REQUIREMENTS & FEES

ROAD OPENING PERMIT FEE

Normal $36.00
Non-Reported Opening $108.00

PERMIT FEE

Up to 20 sq. ft. $48.00
Between 20 and 80 sq. ft. $120.00
Additional over 80 sq. ft. $0.60 per sq. ft.
Multiple openings Min. of $48.00 each

CASH BOND FEE

Up to 43 sq. ft. $800.00
Over 43 sq. ft. $18.75 per sq. ft. per opening
Multiple openings Min. of $800.00 each
Newly paved roads (5 years or less) $0.00 - $10,000.00 determined by Cty. Engineer

CROSS SECTION

STANDARD HEIGHT CURB

CONCRETE
GRANITE BLOCK

DEPRESSED CURB

CONCRETE
GRANITE BLOCK

SHOULDER PAVEMENT

NEW CURB TO BE 1" ABOVE EXISTING OR AS DIRECTED BY THE COUNTY

CROSS SECTION

DEPRESSED CURB

AT DRIVEWAYS

Concrete to be class “B” air entrained. Vertical joints every 10'-0" with the fiber joint filler every other joint.

CROSS SECTION

DEPRESSED CURB

At the existing backfill must be placed and compacted in 6 inch layers. A temporary 2” bituminous top shall be placed and rolled.

Approximately 1 month later, the temporary patch and stone must be removed to subgrade for permanent restoration. If existing pavement thickness is less than 8”, a 6” thickness of bituminous stabilized base course (Mix I-2) and 2” FABC-1 top (Mix I-5) will be placed. If existing pavement thickness is greater than 8”. Thickness of stabilized base will be increased so the depth of permanent restoration is the same as existing pavement. During the winter season, the pavement restoration will be deferred until April 1st, or as soon thereafter as favorable weather permits; however, the temporary patch must be maintained.

The existing pavement abutting the trench shall be 12” beyond the edge of the trench on all sides to permit pavement edges to bear on undisturbed existing subbase.

The trench in vehicular traffic lanes must be backfilled every night. Plates over trenches are not permitted, unless specific approval is granted by the Union County Bureau of Inspections. Plates must be rapped and pinned.

The applicant is responsible for the opening, protection of the opening, maintenance of the temporary and final pavement of the satisfaction of the County.

The County may perform any work necessary for the safety of the traveling public and deduct the cost of the work from the cash bond, or send additional billing to the permittee to cover the cost.

One year after final restoration, the County will re-inspect the site, and the cash bond will be returned to the permittee, if restoration is satisfactory.

All bar-holes must be filled within 24 hours, or a permit will be required. Traffic plans must be submitted with the permit when the traffic will be affected by the excavation.

Permits must be obtained from the Union County Shade Tree Bureau if any trees are to be disturbed in the County right-of-way during this excavation, call 908-789-3658.

Packet revised January 2016
APPLICATION

Name of Municipality where work is located ____________________________________________

Permit Number ____________________________ County Permit __________________________

Type of Permit [ ] Road Opening [ ] Curb [ ] Other

Description ____________________________ Date _________

Application is made by ____________________________ Phone Number __________

Construction by ____________________________ Phone Number __________

Address ____________________________ Emergency Phone Number __________________

Type of Work ____________________________

Location of Work ____________________________

Total area of road opening ___________ Square Feet  Width ___________ Feet  Length ___________ Feet  Depth ___________ Feet

Class of pavement [ ] Concrete [ ] Bituminous Concrete [ ] Other, Please Specify: ____________________________

Total Lineal Feet of Std. Curb ___________ Feet  Depressed Curb ___________ Feet

Type of material to be used: [ ] Concrete [ ] Granite Block

Remarks

Date work will start on ____________________________ Date work will finish ____________________________

Call 1-800-272-1000 72 hours before any digging. All work must be conforming to construction standards of jurisdiction. A copy of the ordinance for the standards and requirements must be accompanied with this permit.

All restoration must confirm to the requirements within this permit. You should also have a copy of the ordinance outlining the County policy and procedures pertaining to the requirements of this excavation work. This application must be made before any work is started except in cases of emergency. The original permit approved and signed must be available on the site at all times when work is in progress.

The permittee agrees to comply with the current laws of the State of New Jersey and the County Regulations. The acceptance of this permit shall be deemed an agreement to abide by all of its terms, conditions and requirements as set by the County of Union.

Notice must be given 24 hours before work starts to the County of Union to allow the inspectors sufficient time to check forming and compliance to standards. Call 908 789-3658 and leave a detailed message. No digging from December 1st to April 1st. All certificates of inspections naming the County as the additional insured is required.

______________________________
APPLICANT’S SIGNATURE

INTERNAL FORM TO BE COMPLETED BY THE COUNTY OF UNION

Application Fee $ ____________  Permit Fee $ ____________  Bond Fee (if Applicable) $ ____________

Application Issued by ____________________________ Date ____________

Permit Issued by ____________________________ Date ____________

Work actually started on ____________________________ Completed on ____________________________

Inspect Temporary opening by ____________________________ Date ____________

Inspect Permanent opening by ____________________________ Date ____________

Final Inspection by ____________________________ Date ____________

Remarks on Permit