



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MARCH 05, 2020
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Mirabella presided over the meeting and called the meeting to order at 6:38 P.M.

ROLL CALL

Roll call showed, Chairman Alexander Mirabella, Vice Chairman Angel G. Estrada, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, Freeholder Bette Jane Kowalski, Freeholder Kimberly Palmieri-Mouded, Freeholder Andrea Staten, Freeholder Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

PRESENTATIONS TO THE BOARD

Union County Health Officer Annie McNair from the Department of Public Safety, Division of Health made a presentation relative to COVID-19 and provided pertinent information regarding the disease and its effects on Union County. She also suggested certain preventative measures to mitigate the spread of the illness.

PRESENTATIONS BY THE BOARD

A resolution presentation was made by the Board to the St. Patrick's Day Parade Committee in recognition of the annual Union County St. Patrick's Day Parade; congratulating the following 2020 Parade Officials: Michael O. McNany, Grand Marshal; Kathleen Holmes, Adjutant; Jessica Ann Cunningham, General Chairwoman.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE UNION COUNTY CLERKJoanne Rajoppi, County Clerk

1. Authorizing the County Manager to enter into an agreement with SOE Software Corporation (dba Scytl), Tampa, Florida, for the purpose of providing software licensing and maintenance for the County Clerk's Election Night Reporting Program for Primary, General, and Special elections for a contract period starting on March 31, 2020 and ending on March 31, 2023 in the amount of \$21,450.00. **(Chairman Alexander Mirabella)**

Freeholder Hudak referenced an upcoming legislation changing voter registration, and asked if this would affect the upcoming election cycle.

County Clerk Rajoppi confirmed that online voter registration would be available in June, which would likely affect the requests for mail-in ballots. She added that the County's Voting App would include an option for online voter registration.

OFFICE OF THE UNION COUNTY SHERIFFPeter Corvelli, Sheriff

1. Authorizing the County Manager to exercise the County's only option to extend the contract to A&A Fitness, Inc., d/b/a The Max of Springfield, Union, New Jersey, to provide physical and nutritional administration services to the Union County Sheriff's Office and County of Union Employee Participants for a period of 18 months beginning July 1, 2019 to December 31, 2020 for a total not to exceed \$75,390.00. **(Freeholder Sergio Granados)**

Freeholder Hudak noted the benefits of making exercise options available to employees and asked Sheriff Corvelli how many employees were currently taking advantage of the initiative.

Sheriff Corvelli advised that the program had approximately 49 participants a month.

DEPARTMENT OF CORRECTIONSRonald Charles, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq: (BA# 2020-03) to The JonesZylon Company, LLC., West Lafayette, Ohio for the purchase of heated food carts for use in the Union County Jail, in an amount not to exceed \$54,817.67. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into a contract with National Flag & Display Co., Inc., d/b/a Metro Flag Co., Wharton, NJ, for the purchase of American flags to be placed on the graves of veterans buried in Union County cemeteries during the 2020

Memorial Day holiday weekend, in an amount not to exceed \$21,934.08. **(Chairman Alexander Mirabella)**

Vice Chairman Estrada asked Deputy County Manager Wagner to confirm that these flags were indeed manufactured in the United States.

Deputy County Manager Wagner confirmed that the flags were made in the USA.

Freeholder Hudak asked how many flags would be furnished by this item.

Deputy County Manager Wagner advised that this item would cover 32,000 flags. She added that unlike previous years, these flags would no longer be dated and excess flags could be saved for future use.

Chairman Mirabella expressed the Board's support for the initiative to commemorate the sacrifice made by the veterans buried throughout the county.

2. Authorizing the County Manager to support the Borough of Roselle Park's request for NJ Transit to install three (3) bus shelters along County Road (C.R. 627) Chestnut Street. **(Chairman Alexander Mirabella)**
3. Authorizing the County of Union to fund the Raritan Valley Rail Coalition, a nonpartisan; nonprofit 501(c)3 organization with an award in an amount not to exceed \$4,000.00, to advocate support for station and service improvements and regional projects for the year 2020. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

County Manager Edward T. Oatman represented the Department.

There were no questions or comments by the Board.

1. Amending Resolution Number 2019-1101, adopted December 19, 2019 approving additional pre-qualified firms for the provision of General Engineering Services for the period of January 1, 2020 through December 31, 2020. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2019-1100, adopted December 19, 2019 approving additional pre-qualified firms for the provision of Architectural Services for the period of January 1, 2020 through December 31, 2020. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2019-1102, adopted December 19, 2019 approving additional pre-qualified firms for the provision of Construction Management Services for the period of January 1, 2020 through December 31, 2020. **(Chairman Alexander Mirabella)**
4. Resolution granting permission to the Borough of Roselle Park to hang banners and/or street closures for the following events: to close Chestnut Street from Charles Street to Webster Avenue on Saturday, September 26, 2020 from 7:00 am to 9:30 pm for the 2020 Arts Festival (with a rain date of Sunday, September 27, 2020); to hang a banner advertising 2020 Arts Festival from September 8, 2020 until September 28, 2020; to

close Chestnut Street from Grant Avenue to Webster Avenue on Monday, May 25, 2020 from 8:00 am to 3:00 pm for the 2020 Memorial Day Parade; and to hang a banner advertising Independence Day Fireworks Display from June 15, 2020 until July 6, 2020. **(Freeholder Andrea Staten)**

5. Resolution granting permission to close Wood Avenue from Routes 1 & 9 to Gibbons Street from the hours of 12:00 noon to 7:00 pm for the City of Linden's Halloween Parade to be held on Sunday, October 25, 2020. A rain date of Sunday, November 1, 2020 has been planned with the same requests. **(Freeholder Andrea Staten)**
6. Resolution granting permission to close South Avenue from the intersections of Center Street to Maple Street to all traffic on Saturday, May 16, 2020, between 9:00 am to 5:00 pm, for the purpose of holding a Wet Down for the Garwood Fire Department 2019 Spartan Ladder Truck. **(Freeholder Andrea Staten)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Amending the 2020 Temporary Budget Ch. 96 P.L. 1951 (N.J.S.A. 40A:4-20). **(Freeholder Sergio Granados)**

Chairman Mirabella referenced the recent budget hearing that had taken place, noting that review and related discussions were off to a great start.

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager and the Clerk of the Board to award a contract pursuant to RCCP #2-2020 and competitive contracting law, N.J.S.A. 40A:11-4 for the initial contract year April 1, 2020 through December 31, 2020 to CFG Health Systems LLC, Marlton, NJ for the provision of medical and psychiatric services at Cornerstone Behavioral Health Hospital, with a potential option to renew the contract annually, for four one-year extensions at a cost not to exceed \$1,113,576.00 for year one. **(Freeholder Rebecca Lynne Williams)**

Freeholder Granados asked Director Anderson to elaborate on this item.

Director Anderson advised that this item was secured through a competitive bid and would provide Cornerstone Behavioral Health Hospital with a chief psychiatrist, a nurse practitioner and other essential medical personnel and resources.

2. Authorizing the County Manager to amend Resolution 2019-1046 to award professional service contracts for weekend, holiday, and emergency medical services for Cornerstone Behavioral Health Hospital patients for the period of January 1, 2020 through December 31, 2020 in an additional amount not to exceed \$5,000.00 with no other changes to the terms of the agreements. **(Freeholder Rebecca Lynne Williams)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager, through the Office of Cultural & Heritage Affairs, to award CY2020 Union County Local Art Program Grants to (33) recipients in the total amount of \$70,000.00. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager, through the Office of Culture and Heritage Affairs, to award CY2020 Union County History Grants to Fifteen (15) recipients in the total amount of \$28,000.00. **(Freeholder Bette Jane Kowalski)**
3. Amending Resolution Number 2020-141, to reflect an increase to the contract by an additional amount not to exceed \$8,200.00 and to reflect the appropriate operation budget account number, for the remainder of the contract terms, with This Is It! Productions, Jersey City, New Jersey, for the management and production of the 2020 Summer Arts Festival Concert Series for the County of Union from the contract execution through September 30, 2020 in an amount not to exceed \$96,990.00. **(Freeholder Bette Jane Kowalski)**
4. Amending Resolution Number 2020-143, to reflect a change in account number with This Is It! Productions, of Jersey City, New Jersey, for the management and production of the 2020 Rhythm and Blues by the Brook Concert to be held on Saturday, May 30, 2020 at Cedar Brook Park, Plainfield, NJ, in an amount not to exceed \$144,100.00. **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to award and extend the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Aquatic Analysts, Inc., Middleville, NJ, for the purpose of providing Lake Management Program (BA#76-2017) for an additional period of 24 months, beginning March 23, 2020 through March 22, 2022 in an amount not to exceed \$193,848.00. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to extend the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Mr. John, of Old Bridge, NJ for the purpose of providing Portable Toilet Rental & Septic Pumping Services (BA# 7-2018), for an additional period of 24 months from commencing March 27, 2020 through March 26, 2022, in the amount of not to exceed \$83,484.00. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to enter into a contract with This Is It! Productions, Jersey City, NJ, to provide professional planning, production, promotion and management services for the Fall Concert at Oak Ridge Park, Clark, NJ, for the period of date of contract award through December 31, 2020, in an amount not to exceed \$171,524.00. **(Chairman Alexander Mirabella)**
8. Authorizing the County Manager to enter into a contract with the Union County Performing Arts Center, Rahway, NJ, for the purpose of talent acquisition, booking and day of facilitation for the Fall Concert at Oak Ridge Park, Clark, NJ for the period of date of contract award through December 31, 2020 in the amount not to exceed \$250,000.00. **(Chairman Alexander Mirabella)**

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

1. Authorizing the County Manager to award a Professional Architectural/Engineering Service Contract, through a Request for Proposal (RFP) process to PS&S, Warren, NJ to provide design and construction administration services for the expansion of the Union County Dispatch Center, Froehlich Bldg, Westfield, NJ in an amount not to exceed \$252,355.00. (Union County Engineering Project 2019-025) **(Freeholder Angela R. Garretson)**

Freeholder Hudak made comments relative to the efficiency of the county dispatch center and the subsequent savings that would result from this service.

Director Moran agreed noting that the dispatch center provided essential and efficient service and allowed municipalities to focus resources and funding into other areas.

2. Authorizing the County Manager to enter into an agreement with AristaTek, Laramie, Wyoming, for the purpose of upgrading existing software and databases in an amount not to exceed \$29,365.00 from the 2019 Urban Area Security Initiative (UASI) Grant program. **(Freeholder Angela R. Garretson)**
3. Authorizing the County Manager to enter into a contract with Spec Rescue International, Virginia Beach, Virginia, to provide exercise support and training to members of the Metro Urban Search and Rescue (MUSAR) Task Force from the Urban Area Security Initiative (UASI) Region, through the 2018 and 2019 UASI grants, in an amount not to exceed \$219,860.00. **(Freeholder Angela R. Garretson)**

Freeholder Hudak inquired about the cited training.

Director Moran noted that the cited training was highly intensive, including drills in building collapse rescue. He added that approximately 160 individuals would participate in the training opportunity.

4. Amending Resolution Numbers 2015-602 and 2017-558, a Shared Services Agreement with the Borough of Roselle Park for Emergency Medical Services coverage 24 hours a day 7 days a week, extending the contract period through February 28, 2030. **(Freeholder Angela R. Garretson)**
5. Authorizing the County Manager to enter into a Shared Services Agreement to provide public health services through the Union County Office of Health Management to the Township of Hillside Health Department for the contract period of ten years commencing March 6, 2020 through March 5, 2030. (This is a revenue generating agreement) **(Freeholder Angela R. Garretson)**
6. Authorizing the County Manager to enter into a 10 year Shared Services Agreement with the Borough of Fanwood for EMS coverage, Monday through Friday, 6:00 am to 6:00 pm, commencing March 1, 2020 through February 28, 2030 at no cost to the Borough. **(Freeholder Angela R. Garretson)**

OFFICE OF THE COUNTY MANAGEREdward Oatman, County Manager

There were no questions or comments by the Board.

1. Authorizing the County Manager to adjust and/or change the Internal Position Control Schedules. **(Chairman Alexander Mirabella)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution re-appointing Toby Marx, Phyllis Monguso and Dana Farrell-Famiglietti to the Union County Advisory Council on Aging for a three-year term ending December 31, 2022. **(Vice Chairman Angel G. Estrada)**
2. Resolution appointing the following members to the Union County Status of Minorities Advisory Board: Norma Marcela Nunez, of Cranford, and Darwin Roman, of Roselle Park for a 3-year term ending December 31, 2022, and Wail Rasheed, of Union, and Maria Teresa Bazan, of Clark for a two-year term ending December 31, 2021; Jackie Rhodes, of Scotch Plains and Renee Howard, of Hillside, for a one-year term ending December 31, 2020. **(Freeholder Angela R. Garretson)**
3. Proclaiming March 8, 2020 as International Women's Day and the month of March as Women's History Month throughout the County of Union. **(Freeholder Angela R. Garretson, Freeholder Bette Jane Kowalski, Freeholder Kimberly Palmieri-Mouded, Freeholder Andrea Staten, Freeholder Rebecca Lynne Williams & The Entire Board)**
4. Resolution congratulating the Portuguese Instructive Social Club on their 98th Anniversary Celebration. **(Freeholder Sergio Granados)**
5. Resolution recognizing the YWCA for celebrating their Centennial Anniversary on March 20, 2020. **(Freeholder Sergio Granados & The Entire Board)**
6. Authorizing the County Manager to enter into an agreement with American Cancer Society to run the "Relay for Life" event at the Rahway River Park on June 13, 2020; and to make available for this specific event for the American Cancer Society in the amount not to exceed \$750.00. **(Freeholder Sergio Granados & The Entire Board)**
7. Resolution appointing and re-appointing the following members to the Union County Transportation Advisory Board to represent various municipalities for a one year term ending December 31, 2020: Nick Pantina (delegate) and Joe Chrobak (alternate) City of Linden; re-appointing Louis DeSocio (delegate) and Matthew Kirson (alternate) City of Summit. **(Freeholder Bette Jane Kowalski)**
8. Resolution offering this Board's deepest sympathies to the family of Dolores Kelly, mother of Betty Ann Kelly, during their time of sorrow. **(Freeholder Bette Jane Kowalski)**

Freeholder Williams asked to join this resolution.

9. Resolution honoring the work of the NJ/Metro Chapter of the National Multiple Sclerosis Society; and further recognizing the week of March 8, 2020 through March 14, 2020 as National Multiple Sclerosis week throughout Union County. **(Freeholder Kimberly Palmieri-Mouded)**
10. Resolution congratulating A Sharp Barbershop on their grand opening on Saturday, February 29, 2020. **(Freeholder Andrea Staten, Freeholder Sergio Granados & Vice Chairman Angel G. Estrada)**

Freeholder Garretson asked to join this resolution.

11. Congratulating Masjidullah as they celebrate 50 years of service to the Plainfield community. **(Freeholder Rebecca Lynne Williams)**
12. Resolution congratulating Mildred English, Hattie B. Solomon, and Gwendolyn LaVon Bratton Watts on being honored as Hillside Community Servants at their Black History Month Celebration. **(Freeholder Rebecca Lynne Williams, Freeholder Angela R. Garretson & Freeholder Andrea Staten)**
13. Congratulating and commending the Youth Felicitaires on their first scholarship brunch. **(Freeholder Rebecca Lynne Williams)**
14. Resolution congratulating Sergeant De Lacy Davis, a 20-year veteran officer who retired from service in East Orange, New Jersey, who served as the guest speaker at a Black History Month Program hosted by the Housing Authority of Plainfield. **(Freeholder Rebecca Lynne Williams)**
15. Amending Resolution Number 2020-104, an amending resolution designating official newspapers for the provision of legal notices for the County of Union, to include Vision Latina USA, LLC (formerly Vistazo). **(Chairman Alexander Mirabella)**
16. Congratulating Peggy Azydzik, Office of the County Clerk upon her well-deserved retirement after 30 years of dedicated service to the County of Union. **(Chairman Alexander Mirabella & The Entire Board)**
17. Resolution honoring Rosalie Berger on the occasion of her 100th birthday. **(Chairman Alexander Mirabella & The Entire Board)**
18. Resolution thanking Darlene Balboa on her many years of service to the County of Union; and wishing her well in her retirement. **(Chairman Alexander Mirabella & The Entire Board)**
19. Resolution congratulating the Union County St. Patrick's Day Committee upon its 24th Annual Union County St. Patrick's Day Parade to take place on March 14, 2020; and further congratulating Michael O. McNany (Grand Marshal); Kathleen Holmes (Adjutant) and Jessica Cunningham (General Chairwoman). **(Chairman Alexander Mirabella & The Entire Board)**
20. Resolution commending the Junior League of Summit for their 90th Year of Service and the 100 year anniversary of women's suffrage in America. **(Chairman Alexander Mirabella & The Entire Board)**

ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Freeholder Kowalski and seconded by Freeholder Staten a voice vote showed nine members of the Board voted in the affirmative.

The meeting was adjourned at 7:08 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30 PM in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30 PM and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm
 Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

2020 MEETING SCHEDULE

AGENDA SETTING SESSION

REGULAR MEETINGS

January 23, 2020

January 23, 2020

February 6, 2020
 February 20, 2020

February 6, 2020
 February 20, 2020

March 5, 2020
 March 26, 2020

March 5, 2020
 March 26, 2020

April 2, 2020
 April 23, 2020

April 2, 2020
 April 23, 2020

May 14, 2020
 May 21, 2020

May 14, 2020
 May 21, 2020

June 4, 2020
 June 18, 2020

June 4, 2020
 June 18, 2020

July 23, 2020

July 23, 2020

August 13, 2020

August 13, 2020

September 3, 2020
 September 10, 2020

September 3, 2020
 September 10, 2020

October 1, 2020
 October 15, 2020

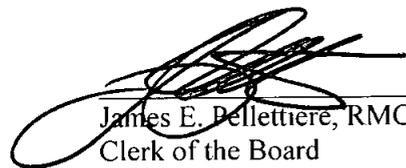
October 1, 2020
 October 15, 2020

November 5, 2020
 November 12, 2020

November 5, 2020
 November 12, 2020

December 3, 2020
 December 10, 2020

December 3, 2020
 December 10, 2020



James E. Pelletiere, RMC, QPA
 Clerk of the Board