



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JULY 14, 2016
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Construction Board of Appeals: Joseph Buffa; Union County College Board of Trustees: Cherron Rountree; Union County Fire Services Advisory Board: Eric Evers, Joseph Moschello and Joseph Signorello; Union County Open Space, Recreation and Historic Preservation Public Advisory Committee: Charles Eke, Michael Del Sordi, Lisa Palin, Jim McManus, Janice Siegel and Michael Yesenko; Union County Planning Board: Andrew Beno and Thomas Perrette; Union County Shade Tree Advisory Board: Sean Ryan.

OFFICE OF THE UNION COUNTY SHERIFF

Joseph P. Cryan, County Sheriff

1. Authorizing the County Manager to enter into an agreement with Visual Computer Solutions, Inc., Freehold, New Jersey for the renewal of the annual maintenance agreement for the VCS Software in an amount not to exceed \$20,400.00. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to enter into an agreement with Clearview Data Systems, Greenville, South Carolina, for the purchase of Dell System Workstation/Server, Crossmatch LScan Fingerprint and Palm Livescan, FBI Certified Fingerprint Printer and Livescan Plus Software Upgrade for the Sheriff's Officer's Identification Unit and an Annual Maintenance Agreement in the amount not to exceed \$39,120.20. **(Chairman Bruce H. Bergen)**
3. Amending Resolution No. 2016-169, a contract with Tele-Measurements, Inc., for the provision of services as they relate to the Union County Sheriff's Office training facility, to increase the amount an additional \$5,765.00 for the provision and installation of additional equipment for a new contract total not to exceed \$148,243.00. **(Chairman Bruce H. Bergen)**

OFFICE OF THE UNION COUNTY PROSECUTORGrace H. Park, Acting Prosecutor

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to award a contract with Strack, Inc, of Yorktown, VA, to purchase surveillance equipment for an amount not to exceed \$27,000. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ADMINISTRATIVE SERVICESMichael Yuska, Director

1. Authorizing the County Manager to purchase a Surety Bond for Erick Mesias, with the Hartford Fire Insurance Company, Hartford, CT from August 1, 2016 through July 31, 2017 in the amount of \$274.00. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to award a contract as an exception to bidding using the Somerset County Cooperative to vendor Brown's Hunterdon Mack, Bloomsbury, New Jersey, for the provision of maintenance and repair of heavy duty County vehicles for a period July 27, 2016 to December 31, 2016 in an amount not to exceed \$50,000.00. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to award a contract to T&M, Middletown, New Jersey, to provide Workplace Health and Safety Compliance and Consulting Services for the option of an additional one year from August 1, 2016 through July 31, 2017 in an amount not to exceed \$136,000.00. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to appoint Laura M. Scutari as the Qualified Purchasing Agent to exercise the duties of a Purchasing Agent pursuant to N.J.S.A. 40A:11-9b and N.J.A.C. 5:34-5.1, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Director

1. Authorizing the County Manager to award a contract, under the Workforce Innovation and Opportunity Act, to Union County College for a period of twelve (12) consecutive months from June 1, 2016 through May 31, 2017, to provide an Adult, Dislocated Worker and Business Services: Express Workforce Center for job training and placement for a minimum of one hundred seventy five (175) Adult and Dislocated Workers in an amount not to exceed \$700,000.00. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to appoint Armando Medina to serve as the designated Fair Housing Officer for the Department of Economic Development, County of Union; serving as point person for all Fair Housing activities and information. **(Chairman Bruce H. Bergen)**

3. Authorizing the County Manager to award a contract, as an exception to bidding as an Extraordinary Unspecifiable Service as per N.J.S.A. 40A:11-5(1)(ii) and N.J.A.C. 5:34-2.3(b), to the United Way of Greater Union County (UWGUC) for operation of a second Family Success Center through December 31, 2016 in an amount not to exceed \$58,200. This funding will allow the continued operation of the Multicultural Family Success Center (FSC) which serves the needs of families and residents. **(Chairman Bruce H. Bergen)**
4. Amending Resolution No. 2015-739, a contract with four (4) agencies; B&M Consultants, Urban League of Union County Inc., Venture & Venture Human Skills Training Center, and Workforce Advantage for the provision of WorkFirst New Jersey activities, to extend the contract period from June 30, 2016 to July 31, 2016 for WorkFirst New Jersey work activities as directed by the New Jersey Department of Labor and Workforce Development at no additional cost. **(Chairman Bruce H. Bergen)**
5. Amending Resolution No. 2015-596, a contract with Union County College for the provision of WorkFirst New Jersey activities, to extend the contract period from June 30, 2016 to July 31, 2016 for WorkFirst New Jersey work activities as directed by the New Jersey Department of Labor and Workforce Development at no additional cost. **(Chairman Bruce H. Bergen)**
6. Authorizing the County Manager to award a contract to The DRS Group, through BA# UCCP 28-2015, for document digital imaging scanning services to be utilized for the Bureau of GIS Online Crisis Mitigation Plan in an amount not to exceed \$19,870. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

1. Amending Resolution Number 2016-526, a Professional Engineering Service Contract with Matrix New World Engineer, Inc., of Florham Park, New Jersey for LSRP Services for Oversight of UST Closure Activity at the Public Works Complex, Scotch Plains, New Jersey to reflect a change in Account Numbers only. **(Freeholder Linda Carter)**
2. Amending Resolution Number 2016-44, a Professional Engineering Service Contract with CME Associates of Monmouth Junction, New Jersey for the provision of Licensed Site Remediation Professional (LSRP) services related to the former Lenape Park Trap and Skeet facility located in Cranford, New Jersey, to provide additional Licensed Site Remediation Professional (LSRP) services related to the former Lenape Park Trap and Skeet facility in an amount not to exceed \$132,210.00, for a new contract amount not to exceed \$488,271.00 (Union County Engineering Project Number 2011-029) **(Freeholder Linda Carter)**
3. Amending Resolution Number 2015-528, a Professional Engineering Service Contract with CME Associates of Monmouth Junction, New Jersey to provide Licensed Site Remediation Professional (LSRP) Services related to the former Probation Building located in Elizabeth, New Jersey, additional Licensed Site Remediation Professional (LSRP) Services in an amount not to exceed \$19,500.00, for a new contract amount of \$20,300.00. (Union County Engineering Project Number 2013-027) **(Freeholder Linda Carter)**

4. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to Netta Architects of Mountainside, New Jersey to provide Architectural Design Services, Construction Administration and Inspection Services for the Union County Historic Window Replacement at St. John's Parsonage Office of Cultural and Heritage Affairs Project located in Elizabeth, New Jersey for an amount not to exceed \$82,000.00. (Union County Engineering Project Number 2014-017) **(Freeholder Linda Carter)**
5. Resolution authorizing the County Manager to enter into a contract, through the Middlesex County Regional Education Services Commission MRESC 15/16-08 ID #65 MCESCCPS, with Foley, Inc., Piscataway, NJ, for the purchase of 2016 Caterpillar Model D4K2 HRC Track Type Tractor (Dozer) for the Division of Public Works in the amount not to exceed \$116,040.80. **(Freeholder Linda Carter)**
6. Resolution authorizing the County Manager to award a non-fair and open contract, as an exception to bidding under N.J.S.A. 40A:11-5(s), with Peterscape Recycling, Chatham, NJ to provide the Department of Engineering, Public Works & Facilities Management, Division of Public Works and the Department of Parks and Recreation, Division of Park Maintenance, with complete grinding of large pile of logs, stumps and brush located at the Houdaille Quarry in the amount not to exceed \$40,000. **(Freeholder Linda Carter)**
7. Resolution granting permission to the Township of Scotch Plains to close Park Avenue between Mountain Avenue and East Second Street/Westfield Avenue from 6:00 p.m. until 10:00 p.m. for the Scotch Plains Cultural Arts Committee concerts and car shows to be held on Thursday, July 14, 2015, Thursday, August 11, 2016 and Thursday, September 15, 2016. **(Freeholder Linda Carter)**
8. Authorizing the County to award a contract to NEXCUT Shredding, Elizabeth, NJ for both Mobile Paper Shredding Services and On-Site Shredding Services at a rate of \$40/hour and an on-site shredding rate of \$14.45/bin for a total amount not to exceed \$17,290. **(Freeholder Linda Carter)**
9. Authorizing the County Manager to apply for the 2015 NJDEP Recycling Enhancement Grant in the amount of \$408,462 to execute all necessary documents and adopt the proposed spending plan. The grant will partially fund positions, fund Household Hazardous Waste Program, Electronics, Shredding and other recycling programs as well as associated advertising and education costs (see NJDEP sample resolution attached) **(Freeholder Linda Carter)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution Modifying the result of notification received from the US Department of Housing and Urban Development for a program entitled: SuperNOFA Continuum of Care (CoCr). Increased by \$489,762.00 **(Freeholder Alexander Mirabella)**
2. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$14,662.00 as a result of notification received from the State of New Jersey, Department of Human Services/Division of Aging Services for a program entitled: Division on Aging Title III Area Plan. **(Freeholder Alexander Mirabella)**

3. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$3,739,829 as a Result of Notification Received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: Workforce Innovation & Opportunity Act (WIOA) Adult, Youth and Dislocated Worker Grant. **(Freeholder Alexander Mirabella)**
4. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$2,833,954 as a Result of Notification Received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: WorkFirst New Jersey (WFNJ) Grant. **(Freeholder Alexander Mirabella)**
5. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$179,000 as a Result of Notification Received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: Workforce Learning Link (WLL) Grant. **(Freeholder Alexander Mirabella)**
6. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$8,025 as a Result of Notification Received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: Supplemental Workforce Development Benefits (SmartSTEPS) Program. **(Freeholder Alexander Mirabella)**
7. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$783,943 as a Result of Notification Received from the US Department of Housing and Urban Development for a Program Entitled: SuperNOFA Continuum of Care (CoCr) increased by \$783,943.00. **(Freeholder Alexander Mirabella)**
8. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$137,822 as a Result of Notification Received from the North Jersey Transportation Planning Authority (NJTPA) for a Program Entitled: Subregional Transportation Planning Grant. **(Freeholder Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Authorizing the County Manager to apply for and accept State of New Jersey, Juvenile Justice Commission, Juvenile Detention Alternatives Initiative (JDAI) 2017 Innovations Funding in the amount of \$124,000 for the period of January 1, 2017 through December 31, 2017 to serve youth in the Union County juvenile justice system. **(Freeholder Vernell Wright)**
2. Amending Resolution 2016-452, approving the 2016-2018 Area Plan Spending Plan, to reflect an increase in funding only in the amount not to exceed \$250,824, for a new grand total not to exceed \$4,714,449, to be allocated as outlined and charged to account numbers specified for the same contract year one period of January 1, 2016 through December 31, 2016 with no other changes to the 2016-2018 Area Plan. **(Freeholder Vernell Wright)**

3. Authorizing the County Manager to award a contract to The Urban League of Union County, Elizabeth, NJ, to provide rental and security assistance to parolees returning to Union County upon release to secure temporary housing during the period of August 1, 2016 through June 30, 2018 in the total amount not to exceed \$150,000; and further authorizing a one-time advance payment of up to one month of the award amount to prevent undue hardship for the agency to implement program activities. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to accept 2015 SuperNOFA Continuum of Care (CoC) competitive grant award funds in the total amount not to exceed \$489,762 from US Department of Housing & Urban Development (HUD) and to award subcontracts with varied one-year time frames as specified on the Spending Plan; further authorizing the transfer of funds among the awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation; and further authorizing a one-time advance payment of up to one month of the award amount to prevent undue hardship for the agencies to carry out the program activities. **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to approve the 2016-2017 HEARTH Emergency Solutions (HES) Grant Program Spending Plan, pursuant to a Request for Proposal (RFP) procurement process, in the total amount not to exceed \$338,508 for subcontracted services to be provided during the period of August 1, 2016 to July 31, 2017; further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation; and further authorizing a one-time advance payment of up to one month of the award amount to prevent undue hardship for the agencies to carry out the program activities. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATION

Ronald Zuber, Director

1. Amending Resolution No. 2016-216, a contract with Suburban Consulting Engineers for the design, construction administration and inspection for the Mattano Skate Park Project, City of Elizabeth (Union County Engineering Project 2016-008), permitting Contract Amendment No. 1 for electrical engineering services for a lighting plan and construction details for skate park area to include parking lot and lighting of skating area in the amount of \$16,500, for a new contract amount of \$55,015.00. **(Vice Chairman Sergio Granados)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, Esq., County Counsel

1. Amending Resolution 2015-800, a Shared Services Agreement with the Union County Utilities Authority for Strategic Facility Planning Services, for additional services related to the Strategic Facility Planning Services at an amount not to exceed \$70,000.00 for a total contract amount of not to exceed \$70,000.00. **(Chairman Bruce H. Bergen)**

OFFICE OF THE COUNTY MANAGERAlfred J. Faella, County Manager

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with FMBA--Local R2343, effective January 1, 2016 through December 31, 2017. **(Chairman Bruce H. Bergen)**
2. Resolution Appointing Bibi Taylor to the Position of County Treasurer. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with Council No. 8, effective January 1, 2015 through December 21, 2017. **(Chairman Bruce H. Bergen)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating Anna Booker upon her 91st birthday celebration. **(Freeholder Linda Carter)**
2. Appointing Michael Litterer (at-large) to the Mental Health Advisory Board for a term beginning January 1, 2016 and ending December 31, 2018. **(Freeholder Christopher Hudak)**
3. Congratulating the Linden Fire Department on its 100th anniversary celebration. **(Freeholder Christopher Hudak)**
4. Resolution offering this Board's sincerest condolences to the family of Tara Scutari, daughter of former County employee Anthony Scutari and sister of Deputy Administrative Services Director Laura Scutari, during their time of sorrow. **(Freeholder Hudak & the Entire Board)**
5. Congratulating Omari Smoak for winning the Epee Squad Championship Individual Tournament for the 2nd year in a row. **(Freeholder Jalloh & Freeholder Wright)**
6. Authorizing the County Manager to award a contract to Two Rivers Title Agency of New York, Little Silver, New Jersey for the purpose of providing title service to and for the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$10,000.00. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to award Discover Our Parks grants to six (6) municipalities in the County of Union, in accordance with the Kids Recreation Trust Fund Grant criteria, through and for the Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$6,500.00. **(Freeholder Bette Jane Kowalski)**
8. Congratulating Sydney McLaughlin upon qualifying for the 2016 Rio Summer Olympics for Track and Field; becoming the youngest athlete to make the U.S. Team since 1980 and breaking the World Junior record. **(Freeholder Alexander Mirabella)**

9. Extending the Board's gratitude to Yvonne Thomas for her years of service as a member on the Advisory Council on Aging **(Freeholder Vernell Wright)**
10. Re-appointing the following members to the Workforce Development Advisory Board for a term beginning July 1, 2016 through June 30, 2019: Anna Belin-Pyles, James Brady, Juan Carlos Dominguez, Pamela Capaci, Yoshi Manale, Gloria Durham, Salvador Garcia, Alberto Goncalves, Richard Malcolm, Gary Pfarr, Dr. Kamran Tasharofi, Tina Earley, Anadir Liranzo, Dr. Margaret M. McMenamin and Sandy McLachlan. **(Chairman Bruce H. Bergen)**
11. Congratulating Mary Cate Greeley on being awarded the Congressional Gold Medal, the highest honor for youth service. **(Chairman Bergen, Freeholder Mirabella)**
12. Congratulating Gianna Maleck, 8, student at Hillside Avenue School in Cranford for being named the New Jersey winner of Michelle Obama's Healthy Lunchtime Challenge. **(Chairman Bergen & the Entire Board)**
13. Congratulating Madison McBride for winning the Trooper of the Year Award at Watchung Stables 83rd annual Spring Troop Horse Show. **(Chairman Bergen & the Entire Board)**
14. Extending the Board's deepest condolences to the family of Joan Wheeler, a former County employee. **(Chairman Bergen & the Entire Board)**
15. Laudatory resolution congratulating the Regional Chronic Disease Coalition of Middlesex and Union Counties for their commitment in educating the public about sun safety and the importance of detecting skin cancer early, and further proclaiming August 6th as "Choose Your Cover Day" in Union County. **(Chairman Bruce H. Bergen)**

EXECUTIVE SESSION

The following items are scheduled to be discussed in Executive Session:

- 1) Attorney-Client privileged communication and discussion of possible settlement in the matter of Laquan L. Kearny v. County of Union, et al; and
- 2) Attorney-Client privileged communication and discussion relative to potential contract negotiations for a Food Truck / Music Carnival 2016.

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2016 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2016 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

2016 MEETING SCHEDULEAGENDA SETTING SESSION

January 14, 2016

February 4, 2016
February 18, 2016March 3, 2016
March 17, 2016April 7, 2016
April 21, 2016May 5, 2016
May 26, 2016*June 2, 2016
June 16, 2016

July 14, 2016

August 11, 2016

September 8, 2016
September 22, 2016October 6, 2016
October 20, 2016

November 10, 2016

December 1, 2016
December 15, 2016REGULAR MEETINGS

January 21, 2016

February 11, 2016
February 18, 2016March 10, 2016
March 31, 2016April 14, 2016
April 28, 2016May 12, 2016
May 26, 2016June 9, 2016
June 23, 2016

July 21, 2016

August 18, 2016

September 15, 2016
September 29, 2016October 13, 2016
October 20, 2016

November 22, 2016 (Tuesday)

December 8, 2016
December 22, 2016

* As per Resolution Number 2016-372, the May 19, 2016 Agenda Setting Session was rescheduled to be held on May 26, 2016 at 7:00pm.