



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MAY 15, 2014
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Christopher Hudak called the meeting to order at 7 00 PM

Attendee Name	Title	Status	Arrived
Bruce H Bergen	Freeholder	Present	
Linda Carter	Freeholder	Present	
Angel G Estrada	Freeholder	Absent	
Sergio Granados	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Alexander Mirabella	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Mohamed S Jalloh	Vice Chairman	Present	
Christopher Hudak	Chairman	Present	

Also present were County Manager Alfred J Faella, County Counsel Robert E Barry, Esq and Clerk of the Board James E Pelletiere

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board

APPROVAL OF COMMUNICATIONS

Note and File

- 1 Oath of Office Advisory Board on Aging Toby Marx, Advisory Board on the Disabled Leshe Fanelli-Pavone, Elisa Sananman and Susam C Spurr; Emergency Management Council Christopher Scaturo, Fire Services Advisory Board Steven Ruhl and Christopher Scaturo, Homeless Trust Fund Advisory Board Mary Ellen Tango, Local Advisory Council on Alcoholism and Drug Abuse Joann Colucci-Turbett, Senior Citizen Disabled Resident Transportation Advisory Board Sonja A Ash and Thelma Smith; Union County Air Traffic and Noise Advisory Board Joseph Paszek, Union County Cultural and Heritage Advisory Board Michel Bitritto, Union County Transportation Advisory Board Renee Banks Louis Jorge Casacuberta, DeSocio and Andre Luboff; Workforce Investment Board Kim McConnell

DEPARTMENT OF ADMINISTRATIVE SERVICESNorman W. Albert, Esq., Director

Director of the Division of Purchasing Michael Yuska represented the Department

- 1 Authorizing the County Manager to renew the contract with Sage Software, Inc St Petersburg, Florida, for software licensing renewal, software updates and enhancement services for the County of Union's Human Resource Management System for the period of June 2, 2014 through June 1, 2015 in the amount of \$23,892.33 **(Chairman Christopher Hudak)**

Chairman Carter asked if item #1 is a contract renewal

Director Yuska responded yes. He said there has been a 4% increase since the last contract. He explained that the contract is for proprietary maintenance of software for the County's Human Resource Management System.

- 2 Authorizing the County Manager to enter into an agreement to provide liability coverage for the operation of the ambulances owned and operated by the County Emergency Services in the amount of \$2,255.00 with Western World Insurance Company, Franklin Lakes, New Jersey, for a period of twelve (12) months **(Chairman Christopher Hudak)**
- 3 Renewing the Public Official Bond with Hartford Insurance Company, Hartford, Connecticut for Alfred J. Faella, for the period of April 1, 2014 through March 31, 2015 in the amount of \$274.00 **(Chairman Christopher Hudak)**

DEPARTMENT OF ECONOMIC DEVELOPMENTWilliam Reyes, Deputy County Manager / Director

- 1 Authorizing the County Manager to continue to participate in the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and the Emergency Solutions Grants Program (ESG) for fiscal years 2015 through 2017 **(Chairman Christopher Hudak)**
- 2 Resolution approving the 2014-2015 Consolidated Action Plan (Year 40) including the Community Development Block Grant, HOME Investment Partnerships Program, and the Emergency Solutions Grant Program to the US Department of Housing and Urban Development so that projects as listed therein maybe undertaken within the County of Union **(Chairman Christopher Hudak)**

Freeholder Kowalski asked for the number of homes that will benefit from items #1 and #2. She also asked about the funding.

Deputy County Manager Reyes stated that items #1 and #2 is for 4 projects and the number of units varies within each project. He said he is aware that there is a project in Elizabeth that consists of 6 units, Linden over 20 and a senior project in Elizabeth that consists of 40 units. Deputy County Manager Reyes stated that he will provide the Board with the specifics for each project.

County Manager Faella interjected and stated that there has been an \$80,000 reduction in HOME allocation funding from the prior years. He said this year they received \$840,000.

DEPARTMENT OF FINANCEBibi Taylor, Director

Chairman Hudak asked if the items on the Agenda are to modify the Budget

Director Taylor replied yes, although, item #6 is adding a staff member as an authorized wire disburser for the Department

- 1 Resolution Modifying the 2014 Budget in the amount of \$70,728 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled Body Armor Grant **(Vice Chairman Mohamed S. Jalloh)**
- 2 Resolution Modifying the 2014 Budget in the amount of \$16,418 as a result of notification received from the State of New Jersey, Department of Children and Families for a Program Entitled Rape Prevention and Education **(Vice Chairman Mohamed S. Jalloh)**
- 3 Resolution Modifying the 2014 Budget in the amount of \$66,950 as a result of notification received from the Trinitas Hospital Department of Behavioral Health for a Program Entitled Jail Diversion Program **(Vice Chairman Mohamed S. Jalloh)**
- 4 Resolution Modifying the 2014 Budget in the amount of \$4,214,567 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled Workforce Investment Act (WIA) Grant **(Vice Chairman Mohamed S. Jalloh)**
- 5 Resolution Modifying the 2014 Budget in the amount of \$12,000 as a result of notification received from the State of New Jersey, Department of Military and Veterans Affairs for a Program Entitled Veterans Paratransit Program **(Vice Chairman Mohamed S. Jalloh)**
- 6 Amending Resolution Number 2014-5, adding on Laurie Caternicchio as an authorized wire disburser for the Department of Finance **(Vice Chairman Mohamed S. Jalloh)**

DEPARTMENT OF HUMAN SERVICESFrank Guzzo, Director

Director Guzzo stated that he will have an additional Resolution for the next Freeholder Meeting

Chairman Hudak asked for an explanation of the Resolution from the Floor

Director Guzzo stated that the Resolution is for relocating the Youth Services Division, which is currently located in Linden. He explained that the current building has deteriorated and is a hazard to the staff and clients. He said the Resolution is to lease a 3,000 square foot (approximately) facility located at 288 North Broad Street in Elizabeth, which is smaller than the current building. He said the base rent is less than the amount they are currently paying for the first 5 years. He explained further that the new landlord will retrofit the space to the Division's needs. He said the location and condition of the building is an improvement compared to the current facility.

Freeholder Carter asked for a general explanation of the lease agreement

Director Guzzo explained that the lease is for 10 years commencing July 1, 2014, and there will be a 3% increase per year until the 6th year. The annual base rent will be 67,900 compared to \$80,700 plus common area maintenance charges (CAM)

Freeholder Carter asked Director Guzzo for the back-up information when it becomes available

Director Guzzo stated that he will have the information on Monday and will provide it to Freeholder Carter

Chairman Hudak asked if there is a clause in the lease should they choose to opt out. He said a County-owned facility should be considered to house the Division of Youth Services

Director Guzzo stated that he believes the lease consists of standard clauses. He said he will review the lease and will advise Chairman Hudak of the specifics

- 1 Authorizing the County Manager to approve the 2014 Peer Grouping Spending Plan in the total amount of \$203,175 for subcontracted services to be provided during the period of June 1, 2014 through December 31, 2014 and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**

Freeholder Carter asked for an explanation of item #1

Director Guzzo stated that item #1 is the result of the end of the Peer Grouping Spending Plan funds for the year. He stated that item #1 is to fill the gap from July 1, 2014 to December 2014. The Resolution is for subcontracted services for social services to provide programs for mental health for the incarcerated, the homeless and elderly, youth programs for the disabled and employment skills. He said there is no other grant source available

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

- 1 Authorizing the County Manager to enter into a contract with Robert Wood Johnson University Hospital at Rahway to provide space for autopsies and external examinations for the contract period of April 1, 2014 through March 30, 2015, in an amount not to exceed \$60,000 **(Chairman Christopher Hudak)**
- 2 Amending Resolution Number 2013-975, which awarded a competitive contract for ambulance billing services for the County of Union to reflect a change in the account numbers only **(Chairman Christopher Hudak)**
- 3 Authorizing the County Manager to enter into an agreement with Leticia Geosystems, Norcross, Georgia, to provide training for the Sheriff's Office and/or other law enforcement agencies on specialized police equipment purchased with UASI Grant funding in an amount of \$23,520 **(Chairman Christopher Hudak)**

Chairman Hudak asked for an explanation of item #3

Director Moran stated that item #3 is to train Sheriff Officers and Law Enforcement Officers to use the high speed laser scanner, which takes photographs of crime scenes and critical infrastructure. He said the scanner is designed for surveying but is ideal for crime scenes. He added that the scanner recreates a 3D image and is beneficial in court proceeding

Freeholder Granados asked how many law enforcement officers will be trained within the crime scene unit

Director Moian said approximately 10. He will provide the Board with the back up information

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions

- 1 Authorizes the County Manager to adjust and/or change his Internal Position Control Schedules (**Vice Chairman Mohamed S. Jalloh**)

FREEHOLDER SPONSORED RESOLUTIONS

Freeholders Carter, Kowalski, Granados and Wright stated that they will have Laudatory Resolutions for the next Freeholder Meeting

Freeholder Mirabella stated that he will have a Condolence Resolution for the next Freeholder Meeting

Vice Chairman Jalloh stated that he will have a Resolution as a result of discussions in the Fiscal Committee Meeting for the next Freeholder Meeting

Chairman Hudak stated that he will have a Laudatory Resolution and various Advisory Board appointments for the next Freeholder Meeting

- 1 Laudatory resolution recognizing Rabbi Mark Mallach, spiritual leader of Temple Beth Ahm Yisrael of Springfield, for his many years of service to his synagogue community and the entire religious community of the greater Springfield area (**Freeholder Bruce H. Bergen**)
2. Laudatory resolution congratulating the volunteer workers at Runnells Specialized Hospital of Union County who will be honored at the 51st Awards Celebration to be held on May 20-21, 2014 (**Freeholder Vernell Wright**)
- 3 Laudatory resolution commending Boy Scout Troop 330, sponsored by St John the Apostle Church in Linden, as they celebrate the advancement of 100 Boy Scouts that received their Eagle Scout award (**Chairman Christopher Hudak**)
- 4 Laudatory resolution commending Boy Scout Troop and Crew 368, of Berkeley Heights, on coming to the aide of NBC journalist Ann Curry after she had broken her ankle while hiking in through Harriman State Park in New York (**Chairman Christopher Hudak**)
- 5 Laudatory resolution congratulating Kevin Joseph Urness, Boy Scout Troop 1, New Providence, for obtaining his Eagle Scout award (**Chairman Christopher Hudak**)
- 6 Laudatory resolution congratulating Brian Thomas Urness, Boy Scout Troop 1, New Providence, for obtaining his Eagle Scout award (**Chairman Christopher Hudak**)

- 7 Laudatory resolution congratulating Albaner C Eugen, Jr, of Boy Scout Troop 68, sponsored by Connecticut Farms Church in Union, for obtaining his Eagle Scout award (**Chairman Christopher Hudak**)
- 8 Resolution offering this Board's deepest sympathies to the family of John F Hudak, of Linden, in this their time of sorrow (**Chairman Christopher Hudak**)

EXECUTIVE SESSION

To the extent known, the following items are scheduled to be discussed in Executive Session

- 1) Attorney-client privileged communication and on-going contract negotiations by and between the County of Union and the Union County Improvement Authority for the purchase and sale of Runnells Specialized Hospital
- 2) Attorney-client privileged communication and on-going contract negotiations by and between the County of Union and Center Management Group for the transfer and assumption of certain operations of the Runnells Specialized Hospital and establishing procedures for certain post-closing obligations of the County

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects This Board will now enter Executive Session for the purpose of discussing attorney-client privileged communication and on-going contract negotiations by and between the County of Union and the Union County Improvement Authority for the purchase and sale of Runnells Specialized Hospital and attorney-client privileged communication and on-going contract negotiations by and between the County of Union and Center Management Group for the transfer and assumption of certain operations of Runnells Specialized Hospital and establishing procedures for certain post-closing obligations of the County

Motion to enter Executive Session

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Freeholder, **SECONDER:** Linda Carter, Freeholder, **AYES:** Freeholder Bergen, Freeholder Carter, Freeholder Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Vice Chairman Jalloh, Chairman Hudak, **ABSENT:** Freeholder Estrada,

Motion to return from Executive Session

RESULT: ADOPTED [UNANIMOUS]; MOVER: Linda Carter, Freeholder, **SECONDER:** Bette Jane Kowalski, Freeholder, **AYES:** Freeholder Bergen, Freeholder Carter, Freeholder Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Vice Chairman Jalloh, Chairman Hudak, **ABSENT:** Freeholder Estrada,

ADJOURNMENT

Motion to adjourn the meeting at 8 17 PM

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Freeholder,
SECONDER: Linda Carter, Freeholder; **AYES:** Freeholder Bergen, Freeholder Carter, Freeholder
Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Vice Chairman Jalloh,
Chairman Hudak, **ABSENT:** Freeholder Estrada,

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2014 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2014 at 12:00pm

Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

REGULAR MEETINGS

January 16, 2014

January 23, 2014

February 6, 2014
February 20, 2014

February 6, 2014
February 27, 2014

March 6, 2014
March 20, 2014

March 13, 2014
March 27, 2014

April 3, 2014
April 24, 2014

April 10, 2014
April 24, 2014

May 1, 2014
May 15, 2014

May 8, 2014
May 29, 2014

June 5, 2014
June 19, 2014

June 12, 2014
June 26, 2014

July 10, 2014

July 17, 2014

August 7, 2014

August 14, 2014

September 4, 2014
September 18, 2014

September 11, 2014
September 25, 2014

October 2, 2014
October 16, 2014

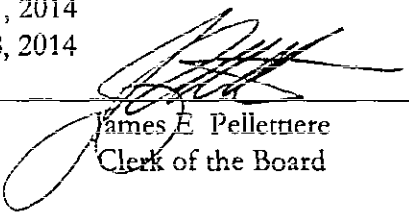
October 9, 2014
October 16, 2014

November 6, 2014
Tuesday, November 25, 2014

November 13, 2014
Tuesday, November 25, 2014

December 4, 2014
December 18, 2014

December 11, 2014
December 18, 2014



James E. Pellettiere
Clerk of the Board

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