

## **COUNTY OF UNION**

## **CANCER SCREENING POLICY**

## POLICY STATEMENT

Employees will be granted four (4) hours of paid leave each year to use for cancer screening. The four (4) hours of paid leave will not be counted toward the employee's sick, personal or vacation time.

An employee must submit a medical certification verifying that the employee was absent from work for the purpose of cancer screening. The medical certification must be signed by the physician or other qualified medical personnel performing the cancer screening. Failure to submit such certification may result in forfeiture of time.

Employees will be given one (1) four (4) hour block time annually to be used for cancer screening. Employees may not break this block of time into smaller hourly increments.

Resolution No. 1623A-99 34 Adopted: 12/9/1999