



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 5, 2017  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

## ROLL CALL

## PRAYER AND SALUTE TO THE FLAG

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

## PRESENTATIONS FROM THE BOARD

A resolution presentation will be made by Freeholder Linda Carter and Freeholder Vernell Wright to Daphne Lee, of Rahway, congratulating her upon being the first woman from the State of New Jersey to win the Miss Black USA title.

## APPROVAL OF COMMUNICATIONS

Note and File

## OFFICE OF THE UNION COUNTY PROSECUTOR

Thomas K. Isenhour, Acting Prosecutor

1. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Police Training Commission, for the 2017 Law Enforcement Officers Training and Equipment Grant, for the period of July 1, 2017 through June 30, 2018, in the amount of \$20,840. **(Chairman Bruce H. Bergen)**

## DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding for the Department of Human Services, Division on Aging Meals on Wheels program, to Hertrich Fleet Services, Milford, DE for the purpose of providing two (2) Ford Transit Connect Vans for a total amount of \$45,306.00. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to award a contract to Medcom, Birmingham, AL to provide Retiree Benefit Billing Services and COBRA Administration Services from November 1, 2017 through October 31, 2018 for an amount not to exceed \$36,000.00 through the recommendation of our contracted insurance broker. **(Chairman Bruce H. Bergen)**

3. Amending Resolution Number 2014-61 to appoint Claudia Martins as a HIPAA Privacy Officer to implement and oversee the HIPAA privacy policies and procedures for the County's health plans. Also, appointing Diego Otero as HIPAA Security Officer to oversee the HIPAA security policies and procedures for the County's health plans. **(Chairman Bruce H. Bergen)**
4. Amending Resolution Number 2017-450, an open ended contract awarded through initial Bid Award 32-2017 to Maplecrest Auto Mall, Vauxhall, New Jersey to purchase one (1) additional 2018 Ford Explorer at \$36,621 and two (2) 2018 Ford Escapes in an amount not to exceed \$56,896 replacing outdated fleet vehicles. **(Chairman Bruce H. Bergen)**

#### DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into a lease agreement with Koam Investors Group, LLC c/o The Liz Group Corp. for rental space at 288 North Broad St. 2nd Floor, Elizabeth, NJ for We Are One NJ – Union County Program (formerly situated at The Mills at Jersey Gardens Mall in the Workforce Innovation Business Center), the lease amount includes all expenses including utilities for a period of five (5) years commencing on December 1, 2017 through November 30, 2022. The proposed rent for one year shall be at a rate of \$25/sq. ft. The Base Rent will increase 3% each subsequent year of the lease. The total rental fees over a 5 year lease agreement in an amount not to exceed \$265,456.79. **(Chairman Bruce H. Bergen)**

#### DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Supporting a Preliminary Preferred Alternative (PPA) for the Reconstruction of the South Front Street Bridge over the Elizabeth River and Improvements to the approach Roadways in the City of Elizabeth. **(Freeholder Bette Jane Kowalski)**
2. Amending Resolution Number 2017-296, a Professional Engineering Service Contract with T&M Associates of Middletown, New Jersey to provide additional engineering services associated with the Groundwater Remediation and Monitoring at the Venneri Complex, Westfield, New Jersey in an amount not to exceed \$112,500.00 for a new contract amount not to exceed \$295,160.00. (Union County Engineering Project #2011-031) **(Freeholder Bette Jane Kowalski)**
3. Amending Resolution Number 2016-800, a Professional Service Contract with LCA Engineering, LLC, of Union, New Jersey to provide additional engineering services associated with the Installation of an Emergency Generator at the Union County Police Academy Building in Scotch Plains, County of Union, New Jersey in an amount not to exceed \$12,965.00 for a new contract amount not to exceed \$91,085.00. (Union County Engineering Project Number 2013-015) **(Freeholder Bette Jane Kowalski)**
4. Amending Resolution Number 2017-70, a Professional On Call Environmental Engineering Service Contract with CME Associates of Parlin, New Jersey to provide additional services for the County of Union in an amount not to exceed \$20,000.00 for a new contract amount not to exceed \$40,000.00. (Union County Engineering Project Number 2016-047) **(Freeholder Bette Jane Kowalski)**

5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management, Division of Engineering: Colonnelli Brothers, Inc., of Hackensack, New Jersey, for the Replacement of East Hazelwood Avenue Minor Bridge, Ra-69, City of Rahway, County of Union, New Jersey, in an amount not to exceed \$1,396,330.00. (BA#52-2017; Union County Engineering Project #2013-009) **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities, Division of Engineering: Tony & Son, Inc., of Colonia, New Jersey, for the Superstructure Replacement of Husa Street Bridge, Li-113, City of Linden, County of Union New Jersey, in an amount not to exceed \$589,265.00. This project is being funded by the NJDOT 2015 Local Bridge Future Needs Program. (BA#22-2017; Union County Engineering Project #2015-019) **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to award the proposed contract for the Department of Engineering, Public Works and Facilities: Division of Facilities Management with the Elizabeth Parking Authority, Elizabeth, New Jersey, for the purpose of providing Jury Parking, as per state mandate, for a contract period of twelve (12) consecutive months from January 1, 2018 through December 31, 2018 in an amount not to exceed \$240,000.00. **(Freeholder Bette Jane Kowalski)**
8. Amending Resolution Number 2016-299, (BA# 7-2016) a contract awarded through advertised public bidding process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Pravco, Inc., Rahway, New Jersey for Roofing Maintenance, Repair and Replacement Service, for Change Order #1 increasing contract in an amount not to exceed \$46,800 for a new total contract amount not to exceed \$280,800. **(Freeholder Bette Jane Kowalski)**
9. Authorizing the County Manager to award the proposed contract extension originally obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities, Division of Facilities Management: Scientific Boiler Water Conditioning Co., Linden, New Jersey, for the purpose of providing Water Treatment Services & Supply Services, for twenty-four (24) consecutive months commencing October 28, 2017 through October 27, 2019, in an amount not to exceed \$32,000. **(Chairman Bruce H. Bergen)**
10. Resolution concurring with the Borough of Roselle Park granting permission to hang a banner from October 1, 2017 to October 16, 2017 over Chestnut Street to advertise the Borough-wide garage sale to be held on Saturday October 14, 2017. **(Freeholder Bette Jane Kowalski)**
11. Resolution concurring with the Township of Cranford to close Springfield Avenue between North Avenue and North Union Avenue on Sunday, October 15, 2017 from 11:00 a.m. to 5:00 p.m. for the Cranford Fire Department 125th Anniversary. **(Freeholder Bette Jane Kowalski)**

12. Authorizing the County Manager to enter into a contract with Foley, Inc., Piscataway, New Jersey, for the purchase of a 2017 Caterpillar Model 930 M Wheel Loader for the Department of Engineering, Public Works & Facilities Management; Division of Public Works through the Educational Services Commission of NJ (MRESC 15/16-08) ID #65 MCESCCPS, in an amount not to exceed \$173,708.34. **(Freeholder Bette Jane Kowalski)**
13. Authorizing the County Manager to enter into a 24 month contract with Safeguard Document Shredding, 800 Rike Drive, Millstone, NJ, for Document Destruction Services at the County of Union administrative offices. Services include provision of 96-gallon totes at designated county location, shredding truck(s), manpower, monthly or bi-monthly on-site shredding of all documents and the recycling of materials collected. Contract will run October 15, 2017 - October 14, 2019 with one additional 24-month extension option. Price per 96 gallon tote is \$9.65. Annual contract not to exceed \$10,000. **(Freeholder Bette Jane Kowalski)**
14. Authorizing the County Manager to apply for the 2016 NJDEP Recycling Enhancement Grant in the amount of \$415,628 to execute all necessary documents and adopt the proposed spending plan. The grant will partially fund positions, fund Household Hazardous Waste programs, Electronics, Shredding and other recycling programs as well as associated advertising and education costs. (See attached NJDEP SAMPLE RESOLUTION) **(Freeholder Bette Jane Kowalski)**

**DEPARTMENT OF FINANCE**Bibi Taylor, Director

1. Resolution Modifying the 2017 Union County Adopted Budget in the amount of \$62,000 for additional funds as a result of notification received from the State of New Jersey, Office on Homeland Security and Preparedness for a Program Entitled: "Urban Areas Security Initiative (UASI) Grant. **(Freeholder Alexander Mirabella)**

**DEPARTMENT OF HUMAN SERVICES**Karen Dinsmore, Acting Director

1. Authorizing the County Manager to enter into a lease agreement with The Gateway Family YMCA, Elizabeth Branch, to rent space for the 2018 Intoxicated Driver Resource Center (IDRC) education classes to be held at 1564 Irving Street, Rahway, New Jersey, at a rate of \$520 per day for a minimum of 52 scheduled days during the period of January 1, 2018 through December 31, 2018 in the total amount not to exceed \$27,040. **(Freeholder Bette Jane Kowalski)**

**DEPARTMENT OF PARKS AND RECREATION**Ron Zuber, Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Country Feed and Grain of Haskell, NJ, for the purpose of providing Horse Feed (BA 61-2017), for a period of 24 months in the amount not to exceed \$112,000.00. **(Vice Chairman Granados)**

**OFFICE OF THE COUNTY MANAGER**Alfred J. Faella, County Manager

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1. Authorizes the County Manager to adjust and/or change the Internal Position Control Schedules. **(Freeholder Alexander Mirabella)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Congratulating and supporting Two Ques Cafe of Union as they commemorate their first dinner theater of "Breakfast at the Layton's." **(Freeholder Linda Carter, Freeholder Mohamed S. Jalloh & Freeholder Vernell Wright)**
2. Congratulating Trevor P. Martin of Boy Scout Troop 75 of Cranford upon attaining the rank of Eagle Scout. **(Freeholder Bette Jane Kowalski & Freeholder Christopher Hudak)**
3. Extending the Board's deepest condolences to the family of Michael T. Moriarty upon his passing. **(Freeholder Bette Jane Kowalski)**
4. Congratulating the Columbus Parade Association of Union County "500th" Inc'd. upon their 29th annual Christopher Columbus celebration honoring Columbus' 525th anniversary of his discovery of America. **(Freeholder Alexander Mirabella)**
5. Congratulating UNICO District X and Plainfield's UNICO for developing and co-sponsoring Union County's Ninth Annual Columbus Day Flag Raising Event **(Freeholder Alexander Mirabella)**
6. Congratulating the recipients of the Snyder Awards honored by The Snyder Academy of Elizabethtown & The Old First Historic Trust. **(Chairman Bruce H. Bergen & The Entire Board)**
7. Extending the Board's appreciation to Dairy Queen of South Avenue, Plainfield, for their efforts in restoring and repairing bicycles for the bicycle and helmet giveaway on October 7, 2017; and further thanking Lieutenants Dante and Monica Cox of the Plainfield Salvation Army for their efforts. **(Chairman Bruce H. Bergen & The Entire Board)**
8. Congratulating Freeholder Bette Jane Kowalski upon being the recipient of the Public Leadership Award and Kevin Casey upon being the recipient of the Ira Geller Award by Community Access Unlimited at their annual gala on November 2, 2017. **(Chairman Bruce H. Bergen & The Entire Board)**
9. Proclaiming October 21, 2017 as Red Ribbon Day throughout the County of Union. **(Chairman Bruce H. Bergen & The Entire Board)**
10. Congratulating Union County College Men's Head Soccer Coach Alex Louis' 300th win over 21 seasons. **(Freeholder Alexander Mirabella)**

**EXECUTIVE SESSION**

Attorney-Client privileged communications and discussion relative to the Union County Insurance Fund Commission and potential negotiations and discussion on terms and conditions relating to same.

**ADJOURNMENT**

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**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2017 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00 pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2017 AT 12:00 NOON  
ASSIGNMENT JUDGE KAREN M. CASSIDY'S COURTROOM, 2 BROAD STREET, ELIZABETH, NJ**

**AGENDA SETTING SESSIONS**

January 19, 2017

February 2, 2017

February 23, 2017

March 2, 2017

March 16, 2017

April 6, 2017

April 20, 2017

May 4, 2017

May 25, 2017

June 1, 2017

June 15, 2017

July 13, 2017

August 10, 2017

September 7, 2017

September 28, 2017

October 5, 2017

October 19, 2017

November 9, 2017

November 30, 2017

December 14, 2017

**REGULAR MEETINGS**

January 26, 2017

February 9, 2017

February 23, 2017

March 9, 2017

March 23, 2017

April 13, 2017

April 27, 2017

May 18, 2017

May 25, 2017

June 8, 2017

June 22, 2017

July 20, 2017

August 17, 2017

September 14, 2017

September 28, 2017

October 12, 2017

October 26, 2017

November 21, 2017 (Tuesday)

December 7, 2017

December 21, 2017