

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, APRIL 02, 2020
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Mirabella presided over the meeting and called the meeting to order at 5:01 P.M.

ROLL CALL

Roll call showed, Chairman Alexander Mirabella, Vice Chairman Angel G. Estrada, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, Freeholder Bette Jane Kowalski, Freeholder Kimberly Palmieri-Mouded, Freeholder Andrea Staten, Freeholder Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Mirabella addressed the public and spoke relative to all the measures in place to mitigate the spread of COVID-19. He recognized the great community effort that was being made throughout the county and commended everyone for their contribution. He also spoke relative to the Kean Testing Facility and thanked Dr. Farahi, President of Kean University, for his generosity and willingness to accommodate the testing center, noting him as a good partner throughout the years. He noted that several Freeholders had an opportunity to visit the site and were impressed with the efficiency of operations. He recognized the many volunteers working long hours at the testing facility to ensure that residents have the necessary resources at their disposal. He reminded residents that the testing facility was open to all Union County residents and the COVID-19 test was free regardless of insurance status. He further advised that a 2nd telephone line had been added to address the growing need and demand relative to COVID-19. He also reminded residents that despite restrictions, essential government services were still available including social services, mental health screenings, and shelters with additional information posted on the County website. He closed by urging all members of the public to continue to support first responders and health officials and do their part in mitigating the spread of COVID-19. He reminded residents to observe the restrictions in place by avoiding any unnecessary travel, practicing good hygiene, and adhering to social distancing guidelines.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Mirabella advised that the Communications would be approved later during the Regular Meeting.

OFFICE OF THE BOARD OF ELECTIONSNicole DiRado, Administrator

There were no questions or comments by the Board.

1. Amending Resolution 2019-1084, an award to ES&S, Omaha, Nebraska, to include the rental of voting equipment. **(Chairman Alexander Mirabella)**

DEPARTMENT OF CORRECTIONSRonald Charles, Director

1. Authorizing the County Manager to enter into a Shared Services Agreement with the County of Essex for relocation of inmates on an as needed basis for the period of January 1, 2020 through December 31, 2021 at the per diem cost of not to exceed \$98.00 per inmate per day for the total amount not to exceed \$1,251,950.00 per year for the total amount not to exceed \$2,503,900.00. **(Chairman Alexander Mirabella)**

Freeholder Kowalski inquired about what measures were being taken to ensure the safety of the UC Correctional staff and inmates.

Director Charles noted that UC and Essex County use the same medical vendor. He noted that Essex had 41 bed infirmary, which was fully equipped, however the County has not had a need to utilize those beds. He also advised that Essex County has been checking temperatures, sterilizing and cleaning common areas within the jail, and separating UC inmates from their population.

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to extend the contract with All Covered, a division of Konica Minolta Business Solutions, USA, Cherry Hill, NJ (RCCP#2013-2) for an additional two (2) month period beginning May 1, 2020 through June 30, 2020 in an amount not to exceed \$46,930.00, for a new total amount not to exceed \$140,790. **(Chairman Alexander Mirabella)**

Chairman Mirabella inquired about the extension and asked Deputy County Manager Wagner if it was in any way related to COVID-19.

Deputy County Manager Wagner confirmed that this item went out to bid last year, and the bid term was extended until December but the bids received had to be disqualified. She further

advised that due to COVID-19, the bid process had been extended to account for certain difficulties and delays relative to the pandemic.

Chairman Mirabella asked if the vendor cited was the current vendor used for this service and whether or not they had already submitted a bid proposal.

Deputy County Manager Wagner advised that a flaw in the vendor's original bid submission had delayed the process and the vendor was obligated to rebid.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award a contract to ESRI Environmental Systems Research Inc., of Redlands CA for a Maintenance Agreement for the GIS Databases and technical support as needed, for an amount not to exceed \$21,000.00 for the period of March 20, 2020 through March 19, 2021 for the Division of Engineering and for the period of November 1, 2020 through October 21, 2021 for the Division of Police. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2018-910, adopted October 25, 2018, (BA#48-2018) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Maffey's Security Group, Elizabeth, NJ approving Change Order #1 to include the Department of Parks & Recreation to the service Bid Agreement. Change Order #1 will increase the original contract amount by an amount not to exceed \$42,268.08 for a new contract amount not to exceed \$529,768.08. **(Freeholder Kimberly Palmieri-Mouded)**
3. Resolution authorizing the County Manager to enter into an agreement with Harrington Recycling Co., Inc., Chester, NJ, to provide labor and equipment for the clean-up and removal of logs, brush, wood chips and stumps at Houdaille Quarry in an amount not to exceed \$64,400.00. **(Freeholder Andrea Staten)**

Freeholder Kowalski asked Director Graziano to elaborate on this item, noting the heavy costs related with the County undertaking this type of work.

Director Graziano spoke relative to the quarry, noting that the site was used to store logs, brush, stumps, and woodchips. He advised that the County had exceeded the storage capacity allotted by the respective permit and had to eliminate the excess to ensure compliance with the requirements of the permit. Relative to the item, he noted that he had received several quotes for this work, some as high as \$600,000. He further advised that in order for the County to undertake such an immense task, the purchase of special equipment would be required which would be incredibly costly, adding that the budget for such equipment would be close to a million dollars. He noted that the County had never done this type of work and there was no financial incentive to get involved now.

Freeholder Kowalski agreed with the Director that it was not fiscally prudent or feasible to buy equipment and complete this type of work internally.

4. Resolution granting permission for the Township of Berkeley Heights to hang a banner over Springfield Avenue and Plainfield Avenue from March 23, 2020 to April 20, 2020 for the Volunteer Rescue Squad Membership Drive. **(Freeholder Andrea Staten)**
5. Resolution granting permission to the Township of Berkeley Heights to hang a banner across Springfield Avenue and Plainfield Avenue from May 17, 2020 to June 15, 2020 for the Berkeley Heights Block Party and to hang a banner across Plainfield Avenue and Springfield Avenue from August 17, 2020 to September 21, 2020 for the BH 5K Charity Road Race. **(Freeholder Andrea Staten)**
6. Amending Resolution Number 2019-846, a contract awarded to Safeguard Document Shredding to reflect Iron Mountain, Boston, MA to assume in full, the contract for document destruction services at various administrative offices and local governments for the remainder of the contract through October 14, 2021. Vendor is responsible for providing on-site shredding services at a fee of \$9.65/tote. **(Freeholder Andrea Staten)**
7. Authorizing the County Manager to amend Resolution Number 2019-349, a contract awarded to Safeguard Document Shredding to reflect that Iron Mountain, Boston, MA., has assumed the contract in full for Mobile Paper Shredding Services at various recycling events as well as authorize that the County Manager shall execute any and all documents necessary to extend the final 12-month extension option. The vendor is responsible for providing shredding services at all scheduled Union County Mobile Paper Shredding events for a fee of \$145/hr., from May 1, 2020 through April 30, 2021 at an annual contract not to exceed \$26,000.00. **(Freeholder Andrea Staten)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

There were no questions or comments by the Board.

1. Amending Resolution Number 2019-1117, a contract awarded to The WT Group, Inc. Hoffman Estates, Ill. for the purpose of including an additional 18 properties to the ADA Self Evaluation and Transition Plan, in the amount not to exceed \$34,038.94 for a new contract amount not to exceed \$162,189.94. **(Freeholder Kimberly Palmieri-Mouded)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

There were no questions or comments by the Board.

1. Authorizing the County Manager to amend Resolution 2017-611 dated July, 20, 2017 to increase the appropriation to Javerbaum Wurgaft Hicks Kahn Wikstrom & Sinins, P.C. in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a total sum not to exceed \$20,000.00. **(Chairman Alexander Mirabella)**

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

There were no questions or comments by the Board.

1. Resolution Authorizing the County Manager to exercise Option 1 to extend services for an additional 6 month period between the County of Union and the Union County Improvement Authority to provide financial management services for capital projects in an amount not to exceed \$30,000. **(Chairman Alexander Mirabella)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution recognizing the month of April, 2020 as Sexual Assault Awareness Month (SAAM) throughout the County of Union; and further reflect this Board's commitment to the Union County Rape Crisis Center (UCRCC)'s initiative to join countless others across the country in drawing attention to the issue of sexual violence. **(Freeholder Sergio Granados & The Entire Board)**
2. Resolution recognizing the month of April, 2020 as National Autism Awareness Month throughout Union County; and further reflecting the commitment of this Board to the Union County Office for Persons with Disabilities and Special Needs. **(Freeholder Sergio Granados & The Entire Board)**
3. Resolution recognizing the month of April, 2020 as National Volunteer Month throughout Union County; and further recognizing the inspiring volunteer efforts of many individuals and organizations throughout the County of Union. **(Freeholder Sergio Granados & The Entire Board)**
4. Resolution recognizing April, 2020 as National Child Abuse Prevention Month throughout Union County; and further recognizing the importance of families and communities working together to prevent child abuse and neglect and promotes the social and emotional well-being of children and families. **(Freeholder Sergio Granados & The Entire Board)**
5. Resolution recognizing the month of April, 2020 as National Donate Life Month in Union County; and further encouraging Union County residents to register as organ, eye and tissue donors and to honor those that have saved lives through the gift of donation. **(Freeholder Sergio Granados & The Entire Board)**
6. Resolution offering this Board's deepest sympathies to the family of Martha Campo, wife of former longtime Board of Elections employee Phil Campo, during their time of sorrow. **(Freeholder Kimberly Palmieri-Moued & The Entire Board)**
7. Resolution recognizing the month of April, 2020 as Alcohol Awareness Month (AAM) throughout the County of Union; and further reflect this Board's commitment to the Union County's Alcohol and Drug Abuse initiative to join countless others across the country in drawing attention to the issue of Alcoholism. **(Freeholder Andrea Staten & The Entire Board)**
8. Resolution offering this Board's deepest condolences to the family of Audley Wallace Bridges Sr., during their time of sorrow. **(Freeholder Andrea Staten)**

ADJOURNMENT

Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Freeholder Staten and seconded by Freeholder Williams a voice vote showed nine members of the Board voted in the affirmative.

The meeting was adjourned at 5:18 P.M.

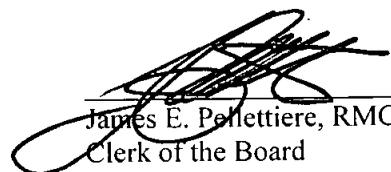
UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30 PM in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30 PM and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.
 REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm
 Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

2020 MEETING SCHEDULE

| <u>AGENDA SETTING SESSION</u> | <u>REGULAR MEETINGS</u> |
|---|---|
| January 23, 2020 | January 23, 2020 |
| February 6, 2020 February 20, 2020 | February 6, 2020 February 20, 2020 |
| March 5, 2020 March 26, 2020 | March 5, 2020 March 26, 2020 |
| April 2, 2020 April 23, 2020 | April 2, 2020 April 23, 2020 |
| May 14, 2020 May 21, 2020 | May 14, 2020 May 21, 2020 |
| June 4, 2020 June 18, 2020 | June 4, 2020 June 18, 2020 |
| July 23, 2020 | July 23, 2020 |
| August 13, 2020 | August 13, 2020 |
| September 3, 2020 September 10, 2020 | September 3, 2020 September 10, 2020 |
| October 1, 2020 October 15, 2020 | October 1, 2020 October 15, 2020 |
| November 5, 2020 November 12, 2020 | November 5, 2020 November 12, 2020 |
| December 3, 2020 December 10, 2020 | December 3, 2020 December 10, 2020 |


 James E. Pollettiere, RMC, QPA
 Clerk of the Board