex.

Any person, firm, or corporation violating the provisions of this Section will be deemed and judged a disorderly person.

#### **15. PAYMENT OF WAGES OR BENEFITS WITHIN TIME**

The County of Union requires all bidders to comply with N.J.S.A. 2C:40 A-2. Failure of an employer to pay wages or benefits within time specified will result in a penalty for the violation.

"In addition to any other penalty or punishment otherwise prescribed by law, any employer who is party to an agreement made with a collective bargaining agent or with an individual employee which requires the payment of (a) wages or of benefits, or (b) contributions for the support of a fund out of which benefits may be paid, including, without limitation upon the generality of the foregoing, any pension fund, welfare fund or any fund for the support of any program or programs in any trade, profession or occupation concerned in such agreement, or other penalties in connection with the employment of any employee or employees and who knowingly and willfully fails or refuses to make such payments within thirty (30) days after such payments are by said agreement to be made, or in the case of wages, if the agreement fails to specify the time of payment, then within the time specified for the payment of wages by Section 2, P.L. 1965, c.173 (N.J.S.A. 34:11-42) is a disorderly person".

If such employer is a corporation, the officer or employee responsible for such willful failure or refusal is a disorderly person.

#### **16. PREFERENCE FOR DOMESTIC PRODUCTS**

Each local unit shall provide, in the specifications for all contracts for county or municipal work or for work for which it will pay any part of the cost, or work which by contract or ordinance it will ultimately own and maintain, that only manufactured and farm products of the United States, wherever available, be used in such work.

#### **17. ON SITE STORAGE**

In the event that it is necessary for the Contractor to stockpile or store materials or equipment on the job site, the Contractor shall inform the County of such necessity and County may offer available space, if any, for storage of such materials or equipment. The contractor shall use said space only for such purpose. Any and all materials which may be stored in such space or which may be brought onto the job site at any time by the Contractor will be at the Contractor's sole risk. The County will not be responsible for loss of or damage to said materials or equipment for any cause whatsoever. The Contractor shall take necessary measures to protect any such storage area and shall be responsible for any and all damages.

#### **18. FINAL CLEAN UP**

Upon completion of each project assigned, the Contractor will remove all equipment, unused materials, rubbish, etc., and will repair, or replace in a manner acceptable to the County, all areas that may have been damaged in the prosecution of the work.

## 19. SUB-LETTING OF WORK

N.J.S.A. 40A:11-16 requires the bidder to list in the bid sheets the name or names of all subcontractors involved in the following types of work: plumbing, heating, ventilation and air conditioning, electrical, ornamental iron, structural steel and steam power. If these trades are expected to be part of the contract, such subcontractors should be listed on the bid sheet entitled "List of Subcontractors". Substitutions of any listed subcontractors pursuant to N.J.S.A. 40A:11-16 will not be permitted except with the consent of the Director.

Except for the List of Subcontractors, pursuant to N.J.S.A. 40A:11-16, no portion of the work will be sublet by the Contractor to any other entities, except with the consent of the Director of Facilities Management. A complete list of approved subcontractors must be submitted to the Director prior to the start of work. All Subcontractors will be subject to N.J.S.A. 34:11-56 et al.

## 20. SAFETY

The Contractor shall observe all rules and regulations of the Federal, State, and local health officials. Attention is directed to Federal, State, and local laws, rules, and regulations concerning construction safety and health standards. The Contractor shall not require any worker to work in surroundings or under conditions that are unsanitary, hazardous, or dangerous to the worker's health or safety.

The Contractor shall admit, without delay and without the presentation of an inspection warrant, any inspector of OSHA or other legally responsible agency involved in safety and health administration upon presentation of proper credentials.

The Contractor shall at times conduct the work to provide for the safety and convenience of the general public and protection of persons and property. The safety provisions of applicable laws, OSHA regulations, building and construction codes, and the rules and regulations of the New Jersey Department of Labor and Commerce shall be observed.

## 21. UTILITIES

The bidder is directed to the fact that the approximate locations of known utility structures and facilities that may be encountered within and adjacent to the limits of the work. The County will advise contractor of the location of these utilities and structures, but the accuracy and completeness of this information is not guaranteed by the County. The bidder is advised to ascertain for himself all the facts concerning the location of these and other utilities.

The Contractor will not proceed with his work until he has made diligent inquiries of all public utility and municipal officials to determine the exact location of all-underground structures and pipes within the site of the work assigned. The corporations, companies, agencies or municipalities owning or controlling the utilities, and the name, and telephone numbers can be obtained from the Division of Facilities Management and their notification and involvement in any work on County locations should be coordinated with the Department. The Contractor will notify utility owners not less than ten (10) days in advance of the time he proposes to perform any work that will endanger or affect their facilities in compliance with **New Jersey One-Call**. In excavating in any part of the work, care must be taken not to remove or damage any gas, water, sewer, or other pipe, conduit, or structure, - public or private - without the concurrence of the owner and the County. The Contractor will, at his own expense, shore up, secure and maintain a continuous flow in such structures, and will keep them in repair until final approval of the work by the Director of Facilities Management.

When pipes or other structures are encountered or when the removal, relocation or protection of these utilities are necessary in carrying out the work as agreed upon with the Department, the Contractor will cooperate with the owner of said utilities and will permit the owners or their agents access to the site of the work in order to relocate or protect their facilities and not hinder or delay unnecessarily the work of the owners in moving same. No extra allowance of payment will be made to the Contractor for the use of any materials, equipment, etc., or the performance of any work in connection with the moving of said structures unless the Contractor is specifically ordered by the County to furnish such materials, equipment, or services.

## 22. PERMITS

The Contractor will obtain all necessary permits required by law and provide the County with necessary approvals prior to commencement of permitted work.



### **23. INSPECTION**

The work must be done in accordance with the work procedures agreed upon by the contractor and the Division of Facilities Management, and will be inspected by the Director of the Department. An inspector may be placed upon the work site at any time by the County to see that the instructions of the County are carried out.

### **24. DAMAGES**

The Contractor will be held responsible for all damages that may occur to work, or to persons or property by reason of the nature of the work or from the elements, or by reason of inadequate protection of the work, or from any carelessness or negligence on his part or on the part of his employees. The County will withhold payments on the work until all suits or claims for damages sustained on, or by reason of, the Contractor will have settled this work.

### **25. DEFAULT OF CONTRACT**

If at any time the work under this contract is abandoned or neglected, or any part thereof is unnecessarily delayed, or if the Contractor will prosecute the work without due diligence, or with an insufficient force to complete the work in the time specified in the opinion of the Director of the Division of Facilities Management, then the Director may declare the Contractor in default, may employ other parties to complete the work, use such material as may have been procured and may procure all other material necessary for the completion of the work called for in this contract. The expense incurred by him in such procedure will be deducted from any moneys due the Contractor. The Contractor or his surety company will pay the amount of the excess to the County on notice from the Director.

### **26. AFFIRMATIVE ACTION REQUIREMENT**

**REQUIRED AFFIRMATIVE ACTION EVIDENCE** – General requirements of P.L. 1975, c. 127. You are hereby put on notice that:

- A. Procurement, Professional & Service Contracts; all successful vendors must submit within seven (7) days of the notice of intent to award or the signing of the contract one of the following:
  - 1. A photocopy of your Federal Letter of Affirmative Action Plan Approval.
  - 2. A photocopy of your Certificate of Employee Information Report.
  - 3. A completed Affirmative Action Employee Information Report (AA302).

If the successful vendor does not submit the affirmative action document within the seven (7) days, the County of Union will declare the vendor as being non-responsive and award the contract to the next lowest bidder.

### **27. TERMINATION OF CONTRACT**

If, through any cause, the successful Supplier fails to fulfill in timely and proper manner its contractual obligations, or if the Supplier violates any of the warranties or stipulations of its contract, the County will thereupon have the right to terminate such contract by giving ten days written notice to the Supplier of such termination and cause therefore, and specifying the effective date of such termination.

In addition, Union County may terminate the Contract without cause by first giving thirty (30) days prior written notice of its intent to do so. Notice hereunder shall be deemed to have been sufficiently given if given in person to the Supplier, or sent by registered mail at the addresses specified in the Contract.

### **28. RIGHT TO KNOW ACT**

The provisions of N.J.S.A. 34:5A-1 et seq. and N.J.A.C 5:89-5 et seq., which require the labeling of all containers of hazardous substances are applicable to this contract. Therefore, all goods offered for purchase to the County or used by a contractor in the course of any construction, maintenance, repair or performance of a concession must be labeled and stored by the contractor in compliance with the provisions of the Act. Containers that the law and rules require to be labeled shall show the Chemical Abstracts Service number of all the components and the chemical name. Further, all applicable Material Safety Data Sheets (MSDS) aka hazardous substance fact Sheet, must be furnished.

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE  
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)  
N.J.A.C. 17:27**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

**EXHIBIT B**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17:27**

**CONSTRUCTION CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Division may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B and C, as long as the Division is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Division, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Division, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

(i) The contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Division. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Division, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Division.

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Division and submitted promptly to the Division upon request.

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor

or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Division an initial project workforce report (Form AA 201) electronically provided to the public agency by the Division, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Division and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

## **BUSINESS REGISTRATION CERTIFICATE**

### **New Mandatory Requirement – Effective 1/18/2010**

The recently enacted **P.L. 2009, c.315**, requires that effective January 18, 2010; a contracting agency must receive proof of the Proposer's business registration prior to the award of a contract. However, the proof must show that the Proposer was in fact registered with the State of New Jersey Department of the Treasury, Division of Revenue and obtained the business registration prior to the receipt of bids.

If subcontractors are named on the bid, proof of the business registration for each must be provided prior to the award of a contract. Similarly to the Proposer, the proof must show that each subcontractor was registered with the State of New Jersey Department of the treasury, Division of Revenue and obtained the business registration prior to the receipt of bids.

Proof of business registration shall be:

- A copy of a Business Registration Certificate issued by the Department of the Treasury, Division of Revenue; or
- A copy of the web printed version provided by the NJ Division of Revenue

Register online at [www.nj.gov/treasury/revenue/busregcert.shtml](http://www.nj.gov/treasury/revenue/busregcert.shtml). Click the "online" link and then select "Register for Tax and Employer Purposes or call the Division at 609-292-1730.

**Note: A N.J. Certificate of Authority is not acceptable.**

**FAILURE** to submit proof of registration of the Proposer or any subcontractor named on the bid is considered a **MANDATORY REJECTION** of bids (A **NON-WAIVABLE DEFECT**). This covers construction work as well as non-construction bids.

#### **IN ADDITION:**

The contractor shall provide written notice to all **subcontractors and suppliers** not specifically named on the bid of the responsibility to submit proof of business registration to the contractor. The requirement of proof of business registration extends down through all levels (tiers) of the project.

Before final payment on the contract is made by the contracting agency, the contractor shall submit an accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the contractor and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-44(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act on all sales of tangible personal property delivered into this State, regardless of whether the tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L.2001,c.134 (C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L.1977,c.110 (C.5:12-92), or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided under a contract with a contracting agency.

## SPECIFICATIONS

**INTENT:** The purpose and intent of these specifications is to provide one vendor to arrange for the purchase, delivery, installation, and training for **One (1) 64" WIDE FORMAT LATEX PRINTER, One (1) HYBRID 64" WIDE FORMAT PRINTER, and One (1) FLATBED FINISHING SYSTEM** for the County of Union (The County). The County has evaluated different types of printers and finishing systems and has determined that the **HP LATEX 365 64" WIDE FORMAT LATEX PRINTER** or equivalent, **HP SCITEX FB550 HYBRID 64" WIDE FORMAT PRINTER** or equivalent, and the **SUMMA F1612 PRO FLATBED FINISHING SYSTEM** or equivalent, with any and all accessories and features specified, are best suited for the needs of the County pertaining to printing, print quality, performance, flexibility, durability, and long-term operational costs. These specifications are not to be interpreted as restrictive, but rather as measures of the safety, quality, and performance against which all bids will be compared. The County reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities.

**EQUIVALENT PRODUCT:** Bids will be accepted for consideration on any make or model that is equal to or superior to the printing systems specified. Further, equivalent products for all accessories carrying a brand name will also be considered. Variations of any features of a proposed equivalent product from the features of the specified brand name may be acceptable if judged to be in the best interest of The County. Decisions of equivalency will be at the sole interpretation of The County. A blanket statement that products proposed will meet all requirements will not be sufficient to establish equivalence. Brochures published by the original manufacturer of the proposed unit must be submitted with the proposal. Bidder must be prepared to demonstrate an "equivalent" unit to the one proposed, post bid, upon request.

**STANDARD:** The specifications herein states the minimum requirements of The County. Unauthorized conditions, limitations, or provisions will be cause for rejection. The County may consider as "irregular" or "non-responsive" and reject any bid not prepared and submitted in accordance with the bid documents and specifications, or any bid lacking sufficient technical literature to enable The County to make a reasonable determination of compliance to the specifications. It will be the bidder's responsibility to carefully examine each item of the specifications. Failure to offer a completed bid or failure to respond to each section of the technical specifications (COMPLY: YES/NO) will cause the proposal to be rejected without review as "non-responsive". All variances, exceptions and/or deviations should be fully described in the appropriate section.

### ITEM A

**HP LATEX 365 PRINTER 64"** or equivalent: The device must be the latest model available from the manufacturer and include all the latest/current updates available. The device may not be an older or a refurbished model.

Exact Compliance:     YES     NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_



**MEDIA HANDLING:**

Roll feed, take-up reel, automatic cutter (for vinyl, paper- based media, and backlit polyester film)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEDIA TYPES:**

Banners, self-adhesive vinyls, films, fabrics, papers, wallcoverings, canvas, synthetics, mesh, textiles.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEDIA SIZES:**

Should support Roll sizes 10" – 64" & 23" - 64" rolls with full support. Up to 9.8" diameter rolls. Up to 92.6 lbs and up to 19.7mil thick with 5 x 5 x 0 x 0 margin support.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LATEX INK:**

HP Latex ink, or equivalent - Scratch resistance comparable to hard-solvent inks on SAV and PVC banner. Outdoor durability up to 5 years laminated, 3 years unlaminated. *(Tested according to SAE J2527)*

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**COLOR:**

Should be able to print with Latex Optimizer Ink, or equivalent: Cyan, Magenta, Yellow, Black, Light Cyan and Light Magenta inks with a color consistency average of Average <= 1 dE2000, 95% of colors <= 2 dE2000

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRINT QUALITY:**

Should provide 7 print modes from max speed (1 pass) to high saturation (20 passes) and a print resolution up to 1200 x 1200 dpi

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRODUCTIVITY:**

Should print up to 980ft./hr. on max speed setting – 54 ft./hr. on high saturation setting

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FILE FORMATS:**

Should be compatible with standard graphics files (PDF, etc.) and Onyx ProductionHouse.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**CONNECTIVITY:**

Should support Gigabit Ethernet (1000Base-T)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DIMENSIONS & WEIGHT:**

Printer 2561 x 840 x 1380 mm (101 x 33 x 54 in), Shipping 2795 x 760 x 1250 mm (110.1 x 30 x 49.3 in), Operating area 2761 x 1840 mm (109 x 72 in). Printer Weight 216 kg (476 lb)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**POWER REQUIREMENTS:**

Input voltage (auto ranging) 200 to 240 VAC (-10% +10%) two wires and PE; 50/60 Hz (+/- 3 Hz); two power cords; 16 A max per power cord. Consumption 4.6 kW (printing); 85 watts (ready); < 2.5 watts (sleep)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SAFETY:**

IEC 60950-1+A1+A2 compliant; USA and Canada (CSA listed)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**EXTRAS:**

One (1) complete set of inks including optimizer, HP Latex 365 Printer, or equivalent print heads, maintenance cartridge, ink collector, output platen protector, printer stand, spindle, take-up reel, variable front tension kit, loading accessory, user maintenance kit, edge holders, quick reference guide, setup poster, documentation software, power cords, HP Flexi basic RIP, or equivalent, and 12 free months of SAi Flexi, or equivalent, subscription version

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ITEM B**

**HP SCITEX FB550 HYBRID 64" WIDE FORMAT PRINTER**, or equivalent: The device must be the latest model available from the manufacturer and include all the latest/current updates available. The device may not be an older or a refurbished model.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HYBRID:**

The device should be capable to support and print on flexible roll-to-roll material 64" wide and a 9" roll diameter and rigid material up to 2.50" thick and up to 64"wide.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**EXTENSION TABLES:**

The device should include two (2) foldable, movable extension tables capable of extending the ability to print on rigid material up to 120in.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INK:**

Piezoelectric inkjet UV-curable pigment-based ink, or equivalent, capable of printing on a wide variety of materials.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COLOR:**

Should be able to print with Cyan, Magenta, Yellow, Black, Light Cyan and Light Magnets inks. Should support spot color, under and overprinting. Should utilize saturated colors and smooth color gradations. Should utilize 8 levels of grayscale for an expanded color gamut and smoother vignettes.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRINT QUALITY:**

Should provide 4 print quality modes and a print resolution up to 1200 x 600 dpi

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**PRODUCTIVITY:**

Should print up to 419 ft. per hour; 339 ft. per hour in outdoor mode.

Exact Compliance:  YES  NO\*

\*Deviations:

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**FILE FORMATS:**

Should be compatible with standard graphics files (PDF, etc.) and Onyx ProductionHouse.

Exact Compliance:  YES  NO\*

\*Deviations:

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**TRANSPORT SYSTEM:**

Should utilize a vacuum belt media drive system.

Exact Compliance:  YES  NO\*

\*Deviations:

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**LAMPS:**

Dual shuttered UV lamps; independent user-selectable control of shutter aperture and of three lamp power levels.

Exact Compliance:  YES  NO\*

\*Deviations:

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**NAME OF BIDDER:** \_\_\_\_\_

**MEDIA:**

Should handle a wide range of flexible and rigid media quickly and easily including but not limited to: Foam board, PVC, styrene, corrugated plastics, plywood, MDO, paper, cardboard and acrylic up to 64 inches. Must handle a Media Weight up to 180 pounds and a Roll Diameter up to 9 inches.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONNECTIVITY:**

Should support Fast Ethernet (100 Base-T) with TCP/IP protocol and USB.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIZE:**

Printer dimensions without tables: (W x D x H) 128 x 50 x 60 in

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ELECTRICAL REQUIREMENTS:**

Input voltage: 200 to 240 VAC, single-phase, 50/60 Hz, 12 A max. Consumption 1900 watts (printing); 2600 watts (maximum)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**SAFETY:**

Safety Compliant with ITE requirements including USA and Canada (UL, cUL)  
Electromagnetic Compliant with Class A ITE requirements, including: USA (FCC rules)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXTRAS:**

Roll Printing Kit , 1 bottle print head flush; 1 set of replacement bulbs; 1 set of replacement ink including C,MY,K,LM,LC; One 16 ft. USB cable; cleaning kit; user documentation; site preparation guide; power cord; auxiliary power supply; installation kit

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REMOVAL:**

Vendor must remove existing EFI H-652 printer from premises to make room for new HP SCITEX FB550 HYBRID 64" WIDE FORMAT PRINTER, or equivalent.

**ITEM C**

**SUMMA F1612 PRO FLATBED FINISHING SYSTEM**, or equivalent. The device must be the latest model available from the manufacturer and include all the latest/current updates available. The device may not be an older or a refurbished model.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_



**WORKING AREA:**

The device should have a working area of 62.9921“(160 cm) x 47.2441” (120 cm).

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXTENSION TABLES:**

The device should include two (2) foldable, movable extension tables capable of extending the ability to print on rigid material up to 120in.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEDIA WIDTH:**

Should have a media width up to 64.9606” (165 cm)

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TRANSPORT SYSTEM:**

Should utilize a vacuum system, vacuum pump with sound absorber. Variable vacuum zones with 1.3 kW (50Hz)/1.75 kW (60Hz) vacuum.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**MEDIA:**

Should handle a wide range of flexible and rigid media quickly and easily including but not limited to: Foam board, PVC, styrene, corrugated plastics and various vinyl material.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STANDARD ACCESSORIES:**

Should include: Drag Knife Module, Conveyor System, Roll-Feed System, Safety Beam System, Pneumatic Pack, wireless controller w/ charger, standard 36° blade holder, 1 standard blade, 1 fiber-tip pen, hex screwdriver (4mm), hex screwdriver (2.5mm), USB cable (3 meter), USB extension cable (0.5 meter), media guide flanges (set of 2), CD w/ manuals and drivers

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ROUTING SYSTEM:**

Should Include Routing module (w/brush system):  
Hoses and Gantry, Electronic board including switch for vacuum cleaner, Kress Milling Motor, Collets: 3,4,6&8 mm, 4mmbit-up to 10mm deep (1x) and Routing mat.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**ADDITIONAL RESOURCES:**

\*HF Router (High Frequency Router), \*Quantity (2) Tangential Module: *Heavy Duty tangential controlled module suitable for several tools.* \*Automated Depth Control/ADC, \*Single Edge Cutout Tool, \*\*Double Edge Cutout Tool, \*Heavy Duty Cutout Tool, \*\*Electric Oscillating Tool EOT, \*\*Kiss Cutting Tool, \*Poster Trim, \*Extension Table - *\*\* (selection of blade style to be determined prior to delivery)*

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONNECTIVITY:**

Should support USB.

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DIMENSIONS:**

Cutter dimensions without tables: (W x D x H) 92.9134 x 84.252 x 43.3071 in

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ELECTRICAL REQUIREMENTS:**

3- Phase 208V+N or 3 Phase 230V or 3 Phase 400V+N

Exact Compliance:  YES  NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**DELIVERY/ INSTALLATION:**

Manufacture/ assembly, delivery, and full installation of the units should be completed within 90 calendar days after receipt of order to the County of Union, Division of Facilities Management, 79 West Grand Street, Elizabeth, NJ 07202, or any other address within the limits of Union County requested by the benefitting division/ agency.

Factory- certified technicians of the bidder shall perform installation and maintenance in accordance with conditions on site to ensure local support is available and is properly trained to install/service equipment to factory specifications. Credentials and experience of personnel that will perform installation should be provided in the bid proposal.

The installer should be an authorized representative of the manufacturer for the specified products of the brand bid for installation of these units, with a minimum of two (2) years' experience installing systems of comparable size and complexity to specified project requirements. Names and addresses of clients for such projects are to be included with bid proposal.

The successful bidder will be able to provide qualified local service technicians with a minimum of two (2) years' experience who are factory trained and certified in servicing and repairing the above- specified machines. Vendor should respond to regular maintenance and repair calls by scheduling work to occur during regular work hours and shall respond within two (2) hours' time of a service call. A full description of how the bidder would provide such service should accompany the bid. Names and addresses of clients who have had such services performed to be included with bid proposal.

The materials and supplies called for herein should be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examinations and standardization. Items not meeting these requirements should be replaced at no cost to the County upon due notice of deficiency.

Materials, equipment, and installation should comply with all current rules and regulations of all applicable Federal, State, Local, OSHA, and PEOSHA rules and regulations. The installation contractor should perform all work to minimize disruption to normal operations and should take all precautionary measures to ensure the safety of the employees and the public. All work should be executed in a competent manner and should present a neat and professional appearance when completed. Upon completion of work, the contractor should be responsible for cleaning and removing from the job site all debris, materials, and equipment associated with the work performed. The contractor will be wholly responsible for any costs involved in the performance of the specified service including, but not limited to: shipping and travel expenses, cleanup material, tools, and equipment commonly used in the specified field of service and safety supplies.

Exact Compliance: \_\_\_\_\_ YES \_\_\_\_\_ NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**TRAINING:**

Provide up to 8 hours on-site factory authorized training for up to four people for all equipment.

Exact Compliance: \_\_\_\_\_ YES \_\_\_\_\_ NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TECH SUPPORT:**

At least one full year support commencing after full installation: For the initial sixty (60) days, a 24- hour on-site response time Monday–Friday, 8 am–5 pm and two- hour phone/email response time for service, repair & technical support is required. After the initial 60 days, a 72- hour on- site response time Monday–Friday, 8 am–5 pm and a two- hour phone/email response time for service, repair & technical support for the balance of the one-year support term is required. Manufacturer’s support shall apply, if greater duration.

Exact Compliance: \_\_\_\_\_ YES \_\_\_\_\_ NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WARRANTY:**

Should come with a full one-year, 100% Customer Satisfaction Guarantee. All items, including any applicable labor, parts and materials, travel time, and freight shall be unconditionally guaranteed for a minimum of one (1) year, beginning at the completion of installation and acceptance by the County. Manufacturer’s warranty should apply if greater.

Exact Compliance: \_\_\_\_\_ YES \_\_\_\_\_ NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**MANUALS**

A minimum of one (1) set of manuals is to be provided with each piece of equipment as follows (CD format preferred, if CD is not available, provide two (2) sets of printed manuals):

- 1) Operator’s Manual
- 2) Parts Manual/List
- 3) Service Manual (*if available*)

Exact Compliance:     YES     NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TECHNICAL LITERATURE**

Technical descriptive literature should be enclosed with bid. Failure to enclose such literature may be reason to consider your bid as non-responsive and result in the rejection of the bid.

Exact Compliance:     YES     NO\*

\*Deviations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TERMS**

Payment to Vendor is to be made within forty-five (45) days after receipt of Vendor’s invoice and a signed County voucher attesting to the delivery and installation of the **One (1) 64” WIDE FORMAT LATEX PRINTER, One (1) HYBRID 64” WIDE FORMAT PRINTER, and One (1) FLATBED FINISHING SYSTEM** by an officer or duly designated employee of the using County entity and after approval of the appropriate Division/Department head. The Vendor should prepare invoices and should submit them to the office/designated employee of the using County entity. PLEASE NOTE THAT THE ENSUING CONTRACT IS INTENDED TO BE AN OPEN END CONTRACT AS ALLOWED UNDER N.J.A.C. 5:30 ET SEQ. AND, IN ACCORDANCE WITH THE RULES, THE MINIMUM NUMBER SET ON THE BID SHALL BE ZERO (0) AND THE MAXIMUM SHALL BE THE QUANTITY FOR EACH ITEM.

**POST BID**

Vendors may be called to hold a demonstration of an existing installation in NJ.

**BID FORM PAGE (1 of 3)**

Having carefully read the proposal, specifications and instructions to bidders the undersigned hereby agrees to furnish, deliver and install **One (1) 64" WIDE FORMAT LATEX PRINTER, One (1) HYBRID 64" WIDE FORMAT PRINTER, and One (1) FLATBED FINISHING SYSTEM** for the County of Union in accordance with the specifications.

**DO NOT ALTER ANY LINES OR LANGUAGE ON THE BID FORM PAGE. ANY ALTERATION OR SUBSTITUTION ON THE BID FORM PAGE SHALL RENDER THE BID UNRESPONSIVE AND RESULT IN THE REJECTION OF THE BID.**

**NOTE: IN ORDER TO BEST SUIT THE PURPOSES AND NEEDS OF THE COUNTY, THE VENDOR MUST BE ABLE TO SUPPLY ALL ITEMS ON THE BID. BID SHALL BE AWARDED TO THE RESPONSIBLE AND RESPONSIVE BIDDER WITH THE LOWEST GRAND TOTAL.**

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
A	1	HP Latex 365 64" Wide Format Printer, or Equivalent	\$ _____
		Brand _____	
		Model _____	
		DIMENSIONS:	
		Height _____	
		Width _____	
		Depth _____	
		Delivery A.R.O. _____	
		Warranty _____	

**NAME OF BIDDER:** \_\_\_\_\_

**BID FORM PAGE (2 of 3)**

<u>ITEM #</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
B	1	HP Scitex FB550 Hybrid 64" Wide Format Printer, or Equivalent	\$ _____
		Brand _____	
		Model _____	
		DIMENSIONS:	
		Height _____	
		Width _____	
		Depth _____	
		Delivery A.R.O. _____	
		Warranty _____	

**NAME OF BIDDER:** \_\_\_\_\_



**BID FORM PAGE (3 of 3)**

<u>ITEM #</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
C	1	Summa F1612 Pro Flatbed Finishing System, Or Equivalent	\$ _____
		Brand _____	
		Model _____	
		DIMENSIONS:	
		Height _____	
		Width _____	
		Depth _____	
		Delivery A.R.O. _____	
		Warranty _____	

**GRAND TOTAL: Sum of Items A, B, and C Unit Prices** = \$ \_\_\_\_\_  
**GRAND TOTAL**  
**(Not to Exceed)**

**NAME OF BIDDER:** \_\_\_\_\_

**BIDDER SIGNATURE PAGE**

Rev. 3/27/12

1. If doing business under a trade name, partnership or a sole proprietorship, you must submit the bid under exact title of the trade name, partnership, or proprietorship, and the bid must be signed by either the owner or a partner and witnessed by a notary public.
2. If a Corporation, the bid must be signed by the President or Vice President and witnessed by Corporate Secretary, (Corporate title must be exact) and affix corporate seal.
3. Other persons authorized by Corporate Resolution to execute agreements in its behalf may also sign the bid documents (pages).
4. The Person who signs this bid form must also sign the Non-Collusion Affidavit.
5. You cannot witness your own signature.

\_\_\_\_\_  
NAME OF BIDDER

\_\_\_\_\_  
SIGNATURE  
CORPORATE SECRETARY

\_\_\_\_\_  
ADDRESS OF BIDDER

\_\_\_\_\_  
PRINT NAME AND TITLE  
CORPORATE SECRETARY

\_\_\_\_\_  
TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BY: \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**AFFIX CORPORATE SEAL**

\_\_\_\_\_  
PRINT OR TYPE NAME AND TITLE

**WARNING:** FAILURE TO FULLY, ACCURATELY, AND COMPLETELY SUPPLY THE INFORMATION REQUESTED ON THIS PAGE MAY RESULT IN THE REJECTION OF YOUR BID AS NON-RESPONSIVE

# BUSINESS REGISTRATION Mandatory Requirement

P.L. 2009, c.315, requires that effective January 18, 2010; a contracting agency must receive proof of the bidder's business registration prior to the award of a contract. However, the proof must show that the bidder was in fact registered with the State of New Jersey Department of the Treasury, Division of Revenue and obtained the business registration prior to the receipt of bids.

If subcontractors are named on the bid, proof of the business registration for each must be provided prior to the award of a contract. Similarly to the bidder, the proof must show that each subcontractor was registered with the State of New Jersey Department of the Treasury, Division of Revenue and obtained the business registration prior to the receipt of bids.

Proof of business registration shall be:

- A copy of a Business Registration Certificate issued by the Department of Treasury, Division of Revenue; or
- A copy of the web printed version provided by the NJ Division of Revenue

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE  
FOR STATE AGENCY AND CASINO SERVICES CONTRACTORS

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 288  
TRENTON, NJ 08646

TAXPAYER NAME: TAX REGISTRATION TEST ACCOUNT  
TAXPAYER IDENTIFICATION: 970-007-302/990  
ADDRESS: 847 ROEDLING AVE  
TRENTON NJ 08611  
EFFECTIVE DATE: 09/01/05

TRADE NAME: CLIENT REGISTRATION  
SEQUENCE NUMBER: 0907330  
ISSUANCE DATE: 07/14/04

*John S. Tully*

FORM BR000-0111

The Certificate is NOT assignable or transferrable. It must be continuously displayed at above address.

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TAX REG TEST ACCOUNT  
Trade Name:  
Address: 847 ROEDLING AVE  
TRENTON, NJ 08611  
Certificate Number: 1093907  
Date of Issuance: October 14, 2004

For Office Use Only:  
2004101411282633

ATTACH BRC HERE

**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.**

**Name of Organization:** \_\_\_\_\_

**Organization Address:** \_\_\_\_\_

**Part I Check the box that represents the type of business organization:**

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)                       Limited Liability Company (LLC)
- Partnership     Limited Partnership                       Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

**(Please attach additional sheets if more space is needed):**

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *County of Union* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with *County of Union* to notify the *County of Union* in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the *County of Union* to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

NON-COLLUSION AFFIDAVIT

Rev. 1/22/93

STATE OF \_\_\_\_\_

SS:

COUNTY OF \_\_\_\_\_

I \_\_\_\_\_ of the City of \_\_\_\_\_, in the County of \_\_\_\_\_ and the State of \_\_\_\_\_, of full age, being duly sworn according to law, on my oath depose and say that: I am \_\_\_\_\_ of the firm of \_\_\_\_\_, the bidder making the Proposal for the above named project, and that I executed the said Proposal with full authority to do so; that said bidder has not, directly or indirectly, entered into any agreement, participation in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the COUNTY OF UNION, NEW JERSEY relies upon the truth of the statements contained in said Proposal and in the statements contained in the affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by \_\_\_\_\_ (N.J.S.A. 52:34-15).

NAME OF CONTRACTOR

\_\_\_\_\_  
Sign Name Here

(Original signature only; stamped signature not accepted)

Subscribed and sworn to before  
Me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public of the State of \_\_\_\_\_

My Commission expires \_\_\_\_\_

NOTE TO NOTARY: WHEN COMPLETING THIS JURAT, ALL NOTARIES MUST:

- 1. Indicate date. 2. Indicate State. 3. Sign name. 4. Affix name by Printing it, typing it, using a rubber stamp, using an impression seal or using a mechanical stamp.

Note: The person who signed the bid form for the bidder should sign this form also.

WARNING: IF YOU FAIL TO FULLY, ACCURATELY AND COMPLETELY FILL OUT THIS AFFIDAVIT OF NON-COLLUSION, YOU BID WILL BE REJECTED.

**AFFIRMATIVE ACTION REQUIREMENT**

Rev. 6/29/93

**REQUIRED AFFIRMATIVE ACTION EVIDENCE**

General Requirements of P.L. 1975, c. 127: You are hereby put on notice that:

**A. Procurement, Professional & Service Contracts**

All successful vendors must submit within seven days of the notice of intent to award or the signing of the contract one of the following: **PLEASE CHECK ONE**

A photocopy of your Federal Letter of Affirmative Action Plan Approval

OR

A photocopy of your Certificate of Employee Information Report

OR

A completed Affirmative Action Employee Information Report (AA302)

If successful vendor does not submit the affirmative action document within the seven days the County of Union will declare the vendor as being non-responsive and award the contract to the next lowest bidder.

---

Print or type FIRM NAME here

---

Sign NAME and TITLE here  
(Original signature only, stamped signature not accepted)

---

Print or type NAME and TITLE here

---

Print or type DATE

AMERICANS WITH DISABILITIES ACT

EQUAL OPPORTUNITY FOR INDIVIDUALS WITH DISABILITIES

The contractor and the County of Union (hereafter "Owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S12.101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant therunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the Owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the Owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the Owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, any pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Owner's grievance procedure, the contractor agrees to abide by any decision of the Owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Owner, or if the Owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The Owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the Owner or any of its agents, servants, and employees, the Owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the Owner or its representatives.

It is expressly agreed and understood that any approval by the Owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

Name \_\_\_\_\_ (Please print or type)

Signature \_\_\_\_\_ Date \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_



COUNTY OF UNION NEW JERSEY  
Division of Purchasing  
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

---

Solicitation Number: \_\_\_\_\_ Vendor/Bidder: \_\_\_\_\_

---

**PART 1**  
**CERTIFICATION**  
VENDOR/BIDDER MUST COMPLETE PART 1 BY CHECKING ONE OF THE BOXES  
**FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the State of New Jersey, Department of the Treasury's Chapter 25 list as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Department's website at <http://www.state.nj.us/treasury/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a Vendor's/Bidder's proposal non-responsive. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**CHECK THE APPROPRIATE BOX**

A. I certify, pursuant to Public Law 2012, c.25, that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the N.J. Department of Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). Disregard Part 2 and complete and sign the Certification below.

OR

B. I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such information will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

---

**PART 2**

**PLEASE PROVIDE ADDITIONAL INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

If you checked Box "B" above, provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, engaged in investment activities in Iran by completing the information below.

ENTITY NAME: \_\_\_\_\_  
RELATIONSHIP TO VENDOR/BIDDER: \_\_\_\_\_  
DESCRIPTION OF ACTIVITIES: \_\_\_\_\_  
DURATION OF ENGAGEMENT: \_\_\_\_\_  
ANTICIPATED CESSATION DATE: \_\_\_\_\_  
VENDOR/BIDDER CONTACT NAME: \_\_\_\_\_  
VENDOR/BIDDER CONTACT PHONE#: \_\_\_\_\_  
*Attach Additional Sheets If Necessary*

---

**CERTIFICATION**

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the County of Union, New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the County of Union to notify the County of Union in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the County of Union, permitting the County of Union to declare any contract(s) resulting from this certification void and unenforceable.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

---

COUNTY OF UNION  
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following Addenda(s):

<u>Addendum Number</u>	<u>Dated</u>	<u>Acknowledge Receipt (Initial)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Acknowledged for: \_\_\_\_\_  
(Name of Bidder)

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Name: \_\_\_\_\_  
(Print or Type)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please Do Not submit if you did not receive Addenda(s)

NAME OF BIDDER: \_\_\_\_\_

**EXPERTISE STATEMENT**

County of Union, Elizabeth, NJ

The vendor shall provide documentation as to their expertise in the fields of service specified. This **SHOULD** include Certificate of Authorized Dealership, but it is not mandatory.

**NAME OF BIDDER:** \_\_\_\_\_

**INSTALLATION PROJECTS CLIENT LIST**

List names and address of clients of similar installation projects.

**NAME OF BIDDER:** \_\_\_\_\_

**REPAIR SERVICE CLIENT LIST**

List names and address of clients of similar services.

**NAME OF BIDDER:** \_\_\_\_\_