



COUNTY OF UNION

Friday, November 1, 2023

Question and Answer Set #1-2024 for the following County of Union issued RFQ:

- Medical Staff at Cornerstone 2024 (RFP 28-2024)
1. Question - Is this a re-compete RFP?
If yes,
 - a. Could you please the name of Current Suppliers (who are currently providing services to Agency)?
 - b. Could you please share current Supplier's pricing and Proposals?
 - c. How many awards were made in the Past?
 - d. When was the existing contract started, and what is the annual monetary spent value of the current contract since inception?
 - e. How many resources are currently engaged in the current contract?
 - f. Can you please share the no. of positions served in previous years under this contract?
 - g. Can you please share the amount of business each vendor did under this contract in previous years?
 - h. Is there any issue that the agency is currently facing with the incumbents?
 - i. Are incumbents allowed to bid on this RFP? Please confirm.
 - j. Please share the historical spending for the year 2021 and 2022?
 - k. How many nurses were used in year 2021 and 2022?

Answer - No, this is a Request for Qualification proposals only.

2. Question - Is there any format for responding to this RFP?

Answer - The format is up to each proposer, but by way of letter response is what is typically received.

3. Question - Are there any more documents apart from notice?

Answer - No.

4. Question - What will be the estimated annual budget for this project?

Answer - There is not a set budget. This is a Request for Qualification proposals of medical professionals only.

5. Question - Is this a single award or multiple award contract?

Answer - If the County has need to contract with qualified medical professionals, multiple contracts may be awarded.

6. Question - If it is a multi-award contract, can you please confirm the total number of vendors to be awarded this contract?

Answer - The number of potential contracts awarded will be on an as needed basis.

7. Question - How will job requests be shared among multiple awarded vendors?

Answer - Qualification proposals received will be evaluated and if deemed qualified, will then next undergo a credentialing process prior to the professional seeing patients. The amount of qualified professionals required is on an as needed basis based on the needs and number of patients located at Cornerstone Behavioral Health Hospital.

8. Question - Will all job requests be shared among all awarded vendors simultaneously?

Answer - Not applicable.

9. Question - Is there any ranking system for sharing job requests among awarded vendors such as primary bidder, secondary bidder, and then other awarded bidders?

Answer - This is not a bid, but a Request for Qualification proposals. Each proposal will be evaluated and deemed qualified or not qualified.

10. Question - Can you share details from where we can get old RFP details?

Answer - The County's Request for Qualification proposals is conducted on an annual basis. Prior RFQ's and contracts awarded may be sought under the Open Public Records Act. Email opra@ucnj.org

11. Question - Can you please tell us where we can see the records for the old contract?

Answer - Same as #10.

12. Question - Can you please share the email id/details where we can raise the public record request for old RFP?

Answer - See #10.

13. Question - It is mentioned in the notice that "All professionals interested in being considered must submit one (1) copy of their Curriculum Vitae", so which whose CV is the agency looking for?

Answer - Curriculum Vitae's must be supplied by each medical professional proposing to the County's Request for Qualifications.

14. Question - What information is agency looking for in "Relevance and Extent of Qualifications"?

Answer - The County seeks the relevance and extent of qualifications of each medical professional proposing to the Medical Staff at Cornerstone Behavioral Health Hospital Request for Qualifications.

15. Question - To be responsive, is it mandatory to have knowledge of the Cornerstone Behavioral Health Hospital of Union County?

Answer - Yes.

16. Question - Would you be accepting references from large commercial entities?

Answer - References supplied by each proposing medical professional will be reviewed. There is not a set rubric for what type of reference is sufficient for evaluation.

17. Question - How many positions are required under this contract?

Answer - The amount of qualified professionals required is on an as needed basis based on the needs and number of patients located at Cornerstone Behavioral Health Hospital.

18. Question - How many positions are currently open?

Answer - There are no available positions at this time. The purpose of this Request for Qualifications is to identify qualified professionals should there be a need for their services in the future.

19. Question - How many positions are currently used in a single day? Please give rough estimate.

Answer - This information is not available.

20. Question - Out of mentioned staffing positions, what are the most filled positions?

Answer - The only position utilized in the past 10 months is psychologist.

21. Question - To be responsive, is it mandatory to bid on all the positions?

Answer - This is not a bid, but a Request for Qualification proposals. The short answer is No.

22. Question - What would be the shift timings for the given positions?

Answer - The amount of qualified professionals required is on an as needed basis based on the needs and number of patients located at Cornerstone Behavioral Health Hospital. The facility is a 24/7/365 facility.

23. Question - Can you please provide Job descriptions and qualification for all the positions?

Answer - The list of medical professional disciplines is found on page 1 of the County's Request for Qualification proposals.

24. Question - What would be the estimated hours for given positions?

Answer - The amount of qualified professionals required is on an as needed basis based on the needs and number of patients located at Cornerstone Behavioral Health Hospital. The facility is a 24/7/365 facility.

25. Question - Please confirm minimum guaranteed hours per week for these positions.

Answer - There is no guaranteed minimum hour set.

26. Question - Are these full-time positions or weekly assignments?

Answer - The amount of qualified professionals required is on an as needed basis based on the needs and number of patients located at Cornerstone Behavioral Health Hospital.

27. Question Can you please confirm the weekly assignments duration (7 week/13 week or more) if any?

Answer - The Request for Qualification proposals seeks qualified medical professionals on an annual, calendar year basis. January 1, 2024 through December 31, 2024.

28. Question - What is weekend and holiday shift work rate policy of County such as 1.5-time standard hourly rate? Please confirm.

Answer - This is applicable at the time of contract award, not for purposes of qualifying medical professionals.

29. Question - Can you please share shift timings and location of services?

Answer - Cornerstone Behavioral Health Hospital is located at 40 Watchung Way, Berkeley Heights, NJ 07922.

30. Question - What is average response time to provide resume of qualified resources?

Answer - Curriculum Vitae's and qualification proposals are due no later than Tuesday, November 21, 2023 at 11:00 AM as stated on the first page of the County's Request for Qualifications.

31. Question - Do we have to provide Sample Insurance Certificate with the proposal response? Please confirm.

Answer - All proposers MUST have current New Jersey licensures, malpractice insurance with \$2,000,000 per occurrence or claim, \$4,000,000 aggregate minimum, the ability to perform the duties assigned and must provide **coverage from our medical staff** 24/7, 365 days to be considered for the Cornerstone Behavioral Health Hospital of Union County Medical Staff.

32. Question - Will you award this contract to the lowest responsive bidders? Please confirm.

Answer - This is not a bid. No pricing or cost proposals are requested at this time.

33. Question - Will the agency be giving any preference to local vendors? Please confirm.

Answer - There is no preference given.

34. Question - To be responsive, is it mandatory to have physical office in New Jersey? Please confirm.

Answer - No.

35. Question - Can we provide BRC certificate after the award? Please confirm.

Answer - A BRC must be furnished at the time of contract award. The BRC must be dated prior to the County extending a contract award.

36. Question - Is there any specific format for pricing?

Answer - No pricing or cost proposals are requested at this time.

37. Question - If yes, can you please share the pricing format?

38. Question - Do we need to provide hourly rate or crisis rate?

Answer - No pricing or cost proposals are requested at this time.

39. Question - Do we need to provide hourly bill rate or markup percentage?

Answer - No pricing or cost proposals are requested at this time.

40. Question Are there any Subcontracting requirements to comply with the bid requirements? if yes, please confirm the subcontracting goal for the bid?

Answer - This is not a bid, but a Request for Qualification proposals.

41. Question - Can we provide CA certified financial statements or DUNS and BRAD Street Report? Please confirm.

Answer - Not required at this time.

Please note this RFQ is due no later than 11:00 AM on Thursday, November 2, 2023 Eastern Standard Time. Instructions as to the delivery locations and public opening are on the cover page of the issued RFQ Public Notice for this service.

Thank you.