



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

TUESDAY, NOVEMBER 26, 2013
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Linda Carter called the meeting to order at 7:05 PM.

Attendee Name	Title	Status	Arrived
Sergio Granados	Freeholder	Present	
Bruce H. Bergen	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Alexander Mirabella	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Christopher Hudak	Vice Chairman	Present	
Linda Carter	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board James E. Pelletiere.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

1. Oath of Office: Human Services Advisory Board - Antoinette Hill-Wright

DEPARTMENT OF ADMINISTRATIVE SERVICES

Norman W. Albert, Esq., Director

There were no questions.

1. Appointing Alfred J. Faella, County Manager as the Commissioner to the New Jersey Counties Excess Joint Insurance Fund and Norman W. Albert as Alternate to the Fund pursuant to Resolution 2013-909 renewing the membership with the New Jersey Counties Excess Joint Insurance Fund. **(Linda Carter)**

DEPARTMENT OF CORRECTIONSBrian Riordan, Director

1. Authorizing the County Manager to enter into a contract with Patricia Kane, Newark, New Jersey to provide 5 hours of religious services and counseling per week for the Islamic female inmates in the Union County Jail for contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$3,218.80. **(Linda Carter)**

Chairman Carter asked if the contracts for item # is for the same amount as last year.

Director Riordan replied yes.

Freeholder Granados asked if there is a certain process a contract for counseling and religious services is with someone from out of County, as mentioned in item #1.

Director Riordan replied that there is no specific process. A background check is performed, some are volunteers and some inmates require certain religious requirements. He stated we could be contacted by phone or email and they are put through the process.

2. Authorizing the County Manager to enter into a contract with Minister Richard Hogans, Rahway, New Jersey, to provide 10 hours of religious services and counseling per week for the Protestant inmates in the Union County Jail for the contract period of January 1, 2014 to December 31, 2014 in an amount not to exceed \$6,438.00. **(Linda Carter)**
3. Authorizing the County Manager to enter into a contract with Deacon Michael DeRoberts, Union, New Jersey to provide 5 hours of religious services and counseling per week for the Catholic inmates in the Union County Jail for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$3,218.80. **(Linda Carter)**

DEPARTMENT OF FINANCEBibi Taylor, Director

1. Resolution Modifying the 2013 Budget in the amount of \$413,735 as a result of notification received from the State of New Jersey, Department of Community Affairs for a Program Entitled: Hurricane Irene - CDBG-Disaster Recovery Program - Union County Arc Rehabilitation Project. **(Christopher Hudak)**

Freeholder Kowalski asked if item #1 is part of a series of grants for Hurricane relief.

Director Taylor replied yes and she will provide the Board with the total amount of the grants.

2. Resolution Modifying the 2013 Budget in the amount of \$69,212 as a result of notification received from the Union County Department of Human Services for additional funding for the Program Entitled: Union County Paratransit Fares Program. **(Christopher Hudak)**

Freeholder Wright asked about the funding source for item #2.

Director Taylor stated that the funding comes from the Paratransit fees.

3. Authorizing the County of Union Pension Certifying Officer to process an Involuntary Disability Retirement Application for Union County employee, Correction Officer Anthony Mermini. **(Christopher Hudak)**

4. Approving Transfer of Current Fund Appropriations. **(Christopher Hudak)**
5. Authorizing the County Manager to enter into contract, in accordance with New Jersey competitive contracting law, with Primepoint LLC, Mt. Holly, New Jersey to provide Integrated Human Resource and Outsourced Payroll System services in the amount not to exceed of \$550,000.00 with a transition period starting December 1, 2013, and an implementation date no later than April 1, 2014, for a period of three years with an option to renew for two one-year contractual periods. **(Christopher Hudak)**

Freeholder Jalloh asked if item #5 is a 3 year contract.

Director Taylor stated that the prior contract was for 3 years, but this item is for a month to month as no gap is allowed between contracts. She stated that prior contract was for \$154,000, adding that this year's contract was more as a result of the Special Election for poll workers.

Freeholder Jalloh asked if the reimbursement amounts have been calculated to date.

Director Taylor stated that they have not received a final invoice yet. The Election Board and the County Clerk's expenses will be added and then submitted to the State for reimbursement.

Chairman Carter asked how long it will take to receive payment. She asked if it is based on a first come first served basis.

Director Taylor replied yes.

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Authorizing the County Manager to exercise its option to renew a contract pursuant to competitive contracting law, N.J.S.A. 40A:11-4 for the contract period January 1, 2014 through December 31, 2014 to Community Access Unlimited, Elizabeth, New Jersey, for the operation of the Union County Children's Shelter at a per diem amount of \$255.00 for a total contract amount not to exceed \$395,000.00 for Year Three, with an additional two year option to renew the contract at the prices quoted in the agency's competitive contract proposal. **(Bette Jane Kowalski)**

Freeholder Mirabella asked about the average population relating to item #1.

Director Guzzo stated that there is approximately 3 and 4 kids. He explained further that it is a State mandated program. He said the State sets the cap and the County pays fees that are associated. He added that this is the third contract for the same amount.

Freeholder Mirabella congratulated Director Guzzo on a fine job. He also stated that Community Access Unlimited a great service to the community.

Director Guzzo stated that the courts spend a lot of money on prevention programs, resulting in a decrease in population.

2. Authorizing the County Manager to award a contract to Children's Specialized Hospital, Mountainside, New Jersey, for the provision of the Special Child Case Management and Early Intervention Program, for the period of January 1, 2014 through December 31, 2014 in the amount of \$39,200.000; funds represent the match as stipulated by State Statute (Title 9:13-7

- and 8) requiring the County to match the Special Child Case Management and Early Intervention grant from NJ Department of Health and Senior Services. **(Bette Jane Kowalski)**
3. Amending Resolution Number 2013-719, to revise the amount of the 2014 Alcoholism/Drug Abuse Grant applied for and the acceptance of the revised New Jersey Department of Human Services (NJ DHS), Division of Mental Health and Addiction Services (DMHAS), award to reflect a decrease in the amount of \$24,147.00 for a new grant total of \$913,736.00 and to reflect a decrease of \$6,037.00 in the required County match for a new match total of \$115,740.00. **(Bette Jane Kowalski)**
 4. Amending Resolution Number 2013-114, to extend the subcontract period an additional three months with the Administrative Office of the Courts and the Youth Advocate Program for a new contract period of January 1, 2013 through March 31, 2014 with no change in total allocation and further authorizing the transfer of funds among the agencies/municipalities during the contract period should service needs change and/or if any fail to meet its contractual obligation upon approval by the Juvenile Justice Commission. **(Bette Jane Kowalski)**
 5. Authorizing the County Manager to renew the contract with Unitronix Data Systems, Raritan, New Jersey, to provide services and maintenance for the Division of Social Services' software and hardware systems for the period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$78,220.56. **(Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

William Reyes, Deputy County Manager/Acting Director

Deputy County Manager Reyes represented the Department.

1. Amending Resolution Numbers 2001-650 and 2008-487, adopting the Consolidation Action Plans for the years 2001 and 2008, to reallocate the funds in the amount of \$197,800 from 2001 and in the amount of \$102,200 from 2008 to Magill Real Estate Holdings, LLC for the development of six units of affordable rental housing at 217-219 First Street, Elizabeth, New Jersey in the amount of \$300,000. **(Linda Carter)**

Freeholder Granados asked for the estimated time for the property to be built referring to item #1.

Deputy County Manager stated the original structure has been demolished, and we anticipate ground breaking next month.
2. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A11-1 et seq: Department of Parks and Community Renewal: EPlus Technologies, Mount Laurel, New Jersey for managed services for County firewalls for a contract period of eighty-four (84) consecutive months in the amount of \$202,221.60. **(Linda Carter)**
3. Authorizing the County Manager to make application to the FY 2015 Subregional Transportation Planning Program of the North Jersey Transportation Planning Authority (NJTPA) in the amount of \$131,443.75, with a match of \$26,288.75, for a twelve month period from July 1, 2014 to June 30, 2015. **(Linda Carter)**

4. Amending to Resolution Number 2012-1032, a contract with Town & Country Veterinary House Calls/Dr. Michael Aromando, DVM, Chester, New Jersey, for the provision of veterinary services, to increase contract amount \$3,000 for a new contract amount of \$29,000. **(Linda Carter)**
5. Amending Resolution Number 2013-127, to authorize the County Manager to extend the Union County College "Union County Choices" Program contract period to April 30, 2014 for the provision of additional occupational training opportunities in demand occupations in targeted economic development sectors to residents of Union County; including but not limited to Transportation, Logistics, and Distribution (TLD); Healthcare; and the Retail Industry. **(Linda Carter)**
6. Authorizing the County Manager to pay taxes for Galloping Hill Golf Course in the amount of an added assessment of \$69,341.00 to the Borough of Kenilworth. **(Linda Carter)**
Vice Chairman Hudak asked for an explanation of item #6.
County Counsel Barry responded. He stated this represents the cost associated with 7 months of the annual assessment. The County must pay even if the County were to file an appeal. The assessment is associated to leasing the space and the banquet facility.
This will be discussed in Executive Session on December 5th.
7. Amending Resolution Number 2013-870, supporting the New Jersey Department of Environmental Protection Agency's Passaic River De-Snagging and Shoaling Grant coordinated application to include Somerset County municipalities Bernards Township and Warren Township, the Morris County Parks Commission and the Borough of Florham Park in Morris County. Additionally to clarify funding through the grant of up to \$100,000.00 per governmental agency involved in the coordinated project. **(Linda Carter)**
8. Amending Resolution 2013-411, approving the 2013-2014 Consolidated Action Plan, to include the City of Plainfield Feed the Children Program, funded with Community Development Program Income Funds in the amount of \$12,000.00. **(Angel G. Estrada)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a Professional Services Agreement with Delta Development Group, Mechanicsburg, Pennsylvania to complete an assessment based on the LINCS grant deliverables for additional funding awarded to Union County for Superstorm Sandy Recovery in an amount not to exceed \$79,997.40 **(Linda Carter)**
2. Authorizing the County Manager to accept a Medical Examiner Transport Team Vehicle, 2013 Ford F350 Pickup Vin# 1FT8W3BT2DEB25326, purchased by the New Jersey Division of Criminal Justice to enhance the response capabilities of the Union County Medical Examiner's Office. **(Linda Carter)**

Freeholder Estrada asked if there has been any issues with transportation as mentioned in item #2.

Director Moran explained that it was purchased through UASI funds; to which all 7 counties and 2 core cities will benefit.

Freeholder Estrada asked if new drivers will be hired.

Director Moran replied no.

3. Authorizing the County Manager to enter into a contract with Ambulance Reimbursement Services, Allentown, Pennsylvania to provide ambulance billing services for Union County Emergency Medical Services. **(Linda Carter)**

Freeholder Jalloh #3

Freeholder Jalloh asked why the service is out of Pennsylvania.

Director Moran stated that they received several responses from in and out of the State. He also explained the difficulties pertaining to this specific bid.

4. Authorizing the County Manager to declare two message boards (2006 American Signal, vin#: 1A9AS232562228116 & 2009 Addco, vin#: 4SEPA09119M4SE196) and two light towers (2006 Magnum Light Tower vin#: 5AJLS16156B001318 & 2011 Terex Light Tower vin#: 4ZJSL1418b1002906) as surplus property and no longer needed for public purposes. **(Linda Carter)**

5. Authorizing the Board of Chosen Freeholders to donate two (2) message boards and two (2) light towers designated as surplus property to the Borough of Kenilworth. **(Linda Carter)**

Vice Chairman Hudak asked about the message board equipment and why are they being placed in Kenilworth.

Director Moran stated that it is for the damage made by Hurricane Irene. They applied for reimbursement. The Borough will try to repair them, but it is our assessment that they are damaged beyond repair.

RUNNELLS SPECIALIZED HOSPITAL

Sandra Adour, Acting Administrator

Financial Administrator Michael Drummond represented the Hospital.

1. Amending Resolution Number 2013-784, contract with Rabbi Moshe A. Abramowitz, Elizabeth, New Jersey, to reflect a change in the account numbers only. **(Vernell Wright)**
2. Amending Resolution Number 2013-783, contract with Reverend Betty Ann Miller, Plainfield, New Jersey, to reflect a change in the account numbers only. **(Vernell Wright)**

Chairman Carter asked if items 1 and 2 have been done in the past.

Mr. Drummond stated that they were adopted in October. These items are only for changes in account numbers.

OFFICE OF THE COUNTY COUNSELRobert E. Barry, Esq., County Counsel

There were no questions.

1. Amending Resolution Number 2013-159, to increase the appropriation to Edward Kologi, Esq. Linden, New Jersey, in the matter entitled Gerald & Laura Hatton v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$40,000.00. **(Linda Carter)**
2. Amending Resolution Number 2012-763, to increase the appropriation to LaCorte, Bundy, Varady & Kinsella, Union, New Jersey, in the matter entitled Paul Takacs v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$75,000.00. **(Linda Carter)**
3. Amending Resolution Number 2013-802, to increase the appropriation to Antonelli Minchello of Union, New Jersey for Mental Health Patient Counsel Services in an amount not to exceed \$3,000.00 for a sum not to exceed \$18,000.00. **(Linda Carter)**
4. A Resolution approving the settlement of pending litigation by DuMont Mechanical v. Chanree Construction Co., et als. in the amount of \$49,268.98. **(Linda Carter)**
5. A Resolution approving the settlement in lieu of litigation by Grandview Waterproofing, Inc. in the amount of \$15,000.00. **(Linda Carter)**
6. A Resolution appointing Norman W. Albert, BiBi Taylor and Frank Guzzo as Commissioners to the Self-Insurance Fund for a term commencing December 1, 2013 and ending on December 31, 2014 or for the remainder of their term of office as officials, whichever is less. **(Linda Carter)**

FREEHOLDER SPONSORED RESOLUTIONS

There were no additional Resolutions.

1. Expressing the Board's deepest sympathy to the family of Annette M. Cosby of Linden, New Jersey, in this their time of sorrow. **(Bette Jane Kowalski, & The Board)**
2. Expressing the Boards' deepest sympathy to the family of Sheila Campbell of Cranford, New Jersey, in this there time of sorrow. **(Bette Jane Kowalski)**
3. Amending Resolution Number 2013-848, to reflect a change in the account number only. **(Alexander Mirabella)**
4. Authorizing the County Manager to direct the cancellation of unexpended balances in the Open Space, Recreation and Historic Preservation Trust Fund. **(Alexander Mirabella)**
5. Expressing the Board's appreciation to Matthew N. DiRado, Esq., of Union Township, New Jersey for his 15 years of dedicated service to the County of Union and wishing him well in his new endeavor. **(Alexander Mirabella, & The Board)**

6. Appointing Tiffany Wilson, Esq. to the Mental Health Advisory Board to fill an unexpired term ending December 31, 2014 and reappointing Philip Avila and Carol Berger for a term commencing January 1, 2014 through December 31, 2016. **(Christopher Hudak)**
7. Reappointing Sonja Ash, Rev. Ralph Menendez and Katherine Woodley to the Local Advisory Committee on Alcoholism and Drug Abuse for a term commencing January 1, 2014 through December 31, 2016. **(Vernell Wright)**
8. Proclaiming November 28, 2013 through March 30, 2014 as "112 Days of Education" and recognize and congratulate the efforts of Bris Avrohom of Hillside, New Jersey. **(Linda Carter, & The Board)**

ADJOURNMENT

Motion to adjourn the meeting at 7:52 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Christopher Hudak, Vice Chairman; **SECONDER:** Bette Jane Kowalski, Freeholder; **AYES:** Freeholder Granados, Freeholder Bergen, Freeholder Estrada, Freeholder Jalloh, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Vice Chairman Hudak, Chairman Carter;

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2013 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2013 at 12:00pm

Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

Agenda Setting Meetings

Regular Meetings

January 17, 2013

January 24, 2013

February 7, 2013

February 21, 2013

February 28, 2013

February 28, 2013

March 7, 2013

March 14, 2013

March 21, 2013

March 28, 2013

April 4, 2013

April 11, 2013

April 18, 2013

April 25, 2013

May 2, 2013

May 16, 2013

May 30, 2013

May 30, 2013

June 13, 2013

June 13, 2013

June 27, 2013

June 27, 2013

July 18, 2013

July 25, 2013

August 8, 2013

August 22, 2013

September 12, 2013

September 19, 2013

September 26, 2013

September 26, 2013

October 3, 20123

October 10, 2013

October 17, 2013

October 17, 2013

November 7, 2013

November 14, 2013

Tues., November 26, 2013

Tues. November 26, 2013

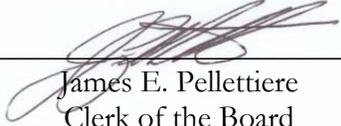
December 5, 2013

December 5, 2013

December 19, 2013

December 19, 2013

* Special Meeting: April 18, 2013 at 6:30pm



James E. Pellettiere
Clerk of the Board

JEP:mb