



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JANUARY 16, 2014  
AGENDA SETTING MEETING AGENDA

### CALL TO ORDER

### PRAYER AND SALUTE TO THE FLAG

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

### APPROVAL OF COMMUNICATIONS

#### Note and File

**Oath of Office Human Services Advisory Council** Charles Gullon, Frank Guzzo, James Harrington, James Horne, Phyllis Monguso, Holly Phillips, Susan Spurr, and William Webb, **Mental Health Advisory Board** Carol Berger and Tiffany Wilson, **Union County Transportation Advisory Board** Robert Ehrenbeck, **Union County Voter Accessibility Advisory Board** Anel Badri, Dennis Kobitz and Marie Oakie

### OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

- 1 Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a professional services contract with Kristen Balsamo-Kleinbach, Paramus, New Jersey, to serve as a DNA Analyst (Forensic Scientist) for the Union County Forensic Laboratory for the period of February 1, 2014 through January 31, 2015 in an amount not to exceed \$37,500 **(Chairman Christopher Hudak)**
- 2 Authorizing the County Manager through the Union County Prosecutor's Office to apply for and accept funding from the State of New Jersey Police Training Commission for the 2014 Law Enforcement Officers Training and Equipment Grant, Part 1 for the period of July 1, 2013 through October 31, 2013 in the amount of \$9,260 00 **(Chairman Christopher Hudak)**
- 3 Authorizing the County Manager through the Office of the Union County Prosecutor's Office to apply for and accept funding from the Office of Victim Witness Advocacy for the STOP the Violence Against Women (VAWA) - DV Advocate Grant in the amount of \$26,995, requiring a county match of \$8,998 for the period of June 1, 2014 through May 31, 2015 **(Chairman Christopher Hudak)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**Norman W. Albert, Esq., Director

- 1 Authorizing the County Manager to appoint Norman Albert, Esq., as a HIPAA Privacy Officer to implement and oversee the HIPAA privacy policies and procedures for the County's health plans. Also, appointing Claudia Martins as HIPAA Security Officer to oversee the HIPAA security policies and procedures for the County's health plans **(Chairman Christopher Hudak)**
- 2 Authorizing the execution of invoices and relative documents as are necessary to effectuate the payment of monthly telecommunications bills from Verizon Inc., a Board of Public Utilities regulated supplier, as they become due and owing for an estimated not to exceed total figure of \$800,000 for a period of twelve consecutive months **(Chairman Christopher Hudak)**

**DEPARTMENT OF ECONOMIC DEVELOPMENT**William Reyes, Deputy County Manager / Director

- 1 Authorizing the County Manager to apply for, and if awarded, to enter into an Agreement with the New Jersey Department of Transportation (NJDOT) FY2014 Local Bridges, Future Needs Program, for the replacement of Mountain Avenue Bridge (CR 635) over Stream 10-35 in Springfield (STR No. 2017011) in the amount of \$1,000,000.00 (UC Engineering Project No. 2014-001) **(Chairman Christopher Hudak)**
- 2 Authorizing the County Manager to apply for, and if awarded, to enter into an Agreement with the New Jersey Department of Transportation (NJDOT) FY2014 Local Bridges, Future Needs Program for the replacement of Netherwood Avenue Bridge Over Green Brook in Plainfield (STR No. 2012037) in the amount of \$1,000,000.00 (UC Engineering Project No. 2014-002) **(Chairman Christopher Hudak)**
- 3 Amending Resolution Number 2012-694, (BA#34-2012) a contract awarded through the public bidding process, to Tiffany Electric, Inc., Fairfield, New Jersey, approving Change Order No. 1 (final) for the Intersection Improvements - Broad Street, Springfield Avenue and Clark Street, City of Summit, New Jersey. This change order will reduce the contract amount by (\$28,750.04) for a new contract amount of \$183,597.71 **(Chairman Christopher Hudak)**
- 4 Approving a pre-qualified list of firms for the Provision of Architectural Services for the period of January 1, 2014 through December 31, 2014 **(Chairman Christopher Hudak)**
- 5 Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2014 through December 31, 2014 **(Chairman Christopher Hudak)**
- 6 Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2014 through December 31, 2014 **(Chairman Christopher Hudak)**

- 7 Authorizing the County Manager to award contracts to various agencies for the 12 month period of January 1, 2014 through December 31, 2014, under the Workforce Investment Act Youth Program, to provide comprehensive year-round youth programs that may include a paid summer work experience component, and may serve both in-school and out-of school youth aged 16-21, in an amount not to exceed \$ 457,000 00 This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligations **(Chairman Christopher Hudak)**
- 8 Authorizing the County Manager to award class-size training contracts to the various agencies for the 9 month period of January 1, 2014 through September 30, 2014, for the provision of class-size training for in demand occupations in targeted economic development sectors to residents of Union County (including Transportation, Logistics, and Distribution (ILD), Healthcare, Technology and the Retail Industry), utilizing Workforce Investment Act Adult and Dislocated Worker funding, in an amount not to exceed \$433,100 00 This Resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligations **(Chairman Christopher Hudak)**
- 9 Authorizing the County Manager to enter into a contract with the Elizabeth Development Company, Elizabeth, New Jersey, for a twelve (12) month operational period of January 1, 2014 through December 31, 2014 to provide On-the-Job Training services for Union County to coordinate with area employers to place Union County Workforce Investment Act eligible adults and dislocated workers in On-the-Job Training opportunities in an amount not to exceed \$250,000 00 **(Chairman Christopher Hudak)**
10. Authorizing the County Manager to utilize \$ 400,000 00 in Federal Workforce Investment Act Grant funding from the New Jersey Department of Labor & Workforce Development in the form of Individual Training Contracts as stipulated in the grant agreement for the period January 1, 2014 through June 30, 2014 The training providers will be taken from the NJ Eligible Training Provider List **(Chairman Christopher Hudak)**

**DEPARTMENT OF HUMAN SERVICES**Frank Guzzo, Director

- 1 Authorizing the County Manager to enter into an agreement with the YMCA of Eastern Union County, Elizabeth, New Jersey, for the period of January 1, 2014 through December 31, 2014 for reimbursement in the amount of \$3,200 00 per month to the County of Union for the provision of Transportation Service through the Union County Paratransit System for clients of the WISE Adult Day Care Program, based upon scheduled trips provided by the County on Mondays through Fridays, and the YMCA of Eastern Union County will provide one personal assistance aide on each vehicle to assist with passenger safety **(Freeholder Bette Jane Kowalski)**

- 2 Authorizing the County Manager to award Year 2 contracts in the total amount not to exceed \$3,870,201 pursuant to a Request for Proposal (RFP), in accordance with the 3-Year 2013-2015 Area Plan, for the period of January 1, 2014 through December 31, 2014 to deliver services to Union County residents 60 years of age or older and /or their caregivers with an option to renew contracts for one year and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any should fail to meet its contractual obligation **(Freeholder Bette Jane Kowalski)**

#### **DEPARTMENT OF PARKS AND RECREATION**

Ronald Zuber, Director

- 1 Authorizing the County Manager, through the Office of Cultural & Heritage Affairs, to execute any and all agreements for the FY2014 Union County Arts Grant Program in the amount of \$60,000 00 **(Freeholder Sergio Granados)**
- 2 Authorizing the County Manager, through the Office of Cultural and Heritage Affairs, to apply for private and public funding for grants to be used for the purpose of developing and implementing programs and services in the arts, education, history and preservation for the period of January 1, 2014 through December 31, 2014 **Freeholder (Sergio Granados)**
- 3 Authorizing the County Manager to designate the Office of Cultural and Heritage as the official County Cultural and Heritage Agency **(Freeholder Sergio Granados)**
- 4 Amending Resolution Number 2013-62, a Cooperative Services Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services, in providing Union County with a two-year integrated wildlife damage management program to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 5 Amending Resolution Number 2013-1086, a contract (through the public bidding process) with Aquatic Technologies, Inc , Branchville, New Jersey, for the purpose of providing Lake Management Program to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 6 Amending Resolution Number 2013-674, a contract (through the public bidding process) with Aggreko, LLC , Linden, New Jersey, for the purpose of providing a Chiller System to Warnanco Ice Skating Center, to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 7 Amending Resolution No 2013-499, a contract (through the public bidding process) with Country Grain & Feed, Haskell, New Jersey, for the purpose of providing horse feed, to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 8 Amending Resolution Number 2013-765, an agreement with Professional Farrier Service, Inc , Elizabeth, New Jersey, to provide services to the horses at Watchung Stable, to reflect a change in account numbers only **(Freeholder Sergio Granados)**
- 9 Amending Resolution Number 2013-919, a contract (through the public bidding process) with John R Knabb & Sons, Kutztown, New Jersey, for the purpose of providing hay, to reflect a change in the account numbers only, **(Freeholder Sergio Granados)**

- 10 Amending Resolution Number 2013-920, a contract (through the public bidding process) with John R. Knabb & Sons, Kutztown, New Jersey, for the purpose of providing straw to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 11 Amending Resolution No 2013-764, a professional agreement with Kemper Sports Management, North Brook, Illinois, for additional scope of services with the completion of the new Clubhouse at Galloping Hill, to reflect a change in account numbers only **(Freeholder Sergio Granados)**
- 12 Amending Resolution No 2013-1084, an agreement with Kemper Sports Management, North Brook, Illinois, to include operational expenses for the management and maintenance of the golf courses, to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 13 Amending Resolution No 2013-1081, a contract to Town and Country Veterinary House Calls/Dr Michael Aromando, DVM, Chester, New Jersey, to provide routine and emergency services for the horses at the Watchung Stable, to reflect a change in the account numbers only **(Freeholder Sergio Granados)**
- 14 Amending Resolution No 2013-1082, a contract with Dr. David Foster, DVM, Morganville, New Jersey, to provide routine and emergency dental services to the horses at the Watchung Stable to reflect a change in the account numbers only **(Freeholder Sergio Granados)**

**DEPARTMENT OF PUBLIC SAFETY**Andrew Moran, Director

- 1 Authorizing the County Manager to accept and expend a NACCHO grant award for a 2013-2014 Capacity Building Award (CBA) for MRC related activities in the amount of \$3,500 for the period of October 2013 to December 2014 **(Chairman Christopher Hudak)**
- 2 Authorizing the County Manager to enter into a contract with per diem Pathologists to provide services when Dr Shalih is not available for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$120,000 00 **(Chairman Christopher Hudak)**
- 3 Authorizing the County Manager to enter into a professional service contract with Funeral Services of New Jersey, Hillside, New Jersey, for the purpose of providing livery service for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$75,000 **(Chairman Christopher Hudak)**
- 4 Authorizing the County Manager to enter into a contract with the Regional Medical Examiner Office for the contract period from January 1, 2014 through December 31, 2014, in an amount not to exceed \$5,000 00 **(Chairman Christopher Hudak)**

**RUNNELLS SPECIALIZED HOSPITAL**Sandra Adour, Acting Administrator

- 1 Authorizing the County Manager to renew the contract with Verge Solutions, LLC, Mount Pleasant, South Carolina, to provide software maintenance and support of the "Incident Reporting" system and the "Customer Relations Manager" utilized by Runnells Specialized Hospital for the period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$35,954 00 **(Freeholder Vernell Wright)**
- 2 Authorizing the County Manager to renew the contact with Relias Learning, LLC, Cary, North Carolina, to provide e-learning courses related to geriatric services and long term care staff training for the contract period of February 1, 2014 through January 31, 2015 in an amount not to exceed \$15,701 33 **(Freeholder Vernell Wright)**
- 3 Authorizing the County Manager to sign any and all documents for the payment of the annual dues for membership with NJ Hospital Assn (NJHA) in the sum of \$11,240 00 and the American Hospital Assn (AHA) in the sum of \$4,491 00 for the period January 1, 2014 - December 31, 2014 **(Freeholder Vernell Wright)**
- 4 Authorizing the County Manager to sign any and all documents in order to renew Runnells Specialized Hospital professional membership with Healthcare Association of New Jersey (HCANJ) and American Healthcare Association (AHCA) for the period January 1, 2014 through December 31, 2014 in an amount not to exceed \$19,290 00 **(Freeholder Vernell Wright)**

**OFFICE OF THE COUNTY COUNSEL**Robert E. Barry, Esq., County Counsel

- 1 Amending Resolution Number 2013-397, to increase the appropriation to Palumbo & Renaud, Cranford, New Jersey, in the matter entitled Richmond Lapolla v UC, et als in an amount not to exceed \$10,000 00 for a sum not to exceed \$30,000 00 **(Chairman Christopher Hudak)**
- 2 A Resolution authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union in amount not to exceed \$35,000 00 **(Chairman Christopher Hudak)**
- 3 Authorizing the County Manager to enter agreements with Thompson West, Carol Stream, Illinois, for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$113,320 00 **(Chairman Christopher Hudak)**
- 4 Authorizing the County Manager to enter agreements with Gann Law Books for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$38,250 00 **(Chairman Christopher Hudak)**

- 5 Authorizing the County Manager to enter agreements with Lexis Nexis/Matthew Bender for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$59,240 00 **(Chairman Christopher Hudak)**
- 6 Authorizing the County Manager to enter agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$64,180 00 **(Chairman Christopher Hudak)**
- 7 Authorizing the County Manager to enter into a contract with Judith L. DiAntonio, Clark, New Jersey, for Court Reporting Services for the period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$20,000.00 **(Chairman Christopher Hudak)**

#### **OFFICE OF THE COUNTY MANAGER**

Alfred J. Faella, County Manager

- 1 Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA 108A-Sheriff Superior Officers effective January 1, 2013 through December 31, 2015 **(Chairman Christopher Hudak)**

#### **FREEHOLDER SPONSORED RESOLUTIONS**

- 1 Recognizing Holocaust Survivor, Marsha Kreuzman, 90 years old, and World War II Serviceman and Holocaust Liberator, Joe Barbella, 93 years old of the Township of Union, for their unlikely and remarkable reunion **(Freeholder Bruce H. Bergen)**
- 2 Recognizing the United Youth of New Jersey for all their efforts in celebrating Black History Month, including the production of the play "Frederick Douglas The Man," funded in part by a Union County HEART grant **(Freeholder Angel G. Estrada)**
- 3 Resolution expressing the Board's deepest sympathies to the family of Doris Mandell during their time of sorrow **(Freeholder Bette Jane Kowalski)**
- 4 Resolution expressing the Board's deepest sympathies to the family of Rosemary Chodak, Cranford Public Librarian, during their time of sorrow **(Freeholder Bette Jane Kowalski)**
- 5 Resolution offering this Board's sincere congratulations to Lillian Parrish, of Union Township, who will celebrate her 100th birthday on January 28th, 2014 **(Freeholder Vernell Wright)**
- 6 Resolution sponsoring the Union County St. Patrick's Day Parade Committee in the amount of \$4,000 for their efforts in celebrating Irish-American culture and heritage through the co-sponsorship of their Annual St. Patrick's Day Parade **(Vice-Chairman Mohamed S. Jalloh)**
- 7 Amending Resolution Number 2014-33 to remove John Becker as a Commissioner to the Union County Voter Accessibility Advisory Board and replace with Commissioner Mary Ellen Harris **(Chairman Christopher Hudak)**

- 8 Amending Resolution Number 2014-30 to remove Nicole DeAugustine as a member to the Cultural and Heritage Programs Advisory Board **(Chairman Christopher Hudak)**
- 9 Expressing the Board's deepest sympathy to the family of Susan Rotter of Byram, New Jersey, in this their time of sorrow **(Chairman Christopher Hudak & the Entire Board)**
- 10 Authorizing the County Manager to award a contract to Continuum Voice and Data Systems, Inc , Syracuse, New York for the purposes of providing proprietary software maintenance services for the OnBase Records Management propriety software system of the County, for the period of January 1, 2014 through December 31, 2014, exercising the County's option to renew using the exception to bidding NJSA 40A 11-15 (1) (dd), in an amount not to exceed \$36,000 **(Chairman Christopher Hudak)**

**ADJOURNMENT**



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2014 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2014 at 12:00pm  
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

January 16, 2014

February 6, 2014

February 20, 2014

March 6, 2014

March 20, 2014

April 3, 2014

April 24, 2014

May 1, 2014

May 15, 2014

June 5, 2014

June 19, 2014

July 10, 2014

August 7, 2014

September 4, 2014

September 18, 2014

October 2, 2014

October 16, 2014

November 6, 2014

Tuesday, November 25, 2014

December 4, 2014

December 18, 2014

REGULAR MEETINGS

January 23, 2014

February 6, 2014

February 27, 2014

March 13, 2014

March 27, 2014

April 10, 2014

April 24, 2014

May 8, 2014

May 29, 2014

June 12, 2014

June 26, 2014

July 17, 2014

August 14, 2014

September 11, 2014

September 25, 2014

October 9, 2014

October 16, 2014

November 13, 2014

Tuesday, November 25, 2014

December 11, 2014

December 18, 2014